

**WORKFORCE DEVELOPMENT BOARD**  
**of San Luis Obispo County**  
**EXECUTIVE COMMITTEE MEETING MINUTES**

**Date:** Wednesday, March 29, 2023

**Time:** 8:00 AM – 10:00 AM

**Location:** 3433 S. Higuera St. Room 101, San Luis Obispo, CA 93401

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**Present:** Isiah Gomer, Justin McIntire, William Hills

**Absent:** Verena Latona-Tahlman, Josh Cross

**Staff:** Dawn Boulanger, Diana Marin, Eddie Hernandez, Tony Girolo

**Guest:** Jennifer Campos

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**1. Call to Order:**

**Chair Gomer:** called the meeting to order at 8:08 A.M. **Quorum**

**2. Public Comment:**

**Chair Gomer:** opened the floor for public comment period without response.

**3. Consent Items:**

**3.1 Approve the January 11, 2023 Minutes**

The Committee approves consent items 3.1 in a single motion.

Motion: Justin McIntire

Second: William Hills

Abstentions: None

**Motions Passed Unanimously**

**4. Action Items:**

**4.1 Review and Approve the Draft WDB SLO Local Plan**

Dawn Boulanger (staff) presented the item which is available as part of the agenda.

Motion: Justin McIntire

Second: William Hills

Abstentions: None

**Motion Passed Unanimously**

#### **4.2 Review and Approve the Draft Regional Plan**

Dawn Boulanger (staff) presented the item which is available as part of the agenda.

**Chairperson Gomer: Speaks.**

Motion: William Hills

Second: Justin McIntire

Abstentions: None

**Motion Passed Unanimously**

#### **4.3 Review and Approve Revision to Local Policy 07-19 Supportive Services**

Diana Marin (staff) presented the item which is available as part of the agenda.

**William Hills-Vice-chair: Speaks.**

**Dawn Boulanger-Staff: Speaks.**

Motion: William Hills

Second: Justin McIntire

Abstentions: None

**Motion Passed Unanimously**

#### **4.4 Review and Approve WIOA AJCC RFP Selection Committee Vendor Recommendation and Authorize WDB Staff to Commence Contract Negotiations**

Diana Marin (staff) presented the item which is available as part of the agenda.

**Dawn Boulanger-Staff: Speaks.**

**Chairperson Gomer: Speaks.**

Motion: Justin McIntire

Second: William Hills

Abstentions: None

**Motion Passed Unanimously**

#### **4.5 Receive Scope of Work and Accept the Division of Apprenticeship Standards Grants Funds**

Dawn Boulanger (staff) presented the item which is available as part of the agenda.

**Chairperson Gomer: Speaks.**

Motion: Justin McIntire

Second: William Hills

Abstentions: None

**Motion Passed Unanimously**

#### **4.6 Receive Scope of Work and Accept High Road Training Partnership Grant Funds**

Dawn Boulanger (staff) presented the item which is available as part of the agenda.

**Justin McIntire-Committee Member: Speaks.**

**Chairperson Gomer: Speaks**

Motion: William Hills

Second: Justin McIntire

Abstentions: None

**Motion Passed Unanimously**

#### **5. Reports:**

a) **Chairman's Report:** Proposal to reschedule the upcoming Executive Committee Meeting from April 12<sup>th</sup> to April 26<sup>th</sup>. An email has already been sent with a majority of the board members agreeing to the proposed date change. Dawn Boulanger stated that they are waiting to hear back from Verena Latona-Tahlman before moving forward with an official reschedule for the next meeting.

b) **Board Member Workforce Development Updates:** Nothing to report.

#### **6. Administrative Entity Updates:**

6.1 **Receive and Review Fiscal Budget Update: Dawn Boulanger (Staff) reported on the Fiscal Budget which is available as part of the agenda.**

6.2 **Receive and Rapid Response Report: Tony Girolo (staff) reported on Rapid Response which is available as part of the agenda.**

#### **8. Next Meeting:**

April 26, 2023 at 8:00 A.M.

Location: 3433 S. Higuera Street, San Luis Obispo, CA 93401

#### **9. Adjournment:**

**Chair Gomer:** adjourned the meeting at 09:08 A.M.

I, Tony Girolo, Clerk of the Executive Committee of the Workforce Development Board of San Luis Obispo County, do hereby certify that the foregoing is a fair statement of the proceedings of the meeting held Wednesday, March 29, 2023, by the Executive Committee of the Workforce Development Board of San Luis Obispo County.

Tony Girolo, Executive Committee Clerk

Dated: 4/12/2023