
HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC) Meeting Agenda

January 19, 2022, 1 p.m.

Members and the public may participate by Zoom video call:

[https://us06web.zoom.us/j/89314060074?
pwd=VWppcm9SL2N0YTVtWnA5Um5xbWZBUT09](https://us06web.zoom.us/j/89314060074?pwd=VWppcm9SL2N0YTVtWnA5Um5xbWZBUT09)

Or dial in:

+1 720 707 2699

Meeting ID: 893 1406 0074

Passcode: 617033



**San Luis Obispo
Countywide 10 Year
Plan to End
Homelessness**

*We envision a future
in which the housing
and comprehensive
services necessary to
remain housed are
available for all,
affording everyone
maximum self-
sufficiency, and the
opportunity to be
productive and
participating
members of our
community*

1. Call to Order
2. Administrative Action: Vote to Approve a Resolution Acknowledging Governor Newsom's Proclamation of a State of Emergency and Authorizing Meetings by Teleconference Until the HSOC's Next Regularly Scheduled Meeting Pursuant to the Ralph M. Brown Act, as Authorized by Assembly Bill (AB) 361
3. Introductions
4. Public Comment
5. Consent: Approval of Minutes
6. Action/Information/Discussion
 - 6.1. Action Item: Vote to Elect HSOC Chair, Vice Chair, and Committee Chairs for 2022
 - 6.2. Action Item: Vote to Approve Continuum of Care Letter of Support for Community Action Partnership of San Luis Obispo – Supportive Services for Veteran Families (Brandy Graham)

The full agenda packet for this meeting is available on the SLO County HSOC web page:
[https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-\(HSOC\).aspx](https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-(HSOC).aspx)

- 6.3. Discussion Item: CalWorks Housing Support Program Update (Jannine Lambert)
- 6.4. Discussion Item: Update on Measures to Prevent and Respond to COVID Among People Experiencing Homelessness
- 6.5. Discussion Item: Ten-Year Plan Update
- 6.6. Discussion Item: Safe Parking (Joe Dzvonik)
- 6.7. Discussion Item: Point in Time Count 2022 (George Solis)
7. Committee Updates
8. Future Discussion/Report Items
9. Updates and Requests for Information
10. Next Regular Meeting: March 16 at 1 p.m.
11. Adjournment

The full agenda packet for this meeting is available on the SLO County HSOC web page:
[https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-\(HSOC\).aspx](https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-(HSOC).aspx)

**HOMELESS SERVICES OVERSIGHT COUNCIL
ADMINISTRATIVE ACTION ITEM 2
JANAURY 19, 2022**

AGENDA ITEM NUMBER: 2

ITEM: VOTE TO APPROVE A RESOLUTION ACKNOWLEDGING GOVERNOR NEWSOM'S PROCLAMATION OF A STATE OF EMERGENCY AND AUTHORIZING MEETINGS BY TELECONFERENCE UNTIL THE HSOC'S NEXT REGULARLY SCHEDULED MEETING PURSUANT TO THE RALPH M. BROWN ACT, AS AUTHORIZED BY ASSEMBLY BILL (AB) 361.

ACTION REQUIRED:

Vote to approve a resolution acknowledging Governor Newsom's proclamation of a State of Emergency and authorizing meetings by teleconference until the HSOC's next regularly scheduled meeting pursuant to the Ralph M. Brown Act, as authorized by Assembly Bill (AB) 361.

SUMMARY NARRATIVE:

Recently enacted AB361 amended Government Code Subsection 54953 to allow local legislative bodies to continue to hold virtual public meetings after the expiration of the Governor's Executive Order on September 30, 2021 that had waived provisions of the Brown Act requiring local legislative bodies to hold in person meetings.

The authority to hold virtual public meetings under the provisions of AB361 remains effective through January 1, 2024. In order to exercise the right to hold a virtual public meeting, one of the following three conditions must be met:

1. The local agency is holding a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing¹; or
2. The meeting is held during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
3. The meeting is held during a proclaimed state of emergency and the legislative body has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

¹ There currently is no state or local order in place requiring social distancing, nor is there a formal recommendation from State or local officials on social distancing, with the exception of a CalOSHA regulation

**HOMELESS SERVICES OVERSIGHT COUNCIL
ADMINISTRATIVE ACTION ITEM 2
JANAURY 19, 2022**

To continue to hold virtual meetings, the Board of Supervisors, and other local legislative bodies, must make the following findings by a majority vote² no more than 30 days after holding its first virtual meeting under one of the circumstances above, and every 30 days thereafter; unless the body is not scheduled to meet within 30 days, in which case it must make the following findings at its next regularly scheduled meeting:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) Any of the following circumstances exist:

- (i) The state of emergency continues to directly impact the ability of the members to meet safely in person.
- (ii) State or local officials continue to impose or recommend measures to promote social distancing.

COVID transmission in San Luis Obispo County is rated as high by the Centers for Disease Control as of January 14, 2022. Due to the increased risk of transmission of COVID-19 in indoor settings, the HSOC is being asked to consider approving the resolution allowing for the use of virtual meetings for 30 days from January 19, 2022.

BUDGET/FINANCIAL IMPACT:

There is no financial impact if the HSOC votes to approve the attached resolution.

STAFF COMMENTS:

Staff recommend approval of this resolution.

ATTACHMENT:

- A. A RESOLUTION OF THE HOMELESS SERVICES OVERSIGHT COUNCIL ACKNOWLEDGING GOVERNOR NEWSOM'S PROCLAMATION OF A STATE OF EMERGENCY AND AUTHORIZING MEETINGS BY TELECONFERENCE MEETINGS FOR AN ADDITIONAL PERIOD OF THIRTY DAYS PURSUANT TO THE RALPH M. BROWN ACT

² A majority vote is not needed if the conditions of criterion 1 have been met.

Homeless Services Oversight Council
COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA

Wednesday January 19th 2022

PRESENT:

ABSENT:

RESOLUTION NO. _____

**A RESOLUTION OF THE HOMELESS SERVICES OVERSIGHT COUNCIL ACKNOWLEDGING
GOVERNOR NEWSOM'S PROCLAMATION OF A STATE OF EMERGENCY AND
AUTHORIZING MEETINGS BY TELECONFERENCE MEETINGS FOR AN ADDITIONAL
PERIOD OF THIRTY DAYS PURSUANT TO THE RALPH M. BROWN ACT**

The following resolution is now offered and read:

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic; and

WHEREAS, the proclaimed state of emergency remains in effect; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 that suspended the teleconferencing rules set forth in the California Open Meeting law, Government Code section 54950 et seq. (the "Brown Act"), provided certain requirements were met and followed; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 that clarified the suspension of the teleconferencing rules set forth in the Brown Act, and further provided that those provisions would remain suspended through September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361, allowing legislative bodies subject to the Brown Act to continue meeting by teleconference if the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees, and further requires that certain findings be made by the legislative body every thirty (30) days; and

WHEREAS, California Department of Public Health and the federal Centers for Disease Control and Prevention (“CDC”) caution that the Omicron variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than the original SARS-CoV-2 variant of the virus, and that even fully vaccinated individuals can be infected and may spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/omicron-variant.html>); and

WHEREAS, the CDC has established a “Community Transmission” metric with 4 tiers designed to reflect a community’s COVID-19 case rate and percent positivity; and

WHEREAS, the County of San Luis Obispo currently has a Community Transmission metric of “high” which is the most serious of the tiers; and

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the Homeless Services Oversight Council deems it necessary to find holding in person meetings would present imminent risks to the health or safety of attendees, and thus intends to invoke the provisions of AB 361 related to teleconferencing.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Homeless Services Oversight Council that:

1. The recitals set forth above are true and correct.
2. The Proclamation of State of Emergency in response to the COVID-19 pandemic issued by Governor Newsom on March 4, 2020, remains in effect.
3. The Homeless Services Oversight Council finds that the proclaimed state of emergency continues to impact the ability of members to meet safely in person and meeting in person would present imminent risks to the health or safety of attendees.

4. Staff is directed to return at its next regularly scheduled meeting with an item for the Homeless Services Oversight Council to consider making the findings required by AB 361 to continue meeting under its provisions.

Upon motion of Homeless Services Oversight Council Member _____, seconded by Homeless Services Oversight Council Member _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing resolution is hereby adopted.

Chairperson of the Homeless Services Oversight Council

ATTEST:

[Insert appropriate attestation signature block]

APPROVED AS TO FORM AND LEGAL EFFECT:

RITA L. NEAL
County Counsel

By: _____
Deputy County Counsel

Dated: _____

Membership of the Homeless Services Oversight Council as of January 2022

Member	Alternate	Affiliated Organization	Term
City Council Members (7 members) Appointed by City Councils			
Andy Pease		City of SLO	Unlimited while holding office
Steve Martin	Steve Gregory	City of Paso Robles	
Mary Ann Reiss		City of Pismo Beach	
Susan Funk		City of Atascadero	
Dawn Addis	Laurel Barton	City of Morro Bay	
Anna Miller	Jeff Lee	City of Grover Beach	
Kristen Barneich	Lan George	City of Arroyo Grande	
County Board of Supervisors (1 member) Appointed by the Board of Supervisors			
Dawn Ortiz-Legg		County of San Luis Obispo	Unlimited while holding office
County Government Service Providers, 2 members, selected from Behavioral Health, Planning, Social Services, Veterans Services, Probation: (2 members)			
Devin Drake		County Department of Social Services	1/1/2021 – 1/1/2024
Anne Robin		County Department of Behavioral Health	1/10/2020 – 1/10/2023
Non-profit Service Providers: (3 regional members)			
Mark Lamore		Transitions Mental Health Association	1/10/2020 – 1/10/2023
Caroline Hall		Los Osos Cares	1/10/2020 – 1/10/2023
Wendy Lewis		El Camino Homeless Organization	1/1/2022 – 1/1/2024
Affordable Housing Developers: (2 members)			
Scott Smith		HASLO	No limit
Rick Gulino		Peoples Self Help Housing	1/1/2021 – 1/10/2023
Local K-12 Academic Institution: (1 member)			
Jessica Thomas		SLO County Office of Education	1/1/2021 – 1/1/2024
Local University or School of Higher Education: (1 member)			
Vacant			
Local Businesses/Business Organizations: (1 member)			
Bettina Swigger		Downtown SLO	1/1/2022 – 1/1/2025
Local Hospital: (1 member)			
Amelia Grover	Liz Snyder	French Hospital	1/1/2021 – 1/1/2024
Law Enforcement: (1 member)			
Jeff Smith		City of SLO Police Department	1/1/2021 – 1/10/2023

Local Health Provider: (1 member)			
Nicole Bennett		CenCal Health	1/1/2021 – 1/1/2024
Local Faith Community: (1 member)			
Shay Stewart		Granite Ridge Christian Camp	1/1/2021 – 1/1/2024
Interested Community: (2 members, preferentially with homelessness experience)			
Kathy McClenathen		SLO County Housing Trust Fund	1/1/2021 – 1/1/2024
Janna Nichols		5Cities Homeless Coalition	1/1/2020 – 1/1/2023
Victims' Services Representative: (1 member)			
Susan Lamont		Victims' Services Advocate	1/1/2022 – 1/1/2025
Veterans Service Representative: (1 member)			
William Crewe	Paul Worsham	Veterans Helping Veterans	1/1/2022 – 1/1/2025
Currently or Formerly Homeless Person: (1 member)			
Brenda Mack			1/1/2022 – 1/1/2025

HOMELESS SERVICES OVERSIGHT COUNCIL

HSOC Meeting

November 17, 2021 1:00 p.m.

Members and the public were able to participate by Zoom call.

MEMBERS PRESENT	MEMBERS ABSENT	STAFF & GUESTS
Amelia Grover Anna Miller Anne Robin Bettina Swigger Brenda Mack Carlyn Christianson Caroline Hall Dawn Ortiz-Legg Devin Drake Janna Nichols Jeff Smith Jessica Thomas Kristen Barneich Mark Lamore Nicole Bennett Rick Gulino Susan Funk Susan Lamont Steve Martin William Crewe	Dawn Addis Kathy McClenathen Mary Ann Reiss Scott Smith Shay Stewart	Abby Lassen Anne Wyatt Brandy Graham Elaine Archer Elizabeth Pauschek George Solis Jack Lahey Jannine Lambert Jessica Lorange Joe Dzvonic Kelsey Nocket Laurel Barton Laurel Weir Leon Shordon Molly Kern Rita Holland Russ Francis Sue Warren Tom Sherman Ty Ulrey Wendy Lewis Yael Korin

AGENDA ITEM		CONCLUSIONS/ACTIONS
1. Call to Order and Introductions	<p>Susan called the meeting to order at 1pm.</p> <p>Joe introduced himself as the new Homeless Services Unit Project Manager, working on the County's Safe Parking and Blue Bag pilot programs.</p>	
2. Administrative Action: Vote to Approve a Resolution Acknowledging Governor Newsom's Proclamation of a State of Emergency and Authorizing Meetings by Teleconference Until the HSOC's Next Regularly Scheduled Meeting Pursuant to the Ralph M. Brown Act, as Authorized by Assembly Bill (AB) 361		<p>Carlyn made a motion to approve the resolution, seconded by Bettina. The motion passed with all in favor, none opposed and no abstentions.</p>
3. Public Comment	<p>Amelia reported that hospitals are seeing an increase in the number of very sick homeless people, not all of whom have had long histories of homelessness. Amelia recommended HSOC consider a Homelessness Death Review Team to track patterns around healthcare for individuals experiencing homelessness.</p> <p>Caroline shared that Los Osos Cares will not be operating a warming shelter this year, due partly to a new ordinance that people cannot camp in Los Osos, and due partly to doubts around the cost-</p>	

	effectiveness of operating the shelter.	
4. Consent: Approval of Minutes		Carlyn made a motion to approve the minutes, seconded by Devin. The motion passed with all in favor, none opposed and no abstentions.
5. Action/Information/Discussion		
5.1. Action Item: Vote to Recommend Five Persons for Appointment to Vacant or Expiring Seats on the Homeless Services Oversight Council	<p>Laurel reported that, excluding City and Board representatives, HSOC members are appointed to staggered three year terms, so that one third of member terms expire each year. For 2021, the HSOC received seven applications for five available seats. County staff convened a Nominating Committee to recommend candidates for these seats. The Nominating Committee recommended Brenda Mack, Susan Lamont, Wendy Lewis, Bettina Swigger and Bill Crewe for membership.</p> <p>HSOC has also authorized the creation of new 'at large' seats. County staff are working with the County Clerk Recorder's Office to have these seats established in accordance with the Maddy Act, and will then be taking applications for these new seats.</p>	Devin made a motion to recommend five persons for appointment to vacant or expiring seats on the HSOC, seconded by Carlyn. The motion passed with all in favor, none opposed and no abstentions.
5.2. Action Item: Vote to 1) Designate the County as the	Laurel provided background on the upcoming third round of the Homeless Housing, Assistance and Prevention Program (HHAP). The third round will have	

<p>Administrative Entity for the Homeless Housing, Assistance and Prevention (HHAP) Program Grant Continuum of Care Allocations in All Rounds; 2) Approve Joint Application by the County for the HHAP Continuum of Care Allocation with the HHAP County Allocation for Round 3 and any Future Rounds of HHAP; and 3) Approve a Process to Develop Joint Priorities and Goals with the Board of Supervisors for HHAP Round 3</p>	<p>similar eligibility requirements to the first two rounds, but will include more planning requirements. The State will require communities to carry out a public planning process. The timing of this will align mostly with the Ten-Year Planning process, but HHAP also mandates some work to be done in addition to this, including at least one public session for people to input into HHAP specifically.</p> <p>An applicant must also select a measurable goal for the overall community, which the State must approve. The State will not be measuring the performance of subrecipients, but the overall community performance in achieving this goal.</p> <p>A community can receive initial funding worth 25% of the total if the two eligible applicants – the County and CoC (Continuum of Care) – apply jointly. The County and CoC must also agree on a process to work together, including committing to holding public meetings, reviewing public input and information, identifying measurable goals, agreeing on these goals and general priorities for the funding, jointly releasing the RFP (Request for Proposals), jointly agreeing on subrecipients, and jointly reviewing outcomes at least annually. The initial 25% disbursement does not have to be used entirely on planning, but the State does want to see some of the resource go towards this. For this to happen, the HSOC must agree to have the program administered jointly and formally designate the County as the Administrative Entity for the grant.</p>	
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	<p>Laurel took questions and clarified that joint administration means this grant would be administered under a different arrangement than is typical. While usually the Board of Supervisors would have the final say on any recommendation, in this case there would need to be agreement between the Board and the HSOC. The goal that the HSOC and County decide to pursue will be assessed on how outcomes have improved since the baseline measurement (i.e. comparing data from a year into the project to data from the beginning of the project), and will not take the broader, systemic context into account. This should be considered later when the HSOC recommends a goal. It is anticipated that a consultant will be hired to help with the planning process.</p> <p>The Council discussed public engagement, and recommended holding at least three community forums to cover all regions of the county, and a variety of methods for gathering public input including using the internet.</p> <p>The Council reviewed the proposal included in the agenda packet, and updated the language to reflect the above change. The updated language reads:</p> <p>“HSOC and the County will jointly gather public input through sponsoring at least three community forums that will include an educational component and electronically mediated input, including collecting information electronically that will include electronic</p>	<p>Janna made a motion to 1) designate the County as the Administrative Entity for the Homeless Housing, Assistance and Prevention (HHAP) Program Grant Continuum of Care allocations in all rounds, and 2) approve joint application by the County for the HHAP Continuum of Care allocation with the HHAP County allocation for Round 3 and any future rounds of HHAP, seconded by Anna. The motion passed with all in favor, none opposed and no abstentions.</p> <p>Janna made a motion to approve a process to develop joint priorities and goals with the Board of Supervisors for HHAP Round 3, with the updated language around community forums,</p>
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	<p>surveys or polls, and soliciting information through Point in Time Count surveys or other means from people with lived experience of homelessness.”</p> <p>The words “as required by HCFC” have been removed, as HCFC only mandates one community forum.</p> <p>The Round 3 application will be released in January 2022, at which point the County will move forward with the public planning process. Applications will be due June 30th. The State has also announced a fourth round of HHAP, with funds to be distributed partly based on the results of the 2022 PIT (Point in Time) Count.</p>	<p>seconded by Kristen. The motion passed with all in favor, none opposed and no abstentions.</p>
<p>5.3. Discussion Item: Housing Disability and Advocacy Program (HDAP) and Home Safe Funding</p>	<p>Jannine provided an informational update on additional funding coming to the Housing Disability and Advocacy Program (HDAP) and Home Safe Funding Program, managed by the Department of Social Services (DSS). All Coordinated Entry sites will be notified separately of the additional funding.</p> <p>For the HDAP, clients must be chronically homeless, homeless, or at risk of homelessness, according to HUD’s (US Department of Housing & Urban Development) definitions. Clients must also have a long term physical or mental disability that may qualify them for disability benefits they are not yet receiving, and must be assessed and prioritized as having the highest level of need. The County contracts with TMHA (Transitions Mental Health</p>	

	<p>Association) for the HDAP. So far this fiscal year, they have housed two people and are serving 22 people. Services through the HDAP include housing placement, temporary rent subsidy, housing related expenses, case management, assistance with disability applications, advocacy and outreach. The additional funding is worth \$1,157,846, and does not require match funding. The State requires that the COVID Rent Relief program funding be used on homelessness prevention before the HDAP funds are used for this purpose.</p> <p>For the Home Safe Program, clients must either be 60 or older, or be ages 18-59 and have a mental or physical disability that prevents them from acquiring food, clothing, shelter and finances. Clients must be homeless or at imminent risk of homelessness. Services include intensive case management, housing stabilization, housing navigation, housing direct financial assistance, and connections to longer-term supports. This funding is worth \$702,162 over three years.</p>	
<p>5.4. Discussion Item: Point in Time (PIT) Count 2022</p>	<p>George reported that HUD is requiring a PIT Count in 2022. The Finance & Data Committee approved the date of January 26th for the date of the unsheltered census PIT Count. The survey count will take place after this. This year, there will be a greater reliance on street outreach teams to take the lead in conducting the unsheltered count, though volunteers will still be recruited to fill the gaps. The County is working with</p>	

	<p>the vendor, ASR (Applied Survey Research) on this. There will be a follow up email sent to the full HSOC on how to sign up. The HIC (Housing Inventory Count) is an inventory of all beds available and occupied, which is done at the same time as the PIT Count.</p> <p>Janna shared that people currently experiencing homelessness will also assist with the count itself and in the survey process. Providers have been identifying people who can assist with this and are knowledgeable about where people are currently living.</p> <p>Brenda asked if homeless people who are currently in jail are counted in the PIT Count. Laurel responded that HUD does not count anyone who is in jail as homeless, for the purposes of the PIT Count. However, the County does ask the Sheriff's office for the number of people who were released that day and had no known address, or gave their address as one of the shelters. Janna shared that the CoC talks to law enforcement to minimize sweeps around the time of the count, to avoid disrupting an accurate count.</p>	
<p>5.5. Discussion Item: Ten-Year Planning Process</p>	<p>Laurel reported that the Ten-Year Plan Steering Committee is next meeting on November 18th. The focus will be on soliciting public input and planning for focus groups.</p>	
<p>6. Committee Updates</p>	<p>Janna reported that the Finance & Data Committee are looking at data quality metrics and making</p>	

	<p>assessments on where this can be improved, and will soon bring some data to the full HSOC.</p> <p>Devin reported that the Services Coordinating Committee discussed the success of the Emergency Housing Vouchers program run by HASLO (Housing Authority of San Luis Obispo), the recent encampment cleanup in Oceano, and the upcoming PIT Count.</p>	
7. Future Discussion/Report Items	<ul style="list-style-type: none"> • Homelessness death review – to be added to next Executive Committee meeting agenda • Blakeslee-Gillett plan to reform homeless services • Plans for alternate sites when shelters are affected by COVID • Safe Parking 	
8. Updates and Requests for Information	Janna reported that the South County warming center will be opening at South County Regional Center again this year.	
9. Upcoming Meetings: Special Meeting on December 8 at 11 a.m.; Next Regular Meeting on January 19 at 1 p.m.	A Special meeting of the HSOC will be held on December 8 th . The purpose of this meeting is to vote on recommendations for funding for the Department of Planning & Building’s annual Action Plan grants.	
10. Adjournment	Susan Funk adjourned the meeting at 3pm.	

HOMELESS SERVICES OVERSIGHT COUNCIL

HSOC Special Meeting

December 8, 2021 11:00 a.m.

Members and the public were able to participate by Zoom call.

MEMBERS PRESENT	MEMBERS ABSENT	STAFF & GUESTS
Anne Robin Bettina Swigger Caroline Hall Dawn Ortiz-Legg Janna Nichols Jessica Thomas Kathy McClenathen Kristen Barneich Mark Lamore Rick Gulino Shay Stewart Steve Martin Susan Funk Susan Lamont William Crewe	Amelia Grover Anna Miller Brenda Mack Carlyn Christianson Dawn Addis Devin Drake Jeff Smith Mary Ann Reiss Nicole Bennett Scott Smith	Abby Lassen Brandy Graham Carrie Collins Elizabeth Pauschek George Solis Gregory Fearon Kim Gravell Jack Lahey Jessica Lorange Joe Madsen Kelsey Nocket Kody Cava Kristin Ventresca Laurel Weir Leon Shordon Marianne Kennedy Molly Kern Riley Smith Russ Francis Sarah Sartain Suzie Freeman Tom Sherman Tony Navarro Ty Ulrey Wendy Lewis

Yael Korin
Yesenia Alonso

AGENDA ITEM		CONCLUSIONS/ACTIONS
1. Call to Order and Introductions	Susan Funk called the meeting to order at 11am.	
2. Administrative Action: Vote to Approve a Resolution Acknowledging Governor Newsom's Proclamation of a State of Emergency and Authorizing Meetings by Teleconference Until the HSOC's Next Regularly Scheduled Meeting Pursuant to the Ralph M. Brown Act, as Authorized by Assembly Bill (AB) 361		Steve made a motion to approve the resolution, seconded by Kristen. The motion passed with all in favor, none opposed and no abstentions.
3. Public Comment	<p>Jack thanked the HSOC for considering CAPSLO's (Community Action Partnership of San Luis Obispo) funding request. This funding is critical for CAPSLO to operate the 40 Prado shelter and to provide their Emergency Shelter service for the county. On average, CAPSLO has been serving 101 people per night for the last two months. COVID has had a major impact on the number of people seeking shelter.</p> <p>Wendy shared that ECHO (El Camino Homeless Organization) are highly reliant on the requested funding to continue carrying out their core services, and to help with the expansion they have taken on in</p>	

	<p>the past year, including having provided over 50,000 meals and 5,000 showers, and having started a laundry program for unhoused people in North County.</p> <p>Suzie shared that the Food Bank of SLO County are requesting funding for no-cook bags, which are available to those in the community who, for whatever reason, do not have access to food. The Food Bank currently distributes 2,200 no-cook bags per month for 36 different agencies. They are hoping to increase this to 2,500 per month with the requested funding.</p> <p>Janna shared that 5CHC's (5Cities Homeless Coalition) funding request is a comprehensive application to provide outreach services, a warming center, shelter activities, and case management. In 2021, 5CHC assisted 153 households with rapid rehousing, 123 families with homelessness prevention since March, and carried out 356 Coordinated Entry assessments, in addition to investing significant funds for basic and immediate needs.</p> <p>Susan Lamont shared that Lumina Alliance have applied for funding to support operating costs, utilities, food and bilingual counseling for their three shelters in the county. Over the course of a year, they serve approximately 100 adults and 80 children.</p> <p>Janna shared that the South County warming center</p>	
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	<p>opens from December 8th. Transportation will be provided in a circuit route through the South County area. Doors open at 5:30pm and close at 8pm. People are required to leave by 7am the following morning. The warming center is at 800 W. Branch St in Arroyo Grande.</p> <p>Jack shared that CAPSLO's warming center at 40 Prado also opens from December 8th, with intake starting at 6pm and ending at 9pm.</p>	
<p>4. Action/Information/Discussion</p>		
<p>4.1. Action Item: Recommend Allocation of County Community Development Block Grant Public Services funding (\$108,627), Emergency Solutions Grant (\$142,077.22), and County General Fund Support (\$253,000) for countywide Homeless Services Programs, including Warming Centers</p>	<p>Laurel and Tony provided background on the grant programs for which funding is recommended. A non-conflicted Grant Review Committee met in November to review applications and make recommendations.</p> <p>The Federal ESG (Emergency Solutions Grant) program is used to support people who are homeless. There are several eligible activities under this program, including street outreach, rapid rehousing, homelessness prevention, emergency shelter, and HMIS (Homeless Management Information System). There is an allocation cap of 60% for emergency shelter and street outreach. At least 40% of ESG funds must be used for rapid rehousing. ESG recipients must match fund. Three applications were received for the ESG program, with a total request of \$252,000, which is over \$100,000 more than is available. This represents</p>	

	<p>a decrease in funding of around 5%. The Grant Review Committee felt it was important to sustain existing programs as a priority, and so recommended funding CAPSLO's 40 Prado shelter at \$85,246.52 and 5CHC's programs at \$56,830.70. This represents a decrease in funding compared to 2021. The Committee recommended that if the total ESG funding exceeds the estimated funds available, this additional funding should be split evenly between CAPSLO and 5CHC.</p> <p>CDBG (Community Development Block Grant) is primarily used to support people on low incomes. People who are homeless or at risk of homelessness are eligible clients for this fund. Under CDBG regulations, only 15% of funds can be allocated for public services. The six cities in the Urban County have their own CDBG allocation, so the portion under discussion at this meeting is the County share of CDBG funding. The total request for CDBG was \$217,191, which was also more than \$100,000 more than what is available, and also represents a 5% decrease compared to last year. The Grant Review Committee again strongly favored continuation funding for existing services. The Committee recommended \$44,383.13 for CAPSLO's 40 Prado shelter, \$40,240.69 for ECHO's Navigation Center, and \$24,003.17 for 5CHC's programs. As with ESG, this represents a decrease in funding for each applicant compared to 2021. The Committee recommended that if the total CDBG funding exceeds the estimated</p>	<p>Kristen made a motion to recommend allocation of County Community Development Block Grant Public Services funding (\$108,627), Emergency Solutions Grant (\$142,077.22), and County General Fund Support (\$253,000) for countywide Homeless Services Programs, including Warming Centers, and to encourage the County to</p>
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	<p>funds available, additional funding should be given first to 5CHC, up to their total request of \$57,655; and any funding beyond this should be split equally between CAPSLO and ECHO.</p> <p>GFS (General Fund Support) comes from the County, so has fewer regulations. The largest number of applications were received for this program. The total request was \$363,700, again more than \$100,000 more than the estimated funding available. The Grant Review Committee recommended \$109,598 for CAPSLO's 40 Prado shelter, \$76,302 for ECHO's Navigation Center, \$25,100 for 5CHC's programs, and \$42,000 for Lumina's Emergency Assistance.</p> <p>The Council discussed other sources of funding to make up the \$300k shortfall for projects not recommended, and included in the motion a recommendation for the Board to expand General Fund Support.</p>	<p>expand General Fund Support by \$20,000 to include the Food Bank of San Luis Obispo County's request for funding for No-Cook Bags, and anticipate that a significantly larger request may be forthcoming through the analysis and recommendations for homeless assistance coming through the Ten-Year Planning process, seconded by Kathy. The motion passed. Dawn, Janna, Rick and Susan Lamont abstained; all other members were in favor.</p>
<p>4.2. Discussion Item: Point in Time Count 2022</p>	<p>George shared that the PIT (Point in Time) Count census count date January 26th. Volunteer recruitment is currently ongoing. The link for volunteer registration has been distributed to the full HSOC list, committees and service providers. HUD (US Department of Housing & Urban Development) recommends that all volunteers be vaccinated. Laurel asked all City representatives to ask their Cities to avoid clearing out encampments in January where it is not necessary for safety purposes. If</p>	

	encampments are cleared prior to the PIT Count, it can be more difficult to find people, resulting in an inaccurate count.	
5. Next Regular Meeting: January 19 at 1 p.m.		
6. Adjournment	Susan Funk adjourned the meeting at 12:05pm.	

HSOC Leadership Roles and Committees

Chair

The HSOC Chair presides at all full HSOC and Executive Committee meetings, and represents the HSOC at other functions or before area jurisdictions. The Chair calls special meetings and establishes special ad hoc committees as necessary, in conjunction with County staff. The Chair may delegate representation as appropriate.

Vice Chair

The HSOC Vice Chair acts as Chair in the Chair's absence, assuming the duties of Chair whenever the Chair is not available.

Committee Chairs

Committee Chairs preside at all meetings of their Committees, and coordinate activities of their respective Committees, in conjunction with County staff.

Finance and Data Committee

The Finance and Data Committee meets monthly to review data from sources such as the biannual Point in Time (PIT) Count, the State's Homeless Data Integration System (HDIS) and local project Annual Performance Reports, to make data driven recommendations and reports to the full HSOC. This Committee provides updates to the local Homeless Management Information System (HMIS) and reviews policies and procedures to ensure legal compliance and improve coordination between agencies.

Housing Committee

The Housing Committee meets bimonthly and provides an opportunity for local Housing Developers to provide updates and coordinate on housing and homelessness related programs, including Emergency Housing Vouchers, the Rental Relief Program, and Project Homekey. This Committee is a forum for developers, nonprofit agencies, cities and the County to share information on plans for affordable housing, such as ADU (Accessory Dwelling Unit) and Inclusionary Housing programs.

Homeless Services Coordinating Committee

The Homeless Services Coordinating Committee meets bimonthly to discuss service needs in the community. This Committee provides opportunities for provider agencies to share information and work together on particular issues, such as Coordinated Entry, encampment issues, Safe Parking sites and new grant opportunities.

January 19

Mr. John Kuhn
Supportive Services for Veteran Families
Program Office National Center on
Homelessness Among Veterans
4100 Chester Avenue, Suite 201
Philadelphia, PA 19104

Subject: CoC Letter of Cooperation and Support for the Community
Action Partnership of San Luis Obispo County application for a
Supportive Services for
Veteran Families Program Grant.

Dear Mr. Kuhn,

I write on behalf of the San Luis Obispo County Homeless Services Oversight Council (HSOC), which is the Continuum of Care (CoC) advisory body for our community. On January 19, the HSOC voted to support the application from the Community Action Partnership of San Luis Obispo County (CAPSLO) for a Supportive Services for Veteran Families (SSVF) Program Grant from the Department of Veterans Affairs. This grant would be used to continue to provide low-income Veterans and their families with supportive services, including housing assistance, case management, healthcare navigation, benefits assistance and other "wraparound" services, which will ultimately result in their obtaining and/or maintaining successful permanent housing.

CAPSLO is a leading service provider to over 30,000 low-income individuals and families in 11 counties. Their mission fits well with the goals of the SSVF Program - to empower low-income individuals and families to achieve self-sufficiency through a wide variety of community-based services. CAPSLO's current SSVF Program has provided vital services to well over 550 Veterans and their families over the past 6 years. This includes securing permanent housing for approximately 340 Veteran households and assisting over 130 Veteran households to remain in their homes through homeless prevention assistance. Their average time to house a Veteran household is well within the 90-day benchmark criteria set by USICH. This average time to house a Veteran household positively contributes to our community's progress towards ending Veteran homelessness in San Luis Obispo County.

CAPSLO's SSVF program has been a key part of our Continuum's effort to end veteran homelessness. In addition to the direct provision of assistance to homeless veterans as noted above, they played a critical role in helping our Continuum of Care to develop and maintain a master list of homeless Veterans that has helped us to better serve Veterans. They facilitate the monthly meeting of Homeless Veteran Service Providers to update the By Name List (BNL) and provide monthly outcomes to providers and the CoC. CAPSLO SSVF receives referrals from the CES and has adapted their screening and intake process

to include the county's designated assessment tool to streamline services to individuals. CAPSLO SSVF has been an active participant in the Point in Time (PIT) Count. Their knowledge of unsheltered homeless locations as a result of their targeted outreach efforts has been useful during the PIT count.

It is vital to the Veterans in our county that SSVF program continue without interruption. The San Luis Obispo County Continuum of Care supports CAPSLO's application and if they are funded, will continue to work with them towards the goal of ensuring that Veteran homelessness is rare, brief and non-recurring in our County.

Sincerely,

Susan Funk, Chair
San Luis Obispo County Homeless Services Oversight Council

Homeless Services Oversight Council
Full Meeting – January 19 2022
Committee Updates

Finance & Data Committee – December 15

- Homeless Data Integration System (HDIS) Report – County staff shared information on people accessing data in multiple CoCs (Continuums of Care).
- Homeless Management Information System (HMIS) – the Committee discussed how to move forward with automatically exiting clients from Street Outreach projects, to improve data accuracy.
- HMIS Strategic Action Items – County staff updated with progress made on these following the Committee completing the Data Maturity Assessment Tool in a prior meeting.
- Point in Time (PIT) Count – the Committee discussed volunteer coordination.
- Veterans 500 – CAPSLO provided an update on this new program.
- CalWorks Housing Support and Bringing Families Home – County staff presented on these two programs.

Housing Committee – December 7

- Kansas Avenue site – the Committee discussed overcrowding in this Safe Parking site.
- Federal and State grants – County staff provided updates on grants including ESG-CV (Emergency Solutions Grant – Coronavirus), HHAP (Homeless Housing, Assistance and Prevention Program) Round 1, CoC FY2021 (Continuum of Care Fiscal Year 2021), and Homekey Round 2.
- Housing Developers Roundtable – TMHA (Transitions Mental Health Association), ECHO (El Camino Homeless Organization), People’s Self Help Housing, SmartShare Housing Solutions and the Housing Trust Fund all provided updates.

Services Coordinating Committee – November 8

- Federal and State grants – County staff and provider agencies provided updates on grants including ESG-CV (Emergency Solutions Grant – Coronavirus), CoC FY2021 (Continuum of Care Fiscal Year 2021), and Emergency Housing Vouchers.
- New programs – County staff provided updates on new programs including Homeless Hiring Tax Credits and Encampment Resolution Funding Program.
- Safe parking and encampments – County staff and provider agencies provided updates on the Kansas Avenue site and encampments across the county.
- Point in Time (PIT) Count – the Committee discussed planning and coordination.
- COVID Vaccine outreach – County staff and provider agencies provided updates on vaccine outreach.



Housing Support Program (HSP)

HSP

Eligibility Requirements

HSP was established by [Senate Bill 855](#) and is broadly defined by [WIC Section 11330.5](#)

- Eligible to CalWORKs
- Meet the homeless definition defined by [24 CFR section 91.5](#) of:
 - Literally homeless; or
 - At imminent risk of becoming Homeless; or
 - At risk of homelessness



Definitions and Examples of Homeless vs Prevention Assistance

Type	Definition	Example	Homeless vs Prevention Assistance
<p>Literally Homeless*</p>	<p>Updated in ACWDL dated May 13, 2021, HSP follows the HUD definition of homeless in 24 CFR section 91.5.</p>	<p>Example 1: Family living in a car for any amount of time.</p> <p>Example 2: Family residing in/exiting Project Roomkey or other shelter setting.</p>	<p>Homeless Assistance.</p> <p>Participants within this definition of homelessness do not contribute toward spending on prevention.</p>

<p style="text-align: center;">At Imminent Risk of Homelessness*</p>	<p>Updated in ACWDL dated May 13, 2021, HSP follows the HUD definition of homeless in 24 CFR section 91.5, which includes families who will <u>imminently lose housing within 14 days as homeless</u>:</p> <p>An individual or family who will imminently lose their primary nighttime residence, provided that:</p> <ul style="list-style-type: none"> (i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance; (ii) No subsequent residence has been identified; and (iii) The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks needed to obtain other permanent housing; 	<p>Example 1: Family is couch surfing with a friend but has been asked to leave in a week and has no other support or resources.</p> <p>Example 2: Family with a 3-day pay or quit notice in hand and has no other support or resources.</p>	<p>Homeless Assistance.</p> <p>Participants within this definition of homelessness <u>do not</u> contribute toward spending on prevention.</p>
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<p style="text-align: center;">At-Risk of Homelessness**</p>	<p>A client is “at risk of homelessness” when they:</p> <ul style="list-style-type: none"> • are experiencing housing instability that places them at risk of homelessness in the absence of HSP assistance; • have no subsequent permanent residence secured; and • lack resources or support networks needed to stabilize their unique housing situation and secure subsequent permanent housing. <p>Participants shall be allowed to self-attest that they meet this definition. This definition of “at risk of homelessness” is inclusive of, but not limited to, the HUD definition of “at risk of homelessness” under 24 CFR section 91.5. This means participants who meet the HUD definition of “at-risk of homelessness” shall be deemed “at risk-of homelessness” under the definition set out in this section.</p>	<p>Example 1: Family has been couch surfing for months, but identifies concern about the stability of their current situation since they will likely need to leave within the next month and has no other support or resources.</p>	<p>Prevention Assistance.</p> <p>Participants within this definition of at risk of homelessness are counted towards spending on prevention.</p>
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HSP

Services Provided

- Housing identification
- Rent & move-in assistance
- Case management
- Homeless prevention assistance
 - Rental or utility arrears
 - Security deposits
 - Late fee payments
 - Landlord mediation
 - Repairs
 - Connection to housing stabilization services
 - Habitability/accessibility improvements
 - Housing navigation



Allocated Funding for HSP FY 2021-2022

- The allocation available to the county is \$4,353,565
- The allocation accepted by the county is \$4,353,565 with the ability to ask for additional funding for a formalized regionalization of HSP.



HSP Additional Program Requirements

The program's requirements also include:

- Providing racial equity services
- Collaborating with the community (sending an informational letter to community partners)
- Utilizing the Homeless Management Information System (HMIS)

As part of our community wide partnership with the Continuum of Care (CoC), and coordinated entry system(s) (CES), we would like to collaborate with you to ensure we make the best use of this funding and link clients to necessary services.



Thank you!

Jannine Lambert
Program Manager
jlambert@co.slo.ca.us



COUNTY OF SAN LUIS OBISPO

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