
HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC) Meeting Agenda

November 17, 2021, 11 a.m.

Members and the public may participate by Zoom video call:

[https://us06web.zoom.us/j/81570923467?
pwd=aEt1NXZwdmptZnhBam44N3ViN1hNUT09](https://us06web.zoom.us/j/81570923467?pwd=aEt1NXZwdmptZnhBam44N3ViN1hNUT09)

Or dial in:

+1 720 707 2699

Meeting ID: 815 7092 3467

Passcode: 107286



**San Luis Obispo
Countywide 10 Year
Plan to End
Homelessness**

*We envision a future
in which the housing
and comprehensive
services necessary to
remain housed are
available for all,
affording everyone
maximum self-
sufficiency, and the
opportunity to be
productive and
participating
members of our
community*

1. Call to Order and Introductions
2. Administrative Action: Vote to Approve a Resolution Acknowledging Governor Newsom's Proclamation of a State of Emergency and Authorizing Meetings by Teleconference Until the HSOC's Next Regularly Scheduled Meeting Pursuant to the Ralph M. Brown Act, as Authorized by Assembly Bill (AB) 361
3. Public Comment
4. Consent: Approval of Minutes
5. Action/Information/Discussion
 - 5.1. Action Item: Vote to Recommend Five Persons for Appointment to Vacant or Expiring Seats on the Homeless Services Oversight Council
 - 5.2. Action Item: Vote to 1) Designate the County as the Administrative Entity for the Homeless Housing, Assistance and Prevention (HHAP) Program Grant Continuum of Care

The full agenda packet for this meeting is available on the SLO County HSOC web page:

[https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-\(HSOC\).aspx](https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-(HSOC).aspx)

Allocations in All Rounds; 2) Approve Joint Application by the County for the HHAP Continuum of Care Allocation with the HHAP County Allocation for Round 3 and any Future Rounds of HHAP; and 3) Approve a Process to Develop Joint Priorities and Goals with the Board of Supervisors for HHAP Round 3

5.3. Discussion Item: Housing Disability and Advocacy Program (HDAP) and Home Safe Funding

5.4. Discussion Item: Point in Time (PIT) Count 2022

5.5. Discussion Item: Ten-Year Planning Process

6. Committee Updates

7. Future Discussion/Report Items

8. Updates and Requests for Information

9. Upcoming Meetings: Special Meeting on December 8 at 11 a.m.;
Next Regular Meeting on January 19 at 1 p.m.

10. Adjournment

The full agenda packet for this meeting is available on the SLO County HSOC web page:
[https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-\(HSOC\).aspx](https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-(HSOC).aspx)

HOMELESS SERVICES OVERSIGHT COUNCIL

HSOC Meeting

September 15, 2021 1:00 p.m.

Members and the public were able to participate by Zoom call.

MEMBERS PRESENT	MEMBERS ABSENT	STAFF & GUESTS
Amelia Grover Anna Miller Anne Robin Bettina Swigger Bill Crewe Brenda Mack Carlyn Christianson Dawn Ortiz-Legg Devin Drake Janna Nichols Jessica Thomas Kathy McClenathen Kristen Barneich Mark Lamore Mary Ann Reiss Nicole Bennett Rick Gulino Shay Stewart Steve Martin Susan Funk Susan Lamont	Caroline Hall Dawn Addis Jeff Smith Scott Smith	Abby Lassen Brandy Graham Carrie Collins Devon McQuade Elaine Archer Elizabeth Pauschek George Solis Helen Jacobson Jack Lahey Jan Maitzen Jessica Lorance John DiNunzio Kelsey Nocket Laurel Barton Laurel Weir Leon Shordon Lisa Howe Mimi Rodriguez Molly Kern Russ Francis Sue Warren Suzie Freeman Tom Sherman Tony Navarro Yael Korin

		Wendy Lewis
AGENDA ITEM		CONCLUSIONS/ACTIONS
1. Call to Order and Introductions	Susan Funk called the meeting to order at 1pm.	
2. Public Comment	<p>Helen suggested the idea of using a vacant military base as a shelter for homeless people to use, where they could also receive services. This idea is based on a pilot program in Denmark. Supervisor Ortiz-Legg offered to follow up with a contact she has at the County military base to see if this is a possibility.</p> <p>Yael reported an ongoing situation in Los Osos of people living in vehicles and tents after being cleared from the Palisades encampment.</p> <p>Devon spoke in favor of the 5CHC (5Cities Homeless Coalition)'s ESG (Emergency Solutions Grant) program application up for review at this meeting. This is a collaborative grant with CAPSLO (Community Action Partnership of San Luis Obispo) which renews the current year program that has seen great success. Wendy from ECHO and Jack from CAPSLO also spoke in favor of the collaborative application.</p> <p>Jan spoke about TFS (Transitional Food and Shelter)'s application to the same grant program, which was a request to continue funding they had received through COVID emergency funds. This funding had enabled TFS to expand from 3 units to 7, and the funding requested was to replace funding for one of</p>	

	<p>these units upon the expiry of the COVID emergency funding.</p> <p>Anne Robin reported that the Behavioral Health Department and TMHA (Transitions Mental Health Association) are having difficulty recruiting new staff.</p>	
3. Consent: Approval of Minutes		<p>Kristen made a motion to approve the minutes, seconded by Carlyn. The motion was passed with all in favor, except for Jessica Thomas who abstained.</p>
4. Action/Information/Discussion		
4.1. Action Item: Vote to Recommend Awards for \$150,864 in California's Fiscal Year 2021 Emergency Solutions Grant Continuum of Care Allocation Funding	<p>Laurel reported that the County receives two ESG (Emergency Solutions Grant) allocations – one directly from HUD (US Department of Housing & Urban Development), and one from the State. The Federal award from HUD is administered as part of the annual Action Plan grant process that the Department of Planning and Building coordinates. The other grant also comes from HUD, but is awarded to the State which then allocates a share to areas that do not already receive other ESG grants, and to CoCs (Continuums of Care) which include areas not covered by the Federal ESG grant. As the City of Grover Beach opted not to be part of the County entitlement area, the CoC is eligible for the State ESG allocation in addition to the Federal ESG allocation.</p>	

	<p>The State grant is administered by the Department of Social Services (DSS).</p> <p>The State ESG funding will not be available until July 2022, around the time that some of the COVID related grants will be expiring. The State and HUD require a minimum of 40% of the ESG funds to be used for Rapid Rehousing. A maximum of 10% may be used for HMIS (Homeless Management Information System) activities. Approximately \$4,000 is set aside for grant administration.</p> <p>Three applications were received for the ESG funding:</p> <ul style="list-style-type: none"> • A joint application between 5CHC, CAPSLO and ECHO for emergency shelter activities, rapid rehousing and homelessness prevention. They requested the full amount available (\$146,740) for direct services. • The Salvation Army applied for homelessness prevention and rapid rehousing activities worth \$116,000. • TFS applied to sustain their capacity of their Medically Fragile Homeless apartments. Their application was for \$34,000. <p>A non-conflicted Grant Review Committee was convened in early September to review the applications and make recommendations for funding. The Committee recommended making the full award to the joint application between 5CHC, CAPSLO and ECHO.</p>	<p>Carlyn made a motion to approve the Grant Review Committee's Recommendation for Awards for \$150,864 in California's Fiscal Year 2021 Emergency Solutions Grant Continuum of Care Allocation Funding, seconded by Mary Ann. The motion passed, with Nicole and Brenda abstaining. (Janna was not present during the vote.)</p>
--	---	---

<p>4.2. Discussion Item: Eviction Prevention</p>	<p>Devon reported that 5CHC had seen a big lull in applications to the Rental Relief Program. Now that unemployment benefits have ended and the end of the eviction moratorium is approaching, applications are picking back up. Anyone applying to the program before September 30th will be protected through March 2022, even if they only owe a small amount.</p> <p>Abby reported that the State is now trying to process applications within a month of receiving them, and have added staff to cope with the demand.</p>	
<p>4.3. Discussion Item: State and Federal Grant Updates</p>		
<p>4.3.1. Discussion Item: Department of Housing & Urban Development Continuum of Care 2021 Notice of Funding Opportunity and the Need for a Special Meeting of the HSOC</p>	<p>Laurel reported that HUD has released the NOFO (Notice of Funding Opportunity) for the 2021 CoC grant program. This is a competitive grant for activities including Permanent Supportive Housing and Coordinated Entry, with a little over \$1 million available. The County has released its RFP (Request for Proposals). Applications are due to the County on October 12th. Additional points are available this year for projects that demonstrate collaboration between housing and healthcare providers in new projects. Bonus funding is available this year for programs that serve victims of Domestic Violence (DV), such as a Permanent Supportive Housing program for victims of DV, or a combination of transitional housing and rapid rehousing for victims of DV. If successful, the funding could become annual. An informational</p>	

	<p>session will be held on Friday, September 17th.</p> <p>A Special meeting of the HSOC will be required in October, for the CoC recommendations to be approved in time for submission to HUD. County staff will send out a Doodle poll for people’s availability on October 19th and 20th.</p>	
<p>4.3.2. Discussion Item: Project Homekey</p>	<p>Laurel reported that the State has issued the NOFA (Notice of Funding Availability) for the second round of Homekey funding. Changes from the first round include the increase of funding availability per unit, from \$100k to \$150-200k, which is more realistic for the cost of units in SLO County. The funding can be used to purchase motels and other buildings, including acquisition of scattered site projects. Construction is also an eligible activity. All capital funds must be expended within 8 months of the award. Construction and refurbishment of buildings must be completed within 12 months of the award, and then agencies will have a limit of 90 days to reach 50% occupancy. Eligible applicants are cities, counties and housing authorities; in SLO County, HASLO (Housing Authority of San Luis Obispo) will be an eligible applicant. Applications will be accepted on a rolling basis, over a longer time period than Round 1. Including match funding for operating costs is considered a strength.</p> <p>Wendy shared that Round 1 of Homekey was an incredible opportunity, and that HASLO, People’s Self</p>	

	<p>Help Housing and ECHO (El Camino Homeless Organization) worked together to make it happen. There were challenges with the project, such as the obligation to ensure 50% occupancy within 90 days. The first round was focused on prioritization for those at risk of complications from COVID.</p> <p>Laurel took questions and clarified that:</p> <ul style="list-style-type: none"> • The NOFA indicates an eight months deadline for capital fund expenditures, but agencies would have several years to spend their operating costs. • The NOFA indicates that structures that do not have permanent foundations, such as pallet shelters, are eligible. • The County would likely be eligible for multiple projects. 	
<p>4.3.3. Discussion Item: Homeless Housing, Assistance and Prevention Program</p>	<p>Laurel shared that the County will be issuing its RFP for the second round of HHAP (Homeless Housing, Assistance and Prevention Program) funding, but first wanted to consult the HSOC about the idea of leveraging HHAP Round 2 and possibly Round 3 funding for Homekey Round 2 sites. In the previous round of Homekey funding, HASLO was able to secure funding because HEAP (Homeless Emergency Aid Program) funds were already assigned to the North County Motel 6 project. Without this HEAP funding already being in place, securing the Homekey funding would likely not have been possible. The HSOC generally supported the idea and were in</p>	

	favor of a public forum to solicit input, including from housing developers.	
4.4. Discussion Item: Ten-Year Plan Update	Laurel reported that the first meeting of the Ten-Year Plan Leadership Committee will be taking place in September. The committee will meet to talk about steps to roll out the planning process and look at goals, who will be involved, and how to solicit input from and report back to key stakeholder groups.	
4.5. Discussion Item: Upcoming Expiration of Executive Order N-08-21 and Impact on HSOC Meetings	Laurel reported that the Governor issued an Executive Order at the beginning of the pandemic, waiving certain provisions of the Brown Act to allow for public meetings to be conducted remotely. The Executive Order was extended and expanded, but is now due to expire at the end of September. However, legislation has been passed that would replace this Executive Order, allowing for public meetings to continue to be held remotely. At the time of the meeting, this legislation had been passed by the State Assembly and Senate, and was just waiting for the Governor's signature to become law.	
4.6. Discussion Item: HSOC Membership	Laurel reported that the HSOC membership is set up so that members are appointed to three year terms which are staggered, so that around one third of membership terms expire each year. County staff will be sending out information on which seats are expiring, and will also be introducing new seats. County staff will also contact members whose terms are expiring, some of whom will not yet have served a	

	<p>full three year term, as they began their membership mid-term. The process for applying is to complete a two page membership application form, which can be found on the website and will also be mailed out to the HSOC email list.</p> <p>At present, alternates can only be appointed if nominated by a member within the first thirty days of membership. Alternates who are then approved by the Executive Committee are able to vote on behalf of the member.</p>	
<p>5. Committee Updates</p>	<p>Janna reported that the Finance & Data Committee met and discussed the 2022 PIT (Point in Time) Count and reviewed data metrics for the CoC application.</p> <p>Devin reported that the Services Coordinating Committee met and discussed Emergency Housing Vouchers and safe parking.</p> <p>Susan Funk and Laurel reported that the Encampment Committee has not met because the Executive Committee opted not to constitute it as a standing committee at this time. As HSOC is in the early stages of the planning process for the new Ten-Year Plan, the Executive Committee decided to consider the Encampment Committee's future as part of a broader discussion on the HSOC structure and role of all committees.</p>	
<p>6. Future Discussion/Report Items</p>	<ul style="list-style-type: none"> Processes for identifying and reviewing 	

	<p>number of homeless deaths within the county – Brenda, Susan Funk and John DiNunzio</p> <ul style="list-style-type: none"> • Safe spaces for unhoused people – Yael • County’s Action Plan update – Susan Funk • SLO City inventory of properties, GIS mapping of city owned properties and the potential for a regional version – Kelsey 	
7. Updates and Requests for Information	<p>Kelsey reported that SLO City are seeking resources they could use to assist a large family seeking asylum. Brenda suggested churches can be very useful for connecting people and are involved in asylum work.</p> <p>Yael reported there is a 40 acre plot of land owned by the County, which was purchased to mitigate land taken for a sewer plan in Los Osos. This is deed restricted to agriculture, but possibly there is a way to use a couple of acres for a sanctioned encampment or a tiny house village. Supervisor Ortiz-Legg responded that she will follow up on this.</p>	
8. Next Regular Meeting: November 17 at 1pm		
9. Adjournment	Susan Funk adjourned the meeting at 3:10pm.	

HOMELESS SERVICES OVERSIGHT COUNCIL

HSOC Special Meeting

October 20, 2021 1:00 p.m.

Members and the public were able to participate by Zoom call.

MEMBERS PRESENT	MEMBERS ABSENT	STAFF & GUESTS	
Amelia Grover Anna Miller Anne Robin Bettina Swigger Brenda Mack Devin Drake Janna Nichols Jeff Smith Jessica Thomas Kathy McClenathen Kristen Barneich Mark Lamore Nicole Bennett Rick Gulino Scott Smith Steve Martin Susan Funk Susan Lamont William Crewe	Carlyn Christianson Caroline Hall Dawn Addis Dawn Ortiz-Legg Mary Ann Reiss Shay Stewart	Abby Lassen Brandy Graham Carrie Collins Elaine Archer Elizabeth Pauschek George Solis Jack Lahey Kelsey Nocket Laurel Weir Leon Shordon Lisa Howe Mimi Rodriguez Omar Rashad Rita Holland Russ Francis Sheena Jones Tom Sherman Tony Navarro Wendy Lewis Yael Korin	
AGENDA ITEM			CONCLUSIONS/ACTIONS
1. Call to Order and Introductions	Susan called the meeting to order at 11am.		

<p>2. Public Comment</p>	<p>Applicants to the Fiscal Year 2021 Continuum of Care (CoC) grant program (see item 3.2 below) were able to speak during Public Comment about their applications.</p> <p>Mark from TMHA (Transitions Mental Health Association) gave an overview of TMHA's two applications. Both are renewal applications for programs have been operating for more than 15 years, providing Permanent Supportive Housing for 58 chronically disabled homeless individuals and family members. The two programs provide support through case management services. TMHA works with HASLO (Housing Authority of San Luis Obispo) to help clients move on with Section 8 vouchers.</p> <p>Jack from CAPSLO (Community Action Partnership of San Luis Obispo) provided some information on CAPSLO's Coordinated Entry program, a partnership between CAPSLO, ECHO (El Camino Homeless Organization) and 5CHC (5Cities Homeless Coalition) to administer a universal entry point or 'front door' for anyone who wants to engage in homeless services. The Coordinated Entry program allows agencies to share information about individual needs and to direct clients to where they will be best served. CAPSLO requested a small increase in funding this year to match cost of living increases.</p> <p>Janna from 5CHC (5Cities Homeless Coalition) explained that 5CHC made an application in</p>	
--------------------------	---	--

partnership with Lumina Alliance to expand services to Domestic Violence (DV) survivors, particularly addressing needs in south county. 5CHC have been seeing a steady increase in requests for assistance from DV survivors, and are partnering with Lumina for their expertise. Susan Lamont from Lumina Alliance also shared that Lumina Alliance currently has 3 shelters, and the goal is to provide an additional shelter in an area of the county that is not as well covered at present.

Elizabeth from The Salvation Army provided background on their application. The Salvation Army requested funding for a new Permanent Supportive Housing project in Atascadero. They have purchased a property to house four people with severe to moderately severe mental health disorders. They are planning to open a second property within six months.

Carrie from TFS (Transitional Food & Shelter) provided some information on TFS's application. TFS applied for funding for two transitional units and supportive services for bridge housing. The funding requested is for staff hours and costs for activities such as completing applications to rent, housing searches, and resolution of landlord/tenant issues.

George explained that the HMIS (Homeless Management Information System) application is a requirement for the CoC program, as well as other

	<p>grant programs including ESG (Emergency Solutions Grant). The County serves as the HMIS lead for the CoC.</p> <p>Other public comment, not related to the CoC grant under consideration at this meeting:</p> <p>Yael commented that the County is enacting a new ordinance of removing people from public streets, and in Los Osos, the only alternative site offered is a place people do not want to go.</p> <p>Yael also asked about the status of the Encampment Committee. Laurel clarified that the Executive Committee decided to take the status of all committees under consideration as part of the Ten-Year Planning process, and the Encampment Committee does not currently have a mandate to meet.</p>	
<p>3. Action/Information/Discussion</p>		
<p>3.1. Action Item: Vote to Approve a Resolution Acknowledging Governor Newsom's Proclamation of a State of Emergency and Authorizing Meetings by Teleconference Until the HSOC's Next Regularly Scheduled Meeting Pursuant to the Ralph M. Brown Act, as</p>	<p>Laurel explained that the Governor's Executive Order, which waived certain Brown Act provisions and allowed public bodies to meet remotely, has expired. The California legislature has produced Assembly Bill 361 (AB361), which allows public bodies to continue meeting remotely, as long as certain conditions are met. County Counsel has provided a resolution that HSOC has to pass in order to continue meeting remotely. This resolution allows HSOC and its committees to continue meeting for 30 days. At the</p>	<p>Scott made a motion to approve the resolution acknowledging Governor Newsom's proclamation of a state of emergency and authorizing meetings by teleconference until the HSOC's next regularly scheduled meeting pursuant to the Ralph M.</p>

<p>Authorized by Assembly Bill (AB) 361</p>	<p>next full HSOC meeting, the HSOC will need to decide whether or not to pass another resolution authorizing itself to meet remotely for another 30 days. This situation will continue as long as there is a proclaimed state of emergency, and the HSOC decides that there is a risk which necessitates meeting remotely.</p>	<p>Brown Act, as authorized by Assembly Bill (AB) 361, seconded by Janna. The motion passed with all in favor, none opposed and no abstentions.</p>
<p>3.2. Action Item: Vote to Approve the Ad Hoc Grant Review Committee’s recommendation for prioritization of FY2021 Continuum of Care (CoC) grant applications to the U.S. Department of Housing and Urban Development (HUD)</p>	<p>Laurel explained that the CoC (Continuum of Care) grant is an annual grant from HUD (US Department of Housing and Urban Development). Eligible activities include Permanent Supportive Housing (PSH), Coordinated Entry (CE), HMIS (Homeless Management Information System), Rapid Rehousing (RRH), and joint Transitional Housing (TH) and RRH projects. SLO County CoC’s estimated Annual Renewal Demand (ARD), representing the amount needed to renew all currently funded programs, is \$1,226,000. The ARD represents the formula grant portion of the CoC program – as long as the CoC meets the program’s basic requirements, the CoC will receive these funds. SLO County CoC is also eligible to compete for two types of bonus funding. The first type of bonus funding is up to \$80,577 for new projects or expansion of existing projects. The second type is DV (Domestic Violence) projects, for which there is a separate pool of funding, so these applications do not compete with other projects in the priority ranking. HUD asks CoCs to rank applications into two tiers. Tier 1 is equivalent to the ARD. Tier 2 covers bonus applications, including the DV bonus applications. The</p>	

	<p>County also receives around \$48,000 in Planning funds for grant administration. The Planning grant is non-competitive, so this is not ranked.</p> <p>A non-conflicted Grant Review Committee was convened to review applications and use the criteria recommended by HUD to rank the applications and assign them to Tier 1 or Tier 2. The Grant Review Committee considered factors such as project cost efficiency, financial capacity, cost per client, and past performance of agencies.</p> <p>The Grant Review Committee recommended the following applications, which are renewal projects, for inclusion in Tier 1:</p> <ul style="list-style-type: none"> • TMHA's SLO City and Central Coast + Bordeaux Expansion Permanent Supportive Housing projects • CAPSLO's Coordinated Entry renewal project • The County of San Luis Obispo's HMIS project <p>And the following new bonus projects for inclusion in Tier 2, ranked in order of priority:</p> <ul style="list-style-type: none"> • The Salvation Army's Atascadero Permanent Supportive Housing project • CAPSLO's Coordinated Entry expansion • 5CHC's DV project (although this competes for a separate pool of funding) • TFS's Permanent Housing and Improved Health project <p>Approximately \$80,000 is available to fund Tier 2 projects, which would cover The Salvation Army's project and CAPSLO's expansion.</p>	<p>Anne moved to approve the ad hoc Grant Review Committee's</p>
--	--	--

	<p>The next steps are to bring HSOC’s recommendations to the Board of Supervisors in November for final action, then to submit the Collaborative Application to HUD. There is no guarantee that any Tier 2 funding will be received. HUD will likely inform applicants of the funding they can expect to receive in Spring 2022.</p> <p>George shared that, if SLO County CoC is considered competitive and does receive funding for Tier 2 bonus projects, this funding would be attached to the ARD for the next competition, so would increase the formula amount for future years.</p> <p>Scott questioned the Coordinated Entry funding, acknowledging that Coordinated Entry is a requirement of the CoC program but asking what specifically the grant money is spent on. Laurel responded that the funding goes primarily towards staff carrying out intake and case management on the progressive engagement model.</p>	<p>recommendation for prioritization of FY2021 Continuum of Care (CoC) grant applications to the U.S. Department of Housing and Urban Development (HUD), seconded by Anna. The motion passed, with none opposed. Devin, Janna, Mark, Nicole, Scott and Susan Lamont abstained.</p>
<p>4. Next Regular Meeting: November 17 at 1 p.m.</p>		
<p>5. Adjournment</p>	<p>Susan adjourned the meeting at 11:50am.</p>	

**HOMELESS SERVICES OVERSIGHT COUNCIL
ADMINISTRATIVE ACTION ITEM 2
NOVEMBER 17, 2021**

AGENDA ITEM NUMBER: 2

ITEM: VOTE TO APPROVE A RESOLUTION ACKNOWLEDGING GOVERNOR NEWSOM'S PROCLAMATION OF A STATE OF EMERGENCY AND AUTHORIZING MEETINGS BY TELECONFERENCE UNTIL THE HSOC'S NEXT REGULARLY SCHEDULED MEETING PURSUANT TO THE RALPH M. BROWN ACT, AS AUTHORIZED BY ASSEMBLY BILL (AB) 361.

ACTION REQUIRED:

Vote to approve a resolution acknowledging Governor Newsom's proclamation of a State of Emergency and authorizing meetings by teleconference until the HSOC's next regularly scheduled meeting pursuant to the Ralph M. Brown Act, as authorized by Assembly Bill (AB) 361.

SUMMARY NARRATIVE:

Recently enacted AB361 amended Government Code Subsection 54953 to allow local legislative bodies to continue to hold virtual public meetings after the expiration of the Governor's Executive Order on September 30, 2021 that had waived provisions of the Brown Act requiring local legislative bodies to hold in person meetings.

The authority to hold virtual public meetings under the provisions of AB361 remain effective through January 1, 2024. In order to exercise the right to hold a virtual public meeting, one of the following three conditions must be met:

1. The local agency is holding a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing¹; or
2. The meeting is held during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
3. The meeting is held during a proclaimed state of emergency and the legislative body has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

¹ There currently is no state or local order in place requiring social distancing, nor is there a formal recommendation from State or local officials on social distancing, with the exception of a CalOSHA regulation

**HOMELESS SERVICES OVERSIGHT COUNCIL
ADMINISTRATIVE ACTION ITEM 2
NOVEMBER 17, 2021**

To continue to hold virtual meetings, the Board of Supervisors, and other local legislative bodies, must make the following findings by a majority vote² no more than 30 days after holding its first virtual meeting under one of the circumstances above, and every 30 days thereafter; unless the body is not scheduled to meet within 30 days, in which case it must make the following findings at its next regularly scheduled meeting:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) Any of the following circumstances exist:

- (i) The state of emergency continues to directly impact the ability of the members to meet safely in person.
- (ii) State or local officials continue to impose or recommend measures to promote social distancing.

COVID transmission in San Luis Obispo County is rated as substantial by the Centers for Disease Control as of November 10, 2021. Due to the increased risk of transmission of COVID-19 in indoor settings, the HSOC is being asked to consider approving the resolution allowing for the use of virtual meetings until the next regularly scheduled HSOC meeting on January 19, 2022.

BUDGET/FINANCIAL IMPACT:

There is no financial impact if the HSOC votes to approve the attached resolution.

STAFF COMMENTS:

Staff recommend approval of this resolution.

ATTACHMENT:

- A. A RESOLUTION OF THE HOMELESS SERVICES OVERSIGHT COUNCIL ACKNOWLEDGING GOVERNOR NEWSOM'S PROCLAMATION OF A STATE OF EMERGENCY AND AUTHORIZING MEETINGS BY TELECONFERENCE MEETINGS FOR AN ADDITIONAL PERIOD OF THIRTY DAYS PURSUANT TO THE RALPH M. BROWN ACT

² A majority vote is not needed if the conditions of criterion 1 have been met.

Homeless Services Oversight Council
COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA

Wednesday November 17th, 2021

PRESENT:

ABSENT:

RESOLUTION NO. _____

**A RESOLUTION OF THE HOMELESS SERVICES OVERSIGHT COUNCIL ACKNOWLEDGING
GOVERNOR NEWSOM'S PROCLAMATION OF A STATE OF EMERGENCY AND
AUTHORIZING MEETINGS BY TELECONFERENCE MEETINGS FOR AN ADDITIONAL
PERIOD OF THIRTY DAYS PURSUANT TO THE RALPH M. BROWN ACT**

The following resolution is now offered and read:

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic; and

WHEREAS, the proclaimed state of emergency remains in effect; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 that suspended the teleconferencing rules set forth in the California Open Meeting law, Government Code section 54950 et seq. (the "Brown Act"), provided certain requirements were met and followed; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 that clarified the suspension of the teleconferencing rules set forth in the Brown Act, and further provided that those provisions would remain suspended through September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361, allowing legislative bodies subject to the Brown Act to continue meeting by teleconference if the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees, and further requires that certain findings be made by the legislative body every thirty (30) days; and

WHEREAS, California Department of Public Health and the federal Centers for Disease Control and Prevention (“CDC”) caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>); and

WHEREAS, the CDC has established a “Community Transmission” metric with 4 tiers designed to reflect a community’s COVID-19 case rate and percent positivity; and

WHEREAS, the County of San Luis Obispo currently has a Community Transmission metric of “substantial” which is the second most serious of the tiers; and

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the Homeless Services Oversight Council deems it necessary to find holding in person meetings would present imminent risks to the health or safety of attendees, and thus intends to invoke the provisions of AB 361 related to teleconferencing.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Homeless Services Oversight Council that:

1. The recitals set forth above are true and correct.
2. The Proclamation of State of Emergency in response to the COVID-19 pandemic issued by Governor Newsom on March 4, 2020, remains in effect.
3. The Homeless Services Oversight Council finds that the proclaimed state of emergency continues to impact the ability of members to meet safely in person and meeting in person would present imminent risks to the health or safety of attendees.

4. Staff is directed to return no later than thirty (30) days after the adoption of this resolution with an item for the Homeless Services Oversight Council to consider making the findings required by AB 361 to continue meeting under its provisions.

Upon motion of Homeless Services Oversight Council Member _____,
seconded by Homeless Services Oversight Council Member _____, and on
the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing resolution is hereby adopted.

Chairperson of the Homeless Services Oversight
Council

ATTEST:

[Insert appropriate attestation signature block]

APPROVED AS TO FORM AND LEGAL EFFECT:

RITA L. NEAL
County Counsel

By: _____
Deputy County Counsel

Dated: _____

**HOMELESS SERVICES OVERSIGHT COUNCIL
ACTION ITEM
November 17, 2021**

AGENDA ITEM NUMBER: 5.1

ITEM: Vote to recommend five persons for appointment to vacant or expiring seats on the Homeless Services Oversight Council

ACTION REQUIRED: It is requested that the Homeless Services Oversight Council (HSOC): approve the nominations of Brenda Mack for a second term for the Currently or Formerly Homeless Person seat she currently holds, William Crewe for a second term for the Veterans Service Representative seat he currently holds, Susan Lamont for a second term for the Victims' Services Representative seat she currently holds, Bettina Swigger for a second term for the Local Businesses/Business Organizations seat she currently holds, and Wendy Lewis for the Non-profit Service Providers seat previously held by Grace McIntosh; and recommend them to the San Luis Obispo County Board of Supervisors for appointment to the HSOC.

SUMMARY NARRATIVE:

There are 27 membership seats on the HSOC. Members are appointed to the HSOC by the County Board of Supervisors, with the exception of seven seats reserved for representatives from the seven incorporated cities in the County, which are appointed by the City Councils of each city, and one seat reserved for a representative from the County Board of Supervisors, which is appointed by the County Board of Supervisors. With the exception of the seats reserved for elected officials, members are appointed to three-year terms. To ensure continuity of the HSOC, term expirations are staggered among the seats, such that approximately 1/3 of the seats expire in a given year. Terms expire in January of the year in which the term ends.

There are currently four seats due to expire in January 2022. In addition, there are two other seats that are available for application due to resignations or expiring terms. At the September 2021 HSOC meeting, the terms that were expiring were reviewed and a request was made for applications from the public.

A total of seven applications were received. An ad hoc Nominating Committee met in October to consider the applications and recommended the following five candidates for seats on the HSOC:

Action Item 5.1

Brenda Mack for the Currently or Formerly Homeless Person seat for a term that will expire January 2025. Ms. Mack has served as a volunteer for Transitions Mental Health Association's Life House clinic, currently serves as Housing Chair of SLO NAACP, and has worked as a Psychiatric Technician. She has also volunteered with community-based organizations to advocate on behalf of people experiencing homelessness and mental illness.

William Crewe for the Veterans Service Representative seat that will expire January 2025. Mr. Crewe is currently President for Central Coast Veterans Helping Veterans, Treasurer for SLO Veterans Services Collaborative, and serves on the Executive Committee for American Legion Post 66. He has played an active role in working to increase services for homeless veterans, including serving as a site Supervisor and Advisory Board member for Shower the People, participating as a Homeless Point in Time County volunteer, and serving on the HSOC Finance and Data Committee.

Susan Lamont for the Victims' Services Representative seat for a term that will expire January 2025. Ms. Lamont is the Interim Chief Program Officer for Lumina Alliance, which provides services and shelter to persons fleeing from intimate partner violence, and was formerly the Associate Director for RISE. In addition to her five years of experience at RISE and Lumina Alliance, Ms. Lamont has previously worked at the LINK in Atascadero and served as a patient advocate in Colorado.

Bettina Swigger for the Local Businesses/Business Organizations seat for a term that will expire January 2025. Ms. Swigger is the Chief Executive Officer of Downtown SLO, the nonprofit downtown business association which provides homeless outreach. Ms. Swigger has also served in the nonprofit sector for fifteen years.

Wendy Lewis for the Non-profit Service Providers seat vacated by Grace McIntosh for a term that will expire January 2024. Ms. Lewis has served as President and CEO of ECHO (El Camino Homeless Organization) for four years, as well as serving on the board for the Atascadero Chamber of Commerce and the Atascadero Babe Ruth Board.

BUDGET/FINANCIAL IMPACT

No current fiscal impact is anticipated.

STAFF COMMENTS:

It is recommended that the Homeless Services Oversight Council approve this item. Upon the HSOC's approval, staff will submit a recommendation for appointment to the Board of Supervisors.

ATTACHMENTS:

Attachment A – All applications received

Attachment B – HSOC Membership Composition as of November 2021

COUNTY OF SAN LUIS OBISPO
APPLICATION FOR APPOINTMENT
TO A BOARD, COMMISSION, OR COMMITTEE

Date: 9/28/2021

Applying For: **Homeless Services Oversight Council (HSOC)**

Name: Swigger Bettina L
Last First Middle Initial

Address: [Redacted] [Redacted] [Redacted] [Redacted]
Number Street City Zip Code

Email Address: [Redacted]

Home Phone: [Redacted] Business Phone: [Redacted]

Place an "X" next to the HSOC membership category below which you wish to represent:

- County Government Service Providers (Behavioral Health, Planning, Social Services, Veterans Services, or Probation)
- Non-profit Service Providers
- Which area(s) of the county does this organization serve? _____
- Affordable Housing Developers
- Local K-12 Academic Institution
- Local Businesses/Business Organizations
- Law Enforcement
- Local Health Provider
- Local Faith Community
- Interested Community (preferentially with homelessness experience)
- Currently or Formerly Homeless Person
- Veterans Services Representative
- Local University or School of Higher Education
- Local Hospital
- Victims' Services Representative

Please cite your affiliation, as staff member, board member or volunteer, with any community services agency or organization:

I serve as CEO of Downtown SLO, the nonprofit downtown business association. In partnership with the City, Downtown SLO has a contract with CAPSLO to provide homeless outreach in downtown San Luis Obispo.

Please describe how you qualify for the HSOC category which you have selected above:

Downtown San Luis Obispo is home to more than 600 businesses, the cultural and governmental centers for our County, and is a popular destination for SLO County residents and visitors. Downtown also has a large population of unhoused people, who need services and whose daily activities impact the business community.

While not necessarily required, knowledge of issues relating to homelessness and/or previous involvement in addressing homelessness are desirable for HSOC members and will be considered by the selection committee prior to making its recommendations to the Board of Supervisors. Please summarize your experience with the issue of homelessness or with homeless clients:

Working downtown and serving the downtown community, I interact with unhoused people every day. While I have not directly worked in the social services, I have worked in the nonprofit sector for fifteen years and have had participated in trainings and worked with colleagues across disciplines to become educated about homelessness.

Please explain why you would like to serve on the HSOC (attach a separate sheet if necessary):

Downtown San Luis Obispo is affected by homelessness in major ways. As CEO of Downtown SLO, the topic of homelessness. Having a role on the HSOC for our organization would be an incredible opportunity for us to learn about county-wide activities and resources so that we could better educate our businesses and members. By having a seat on the Council, we will be able to share our experiences and communicate with others in order to implement best practices and ensure coordinated programs and outreach.

Please note: It is possible that the selection committee may contact you to ask for additional information if necessary to prepare its recommendations for HSOC membership to the Board of Supervisors.

If appointed, are you willing to participate in the majority of meetings each year and, if necessary, in numerous related meetings of subcommittees? Yes No

Should you be appointed, are you willing, if necessary for that particular body, to file a statement of disclosure as a public official under the standards set forth by the Fair Political Practice Commission? Yes No

Signed Bettina Swigger (electronically) Date 9/28/2021

OFFICIAL USE ONLY

Date called/interviewed _____ Recommended for appointment? _____ Yes _____ No

Appointee prefers not to have address or phone numbers(s) published? _____ Yes _____ No

Additional Comments:

County of San Luis Obispo
Action Item 5.1 - Attachment A
APPLICATION FOR APPOINTMENT
TO A BOARD, COMMISSION, OR COMMITTEE

Date: 9-29-2021

Applying For: Homeless Services Oversight Council (HSOC)

Name: Mack Brenda L
Last First Middle Initial

Address: [Redacted] [Redacted] [Redacted]
Number Street City Zip Code

Email Address: [Redacted]

Home Phone: [Redacted] Business Phone: _____

Place an "X" next to the HSOC membership category below which you wish to represent:

- County Government Service Providers (Behavioral Health, Planning, Social Services, Veterans Services, or Probation)
- Non-profit Service Providers
Which area(s) of the county does this organization serve? _____
- Affordable Housing Developers
- Local K-12 Academic Institution
- Local Businesses/Business Organizations
- Law Enforcement
- Local Health Provider
- Local Faith Community
- Interested Community (preferentially with homelessness experience)
- Currently or Formerly Homeless Person
- Veterans Services Representative
- Local University or School of Higher Education
- Local Hospital
- Victims' Services Representative

Please cite your affiliation, as staff member, board member or volunteer, with any community services agency or organization:

Housing Chair - NAACP
Thma - Volunteer

Please describe how you qualify for the HSOC category which you have selected above:

formerly homeless, also suffer from mental illness

While not necessarily required, knowledge of issues relating to homelessness and/or previous involvement in addressing homelessness are desirable for HSOC members and will be considered by the selection committee prior to making its recommendations to the Board of Supervisors. Please summarize your experience with the issue of homelessness or with homeless clients:

I am formally homeless and have experience at shelters streets and warming shelter. I advocate for the homeless and mentally ill.

Please explain why you would like to serve on the HSOC (attach a separate sheet if necessary):

The homeless need representation on the board. Lived experience is everything.

Please note: It is possible that the selection committee may contact you to ask for additional information if necessary to prepare its recommendations for HSOC membership to the Board of Supervisors.

If appointed, are you willing to participate in the majority of meetings each year and, if necessary, in numerous related meetings of subcommittees? Yes No

Should you be appointed, are you willing, if necessary for that particular body, to file a statement of disclosure as a public official under the standards set forth by the Fair Political Practice Commission? Yes No

Signed Brenda Mack Date 9-27-2021

OFFICIAL USE ONLY

Date called/interviewed _____ Recommended for appointment? _____ Yes _____ No

Appointee prefers not to have address or phone numbers(s) published? _____ Yes _____ No

Additional Comments:

COUNTY OF SAN LUIS OBISPO
APPLICATION FOR APPOINTMENT
TO A BOARD, COMMISSION, OR COMMITTEE

Date: 9-21-21

Applying For: Homeless Services Oversight Council (HSOC)

Name: Lament Susan
Last First Middle Initial

Address: [Redacted] [Redacted] [Redacted]
Number Street City Zip Code

Email Address: [Redacted]

Home Phone: [Redacted] Business Phone: [Redacted]

Place an "X" next to the HSOC membership category below which you wish to represent:

- County Government Service Providers (Behavioral Health, Planning, Social Services, Veterans Services, or Probation)
- Non-profit Service Providers
Which area(s) of the county does this organization serve? extire county
- Affordable Housing Developers
- Local K-12 Academic Institution
- Local Businesses/Business Organizations
- Law Enforcement
- Local Health Provider
- Local Faith Community
- Interested Community (preferentially with homelessness experience)
- Currently or Formerly Homeless Person
- Veterans Services Representative
- Local University or School of Higher Education
- Local Hospital
- Victims' Services Representative

Please cite your affiliation, as staff member, board member or volunteer, with any community services agency or organization:

Lumina Alliance
Chief Program Officer

Please describe how you qualify for the HSOC category which you have selected above:

Lumina Alliance operates 3 shelters and we have 10 units for Transitional Housing. Our shelters are located in [Redacted] and transitional housing in [Redacted]

Application for Membership on the Homeless Services Oversight Council

Page Two

Susan Lamont Lumina Alliance

While not necessarily required, knowledge of issues relating to homelessness and/or previous involvement in addressing homelessness are desirable for HSOC members and will be considered by the selection committee prior to making its recommendations to the Board of Supervisors. Please summarize your experience with the issue of homelessness or with homeless clients:

I have worked as an Advocate or supervising Advocate Services since moving to San Luis Obispo County in 2015. The intersection of homelessness and domestic violence has been studied and recent statistics show 80% of mothers w/children that are homeless have experienced DV and 39% of homeless women report that domestic violence was the immediate cause. (www.acf.hhs.gov/fysb/resource)

Please explain why you would like to serve on the HSOC (attach a separate sheet if necessary):

I think that including a member of Lumina Alliance based on the above statistics is a logical choice to provide HSOC with that perspective. I have been a current member for the past year and feel that I have become more valuable with the knowledge that I have gained thus far. Our County continues to spotlight the important issue of homelessness and I feel the meetings are well run, well attended and intelligently focused on solutions.

Please note: It is possible that the selection committee may contact you to ask for additional information if necessary to prepare its recommendations for HSOC membership to the Board of Supervisors.

I would love to continue to participate.

If appointed, are you willing to participate in the majority of meetings each year and, if necessary, in numerous related meetings of subcommittees? [X] Yes [] No

Should you be appointed, are you willing, if necessary for that particular body, to file a statement of disclosure as a public official under the standards set forth by the Fair Political Practice Commission? [X] Yes [] No

Signed [Signature] Date 9/21/21

OFFICIAL USE ONLY

Date called/interviewed _____ Recommended for appointment? _____ Yes _____ No

Appointee prefers not to have address or phone numbers(s) published? _____ Yes _____ No

Additional Comments:

COUNTY OF SAN LUIS OBISPO
APPLICATION FOR APPOINTMENT
TO A BOARD, COMMISSION, OR COMMITTEE

Date: 10/12/20

Applying For: **Homeless Services Oversight Council (HSOC)**

Name: Lewis Wendy M
Last First Middle Initial

Address: [Redacted] [Redacted] [Redacted]
Number Street City Zip Code

Email Address: [Redacted]

Home Phone: [Redacted] Business Phone: [Redacted]

Place an "X" next to the HSOC membership category below which you wish to represent:

- County Government Service Providers (Behavioral Health, Planning, Social Services, Veterans Services, or Probation)
- Non-profit Service Providers
Which area(s) of the county does this organization serve? North County SLO
- Affordable Housing Developers
- Local K-12 Academic Institution
- Local Businesses/Business Organizations
- Law Enforcement
- Local Health Provider
- Local Faith Community
- Interested Community (preferentially with homelessness experience)
- Currently or Formerly Homeless Person
- Veterans Services Representative
- Local University or School of Higher Education
- Local Hospital
- Victims' Services Representative

Please cite your affiliation, as staff member, board member or volunteer, with any community services agency or organization:

I have been the President and CEO for El Camino Homeless Organization for almost 4 years. I have served on the board for the Atascadero Chamber of Commerce and the Atascadero Babe Ruth Board.

Please describe how you qualify for the HSOC category which you have selected above:

I have served as the President and CEO of El Camino Homeless Organization for almost 4 years. Working in homeless services for over 4 years I have attended numerous educational opporuntites on homeless services best practices, trauma informed care and housing first service strategies. I was instrumental in growing the COC's service capabilities and increasing the number of shelter beds in our county. 

Application for Membership on the Homeless Services Oversight Council
Page Two

While not necessarily required, knowledge of issues relating to homelessness and/or previous involvement in addressing homelessness are desirable for HSOC members and will be considered by the selection committee prior to making its recommendations to the Board of Supervisors. Please summarize your experience with the issue of homelessness or with homeless clients:

In my time at ECHO i have learned an incredible amount about people facing homelessness and way's to better serve them and give them in a voice in what is needed to help them find housing and have a better experince while being served. I have aslo attended HSOC meetings regulary as a guest and numerous sub-comitte meetings as well.

Please explain why you would like to serve on the HSOC (attach a separate sheet if necessary):

I would love to serve on HSOC to provide input as a service provider and also bring the voice of the hundreds of people we serve. I would also love being part of helping grow our Contium of Care to include brining more reosurces to our county and a variety of options for the unhoused population recognizing that different service options county wide like safe parking, tiny home villges, safe camping and more. I also love the collabortive spirit growing on our county amongst service providers and would love ot be part of growth there as well.

Please note: It is possible that the selection committee may contact you to ask for additional information if necessary to prepare its recommendations for HSOC membership to the Board of Supervisors.

If appointed, are you willing to participate in the majority of meetings each year and, if necessary, in numerous related meetings of subcommittees? Yes No

Should you be appointed, are you willing, if necessary for that particular body, to file a statement of disclosure as a public official under the standards set forth by the Fair Political Practice Commission? Yes No

Signed Wendy Lewis Date 10/12/20

OFFICIAL USE ONLY

Date called/interviewed _____ Recommended for appointment? _____ Yes _____ No

Appointee prefers not to have address or phone numbers(s) published? _____ Yes _____ No

Additional Comments:

COUNTY OF SAN LUIS OBISPO
APPLICATION FOR APPOINTMENT
TO A BOARD, COMMISSION, OR COMMITTEE

Date: 10/5/21

Applying For: Homeless Services Oversight Council (HSOC)

Name: Crewe William S
Last First Middle Initial

Address: [REDACTED] [REDACTED] [REDACTED] [REDACTED]
Number Street City Zip Code

Email Address: [REDACTED]

Home Phone: [REDACTED] Business Phone: [REDACTED]

Place an "X" next to the HSOC membership category below which you wish to represent:

- County Government Service Providers (Behavioral Health, Planning, Social Services, Veterans Services, or Probation)
- Non-profit Service Providers
- Which area(s) of the county does this organization serve? _____
- Affordable Housing Developers
- Local K-12 Academic Institution
- Local Businesses/Business Organizations
- Law Enforcement
- Local Health Provider
- Local Faith Community
- Interested Community (preferentially with homelessness experience)
- Currently or Formerly Homeless Person
- Veterans Services Representative
- Local University or School of Higher Education
- Local Hospital
- Victims' Services Representative

Please cite your affiliation, as staff member, board member or volunteer, with any community services agency or organization:

President, Central Coast Veterans Helping Veterans; Treasurer, SLO Veterans Services Collaborative; Executive Committee, American Legion Post 66;

Please describe how you qualify for the HSOC category which you have selected above:

I am a retired Army officer with over 25 years service. I have been involved in working with homeless veterans and collaborating with various agencies (including resolving issues with the VA on veterans benefits).

Application for Membership on the Homeless Services Oversight Council
Page Two

While not necessarily required, knowledge of issues relating to homelessness and/or previous involvement in addressing homelessness are desirable for HSOC members and will be considered by the selection committee prior to making its recommendations to the Board of Supervisors. Please summarize your experience with the issue of homelessness or with homeless clients:

I have been an alternate member and a member of HSOC for several years. I have also been a member of the HSOC Finance and Data Committee. In 2019, I was a volunteer for the PIT. I have also collaborated with homeless service agencies such as SSVF, HUD-VASH, the Veterans Service Office (VSO) to solve housing issues for veterans. I have also volunteered with two homeless shower facilities to develop a direct understanding of the plight of the homeless. +

Please explain why you would like to serve on the HSOC (attach a separate sheet if necessary):

I have compassion for the homeless. Particularly for the large percentage of those who are veterans. I believe we should and can do more to relieve their plight. I want to contribute to being part of the solution.

Please note: It is possible that the selection committee may contact you to ask for additional information if necessary to prepare its recommendations for HSOC membership to the Board of Supervisors.

If appointed, are you willing to participate in the majority of meetings each year and, if necessary, in numerous related meetings of subcommittees? Yes No

Should you be appointed, are you willing, if necessary for that particular body, to file a statement of disclosure as a public official under the standards set forth by the Fair Political Practice Commission? Yes No

Signed  Date 10/5/21

OFFICIAL USE ONLY

Date called/interviewed _____ Recommended for appointment? _____ Yes _____ No

Appointee prefers not to have address or phone numbers(s) published? _____ Yes _____ No

Additional Comments:

COUNTY OF SAN LUIS OBISPO
APPLICATION FOR APPOINTMENT
TO A BOARD, COMMISSION, OR COMMITTEE

Date: 9/28/21

Applying For: **Homeless Services Oversight Council (HSOC)**

Name: Olson Garret M
Last First Middle Initial

Address: [Redacted] [Redacted] [Redacted] [Redacted]
Number Street City Zip Code

Email Address: [Redacted]

Home Phone: [Redacted] Business Phone: [Redacted]

Place an "X" next to the HSOC membership category below which you wish to represent:

- County Government Service Providers (Behavioral Health, Planning, Social Services, Veterans Services, or Probation)
- Non-profit Service Providers
Which area(s) of the county does this organization serve? The entire county
- Affordable Housing Developers
- Local K-12 Academic Institution
- Local Businesses/Business Organizations
- Law Enforcement
- Local Health Provider
- Local Faith Community
- Interested Community (preferentially with homelessness experience)
- Currently or Formerly Homeless Person
- Veterans Services Representative
- Local University or School of Higher Education
- Local Hospital
- Victims' Services Representative

Please cite your affiliation, as staff member, board member or volunteer, with any community services agency or organization:

I am the current CEO of the Food Bank Coalition of San Luis Obispo County (SLO Food Bank). I am also the past Fire Chief for the City of San Luis Obispo and a current resident of the City of San Luis Obispo who lives close to Mitchell Park.

Please describe how you qualify for the HSOC category which you have selected above:

The SLO Food Bank provides hunger relief to all in-need in our county. In addition to staffing over 60 distribution sites per month, we provide hunger relief resources to 83 other nonprofits, including organizations which provide assistant to those experiencing homelessness. Our No Cook Bag program is specifically designed to meet the unique needs of those experiencing homelessness.

Application for Membership on the Homeless Services Oversight Council
Page Two

While not necessarily required, knowledge of issues relating to homelessness and/or previous involvement in addressing homelessness are desirable for HSOC members and will be considered by the selection committee prior to making its recommendations to the Board of Supervisors. Please summarize your experience with the issue of homelessness or with homeless clients:

I spent 30 years in the Fire Service in positions ranging from firefighter-paramedic up through fire chief. I have an intimate working knowledge of serving people from all walks of life, including those struggling with housing, substance abuse, mental health crisis, and extreme poverty. As CEO, I now lead our team to accomplish our mission to alleviate hunger and improve health in SLO County. A major component of our operations involves meeting the unique needs of our homeless clients.

Please explain why you would like to serve on the HSOC (attach a separate sheet if necessary):

I am driven by opportunities to learn, to analyze strategically, and to create meaningful change driven by data, opportunity, and collaboration. I've seen first-hand the tragic human realities faced by those who are most vulnerable, marginalized, and/or oftentimes invisible or dismissed in our society. I recognize the incredible complexity of this issue. I am a persistent change agent who believes all our time is too valuable to be spent meeting for meeting's sake. I am respectful of other's beliefs, and I am comfortable asking difficult questions and having difficult questions posed to me.

Please note: It is possible that the selection committee may contact you to ask for additional information if necessary to prepare its recommendations for HSOC membership to the Board of Supervisors.

If appointed, are you willing to participate in the majority of meetings each year and, if necessary, in numerous related meetings of subcommittees? Yes No

Should you be appointed, are you willing, if necessary for that particular body, to file a statement of disclosure as a public official under the standards set forth by the Fair Political Practice Commission? Yes No

Signed Garret M. Olson (electronic signature) Date 9/28/21

OFFICIAL USE ONLY

Date called/interviewed _____ Recommended for appointment? _____ Yes _____ No

Appointee prefers not to have address or phone numbers(s) published? _____ Yes _____ No

Additional Comments:

COUNTY OF SAN LUIS OBISPO
APPLICATION FOR APPOINTMENT
TO A BOARD, COMMISSION, OR COMMITTEE

Date: 10/1/21

Applying For: **Homeless Services Oversight Council (HSOC)**

Name: Dantona Jim
Last First Middle Initial

Address: [Redacted] [Redacted] [Redacted] [Redacted]
Number Street City Zip Code

Email Address: [Redacted]

Home Phone: [Redacted] Business Phone: [Redacted]

Place an "X" next to the HSOC membership category below which you wish to represent:

- County Government Service Providers (Behavioral Health, Planning, Social Services, Veterans Services, or Probation)
- Non-profit Service Providers
- Which area(s) of the county does this organization serve? _____
- Affordable Housing Developers
- Local K-12 Academic Institution
- Local Businesses/Business Organizations
- Law Enforcement
- Local Health Provider
- Local Faith Community
- Interested Community (preferentially with homelessness experience)
- Currently or Formerly Homeless Person
- Veterans Services Representative
- Local University or School of Higher Education
- Local Hospital
- Victims' Services Representative

Please cite your affiliation, as staff member, board member or volunteer, with any community services agency or organization:

Please describe how you qualify for the HSOC category which you have selected above:
As the President/CEO of the SLO Chamber, I will represent our 1,300 member businesses located throughout San Luis Obispo County.

While not necessarily required, knowledge of issues relating to homelessness and/or previous involvement in addressing homelessness are desirable for HSOC members and will be considered by the selection committee prior to making its recommendations to the Board of Supervisors. Please summarize your experience with the issue of homelessness or with homeless clients:

Prior to joining the SLO Chamber as President/CEO in 2018, I worked as chief of staff for four different Los Angeles City Council members, managing diverser districts and getting a first hand look at what happens when we do not effectively address homelessness. In these roles, I worked closely with agencies, service providers and concerned community members to make strides on complex issues including housing and homelessness. Drafting legislation, building coalitions and advocating for more resources were key parts of my work.

Please explain why you would like to serve on the HSOC (attach a separate sheet if necessary):

Compared to similar communities, SLO County has one of the highest rates of unsheltered residents in the nation but we still have an opportunity to make a real impact. With the coming 10 year plan, we have a unique opportunity to work together with shared goals, leverage unprecedented state investment and implement proven strategies. I want to be part of the team leading this work.

Please note: It is possible that the selection committee may contact you to ask for additional information if necessary to prepare its recommendations for HSOC membership to the Board of Supervisors.

If appointed, are you willing to participate in the majority of meetings each year and, if necessary, in numerous related meetings of subcommittees? Yes No

Should you be appointed, are you willing, if necessary for that particular body, to file a statement of disclosure as a public official under the standards set forth by the Fair Political Practice Commission? Yes No

Signed Jim Dantona Date 10/1/21

OFFICIAL USE ONLY

Date called/interviewed _____ Recommended for appointment? _____ Yes _____ No

Appointee prefers not to have address or phone numbers(s) published? _____ Yes _____ No

Additional Comments:

Membership of the Homeless Services Oversight Council as of November 2021

Member	Alternate	Affiliated Organization	Term
City Council Members (7 members) Appointed by City Councils			
Carlyn Christianson		City of SLO	Unlimited while holding office
Steve Martin	Steve Gregory	City of Paso Robles	
Mary Ann Reiss		City of Pismo Beach	
Susan Funk		City of Atascadero	
Dawn Addis		City of Morro Bay	
Anna Miller		City of Grover Beach	
Kristen Barneich	Lan George	City of Arroyo Grande	
County Board of Supervisors (1 member) Appointed by the Board of Supervisors			
Dawn Ortiz-Legg		County of San Luis Obispo	Unlimited while holding office
County Government Service Providers, 2 members, selected from Behavioral Health, Planning, Social Services, Veterans Services, Probation: (2 members)			
Devin Drake		County Department of Social Services	1/1/2021 – 1/1/2024
Anne Robin		County Department of Behavioral Health	1/10/2020 – 1/10/2023
Non-profit Service Providers: (3 regional members)			
Mark Lamore		Transitions Mental Health Association	1/10/2020 – 1/10/2023
Caroline Hall		Los Osos Cares	1/10/2020 – 1/10/2023
Vacant			
Affordable Housing Developers: (2 members)			
Scott Smith		HASLO	No limit
Rick Gulino		Peoples Self Help Housing	1/1/2021 – 1/10/2023
Local K-12 Academic Institution: (1 member)			
Jessica Thomas		SLO County Office of Education	1/1/2021 – 1/1/2024
Local University or School of Higher Education: (1 member)			
Vacant			
Local Businesses/Business Organizations: (1 member)			
Bettina Swigger		Downtown SLO	1/1/2019 – 1/1/2022
Local Hospital: (1 member)			
Amelia Grover	Liz Snyder	French Hospital	1/1/2021 – 1/1/2024
Law Enforcement: (1 member)			
Jeff Smith		City of SLO Police Department	1/1/2021 – 1/10/2023
Local Health Provider: (1 member)			
Nicole Bennett		CenCal Health	1/1/2021 – 1/1/2024
Local Faith Community: (1 member)			
Shay Stewart		Granite Ridge Christian Camp	1/1/2021 – 1/1/2024
Interested Community: (2 members, preferentially with homelessness experience)			
Kathy McClenathen		SLO County Housing Trust Fund	1/1/2021 – 1/1/2024
Janna Nichols		5 Cities Homeless Coalition	1/1/2020 – 1/1/2023
Victims' Services Representative: (1 member)			
Susan Lamont		Victims' Services Advocate	1/1/2021 – 1/1/2022
Veterans Service Representative: (1 member)			
William Crewe	Paul Worsham	Veterans Helping Veterans	1/1/2021 – 1/1/2022
Currently or Formerly Homeless Person: (1 member)			
Brenda Mack			1/1/2021 – 1/1/2022

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
ACTION ITEM
November 17, 2021**

AGENDA ITEM NUMBER: 5.2

ITEM: VOTE TO 1) DESIGNATE THE COUNTY AS THE ADMINISTRATIVE ENTITY FOR THE HOMELESS HOUSING, ASSISTANCE AND PREVENTION (HHAP) PROGRAM GRANT CONTINUUM OF CARE ALLOCATIONS IN ALL ROUNDS; 2) APPROVE JOINT APPLICATION BY THE COUNTY FOR THE HHAP CONTINUUM OF CARE ALLOCATION WITH THE HHAP COUNTY ALLOCATION FOR ROUND 3 AND ANY FUTURE ROUNDS OF HHAP; AND 3) APPROVE A PROCESS TO DEVELOP JOINT PRIORITIES AND GOALS WITH THE BOARD OF SUPERVISORS FOR HHAP ROUND 3.

ACTION REQUIRED:

Vote to 1) designate the County as the Administrative Entity for the Homeless Housing, Assistance and Prevention (HHAP) Program grant Continuum of Care allocations in all rounds; 2) approve joint application by the County for the HHAP Continuum of Care allocation with the HHAP County allocation for Round 3 and any future rounds of HHAP; and 3) approve a process to develop joint priorities and goals with the Board of Supervisors for HHAP Round 3.

SUMMARY NARRATIVE:

On July 19, 2021, the Governor of California signed into law authorization for Round 3 of the [Homeless Housing, Assistance, and Prevention \(HHAP\) grant program](#). HHAP provides funding to Continuums of Care, counties, and large cities to support coordination and develop or expand local capacity to address homelessness. Under Round 3, the County of San Luis Obispo is eligible to receive \$2,071,620.63 and the San Luis Obispo County Continuum of Care (CoC) is eligible to receive \$2,219,593.53.

Eligible Activities

Under the HHAP authorizing statute, HHAP funds shall be spent: “on evidence-based solutions that address and prevent homelessness among eligible populations, including any of the following:

“(1) Rapid rehousing, including rental subsidies and incentives to landlords, such as security deposits and holding fees.

“(2) Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.

“(3) Street outreach to assist persons experiencing homelessness to access permanent housing and services.

“(4) Services coordination, which may include access to workforce, education, and training programs, or other services needed to promote housing stability in supportive housing.

“(5) Systems support for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations, including families and homeless youth.

“(6) Delivery of permanent housing and innovative housing solutions, such as hotel and motel conversions.

“(7) Prevention and shelter diversion to permanent housing, including rental subsidies.

“(8) Interim sheltering, limited to newly developed clinically enhanced congregate shelters, new or existing non-congregate shelters, and operations of existing navigation centers and shelters based on demonstrated need. Demonstrated need for purposes of this paragraph shall be based on the following:

“(A) The number of available shelter beds in the city, county, or region served by a continuum of care.

“(B) The number of people experiencing unsheltered homelessness in the homeless point-in-time count.

“(C) Shelter vacancy rate in the summer and winter months.

“(D) Percentage of exits from emergency shelters to permanent housing solutions.

“(E) A plan to connect residents to permanent housing.

“(F) Any new interim sheltering funded by round 3 funds must be low barrier, comply with Housing First as provided in Chapter 6.5 (commencing with Section 8255) of Division 8 of the Welfare and Institutions Code, and prioritize interventions other than congregate shelters.

“(9) Improvements to existing emergency shelters to lower barriers and increase privacy.”

In addition, 7% of the funds may be used for administrative expenses and a minimum of 8% of total funds from each allocation must be used to serve homeless youth.

The California Homeless Coordinating and Finance Council (HCFC) has now released initial information for [HHAP Round 3](#). A Notice of Funding Availability is expected to be published for HHAP Round 3 in January 2022 and applications will be due in June 2022. As one of the conditions for funding, applicants must adopt an updated plan to address homelessness and identify target outcomes that HHAP Round 3 funds will help to achieve. Before applicants may submit an application, they must meet with HCFC staff to discuss proposed outcomes and get approval for those outcome measures from HCFC. Public input must also be obtained as part of the planning process that occurs prior to submission of the application. Additional HHAP funding will be held by HCFC until applications have been submitted and HCFC has approved the applications and entered into a written agreement with the applicant entity.

Initial goals identified in the application and approved by HCFC must be met no later than June 30, 2024. HCFC will review outcomes at that time and communities that meet initial goals by the 2024 deadline will be eligible to receive an additional 18% of the total allocation. Per the HHAP authorizing statute:

“(C) (i) Applicants shall establish outcome goals that prevent and reduce homelessness over a three-year period, informed by the findings from the local landscape analysis described in subparagraph (A) and the jurisdiction’s base system performance measure from 2020 calendar year data in the Homeless Data Integration System. The outcome goals shall set definitive metrics, based on the United States Department of Housing and Urban Development’s system performance measures, for achieving the following:

“(I) Reducing the number of persons experiencing homelessness.

“(II) Reducing the number of persons who become homeless for the first time.

“(III) Increasing the number of people exiting homelessness into permanent housing.

“(IV) Reducing the length of time persons remain homeless.

“(V) Reducing the number of persons who return to homelessness after exiting homelessness to permanent housing.

“(VI) Increasing successful placements from street outreach.

“(VII) Homeless Management Information System trackable data goals related to the outcome goals listed above as they apply to underserved populations and over-represented populations disproportionately impacted by homelessness.”

To assist communities with the Planning process needed to identify goals and priorities, HCFC will make up to 25% of the funding available to communities through a pre-application process. HCFC recommends that this funding be prioritized for the planning and public input activities required to submit the initial application. HCFC estimates this funding could be made available as early as January 2022.

Joint Applications

Per initial guidance released from the State regarding HHAP Round 3, Continuums of Care (CoCs) and Counties that have overlapping geographic jurisdictions may agree to submit joint applications that would allow allocations to be combined to reduce the administrative burden on Administrative Entities and grant subrecipients. Communities that request to submit a joint application will be eligible to receive an initial 25% disbursement of their total allocation of funding. Communities that do not submit a joint application will receive an initial 20% disbursement of their total allocation of funding. Initial disbursement contracts are expected to be made available to CoCs beginning in December and initial funds may be made available as soon as February 2022. Timing of initial disbursement contracts is dependent on HCFC and the order in which they process the contracts, such that initial funds may not come to some communities until after February 2022. Initial funds may be used to complete the local Homelessness Action Plan, as required by HSC 50220.7(b)(3)(A), including paying for any technical assistance or contracted entities to support the completion of the Homelessness Action Plan.

In order to submit a joint application, the Board and the CoC must agree to work together to determine joint priorities and proposed outcomes for the grant, and must identify a process for this prior to executing the initial disbursement contracts.

Staff propose the HSOC agree to the following process:

- (1) The HSOC and the County will jointly sponsor at least one community forum as required by the Homeless Coordinating and Financing Council as a condition of receiving HHAP Round 3 funding;
- (2) The HSOC and the County will review public input as well as information from the 10-Year Plan update process in order to identify measurable goals for the HHAP grant;
- (3) The HSOC and the County will develop mutually agreed upon goals in accordance with the requirements of the HHAP authorizing statute and program guidance promulgated by the California Homeless Coordinating and Financing Council prior to the submission of the application;
- (4) The HSOC and the County will agree upon joint priorities for Round 3 of the HHAP grant prior to award of HHAP funding;
- (5) The HSOC and the County will jointly release the local Request for Proposals and jointly agree upon the selection of subrecipients; and
- (6) The HSOC and the County will evaluate progress in achieving approved grant goals on at least an annual basis.

BUDGET/FINANCIAL IMPACT:

If these recommendations are approved by the HSOC and the Board, it would allow the County to move forward to obtain the initial 25% disbursement of available funding.

STAFF COMMENTS:

Staff will take to the Board of Supervisors the above recommendations and a request for approval to execute the Initial Disbursement Contract, and may return to the HSOC if additional action is needed prior to submission of the request for initial funding. Staff will also determine what funding, if any, is needed to comply with the Planning activities required to submit the HHAP application and bring back recommendations to the full HSOC at a future meeting.

HCFC staff have indicated they will be providing additional information about required cooperation between the CoC and the County in the next few months. As additional information becomes available, staff may need to return to the HSOC to request changes or additions to the process.