



**San Luis Obispo  
Countywide 10 Year  
Plan to End  
Homelessness**

*We envision a future in which the housing and comprehensive services necessary to remain housed are available for all, affording everyone maximum self-sufficiency, and the opportunity to be productive and participating members of our community*

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**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
Meeting Agenda**

December 8, 2021, 11 a.m.

Members and the public may participate by Zoom video call:

[https://us06web.zoom.us/j/85442928716?  
pwd=MGtBaXRtVHdGQXJWTFp5MDd4V2RNQT09](https://us06web.zoom.us/j/85442928716?pwd=MGtBaXRtVHdGQXJWTFp5MDd4V2RNQT09)

Or dial in:

+1 720 707 2699

Meeting ID: 854 4292 8716

Passcode: 473995

1. Call to Order and Introductions
2. Administrative Action: Vote to Approve a Resolution Acknowledging Governor Newsom's Proclamation of a State of Emergency and Authorizing Meetings by Teleconference Until the HSOC's Next Regularly Scheduled Meeting Pursuant to the Ralph M. Brown Act, as Authorized by Assembly Bill (AB) 361
3. Public Comment
4. Action/Information/Discussion
  - 4.1. Action Item: Recommend Allocation of County Community Development Block Grant Public Services funding (\$108,627), Emergency Solutions Grant (\$142,077.22), and County General Fund Support (\$253,000) for countywide Homeless Services Programs, including Warming Centers
  - 4.2. Discussion Item: Point in Time Count 2022

The full agenda packet for this meeting is available on the SLO County HSOC web page:

[https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-\(HSOC\).aspx](https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-(HSOC).aspx)

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5. Next Regular Meeting: January 19 at 1 p.m.
6. Adjournment

The full agenda packet for this meeting is available on the SLO County HSOC web page:  
[https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-\(HSOC\).aspx](https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-(HSOC).aspx)

**HOMELESS SERVICES OVERSIGHT COUNCIL  
ADMINISTRATIVE ACTION ITEM 2  
DECEMBER 8, 2021**

**AGENDA ITEM NUMBER: 2**

**ITEM: VOTE TO APPROVE A RESOLUTION ACKNOWLEDGING GOVERNOR NEWSOM'S PROCLAMATION OF A STATE OF EMERGENCY AND AUTHORIZING MEETINGS BY TELECONFERENCE UNTIL THE HSOC'S NEXT REGULARLY SCHEDULED MEETING PURSUANT TO THE RALPH M. BROWN ACT, AS AUTHORIZED BY ASSEMBLY BILL (AB) 361.**

**ACTION REQUIRED:**

Vote to approve a resolution acknowledging Governor Newsom's proclamation of a State of Emergency and authorizing meetings by teleconference until the HSOC's next regularly scheduled meeting pursuant to the Ralph M. Brown Act, as authorized by Assembly Bill (AB) 361.

**SUMMARY NARRATIVE:**

Recently enacted AB361 amended Government Code Subsection 54953 to allow local legislative bodies to continue to hold virtual public meetings after the expiration of the Governor's Executive Order on September 30, 2021 that had waived provisions of the Brown Act requiring local legislative bodies to hold in person meetings.

The authority to hold virtual public meetings under the provisions of AB361 remains effective through January 1, 2024. In order to exercise the right to hold a virtual public meeting, one of the following three conditions must be met:

1. The local agency is holding a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing<sup>1</sup>; or
2. The meeting is held during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
3. The meeting is held during a proclaimed state of emergency and the legislative body has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

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<sup>1</sup> There currently is no state or local order in place requiring social distancing, nor is there a formal recommendation from State or local officials on social distancing, with the exception of a CalOSHA regulation

**HOMELESS SERVICES OVERSIGHT COUNCIL  
ADMINISTRATIVE ACTION ITEM 2  
DECEMBER 8, 2021**

To continue to hold virtual meetings, the Board of Supervisors, and other local legislative bodies, must make the following findings by a majority vote<sup>2</sup> no more than 30 days after holding its first virtual meeting under one of the circumstances above, and every 30 days thereafter; unless the body is not scheduled to meet within 30 days, in which case it must make the following findings at its next regularly scheduled meeting:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) Any of the following circumstances exist:

- (i) The state of emergency continues to directly impact the ability of the members to meet safely in person.
- (ii) State or local officials continue to impose or recommend measures to promote social distancing.

COVID transmission in San Luis Obispo County is rated as high by the Centers for Disease Control as of December 3, 2021. Due to the increased risk of transmission of COVID-19 in indoor settings, the HSOC is being asked to consider approving the resolution allowing for the use of virtual meetings until the next regularly scheduled HSOC meeting on January 19, 2022.

**BUDGET/FINANCIAL IMPACT:**

There is no financial impact if the HSOC votes to approve the attached resolution.

**STAFF COMMENTS:**

Staff recommend approval of this resolution.

**ATTACHMENT:**

- A. A RESOLUTION OF THE HOMELESS SERVICES OVERSIGHT COUNCIL ACKNOWLEDGING GOVERNOR NEWSOM'S PROCLAMATION OF A STATE OF EMERGENCY AND AUTHORIZING MEETINGS BY TELECONFERENCE MEETINGS FOR AN ADDITIONAL PERIOD OF THIRTY DAYS PURSUANT TO THE RALPH M. BROWN ACT

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<sup>2</sup> A majority vote is not needed if the conditions of criterion 1 have been met.

**Homeless Services Oversight Council**  
COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA

Wednesday December 8<sup>th</sup>, 2021

**PRESENT:**

**ABSENT:**

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE HOMELESS SERVICES OVERSIGHT COUNCIL ACKNOWLEDGING  
GOVERNOR NEWSOM'S PROCLAMATION OF A STATE OF EMERGENCY AND  
AUTHORIZING MEETINGS BY TELECONFERENCE MEETINGS FOR AN ADDITIONAL  
PERIOD OF THIRTY DAYS PURSUANT TO THE RALPH M. BROWN ACT**

The following resolution is now offered and read:

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic; and

WHEREAS, the proclaimed state of emergency remains in effect; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 that suspended the teleconferencing rules set forth in the California Open Meeting law, Government Code section 54950 et seq. (the "Brown Act"), provided certain requirements were met and followed; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 that clarified the suspension of the teleconferencing rules set forth in the Brown Act, and further provided that those provisions would remain suspended through September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361, allowing legislative bodies subject to the Brown Act to continue meeting by teleconference if the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees, and further requires that certain findings be made by the legislative body every thirty (30) days; and

WHEREAS, California Department of Public Health and the federal Centers for Disease Control and Prevention (“CDC”) caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>); and

WHEREAS, the CDC has established a “Community Transmission” metric with 4 tiers designed to reflect a community’s COVID-19 case rate and percent positivity; and

WHEREAS, the County of San Luis Obispo currently has a Community Transmission metric of “high” which is the most serious of the tiers; and

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the Homeless Services Oversight Council deems it necessary to find holding in person meetings would present imminent risks to the health or safety of attendees, and thus intends to invoke the provisions of AB 361 related to teleconferencing.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Homeless Services Oversight Council that:

1. The recitals set forth above are true and correct.
2. The Proclamation of State of Emergency in response to the COVID-19 pandemic issued by Governor Newsom on March 4, 2020, remains in effect.
3. The Homeless Services Oversight Council finds that the proclaimed state of emergency continues to impact the ability of members to meet safely in person and meeting in person would present imminent risks to the health or safety of attendees.

4. Staff is directed to return no later than thirty (30) days after the adoption of this resolution with an item for the Homeless Services Oversight Council to consider making the findings required by AB 361 to continue meeting under its provisions.

Upon motion of Homeless Services Oversight Council Member \_\_\_\_\_, seconded by Homeless Services Oversight Council Member \_\_\_\_\_, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing resolution is hereby adopted.

\_\_\_\_\_  
Chairperson of the Homeless Services Oversight Council

ATTEST:

[Insert appropriate attestation signature block]

APPROVED AS TO FORM AND LEGAL EFFECT:

RITA L. NEAL  
County Counsel

By: \_\_\_\_\_  
Deputy County Counsel

Dated: \_\_\_\_\_

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)**  
**ACTION ITEM**  
**December 8, 2021**

**AGENDA ITEM NUMBER: 4.1**

**ITEM:** Recommend Allocation of County Community Development Block Grant Public Services funding (\$108,627), Emergency Solutions Grant (\$142,077.22), and County General Fund Support (\$253,000) for countywide Homeless Services Programs, including Warming Centers.

**ACTION REQUIRED:** Vote to recommend to the Board of Supervisors allocation of 2022 County Community Development Block Grant (CDBG) funds, Emergency Solutions Grant (ESG) funds, and County General Fund Support (GFS) for countywide Homeless Services Programs (See **Appendix A** for draft funding recommendations).

**SUMMARY NARRATIVE:**

Background

*CDBG and ESG*

The County of San Luis Obispo receives annual allocations of CDBG funds and ESG funds from the U.S. Department of Housing and Urban Development (HUD). CDBG is a formula grant awarded to states and other, eligible entitlement jurisdictions to support community development and create more resilient communities. CDBG funds may be used for a variety of activities including acquisition and capital development costs for housing or infrastructure to benefit low- and moderate-income persons, economic development projects, housing rehabilitation, public facilities installation and certain other eligible activities. Up to 15% of an entitlement jurisdiction's CDBG funds may be used for public services, including homeless services.

The County of San Luis Obispo is the lead agency to administer the CDBG and ESG grant programs. The County and six participating cities in the county, except for the City of Grover Beach, participate as an "urban county" designation to qualify for and receive the HUD annual entitlement funds. The respective city councils have control to allocate their annual share of CDBG funds. As the lead and responsible entity of these funds, the County oversees and implements the annually approved projects.

The ESG program is also a formula grant to states, urban counties, and metropolitan cities. Eligible activities under the ESG program include Emergency Shelter, Street Outreach, and Rapid Rehousing. Rapid Rehousing programs may provide security deposits, short-term rental assistance, and case management. Per HUD regulations, no more than 60% of ESG

funds in a given year may be made available for emergency shelter and street outreach activities.

Both CDBG and ESG program funds are governed by the Urban County's five-year 2020 Consolidated Plan (ConPlan). The ConPlan identifies the County's goals and priorities which could be addressed through the award of the annual entitlement funds over a five-year period. The ConPlan is divided into five one-year Action Plans for the Urban County to address the ConPlan goals and needs. Addressing homelessness is one of the primary goals of the ConPlan which can be addressed via the CDBG and ESG programs.

Due to the timeline needed to complete the Annual Action Plan process, the County must begin the process before it has received notification of the funding allocations for FY22-23 from HUD. Therefore, staff developed "planning estimates" based on the average of the last three grant program years, minus 5% for purposes of this review and development of the overall draft funding recommendation.

For the Fiscal Year 2022-2023, Staff have estimated the 5% reduction in funding for ESG compared to FY2021-2022 levels, and a 5% reduction in CDBG funding from the prior year. The County estimates it will receive \$153,597 in ESG funding, of which \$142,077.22 will be available for homeless assistance after deducting administrative costs, and \$108,627 in CDBG Public Services funding from HUD will be available for FY22-23. Following the receipt of final allocations from HUD, staff will adjust 2022 CDBG and ESG grants per Board direction.

#### *General Fund Support*

A total of \$253,000 in County General Fund Support (GFS) for FY21-22 is available for homeless services operating costs, including warming centers and safe parking activities. All GFS awards are contingent on budget approval by the Board of Supervisors in June 2022 as part of the County's FY2022-23 Annual Budgeting process.

It is anticipated that this will be the last year that the GFS grants are part of the Action Plan process. In FY22-23, it is anticipated that GFS grants will be available for application through the County's annual grant process for GFS funding for nonprofit organizations.

#### FY 2022-2023 Allocation Recommendations

The County released its 2022 Action Plan Request for Proposals on September 27, 2021 for the ESG, CDBG and General Fund support grants. In response, staff received the requests listed in Table 3 of Appendix A. Planning staff reviewed CDBG and ESG grant applications received to ensure they met threshold requirements and debarment checks were conducted for all applicants.

An Ad Hoc Grant Review Committee ('Committee') met on November 30, 2021 to discuss the applications received and recommend allocation of Fiscal Year 2022-2023 County CDBG public services funds, ESG funds, and GFS funds for homeless services programs. Staff from the County Department of Planning and Building and County Department of Social Services attended to guide the discussion.

County staff recommends that the funding amount for competitive CDBG and ESG programs be evaluated based on criteria that considered the type of activity proposed, the difficulty of serving the clientele proposed to be served, past performance, and geographic distribution of existing services.

The Committee reviewed County Planning staff recommendations and provided feedback and made final recommendations.

*Emergency Solutions Grant (ESG)*

Three applications were received. Funding requests in the applications totaled \$252,542. It is estimated that \$142,077.22 will be available for award.

After considering the applications, the ESG funding caps on certain activities, and the estimated decrease in funding available, the Committee recommended to propose funding for the two applicants – CAPSLO and the 5Cities Homeless Coalition – who were funded in 2021 at that year's funding levels, minus the anticipated decrease in funding for 2022 ESG. This percentage reduction would be applied equally to both applicants.

The Committee recommended the 5CHC project receive approximately 40% of the total ESG funding available to be used for Rapid Rehousing activities. This would ensure that the County does not exceed the 60% cap on shelter and street outreach activities. The third applicant, ECHO, was not recommended for ESG funding in 2022. The Committee did recommend ECHO for County CDBG funds and County General Funds to support ECHO's shelter services in the North County.

Should additional ESG funding become available for FY22-23, it is recommended that it be split and a proportionate share be awarded to 5CHC and CAPSLO.

*Community Development Block Grant (CDBG)*

There were four applications for CDBG Public Services funds, totaling \$217,191 in requests. It is estimated that a total of \$108,627 will be available for award, which would be approximately a 5% decrease from FY2021-22 levels.

Applications were considered based on how the proposed projects aligned with the County's priorities as set forth in the County's Consolidated Plan that governs CDBG grants, as well as numbers of persons served, CDBG requirements to provide for geographic diversity,

expected impact on homelessness in the County, and prior successful experience managing HUD grants. The Committee also considered the extent to which other funding may be available for the proposed projects.

CAPSLO, ECHO, and the 5Cities Homeless Coalition (5CHC) were recommended again for funding for 2022. The Committee recommended the three organizations be awarded last year's funding amounts, reduced by 5% across the board. 5CHC was recommended for funding to provide Rapid Rehousing assistance. Funding was also recommended for ECHO and CAPSLO to support shelter activities. The application from People's Self-Help Housing for supportive services was not recommended for funding in the 2022 round.

Should more funding be made available by HUD than originally anticipated, the Committee recommends that the additional funding be awarded to the 5Cities Homeless Coalition, up to the full amount of the 5CHC's original request (\$57,655), with any additional amounts being split and a proportionate share be awarded to CAPSLO and ECHO.

#### *General Fund Support (GFS)*

There were five applications for the General Fund Support (GFS) grants, seeking a total of \$363,700 in funding for the FY22-23 program year. A total of \$253,000 has been budgeted by the County for GFS grants for FY22-23. All five applicants had been approved for GFS assistance in FY21-22.

Regarding GFS, the Committee recommended continuing support for four of the applicants: CAPSLO, ECHO, the 5Cities Homeless Coalition and Lumina. The Committee recommended funding CAPSLO, 5CHC and Lumina at FY21-22 GFS award levels, and proposed increasing funding for ECHO by \$17,079 from FY21-22 levels. The Committee noted that in FY21-22, ECHO significantly expanded its services in North County, increasing from operating one emergency shelter to operating two year-round shelters plus an additional Winter shelter, as well as adding ten beds to its original shelter.

The Committee also discussed the fifth application, from the Food Bank of San Luis Obispo, at great length. The Committee recognizes the need for more food resources, particularly in areas of the county where there are no breakfast or lunch programs for persons experiencing homelessness. The Committee ultimately recommended prioritizing the GFS funding for the four homeless services/DV agencies, but recommended the 10-Year Plan update process include a discussion of expanding and improving food options for unsheltered persons.

It is estimated that HUD will release its final FY2022-2023 grant allocations for the CDBG and ESG programs in February. Staff requests action from HSOC to approve Department of Planning and Building authorization to adjust recommendations, as noted above, to reflect final allocations.

The HSOC recommendations for ESG, CDBG, and General Fund Support grants will go to the San Luis Obispo County Board of Supervisors as a public hearing item in April 2022 for further action.

**BUDGET/FINANCIAL IMPACT:**

This will have no financial impact to the HSOC. Should the Board approve the HSOC's recommendations, it will result in at least \$503,704.22 being made available for homeless services.

**STAFF COMMENTS:**

County staff will assist the participating cities to develop their CDBG draft funding recommendations in December. The cities will submit their draft recommendation for inclusion in the Urban County's release of the Program Year 2022 Draft Funding Recommendations in early January 2022. The recommendations will include the HSOC's draft recommendations for the CDBG and ESG programs.

The County will release the Draft Funding Recommendations via social and printed media, including e-mails to all interested parties. A 30-day public review and comment period will ensue upon the release of the draft funding recommendations and will include public workshops to receive public comments on the draft recommendations.

Following the 30-day public comment and review period, the participating cities will consider and approve their CDBG recommendations to the Board of Supervisors for inclusion in the 2022 Action Plan. Staff will develop the draft Action Plan to include the County's draft recommendations for Board approval in April or May 2022.

Full applications are available here:

<https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Funding-Availability.aspx>

## Appendix A

Table 1: 2022 Funding Recommendations based on Estimated Total Funding Available\*

<b>2022 Recommended Action Plan (GFS/ESG/CDBG) Funding Awards</b>					
<b>Applicant</b>	<b>Project</b>	<b>GFS</b>	<b>ESG</b>	<b>CDBG</b>	<b>Total Recommendation</b>
<b>Community Action Partnership of San Luis Obispo (CAPSLO)</b>	40 Prado Homeless Services Center	\$ 109,598.00	\$ 85,246.52	\$44,383.14	\$ 239,227.66
<b>El Camino Homeless Organization (ECHO)</b>	Navigation Center	\$ 76,302.00		\$40,240.69	\$ 116,542.69
<b>5Cities Homeless Coalition (5CHC)</b>	Homeless Prevention, Rapid Re-Housing, Subsistence payments, Outreach	\$ 25,100.00	\$ 56,830.70	\$ 24,003.17	\$ 105,933.87
<b>Lumina Alliance</b>	Emergency Assistance	\$42,000.00			\$42,000.00
<b>Total Estimated Available</b>		<b>\$ 253,000.00</b>	<b>\$ 142,077.22</b>	<b>\$ 108,627.00</b>	<b>\$ 503,704.22</b>

\*Amounts subject to final CDBG and ESG allocations provided by HUD in 2022. Funded applicants shall receive pro-rata adjustment based on final allocations.

Table 2: Comparison of Total Funding Award

<b>Total Funding Comparison: 2021 &amp; 2022</b>			
<b>Applicant</b>	<b>2022 Recommendation Total</b>	<b>2021 Funding Award Total</b>	<b>Percent Change 2021 to 2022</b>
<b>Community Action Partnership of San Luis Obispo (CAPSLO)</b>	\$ 239,227.66	\$ 244,845.00	-2%
<b>El Camino Homeless Organization (ECHO)</b>	\$ 116,542.69	\$ 101,616.00	15%
<b>5Cities Homeless Coalition (5CHC)</b>	\$ 105,933.87	\$ 109,380.00	-3%
<b>Food Bank of SLO County</b>		\$ 10,000	-100%
<b>Lumina Alliance</b>	\$ 42,000	\$ 42,400.00	-1%
<b>Total</b>	<b>\$ 503,704.22</b>	<b>\$ 508,241.00</b>	<b>-1%</b>

Table 3: Applicant Funding Requests for 2022-2023 General Fund Support, Emergency Solutions Grant, County CDBG

<b>2022 Applicant Requests</b>					
<b>Applicant</b>	<b>Project</b>	<b>GFS</b>	<b>ESG</b>	<b>CDBG</b>	<b>Total Request</b>
<b>Community Action Partnership of San Luis Obispo (CAPSLO)</b>	40 Prado Homeless Services Center	\$ 150,000.00	\$ 100,000.00	\$ 54,886.00	<b>\$ 304,886.00</b>
<b>El Camino Homeless Organization (ECHO)</b>	Navigation Center	\$ 76,700.00	\$ 87,542.00	\$ 59,000.00	<b>\$ 223,242.00</b>
<b>People's Self Help Housing</b>	Supportive Housing Program			\$ 45,650.00	<b>\$ 45,650.00</b>
<b>5Cities Homeless Coalition (5CHC)</b>	Homeless Prevention, Rapid Re-Housing, Subsistence payments, Outreach	\$ 75,000.00	\$ 65,000.00	\$ 57,655.00	<b>\$ 197,655.00</b>
<b>Food Bank of SLO County</b>	No-Cook Bags	\$ 20,000.00			<b>\$ 20,000.00</b>
<b>Lumina Alliance</b>	Emergency Assistance	\$ 42,000.00			<b>\$ 42,000.00</b>
<b>Total</b>		<b>\$ 363,700.00</b>	<b>\$ 252,542.00</b>	<b>\$ 217,191.00</b>	<b>\$ 833,433.00</b>