

**HOMELESS SERVICES OVERSIGHT COUNCIL
 HSOC FINANCE AND DATA COMMITTEE MEETING
 July 2, 2019, 10:00-11:30am
 Department of Social Services
 Empleo Conference Room 1**

MEMBERS PRESENT	MEMBERS ABSENT	STAFF & GUESTS		
Devin Drake Shay Stewart Jessica Thomas		Laurel Weir Jessica Lorange Allison Rustick		
AGENDA ITEM			CONCLUSIONS/ACTIONS	FOLLOW UP
1. Call to Order and Introductions of Guests	Devin welcomed the group and introductions were made.			
2. Public Comment	NA			
ACTION/INFORMATION/DISCUSSION				
3.1. Discussion Item: 2019 Homeless Point in Time Count	Laurel shared with the group that the Point in Time Count 2019 report should be released sometime next week. Laurel asked the committee to discuss the press releases and what should be included. The group discussed the importance of helping the public understand that the count is 12-hour snapshot and doesn't include those who couch surf. The group discussed the importance of sharing the information and helping public understand the purpose for the count as well. Jessica Thomas will share previous school year data to accompany the Point in Time Count report. Jessica expressed			

<p>3.2 Discussion Item: U.S. Department of Housing and Urban Development Continuum of Care (CoC) Grant</p> <p>3.2.1.1 Discussion Item: Homeless Management Information System</p> <p>3.2.1.2 Discussion Item: Modifying Homeless Management Information System privacy notices</p>	<p>the importance of sharing the background information about the schools count. The schools count those that are doubled up as well as living on the streets which is slightly different than the Point in Time Count. The group also discussed the importance of sharing the difference in the counts between 2017 and 2019 regarding the north county efforts. The team will be working on the draft this week to release the report next week. The next count will be in 2021.</p> <p>Laurel informed the group that HUD (Department of Housing and Urban Development) has required the we prepare an LSA (Longitudinal System Analysis). There are new additions to be put into the Homeless Management Information System. Each record needs to be checked for accuracy and completeness. There have been changes from HUD over the past years that includes new data elements so some of the old data in our area is missing some of that information. Another issue or error that has been reoccurring is to exits into unknown which has been difficult due to the 12-hour shelter in the area as it is not an easy task to interview 50+ people as they exit each morning. It has been an effort to correct these errors. The system performance measures will be more accurate in coming years. There have been increasing requests from the State to share data. This data includes PII. The state is asking for the evaluations regarding their studies. There were clients that agreed to share the data with the state. Privacy notices need to be adjusted to reflect the sharing of the data from HMIS</p>		
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<p>3.2.2 Discussion Item: Update on expected timing of 2019 Notice of Funding Availability</p> <p>3.3 HSOC Website- Planned Changes</p>	<p>(Homeless Management Information System). The group talked about the importance of expressing the proper wording to protect the data in the memorandum of understanding. Laurel explained that Coordinated entry may later be entered into the HMIS system.</p> <p>Laurel shared with the group the expected timing of 2019 Notice of Funding Availability. The HUD Notice of funding availability has not yet been released. We are expecting to receive it within the next couple weeks.</p> <p>Allison and Jessica shared with the group the proposed updated Homeless Service Website</p>		
<p>4. Future Discussion/Report Items:</p>	<p>HMIS Systems</p>		
<p>5. Next Meeting Date:</p>	<p>September 9, 2019 10-11:30am</p>		
<p>6. Adjournment</p>	<p>Devin adjourned the meeting at 11:22am</p>		