



**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
SERVICES COORDINATING COMMITTEE MEETING MINUTES**

**Date**

July 31, 2023

**Time**

9am- 11am

**Location**

Conf Rm. 1, Empleo St, Dept of Social Services  
San Luis Obispo, CA 93403

**Members Present**

Abby Lassen  
Amelia Grover  
Brandy Graham (Remote)  
Devin Drake  
Elaine Archer  
Jack Lahey  
Michael Azevedo (alternate for Janna Nichols)

**Members Absent**

Allison Brandum

**Staff and Guests**

Aurora William  
Christy Nichols  
Cynthia Voorheis  
Erica Jaramillo  
Esther Salzman  
Jane Pomeroy  
Jane Ranahan  
Jeff Al-Mashat

Laurel Weir  
Lauryn Searles  
Marie Bolin  
Merlie Livermore  
Rick Gulino  
Russ Francis  
Wendy Lewis

### **1. Call to Order and Introductions**

Jack called the meeting to order at 9:05am. Introductions were made.

### **2. Public Comment**

Amelia shared that Dignity Health in partnership with the County Public Health Department, will be conducting a Street Medicine Assessment meeting sometime in September.

### **3. Consent: Approval of Minutes**

Devin moved the motion to approve the minutes. After correcting the spelling of her name in the minutes, Amelia seconded. Done thru voice vote, all voted in favor, none opposed and no abstentions.

### **4. Action/Information/Discussion**

#### 4.1 Implementing Five-Year Plan Line of Effort 1 – Create Affordable and Appropriately Designed Housing Opportunities and Shelter Options for Underserved Populations

##### 4.1.1. Discussion Item: Update on Oklahoma Avenue Parking Village

While there is still no definite date slated for the closing of the Parking Village, the Homeless Services Division, CAPSLO (Community Action Partnership of San Luis Obispo), and the Five Cities Homeless Coalition are all working closely together to ensure a slow and steady exit process for the individuals residing in the said location.

There was also a discussion on what services and programs will be available to the Parking Village tenants once they move out of the parking site.

#### 4.2. Implementing Five-Year Plan Line of Effort 2 – Reduce or Eliminate Barriers to Housing Stability

##### 4.2.1. Action Item: Vote to Recommend Name Change and Focus of Services Coordinating Committee to Coordinated Entry Steering Committee

Due to a lengthy discussion and questions regarding the name change and primary function of the committee, there was an amended motion to table the vote for next meeting. Abby moved the motion, Jack seconded. All were in favor, none opposed and no abstentions.

##### 4.2.2. Action Item: Vote to Approve the Proposed Prioritization Scoring for the By Name List Used to Make Referrals to Participating Housing Programs

Due to time constraints, vote was not taken, and this item was tabled for next meeting.

### 5. **Future Discussion/Report Items**

- Recommend Name Change and Focus of Services Coordinating Committee to Coordinated Entry Steering Committee
- Approve the Proposed Prioritization Scoring for the By Name List Used to Make Referrals to Participating Housing Programs

### 6. **Next Regular Meeting:** August 7 at 9am.

### 7. **Adjournment**

The meeting was adjourned at 11:03am.