



COUNTY OF SAN LUIS OBISPO

VETERANS SERVICES OFFICE

Morgan Q. Boyd, Veterans Service Officer

Veterans Preference Application

Identify your application basis by checking one of the boxes below. Note: each application type requires the completion of different sections of this form.

- Application Basis: [ ] Self - Veteran [ ] Self - 10% or More Disabled Veteran [ ] Spouse - of Deceased Veteran [ ] Spouse - of 100% Disabled Veteran
Complete Sections 1, 2, and 4 1, 2, 3, and 4 1, 2, and 4 1, 2, 3, and 4

1. Applicant Information

Name Date of Birth Social Security #

Address (Street, City, State, ZIP)

Telephone Number E-Mail Address

2. Veteran's Information

Name of Veteran Date of Birth Social Security #

Table with 4 columns: Branch of Service, Entry Date, Separation Date, Character of Service. Title: Service Summary

3. Disability Preference

Disability Percentage VA Claim Number (optional)

4. Certification and Signature

- Documents Attached: [ ] DD214, [ ] Marriage Certificate, [ ] Spouse's Death Certificate, [ ] Disability Award Letter
Documents Required for Application Basis: Veteran, Spouse of Deceased Veteran, or Spouse of 100% Disabled Veteran; Spouse of Deceased Veteran or Spouse of 100% Disabled Veteran; Spouse of Deceased Veteran; 10% or More Disabled Veteran, Spouse of 100% Disabled Veteran

I hereby certify that the above information is true and correct to the best of my knowledge. I understand that providing false information will result in my disqualification to participate in the Veteran's Preference Program.

Signature Date

## **OVERVIEW**

San Luis Obispo County Code section 2.40.150 provides for Veterans' Preference (VP) to qualifying veterans, spouses, domestic partners, and un-remarried widow(er)s applying for employment with the County of San Luis Obispo who are successful in an examination.

To be considered for VP, you must submit a completed Veterans Preference Points Application and all supportive documentation as required for your application basis to the County of San Luis Obispo Veterans Services Office or have such an application on file with the County of San Luis Obispo Veterans Services Office that was submitted on the same basis and within the last 12 months.

## **ELIGIBILITY REQUIREMENTS**

Persons found eligible pursuant to the provisions below as to service and type of discharge or separation from the armed forces of the United States, who enter any competitive civil service examination for original appointment in the classified service, and who attain at least the minimum rating established for the examination, shall be given a preferential credit in the amounts set forth below, which when added to his or her actual rating on the examination shall constitute his or her total rating:

1. A preferential credit of five percent of the maximum rating shall be added to the examination score of an individual who meets any of the following criteria:
  - a. Any honorably discharged or separated veteran of the armed forces of the United States who has served in such forces during a period of war or armed insurrection as defined by the regulations of the United States Veterans Administration;
  - b. The spouse of any veteran who is found eligible by reason of services indicated above and who because of total disability is prevented from following any remunerative occupation;
  - c. The un-remarried widow of any veteran whose service and discharge or separation is of a character to establish preference as indicated above.
2. A preferential credit of ten percent of the maximum rating shall be added to the examination score of an individual who meets all of the following criteria:
  - a. Is a veteran as described in subsection (1)a., above;
  - b. Has on file with the County Veterans Service Office an acceptable Veterans Preference Application; and
  - c. Is currently declared by the United States Veterans Administration to be ten percent or more disabled as a result of his or her military service. Proof of disability shall be deemed conclusive if it is of record with the United States Veterans Administration.

**Submit this form, with all required documents (identified in section 4) by fax to 805-781-5769 or to:**

**County of San Luis Obispo Veterans Services Office  
801 Grand Avenue, San Luis Obispo, CA 93401**

## **INSTRUCTIONS**

1. Complete this form, which includes your name, date of birth, social security number, address, telephone number, e-mail address, branch of service, entry date, separation date and character of service.
2. Include a legible certified or original copy of your discharge documents (if DD214, must be Member 4) showing your enlistment and discharge dates, net active service, branch of service, social security number, birth date, and your character of service (e.g., Honorable). Please call 805-781-5766 if you have questions about whether the discharge document you have is sufficient.
3. If you are a 10 percent or more disabled veteran, in addition to the above items 1 and 2, please submit a document provided by the United States Dept. of Veterans Affairs (Disability Award Letter), dated within the last 12 months, substantiating the 10% disablement.
4. If you are the un-remarried, surviving spouse of a veteran, in addition to the above items 1 and 2, please submit copies of your marriage certificate, or other official union documents, and spouse's death certificate or other documentary evidence of death.
5. If you are the spouse of a 100 percent disabled veteran, in addition to the above items 1 and 2, please submit copies of your marriage certificate, or other official union documents, spouse's official discharge documents, and a document provided by the United States Dept. of Veterans Affairs (Disability Award Letter), dated within the last 12 months, substantiating the 100% disablement.

## **DEFINITIONS**

"Veteran" is defined in 38 CFR Chapter I Part 3 Subpart A Section 3.1 as a person who served in the active military, naval, or air service and who was discharged or released under conditions other than dishonorable.

"Period of war" is defined by the periods set forth in 38 CFR Chapter I Part 3 Subpart A Section 3.2.

"Spouse" means either a partner by legal marriage, a registered domestic partner, or a partner by a common law marriage that originated in a state that recognizes common law marriages (common law marriages cannot originate in the State of California).

"10 percent or more disabled veteran" means any veteran as defined above who is currently declared by the United States Department of Veterans Affairs to be 10 percent disabled as a result of his or her service.

"100 percent disabled veteran" means any veteran as defined above who is currently declared by the United States Department of Veterans Affairs to be 100 percent disabled as a result of his or her service.

**Questions? Please call (805) 781-5766**