

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
MEETING MINUTES**

**Date**

January 18, 2023

**Time**

1pm-3pm

**Location**

Zoom

**Members Present**

Allison Brandum

Anna Miller

Aurora William

Betina Swigger

Brenda Mack

Dawn Ortiz-Legg

Devin Drake

Elizabeth Snyder (alternate for Amelia Grover)

Garret Olson

Gary Peterson

Jack Lahey

Janna Nichols

Jim Dantona

Kathy McClenanthen

Kristen Barneich

Laurel Barton (alternate for Zara Landrum)

Marcia Guthrie

Mark Lamore

Molly Kern (alternate for Jim Dantona)

Rick Gulino

Rick Scott

Rochelle Sonza  
Shay Stewart  
Steve Martin (alternate for Steve Gregory)  
Susan Funk  
Susan Lamont  
Wendy Blacker  
Wendy Lewis

**Members Absent**

Bill Crewe  
Jeff Smith  
Jessica Thomas  
Michelle Shoresman  
Nicole Bennett

**Staff and Guests**

Abby Lassen  
Amy Sheppard  
Chris Stanley  
Christy Nichols  
Donna Howard  
Elaine Archer  
George Solis  
Glenn Silloway  
J Holland  
Jeff Al-Mashat  
Jessica Rayray  
Joe Dzvonic  
Kelley Abbas  
Kelly Boicourt  
Kristin Ventresca  
Laura Slaughter  
Laurel Weir  
Lawren Ramos  
Leon Shordon

Luke Dunn  
Marlie Schmidt  
Meghan Madsen  
Merlie Livermore  
Mia Trevelyan  
Riley Smith  
Rita Holland  
Russ Francis  
Skylar Caldwell  
Stefanie Hernandez  
Suzie Freeman  
Yael Korin  
Yesenia Alonso

**1. Call to Order**

Susan Funk called the meeting to order at 1:01pm.

**2. Administrative Action: Vote to Approve a Resolution Acknowledging Governor Newsom's Proclamation of a State of Emergency and Authorizing Meetings by Teleconference Until the HSOC's Next Regularly scheduled Meeting Pursuant to the Ralph M. Brown Act, as Authorized by Assembly Bill (AB)361**

Janna made a motion to approve the resolution, seconded by Devin. The motion passed with majority in favor, one opposed and no abstentions.

**3. Introductions**

Introductions were made by Glenn Silloway, Rick Scott, Gary Peterson, Laura Slaughter, Stefanie Hernandez, Rochelle Souza and Wendy Blacker.

**4. Public Comment**

Yael commented on accountability for the different programs designed to help with homelessness. She emphasized the importance of evaluating which programs work and also to find ways to improve the programs that are not working.

Allison Brandum suggested that HSOC approach the Board of Supervisors and the Coroner's Office to release data regarding deaths of individuals who are homeless, including those who died in the hospitals.

Luke Dunn commented on the Downtown Streets Team program. He also inquired about the source in defining demographics when it comes to the data of disadvantaged communities. Laurel shared that such definition came from the Federal government's Census Bureau data.

## **5. Consent: Approval of Minutes**

Shay made a motion to approve the minutes, seconded by Devin. The minutes were approved with all in favor, none opposed and no abstentions.

## **6. Action/Information/Discussion**

### **6.1 HSOC Administration**

#### **6.1.1 Discussion Item: HSOC focus and norms**

Susan shared that the HSOC's focus is on the implementation and refining of the Five Year Plan. She also discussed the civility code, specifically mentioning the confidentiality aspect that HSOC has adopted.

#### **6.1.2. Action Item: Vote to recommend the Board of Supervisors appoint Elaine Archer to fill the Housing Authority seat on the HSOC that was previously held by Scott Smith.**

Kristin made a motion to recommend the Board of Supervisors appoint Elaine Archer to the HSOC, seconded by Dawn. The motion passed with none opposed and no abstentions.

#### **6.1.3. Discussion Item: Announcement of vacant At-Large seat**

Laurel explained that the vacant seat is an at large seat so can be filled by a member from any of the HSOC's eligible categories. HSOC is asking for applications by February 17. Recommendations for candidates will be presented to the Full HSOC meeting in March.

#### **6.1.4. Action Item: Vote to elect the Chair, Vice-Chair, and Committee chairs for the HSOC for Calendar Year 2023**

Allison made a motion to appoint the following members to the following positions, seconded by Anne: Susan Funk as Chair, Steve Gregory as Vice-Chair, Mark Lamore as the Chair of Finance & Data Committee, Jack Lahey as Chair of Services Coordinating Committee, Elaine Archer (subject to approval as HSOC member by the Board of Supervisors) as Chair of Housing Committee, and Kathy McClenathen as Interim Chair for the Housing Committee until Elaine's nomination has been approved.

## **6.2 Implementing Five-Year Plan Line of Effort 1- Create Affordable and Appropriately Designed Housing Opportunities and Shelter Options for Underserved Populations**

### **6.2.1 Action Item: Authorize Letter of Support for applications from the 5Cities Homeless Coalition and the Community Action Partnership to the Federal Supportive Services for Veteran Families (SSVF) program**

Laurel explained that the Supportive Services for Veteran Families (SSVF) is a program of the US Department of Veterans Affairs (VA) which serves homeless veterans and their families. The VA requires that subrecipients receive endorsements from their local CoC (Continuum of Care) before applying. The 5Cities Homeless Coalition (5CHC) and Community Action Partnership of San Luis Obispo (CAPSLO) are both applying for funding for the coming year. Kristen made a motion to authorize the two letters of support, seconded by Kathy. The motion passed with all in favor, none opposed and no abstentions.

## **6.3 Implementing Five-Year Plan Line Effort 2: Reduce or Eliminate Barriers to Housing Stability**

### **6.3.1. Action Item (from the Executive Committee): Vote to recommend the Homeless Housing, Assistance Prevention Program Round 2 funding be prioritized for Homeless Prevention activities and Operating Subsidies for affordable or supportive housing units, emergency shelters, and navigation centers.**

Kristen made a motion to recommend the priorities for the Homeless Housing, Assistance and Prevention Program Round 2 (HHAP 2), seconded by Kathy. The motion passed with all in favor, none opposed and no abstentions.

**6.4 Implementing Five-Year Plan Line of Effort 3- Improve and Expand Data Management Efforts Through HMIS and Coordinated Entry System to Strengthen Data-Driven Operational Guidance and Strategic Oversight.**

**6.4.1 Discussion Item: Updates on Efforts to Improve the HMIS and Coordinated Entry System**

Joe shared that the County is connecting with other technicians and HMIS operators and providers in helping develop the criteria for better and improved HMIS software. He mentioned that the development of this new system is on the timeline expected.

Susan emphasized that in order for the system to be effective, HMIS should meet the different requirements the different providers need. It's important to work together so data sharing between different providers can be achieved.

**6.4.2 Discussion Item: Tracking and Reporting on Progress for HHAP Round 3 Grant Outcomes**

George shared background on the measures for HHAP Round 3, which showed outcome goals compared to measurements out of HMIS.

**6.5 Implementing Five-Year Plan Line of Effort 5- Strengthen Regional Collaboration**

**6.5.1 Discussion Item: Supporting Efforts to Develop a Regional Compact Collaboration**

Susan shared a slide presentation advocating the County Board of Supervisors and each of the seven city councils to make homelessness a priority.

**6.6 Discussion Item: Committee Updates**

Committee Chairs provided updates from their meetings since the last full HSOC meeting.

**6.7 Discussion Item: Updates from County Staff**

**6.7.1 Discussion Item: Updates on the New Homeless Division**

Tabled.

**6.7.2 Discussion Item: Parking Village Sites, Tiny Home Villages, and Warming Centers**

Jeff shared that due to environmental issues, the area where the former Animal Shelter used to be will not be used to build tiny homes. The County is looking at other sites. Jeff reported that the County has been able to purchase 16 double units for tiny homes.

Information was shared regarding the efforts made by different providers during the storm that hit the county in January. The Warming Centers were acknowledged as an integral part of helping people out during the storm.

### **7. Future Discussion/Report Items**

- Updates on the New Homeless Division
- Recommendation regarding process of reporting of death of homeless persons.

### **8. Updates and Requests for Information**

None

### **9. Next Regular Meeting:** March 15, 2023.

### **10. Adjournment Meeting**

Susan adjourned the meeting at 3:18pm.