

Civil Service Commission



Jed Nicholson *Commission President, District 1*

Lesley Santos *District 2*

Erica Flores Baltodano *Commission Vice President, District 3*

David Warren *District 4*

Robert Bergman *District 5*

Tami Douglas-Schatz *Commission Secretary*

Minutes

County of San Luis Obispo Civil Service Commission

Regular Session Meeting

Wednesday, August 23, 2023 @ 9:00 a.m.

1055 Monterey Street, Suite D-271, San Luis Obispo, CA 93408

Present: Commissioners: President Nicholson, Vice President Baltodano, Commissioner Bergman, Commissioner Santos, Commissioner Warren

Staff: Commission Secretary Tami Douglas-Schatz
Commission Clerk Shaley Salsbury

County Counsel: Jon Ansolabehere
Outside Counsel: Steve Simas

Absent: None

1. Call to Order / Flag Salute / Roll Call

Commission Vice President Baltodano called the meeting to order at 9:01am and led the flag salute. Roll was called. Commission President Nicholson was absent at roll call but arrived at 9:05 following item 4.

2. Public Comment Period

Members of the public wishing to address the Civil Service Commission on matters other than those scheduled below may do so when recognized by the Vice President. Presentations are limited to three minutes per individual. There were no public comments.

3. Minutes

The following draft minutes are submitted for approval:

- a. July 26, 2023

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The minutes for July 26, 2023, were considered. Vice President Baltodano invited public comment; there was none. Commissioner Bergman motioned to approve the minutes as presented. Commissioner Warren seconded the motion. The motion to approve the minutes as presented carried 4-0-1.

4. Reports

Commission Vice President – None

Commission Counsel – None

Commission Outside Counsel - None

Commission Secretary – None

5. Request to Approve New Job Specification(s):

- a. Enterprise Architect

Human Resources Analyst Stephanie Nute introduced the new proposed specification with Director of Information Technology and Chief Information Officer, Daniel Milei. Ms. Nute provided background information on the changes within both the Information Technology Department (ITD) and the technology field. Ms. Nute explained that the adoption of this new specification would, in accordance with a 2018 Board of Supervisors decision, replace the currently vacant Department Automation Specialist I/II/III position within the Information Technology Department. Commissioner Baltodano suggested substitution of the word “business” used throughout the specification to clarify the intention to serve unpaid clients: the County departments. “Organizational goals” and “organization” were suggested to replace “business” throughout the specification. President Nicholson invited public comment. Theresa Schultz, Senior Labor Representative with SLOCEA, reiterated that there would be no layoffs due to a transition between the Department Automation Specialist I/II/III and the addition of this classification. There were no additional public comments. Commissioner Bergman motioned to approve the new specification as amended. Commissioner Baltodano seconded the motion. The motion to approve as amended carried 5-0-0.

7. Public Comment on Closed Session Item

Members of the public wishing to address the Civil Service Commission on Closed Session matters agendized here may do so when recognized by the President. Presentations are limited to three minutes per individual.

Hearing no public comment, President Nicholson moved to Closed Session.

8. CLOSED SESSION: Conference with County Labor Negotiator regarding Civil Service Rule Update. (Gov Code Section 54957.6): Agency designated representative: Tami Douglas-Schatz, or designee

President Nicholson stated that there was no reportable action in Closed Session.

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9. Adjournment

President Nicholson adjourned the meeting at 10:07 a.m.

**** Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.***