



COUNTY OF SAN LUIS OBISPO

SAN LUIS OBISPO, CALIFORNIA



Proposed Budget Supplemental Document Fiscal Year 2011-12

Prepared by the County Administrative Office



FISCAL YEAR 2011-12 SUPPLEMENTAL BUDGET DOCUMENT TABLE OF CONTENTS

Page Numbers	
Introduction	Pages I – II
Section 1 <ul style="list-style-type: none">Budget Hearings Schedule	Pages III – VI
Section 2 <ul style="list-style-type: none">Technical Budget Adjustments	Pages S-1 to S-44

County of San Luis Obispo

County Government Center, RM. D430 • San Luis Obispo, California 93408 • (805) 781-5011



JIM GRANT
COUNTY ADMINISTRATOR

TO: BOARD OF SUPERVISORS

FROM: NIKKI J. SCHMIDT, ADMINISTRATIVE ANALYST

DATE: JUNE 7, 2011

SUBJECT: SUPPLEMENTAL BUDGET TO THE FY 2011-12 PROPOSED COUNTY BUDGET

Recommendation

It is recommended that the Board receive and file the FY 2011-12 Supplemental Budget so that the budget hearing schedule and technical adjustment items are part of the public record and available for review.

Discussion

The Supplemental Budget to the FY 2011-12 Proposed Budget serves two primary purposes. The first is to publish the budget hearings schedule. The second purpose is to recommend budget adjustments based upon information received after the Proposed Budget was printed.

Section One includes the schedule for the public hearings for the Proposed Budget. The schedule includes corresponding references to pages in the Proposed Budget and the Supplemental Budget Document.

Section Two includes recommended budget adjustments. The recommended adjustments are based on new information received after the Proposed Budget was published.

Other Agency Involvement/Impact

All County departments have been involved in the budget process.

Financial Considerations

The Proposed Budget (all funds) for FY 2011-12 is approximately \$449.6 million. The recommendations included in the Supplemental Budget Document increase expenditures by \$1,029,262, resulting in increases to the level of General Fund support to departments by \$68,383 (and decreases the General Fund Contingency by an equal amount), and result in the net addition of seven (7) FTE.

Results

The Supplemental Budget formally publishes the budget hearing schedule and adjusts the FY 2011-12 Proposed Budget for changes that occurred after the Proposed Budget was published.

SECTION 1

BUDGET HEARINGS SCHEDULE

**BUDGET HEARINGS SCHEDULE
FISCAL YEAR 2011-2012 PROPOSED BUDGET**



Monday, June 13, 2011

9:00 AM County Administrator's Overview of the FY 2011-12 Proposed Budget

Public Comment on Overall Budget

Land Based Budgets

Public Comment on Land Based Budgets

Fund Center	Department	Budget Book Page Number	Supplement Budget Page Number
141	Agricultural Commissioner	D-1	
142	Planning and Building	D-9	
290	Community Development	D-19	S-22
405	Public Works	D-23	
201	Public Works Special Services	D-30	S-38
245	Roads	D-36	
248	Road Impact Fees	D-42	

Public Protection Budgets

Public Comment on Public Protection Budgets

137	Animal Services	D-44	S-19
134	Child Support Services	D-50	S-15
143	Contributions to Court Operations	D-54	
140	County Fire	D-56	
132	District Attorney	D-64	S-13
138	Emergency Services	D-72	
131	Grand Jury	D-78	
139	Probation	D-80	
135	Public Defender	D-87	
136	Sheriff-Coroner	D-91	S-17
130	Waste Management	D-99	

Items not heard on today's calendar will be continued to Tuesday, June 14, 2011 at 9 A.M.

**BUDGET HEARINGS SCHEDULE
FISCAL YEAR 2011-2012 PROPOSED BUDGET**

**Health & Human Services Budgets
Public Comment on Land Based Budgets**

Fund Center	Department	Budget Book Page Number	Supplement Budget Page Number
166	Behavioral Health	D-111	S-28, S-30 S-32 through S-35
350	County Medical Services Program	D-121	
375	Driving Under the Influence	D-126	
351	Emergency Medical Services Fund	D-131	
184	Law Enforcement Medical Care	D-134	
183	Medical Assistance Program	D-138	
160	Public Health	D-141	S-24 through S-27
180	Social Services	D-155	
182	CaLWORKs	D-164	
181	Foster Care	D-167	
185	General Assistance	D-170	
186	Veterans Services	D-173	

**Community Services Budgets
Public Comment on Community Services Budgets**

425	Airports	D-177	S-44
215	Farm Advisor	D-183	
331	Fish and Game	D-188	
427	Golf Courses	D-191	
377	Library	D-197	
305	Parks	D-203	
330	Wildlife and Grazing	D-211	

**BUDGET HEARINGS SCHEDULE
FISCAL YEAR 2011-2012 PROPOSED BUDGET**

Fund Center	Department	Budget Book Page Number	Supplement Budget Page Number
<u>Fiscal and Administrative Budgets</u>			
Public Comment on Fiscal and Administrative Budgets			
104	Administrative Office	D-213	
275	Organizational Development	D-219	
109	Assessor	D-222	
107	Auditor-Controller	D-228	
100	Board of Supervisors	D-235	
110	Clerk-Recorder	D=238	
108	Treasurer Tax Collector	D-246	
<u>Support to County Departments</u>			
Public Comment on Internal Support Budgets			
111	County Counsel	D-254	S-7
113	General Services Agency	D-260	
407	Fleet Services	D-269	
114	Information Technology	D-275	
406	Reprographics	D-283	
112	Human Resources	D-288	S-9 through S-12
105	Risk Management	D-294	
408-412	Self Insurance	D-300	
<u>Financing</u>			
Public Comment on Financing Budgets			
266	Countywide Automation Replacement	D-305	S-36
277	Debt Service	D-311	
267	General Government Building Replacement	D-313	
102	Non-Departmental Revenues-Other Financing Use	D-315	
101	Non-Departmental Revenues	D-318	
413	Other Post Employment Benefits	D-320	
392	Pension Obligation Bonds	D-321	

**BUDGET HEARINGS SCHEDULE
FISCAL YEAR 2011-2012 PROPOSED BUDGET**

Fund Center	Department	Budget Book Page Number	Supplement Budget Page Number
247	Public Facility Fees	D-323	
268	Tax Reduction Reserve	D-325	
Capital and Maintenance Projects			
Public Comment on Capital and Maintenance Budgets			
230	Capital Projects	D-326	S-19
200	Maintenance Projects	D-339	
<u>Wednesday, June 15, 2011</u>			
<u>9:00 A.M.</u>			
Contributions to Outside Agencies			
Public Comment on Contribution to Outside Agencies Budget			
106	Contributions to Other Agencies	D-103	S-5
ADJOURNMENT			

SECTION 2

TECHNICAL BUDGET ADJUSTMENTS

SUPPLEMENTAL BUDGET SUMMARY FOR FY 2011-12 - TECHNICAL ADJUSTMENTS

Fund Center	Fund Center Name	Item	Expenditure Changes	Change To General Fund Support	Comments	Positions	+ FTE	- FTE
106	Contributions to Other Agencies	Increase the recommended funding for the County Visitors and Conference Bureau (VCB) by \$90,000 to \$365,854.	\$90,000	\$0	The additional funding will be used by the Visitors and Conference Bureau to carry out the priorities of the Uniquely San Luis Obispo County cluster of the Economic Strategy and to promote the County Airport, Parks and Golf programs.	N/A	0.00	0.00
111	County Counsel	Add 1.0 FTE Deputy County Counsel I-IV position.	\$0	\$0	Amend the position allocation list by restoring a 1.00 FTE Deputy County Counsel I-IV position that was eliminated in the Proposed Budget. Salaries and benefits accounts will remain as proposed as this position is recommended to remain unfunded and vacant.	Restore Deputy County Counsel I-IV	1.00	
112	Human Resources	Add "Confidential" designation to 1.00 FTE Human Resources Analyst Aide position.	\$0	\$0	Amend the position allocation list by deleting 1.00 FTE Human Resources Analyst Aide and adding 1.00 FTE Human Resources Analyst Aide Confidential. The cost of adding the "confidential" designation to 1.00 FTE Human Resources Analyst Aide position is minimal and will be absorbed by the department.	Delete HR Analyst Aide Add HR Analyst Aide Confidential	1.00	-1.00
112	Human Resources	The deletion of an Administrative Assistant III Confidential position and the additional of a Supervising Administrative Clerk I Confidential.	\$0	\$0	Amend the position allocation list by deleting 1.00 FTE Administrative Assistant I-III Confidential and adding 1.00 FTE Supervising Administrative Clerk I Confidential position. This request results in a net payroll savings over the next two fiscal years, with a slight increase projected in fiscal year three and beyond.	Delete Admin Assist III Confidential Add Supervisor Admin Clerk I Confidential	1.00	-1.00
132	District Attorney's Office	Reduce intrafund transfer in from FC 134-Child Service Services and replace with trust fund revenue.	(\$103,093)	\$0	This action would reduce the percentage of time a 1.00 FTE District Attorney Investigator position would be available to investigate Child Support Services cases from 100% to 45%. The remaining time would be spend on District Attorney's investigations.	N/A	0.00	0.00

SUPPLEMENTAL BUDGET SUMMARY FOR FY 2011-12 - TECHNICAL ADJUSTMENTS

Fund Center	Fund Center Name	Item	Expenditure Changes	Change To General Fund Support	Comments	Positions	+ FTE	- FTE
134	Child Support Services	Reduce intrafund transfer to from FC 132-District Attorney's Office.	(\$103,093)	(\$34,364)	This action would reduce the percentage of time a 1.00 FTE District Attorney Investigator position would be available to investigate Child Support Services cases from 100% to 45%.	N/A	0.00	0.00
136	Sheriff-Coroner	1) To increase salary and benefits for a Sheriff Cadet position that was inadvertently left out of the Proposed Budget; 2) adds funding for the maintenance project to remodel the Sheriff's evidence store room.	\$156,497	\$102,747	This action would correct an error in the Proposed Budget by adding \$104,042 to salary and benefits for a Sheriff Cadet position and provides funding for a portion of the cost of the maintenance project to remodel the evidence store room. The maintenance project in the amount of \$53,750 will be funded from the Sheriff's Asset Forfeiture Trust Fund.	N/A	0.00	0.00
137	Health Agency - Animal Services Division and Capital Projects	Transfer of funds from Capital Projects to Animal Services for equipment needed as part of the remodel and expansion project.	\$26,000	\$0	This action would make an accounting adjustment related to the fixed asset list for Animal Services.	N/A	0.00	0.00
142	Planning and Building	Increase revenue and expenditures by \$139,137 due to revised revenue projections.	\$139,137	\$0	Amend the position allocation list by increasing four (4) 0.75 FTE positions by 0.25 FTE resulting in four (4) full-time FTE positions and decrease the transfer in from FC 290-Community Development. Interfund revenue will be decreased by \$25,600 to reflect reduced Housing and Urban Development (HUD) funding noted in FC 290 - Community Development.	Building Inspector, Resource Protection Specialist, Department Automation Specialist	1.00	0.00
160	Public Health	Exchange of 960 hours of temporary help hours for a permanent .50 time Community Health Nurse.	\$0	\$0	Temporary help hours will be used to fund this additional position.	Community Health Nurse	0.50	0.00

SUPPLEMENTAL BUDGET SUMMARY FOR FY 2011-12 - TECHNICAL ADJUSTMENTS

Fund Center	Fund Center Name	Item	Expenditure Changes	Change To General Fund Support	Comments	Positions	+ FTE	- FTE
160	Public Health	Reorganization of the Women, Infant and Children (WIC) Program.	\$0	\$0	Add a Nutrition Services Program Manager position to the position allocation list that was inadvertently not included in the Proposed Budget.	Delete Public Health Nutritionist II Add Nutrition Services Program Manager	1.00	-1.00
166	Behavioral Health - Mental Health Services Act Division	Increase revenue and expenditures by \$918,161 due to additional State Mental Health Services Act revenue.	\$918,161	\$0	The additional funds will be used to create four (4) innovation pilot programs and amends the position allocation list by restoring one full time Administrative Services Officer I-II (which will prevent a lay off) and two 0.5 FTE Mental Health Therapist I-IV, and add one 0.5 FTE Administrative Services Officer I-II and 1.0 FTE Drug and Alcohol Services Specialist I-IV .	Restore Admin Services Officers I-II and Mental Health Therapist I-IV and add Admin Services Office I-II and Drug and Alcohol Services Specialist I-IV	3.00	0.00
166	Behavioral Health - Drug and Alcohol Division	Increase revenue and expenditures by \$170,000 due to additional California Emergency Management Administration revenue.	\$170,000	\$0	The additional funds will be used to enhance drug treatment services. Amend the position allocation list by adding 1.50 Drug and Alcohol Specialist Limited Term positions.	Add Drug and Alcohol Specialist Limited term positions	1.50	0.00
166	Behavioral Health	Correct an intrafund transfer between Public Health and Behavioral Health to reflect the elimination of the services of a 0.25 FTE Public Health Nurse.	\$0	\$0	Reduce service and supplies accounts by \$38,000 and increase salaries and benefit accounts by the same amount to reflect the elimination of services of a 0.25 FTE Public Health Nurse.	N/A	0.00	0.00
166	Behavioral Health	Correct the service programs for Drug and Alcohol Services and Mental Health Services Act divisions.	\$0	\$0	The service programs for Drug and Alcohol and Mental Health Services Act were inadvertently transposed. This item would correctly reflect \$5,479,670 and 39.25 FTE for Drug and Alcohol and \$11,629,939 and 42.00 FTE for Mental Health Services Act.	N/A	0.00	0.00

SUPPLEMENTAL BUDGET SUMMARY FOR FY 2011-12 - TECHNICAL ADJUSTMENTS

Fund Center	Fund Center Name	Item	Expenditure Changes	Change To General Fund Support	Comments	Positions	+ FTE	- FTE
266	Countywide Automation	Add equipment needed to support the Property Tax System to the list of requested fixed assets.	\$0	\$0	Amend the fixed asset list by adding equipment needed to support the Property Tax System. No additional funding is required as \$77,000 was budgeted in the Capital Equipment account of the fund center for this purpose.	N/A	0.00	0.00
290	Community Development	Update the Proposed Budget to reflect actual Housing and Urban Development (HUD) 2011 Grant Allocations.	(\$264,347)	\$0	Decrease revenue and expenditures by \$264,347 to reflect actual HUD 2011 grant allocations.	N/A	0.00	0.00
405	Public Works ISF	List of budgeted major capital projects for FY 2011-12 with funding requirements.	\$0	\$0	Annual list of major capital projects with funding requirements.	N/A	0.00	0.00
425	Airports Enterprise Fund	Add the beginning and ending amounts for Net Assets on the Schedule 11 in the Recommended Estimates Column.	\$0	\$0	Add the beginning Net Asset amount of \$86,097,004 and the ending Net Asset amount of \$84,353,708 on the Airports' Schedule 11 in the recommended estimate column.	N/A	0.00	0.00
TOTAL TECHNICAL ADJUSTMENTS:			\$1,029,262	\$68,383			10.00	-3.00

Summary
 \$1,029,262 Total Expenditure Increase
 \$68,383 Total Increase of General Fund Support
 -\$68,383 Total Decrease of General Fund Contingencies
 7.00 Net Increase of Positions (FTE)

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-103

Department: Contributions to Other Agencies

Affected Fund Center #: 106

Issue Title: Increase the recommended funding for the County Visitors and Conference Bureau (VCB)

Summary of issue:

It is requested the funding recommended for the County Visitors and Conference Bureau be increased by \$90,000 to \$365,854. The additional funding is designated to be used for the Uniquely San Luis Obispo County Cluster of the Economic Strategy and to promote the County Airports, Parks and Golf programs.

Meaningful, Measurable Results:

The intent of the additional funding is to carry out the priorities of the Uniquely San Luis Obispo County cluster of the Economic Strategy. Those priorities include, but are not limited to, increasing awareness of agricultural products, ad-tourism offerings, and launching a unified, countywide branding and marketing campaign. A portion of the funding is to be used to promote the County Airports, Parks and Golf programs with the intent to increase tourism and sales tax revenue.

Position Request

Position Title	Requested Action	FTE	New/Filled/ Vacant
N/A	N/A	N/A	N/A

County Administrator's Recommendation:

This request is recommended for approval. The additional funding will contribute to marketing the County with the intent of increasing sales and transient occupancy tax (TOT). Staff from the Administrative Office will work with the County Visitors and Conference Bureau to develop a scope of work that includes meaningful, measurable results. The scope of work will be part of the contract with the County Visitors and Conference Bureau. Annual funding will be determined by how successful the VCB is in meeting their performance goals. No additional General Fund support is being requested. The funding in the amount of \$90,000 will be from the Court Audit contingent liability account. The remaining funds in this account are no longer needed as the State has been paid in full.

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-103

Department: Contributions to Other Agencies

Affected Fund Center #: 106

Issue Title: Increase the recommended funding for the County Visitors and Conference Bureau (VCB)

Fiscal Information

	Proposed Budget	Additional Department Request	New Total
Revenues			
Other Revenues	\$361,481	\$90,000	\$451,481
Interfund	\$36,000		\$36,000
Total Revenue	\$397,481	\$90,000	\$487,481
Expenditures			
Services & Supplies	\$1,825,019	\$90,000	\$1,915,019
Total Expenditures	\$1,825,019	\$90,000	\$1,915,019
General Fund Support	\$1,427,538	\$0	\$1,427,538

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-254

Department: County Counsel

Affected Fund Center #: 111

Issue Title: Restore 1.0 FTE Deputy County Counsel I/II/III/IV to the Position Allocation List.

Summary of issue:

The department is requesting a change to the PAL to restore 1.0 FTE Deputy County Counsel I/II/III/IV position that was eliminated in the proposed budget. The position was eliminated from the PAL during the preparation of the FY 2011-12 Proposed Budget in an effort to reach the department's budget reduction target. The position is currently vacant and is recommended to be budgeted as vacant and remain unfunded throughout FY 2011-12, rather than being deleted from the PAL. This is recommended to allow the department time to prepare an organizational assessment which is to be completed by January 2012. Following the assessment, the department will be better able to identify staffing needs.

Meaningful, Measurable Results:

The restoration of this position will provide the department with greater flexibility to reorganize staff or redistribute workload upon completion of an organizational assessment.

Position Request

<u>Position Title</u>	<u>Requested Action</u>	<u>FTE</u>	<u>New/Filled/ Vacant</u>
Deputy County Counsel I/II/III/IV	Add	1.00	Vacant

County Administrator's Recommendation:

This request is recommended for approval. Restoring 1.0 FTE Deputy County Counsel I/II/III/IV position to the PAL, but by leaving it vacant and unfunded it provides the department flexibility to address any staffing needs that may arise out of an organizational assessment and the department will be able to meet its budget reduction target for FY 2011-12.

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-288

Department: Human Resources

Affected Fund Center #: 112

Issue Title: Add "Confidential" designation to 1.0 FTE Human Resources Analyst Aide position.

Summary of issue:

The department is requesting a change to the PAL to add a 'confidential' designation to 1.0 FTE Human Resources Analyst Aide position. Increased demand for staff time in the labor relations program requires a redistribution of work in the Human Resources department and some labor relations duties will be assigned to a Human Resources Analyst Aide position. To perform the Labor Relations duties, the Human Resources Analyst Aide must be designated 'confidential' to comply with the County's Employee Relations Policy (ERP). The ERP contains strict guidelines that require positions which work with employer-employee relations policies to be designated 'confidential'. The designation removes employees from a classification that is represented by a recognized employee organization, thus removing a conflict of interest from their work assignment. The department will absorb the increased cost of the 'confidential' designation.

Meaningful, Measurable Results:

The addition of the 'confidential' designation will allow for the Human Resources Analyst Aide to legitimately process sensitive labor relations work products in compliance with the County's ERP. This will allow the labor program to operate more efficiently. Tasks will be assigned to the most appropriate lowest level classification, thereby reducing the cost per task over time. This change will allow the County's labor program to properly implement the crucial cultural and contractual changes now and prepare for the ongoing tasks that will always be required of the program.

Position Request

<u>Position Title</u>	<u>Requested Action</u>	<u>FTE</u>	<u>New/Filled/ Vacant</u>
Human Resources Analyst Aide	Delete	-1.00	Filled
Human Resources Analyst Aide-Confidential	Add	1.00	New*

* New classification will be filled with one existing Human Resources Analyst Aide. This request does not result in the layoff of any current staff.

County Administrator's Recommendation:

This request is recommended for approval. The addition of the 'confidential' designation to the Human Resources Analyst Aide position will assist the department in being able to efficiently and effectively absorb the County's Labor Relations program. This addition will bring the staff classification level back to where it was when labor relations was a program in the Administrative Office. The department has agreed to absorb the increased cost of the addition of the 'confidential' designation.

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-288

Department: Human Resources

Affected Fund Center #: 112

Issue Title: Amend Position Allocation List by deleting one Administrative Assistant I/II/III-Confidential position and adding one Supervising Administrative Clerk I-Confidential position.

Summary of issue:

The department is requesting a change to the PAL to add 1.0 FTE Supervising Administrative Clerk I-Confidential position and delete 1.0 FTE Administrative Assistant I/II/III-Confidential position. Clerical and administrative support for the Human Resources (HR) Department is provided by a team of Administrative Assistants who perform a variety of duties for HR staff and programs. Until December 2008, supervision and oversight of the Administrative Assistant team was performed by an Administrative Services Officer (ASO) who also handled fiscal and budgetary duties for the department. Upon the retirement of the incumbent in December of 2008, the ASO position was eliminated in the HR Department and the fiscal, administrative and supervisory duties were distributed amongst the HR Analysts and Risk Analysts. While most of the redistribution of duties has been effective, opportunities exist to improve the supervision of the Administrative Assistants by assigning a supervisor that is dedicated to administrative functions and is familiar with the processes that the Administrative Assistants perform. This request results in a net payroll savings over the next two fiscal years, with a slight increase projected in fiscal year three and beyond.

Meaningful, Measurable Results:

Conversion of an Administrative Assistant III-Confidential to the classification of Supervising Administrative Clerk I-Confidential will provide more effective, direct line supervision for the Administrative Assistant team. The result will be improved efficiency in work output and processes. The additional cost of a Supervising Administrative Clerk I-Confidential will be offset by filling a currently vacant Administrative Assistant III position at the level of Administrative Assistant II. Filling at the lower level is possible by slightly modifying the duties of the vacant Administrative Assistant position.

Position Request

<u>Position Title</u>	<u>Requested Action</u>	<u>FTE</u>	<u>New/Filled/ Vacant</u>
Administrative Assistant I/II/III-Conf	Delete	-1.00	Filled
Supervising Administrative Clerk I – Conf	Add	1.00	New*

* New classification will be filled with one existing Human Resources Administrative Assistant. This request does not result in the layoff of any current staff.

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-288

Department: Human Resources

Affected Fund Center #: 112

Issue Title: Amend Position Allocation List by deleting one Administrative Assistant I/II/III-Confidential position and adding one Supervising Administrative Clerk I-Confidential position.

County Administrator's Recommendation:

This request is recommended for approval. The deletion of an Administrative Assistant III-Confidential and the addition of a Supervising Administrative Clerk I-Confidential will assist the department in being able to efficiently and effectively supervise the administrative functions of the department. While the change will provide for savings over the next few fiscal years, it is expected that in the long term, these changes to the PAL will increase salary and benefit expenses by approximately \$6,466 for the department once all affected positions are budgeted at the highest pay step.



2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-64

Department: District Attorney

Affected Fund Center #: 132

Issue Title: Reduce intrafund expense offset from FC 134 - Child Support Services for District Attorney Investigator position and offset with additional trust fund revenue.

Summary of issue:

The District Attorney's (DA) Office provides the service of a DA Investigator to the Office of Child Support Services (CSS) to ensure criminal prosecution related to the failure to provide for the support of minor children. The DA's Office and CSS have agreed to modify the percentage of time the 1.00 FTE District Attorney Investigator position is assigned to CSS cases. Beginning in FY 2011-12, the amount of time the position spends investigating Child Support cases will be reduced from 100% to 45%. The remaining 55% will be dedicated to worker safety, environmental and other special consumer-related investigations in the DA's Office.

Meaningful, Measurable Results:

Pursuant to an annual plan of cooperation between the DA and CSS, a substantial portion of the DA Investigator's time will still be dedicated to CSS. This change will allow a DA Investigator to also focus over half of his or her efforts on worker safety, environmental, and other special consumer-related investigations, which is consistent with the final judgment in a recent case that will provide the funding for the DA's half of the position.

Position Request

Position Title	Requested Action	FTE	New/Filled/ Vacant
NA	NA	N/A	NA

County Administrator's Recommendation:

This request is recommended for approval. This request will reduce the intrafund expense offset provided from CSS for the DA Investigator position from 100% to 45%. Trust fund revenue received from the final judgment in a recent case will be added to offset the 55% of the position now supporting the DA.

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-64

Department: District Attorney

Affected Fund Center #: 132

Issue Title: Reduce intrafund expense offset from FC 134 - Child Support Services for District Attorney Investigator position and offset with additional trust fund revenue.

Fiscal Information

	Proposed Budget	Additional Department Request	New Total
Revenues			
Licenses and Permits	\$59,544		\$59,544
Fines, Forfeitures and Penalties	\$423,000	\$103,093	\$526,093
Intergovernmental Revenue	\$4,258,552		\$4,258,552
Charges for Current Services	\$432,926		\$432,926
Other Revenues	\$295,000		\$295,000
Interfund	\$0		\$0
Total Revenue	\$5,469,022	\$103,093	\$5,572,115
Expenditures			
Salaries & Benefits	\$13,112,797		\$13,112,797
Services & Supplies	\$1,404,184		\$1,404,184
Intrafund Transfers	(\$354,011)	\$103,093	(\$250,918)
Total Expenditures	\$14,162,970	\$103,093	\$14,266,063
General Fund Support	\$8,693,948	\$0	\$8,693,948

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-50

Department: Child Support Services

Affected Fund Center #: 134

Issue Title: Reduce transfer to FC 132-District Attorney for District Attorney Investigator position.

Summary of issue:

The Department of Child Support Services (CSS) has a plan of cooperation with the District Attorney's (DA) Office for the use of a District Attorney Investigator to ensure criminal prosecution related to the failure to provide support for minor children. CSS and the DA's Office have agreed to modify the percentage of time that the 1.0 FTE District Attorney Investigator position is assigned to CSS cases. Beginning in FY 2011-12, the amount of time the position spends investigating child support cases will be reduced from 100% to 45%. The scope of the work performed for CSS by the District Attorney Investigator will not change.

Meaningful, Measurable Results:

The department's criminal enforcement caseload has shrunk from 550 to 440 cases, and the department has been successful in setting appropriate orders at time of establishment so that fewer cases need to be referred to the Criminal Enforcement Unit. The cost of collections and need for General Fund support will decrease with this change to the plan of cooperation with the DA.

Position Request

<u>Position Title</u>	<u>Requested Action</u>	<u>FTE</u>	<u>New/Filled/ Vacant</u>
N/A	N/A	N/A	N/A

County Administrator's Recommendation:

This request is recommended for approval. This request will reduce the department's transfer to FC 132- District Attorney due to reduction in the amount of time that the District Attorney Investigator position will spend investigating child support cases.

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-50

Department: Child Support Services

Affected Fund Center #: 134

Issue Title: Reduce transfer to FC 132-District Attorney for District Attorney Investigator position.

Financial Information:

	Proposed Budget	Additional Department Request	New Total
Revenues			
Intergovernmental Revenue	\$4,658,293	\$0	\$4,658,293
Other Revenues	\$139,928	(\$68,729)	\$71,199
Total Revenue	\$4,798,221	(\$68,729)	\$4,729,492
Expenditures			
Salaries & Benefits	\$3,692,455	\$0	\$3,692,455
Services & Supplies	\$1,176,640	(\$103,093)	\$1,073,547
Total Expenditures	\$4,869,095	(\$103,093)	\$4,766,002
General Fund Support	\$70,874	(\$34,364)	\$36,510

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-91

Department: Sheriff-Coroner

Affected Fund Center #: 136

Issue Title: Add salary and benefits appropriation to correct a budgeting error, move expense appropriation between accounts, and add revenue and expense for a maintenance project.

Summary of issue:

This item requests three changes to the Sheriff-Coroner's proposed budget. The first item requests to add back salary and benefit expense for a 1.00 FTE Sheriff's Cadet position that was inadvertently left out of the Proposed Budget. The second item requests to move an existing expense between accounts. The third item requests to add expense and offsetting trust fund revenue for planned maintenance of the Sheriff's evidence room. These adjustments will add \$102,747 of General Fund expense to the FY 2011-12 Proposed Budget.

Meaningful, Measurable Results:

The first item will correct an error in the Proposed Budget. The second item will move expense appropriation from one services and supplies account to another. The third item will add expense and offsetting revenue for a planned maintenance project that will repair and upgrade the Sheriff's evidence room.

Position Request

Position Title	Requested Action	FTE	New/Filled/ Vacant
N/A	N/A	N/A	N/A

County Administrator's Recommendation:

All three requested changes are recommended for approval. The first item will correct an error in the Proposed Budget, and add back \$97,445 of expense that was inadvertently left out of the Proposed Budget by the Administrative Office. The second item will move existing expense appropriation from the Professional Services account to the Data Communications account to cover expected charges for the reverse-911 system. The third item adds \$53,750 of expense and offsetting revenue from the Asset Forfeiture Trust Fund for planned maintenance of the Sheriff's evidence room. The total added expenditure amount for all three items is \$151,205, which adds \$5,292 of additional expense due to additional Countywide overhead calculated as 3.5% of total budgeted expenditures.

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-91

Department: Sheriff-Coroner

Affected Fund Center #: 136

Issue Title: Add salary and benefits appropriation to correct a budgeting error, move expense appropriation between accounts, and add revenue and expense for a maintenance project.

Fiscal Information

	Proposed Budget	Additional Department Request	New Total
Revenues			
Taxes	\$0		\$0
Licenses and Permits	\$20,930		\$20,930
Fines, Forfeitures and Penalties	\$292,110	\$53,750	\$345,860
Intergovernmental Revenue	\$12,727,480		\$12,727,480
Charges for Current Services	\$4,669,454		\$4,669,454
Other Revenues	\$130,894		\$130,894
Interfund	\$543,070		\$543,070
Total Revenue	\$18,383,938	\$53,750	\$18,437,688
Expenditures			
Salaries & Benefits	\$47,900,537	\$97,455	\$47,997,992
Services & Supplies	\$7,724,893	\$59,042	\$7,783,935
Other Charges	\$0		\$0
Capital Outlay Equipment	\$0		\$0
Intrafund Transfers	(\$190,500)		(\$190,500)
Total Expenditures	\$55,434,930	\$156,497	\$55,591,427
General Fund Support	\$37,050,992	\$102,747	\$37,153,739

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-44 and D-326

Department: Health Agency/Animal Services (FC 137) & Capital Projects (FC 230)

Affected Fund Center #: 137 and 230

Issue Title: Technical correction to adjust funding for fixed assets associated with the Animal Services remodel and expansion project by transferring \$26,000 from the project budget to the Animal Services Fund Center fixed asset account.

Summary of issue:

The project to remodel and expand the County's Animal Shelter includes the purchase of equipment in the form of high capacity industrial grade washer and dryers. This equipment replaces aging and deteriorating washer and dryer used to clean blankets, towels and other materials used in the Animal Shelter. The Auditor-Controller identified these fixed assets as being more appropriately allocated to the Animal Services Fund Center 137 budget rather than in the budget for the Animal Shelter capital project. Equipment fixed assets have a different depreciation schedule than the depreciation schedule for structures. The recommended budget for FY 2011-12 includes an augmentation from the Facilities Planning reserve designation totaling \$160,000 for the Animal Shelter project. This item transfers \$26,000 of the \$160,000 augmentation to the Animal Shelter project to the fixed asset account in the Animal Services Fund Center 137 budget. The augmentation to the Animal Shelter expansion/renovation project will be \$134,000 and Fund Center 137 Animal Shelter project budget will be increased by \$26,000.

Meaningful, Measurable Results:

Approval of the transfer of funds will result in already planned equipment included in the Animal Services Expansion and Remodel project to be moved into the Animal Services Fund Center. This is consistent with the accounting requirements set by the Auditor-Controller. Purchase of the equipment will replace aging equipment which is used to clean and sterilize bedding, towels and other materials used in the County's Animal Shelter helping to reduce the transmission of disease and maintaining a clean environment for the animals at the shelter.

Position Request: N/A

Position Title	Requested Action	FTE	New/Filled/ Vacant
N/A	N/A	N/A	N/A

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-44 and D-326

Department: Health Agency/Animal Services (FC 137) & Capital Projects (FC 230)

Affected Fund Center #: 137 and 230

Issue Title: Technical correction to adjust funding for fixed assets associated with the Animal Services remodel and expansion project by transferring \$26,000 from the project budget to the Animal Services Fund Center fixed asset account.

County Administrator's Recommendation:

The transfer of funds from the Capital Projects Fund Center 230 to the Animal Services Fund Center 137 and an amendment to the Animal Services fixed asset list adding a high capacity industrial grade washer and dryer is recommended. The transfer simply recognizes the purchase of planned equipment in Fund Center 137 - Animal Services, rather than purchasing the equipment as part of the Animal Services Remodel and Expansion project for the County's Animal Shelter. This transfer is required by the Auditor-Controller to better capture depreciation of equipment separately from the depreciation for the construction improvements. Fiscal information for both fund centers is shown below.

Fiscal Information

Fund Center 137 - Animal Services

	Proposed Budget	Additional Department Request	New Total
Revenues			
Licenses and Permits	\$565,908		\$565,908
Intergovernmental Revenue	\$905,575		\$905,575
Charges for Current Services	\$390,906		\$390,906
Other Revenues	\$10,400		\$10,400
Operating Transfers In	\$0	\$26,000	\$26,000
Total Revenue	\$1,872,789	\$26,000	\$1,898,789
Expenditures			
Salaries & Benefits	\$1,499,205		\$1,499,205
Services & Supplies	\$882,057		\$882,057
Capital Outlay Equipment	\$0	\$26,000	\$26,000
Total Expenditures	\$2,381,262	\$26,000	\$2,407,262
General Fund Support	\$508,473	\$0	\$508,473

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-44 and D-326

Department: Health Agency/Animal Services (FC 137) & Capital Projects (FC 230)

Affected Fund Center #: 137 and 230

Issue Title: Technical correction to adjust funding for fixed assets associated with the Animal Services remodel and expansion project by transferring \$26,000 from the project budget to the Animal Services Fund Center fixed asset account.

Fiscal Information

Fund Center 230 - Capital Projects

	Proposed Budget	Additional Department Request	New Total
Revenues			
Fines, Forfeitures and Penalties	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0
Total Revenue	\$0	\$0	\$0
Fund Balance available	\$0	\$0	\$0
Cancelled Reserves	\$358,900	\$0	\$358,900
Total Financing Sources	\$358,900	\$0	\$358,900
Expenditures			
Salaries & Benefits	\$0	\$0	\$0
Services & Supplies	\$0	\$0	\$0
Other Charges	\$39,000	\$0	\$39,000
Fixed Assets	\$319,900	-\$26,000	\$293,900
Gross Expenditures	\$358,900	-\$26,000	\$332,900
Contingencies	\$0	\$0	\$0
New Reserves	\$0	\$0	\$0
Total Financing Requirements	\$358,900	-\$26,000	\$332,900

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-9

Department: Planning and Building

Affected Fund Center #: 142

Issue Title: Recognition of revenue for recent applications of large projects and their related expenses and reduce the amount of funds transferred from Fund Center 290 - Community Development due to a decrease in revenue from the Department of Housing and Urban Development (HUD).

Summary of issue:

A number of large projects have recently applied for permits. At the time of budget submittal it was uncertain when these projects would be initiated. The companies have begun to submit building permits for large scope projects that will be billed using cost accounting techniques to match the timing of revenue and expense. The additional revenue included in this request represents the portion expected to be received in FY 2011-12. These projects are expected to increase the workload for building inspectors and code enforcement and thus the department is requesting that existing part time positions be increased to full time. These large projects are expected to last a number of years. In addition, the department has not been able to replace computers at the rate recommended by GSA-IT. In order to maintain the department's aging computer system, including the permit tracking system, the Department Automation Specialists (DAS) positions are recommended to return to full time.

In addition, the amount of funds transferred to the Planning and Building Department budget from the Community Services budget (FC 290) is being reduced by \$25,660 due to the reduction of funding from HUD. This reduction will be fully offset by the increase in revenue from large projects noted above.

Meaningful, Measurable Results:

The department has a policy and performance measure for "next day" inspections which means building inspections are done on the same day as they are requested, or at the very least, by the next business day. Returning the Inspector position to full time will allow the department to maintain this level of service. Returning the Code Enforcement position to full time will assure that code violations are responded to in a timely manner and do not become an issue for the larger community. Returning the DAS positions to full time will allow on-going maintenance of the Department's aging computer system including the tracking system that allows for the processing of building permits and code enforcement cases in an efficient manner.

Position Request

Position Title	Requested Action	FTE	New/Filled/ Vacant
Building Inspector	Increase .75 to 1 FTE	0.25	Filled
Resource Protection Specialist	Increase .75 to 1 FTE	0.25	Filled
Department Automation Specialist	Increase .75 to 1 FTE	0.25	Filled
Department Automation Specialist	Increase .75 to 1 FTE	0.25	Filled

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-9

Department: Planning and Building

Affected Fund Center #: 142

Issue Title: Recognition of revenue for recent applications of large projects and their related expenses and reduce the amount of funds transferred from Fund Center 290 - Community Development due to a decrease in revenue from the Department of Housing and Urban Development (HUD).

County Administrator's Recommendation:

Approve the technical change as requested. Amend Fund Center 142 to increase revenue and expenditures by \$139,137. Salary and Benefit accounts will increase \$109,137 to fund the addition of 1.0 FTE and the Services and Supplies accounts will increase \$30,000 to fund consultant costs associated with project review. In addition, amend the Position Allocation List for Fund Center 142 to: 1) convert one 0.75 FTE Building Inspector I, II, III to a 1.0 FTE Building Inspector I, II, III; 2) convert one 0.75 FTE Resource Protection Specialist I, II to a 1.0 FTE Resource Protection Specialist I, II; and 3) convert two 0.75 FTE Department Automation Specialists to two full-time Department Automation Specialist positions

Fiscal Information

	Proposed Budget	Additional Department Request		New Total
Revenues				
Taxes				\$0
Licenses and Permits	\$3,518,810	\$164,797		\$3,683,607
Fines, Forfeitures and Penalties	\$75,658			\$75,658
Intergovernmental Revenue	\$181,719			\$181,719
Charges for Current Services	\$693,979			\$693,979
Other Revenues	\$93,380			\$93,380
Interfund	\$379,126	-\$25,660		\$353,466
Total Revenue	\$4,942,672	\$139,137		\$5,081,809
Expenditures				
Salaries & Benefits	\$9,783,493	\$109,137		\$9,892,630
Services & Supplies	\$1,170,843	\$30,000		\$1,200,843
Other Charges	\$19,478			\$19,478
Capital Outlay Equip	\$11,000			\$11,000
Gross Expenditures	\$10,984,814	\$0		\$10,984,814
Less Intrafund Transfers	(\$5,800)			(\$5,800)
Total Expenditures	\$10,979,014	\$139,137		\$11,118,151
General Fund Support	\$6,036,342	\$0		\$6,036,342

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-141

Department: Health Agency - Public Health

Affected Fund Center #: 160

Issue Title: Exchange 960 hours of Temporary Help Community Health Nurse for a .50 FTE Community Health Nurse

Summary of issue:

After further assessment of the required staffing to implement the County's Trauma System and ST-segment Elevation Myocardial Infarction (STEMI) System and STEMI Receiving Center, 960 hours is insufficient to perform this function. In addition, the work associated with this program is of an on-going nature and requires permanent staffing. Given the designation of a STEMI Receiving Center and the anticipated forthcoming designation of a Trauma Center, this position is expected to be necessary on a long-term basis.

The department is requesting to exchange temporary help for a .50 FTE Community Health Nurse. The increase in cost of approximately \$15,900 will be absorbed in the budget.

Meaningful, Measurable Results:

The proposed change will ensure compliance with the County's temporary help policy and with Health and Safety Codes to perform the required work.

Position Request

Position Title	Requested Action	FTE	New/Filled/ Vacant
Community Health Nurse	Add	0.50	New

County Administrator's Recommendation:

Approve the request by amending the Position Allocation List for Fund Center 160 to add one 0.50 FTE Community Health Nurse.

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-141

Department: Health Agency - Public Health

Affected Fund Center #: 160

Issue Title: WIC Program Reorganization PAL change, no impact to total FTE.

Summary of issue:

The recommended budget includes expense and revenue to reorganize the WIC Program in Public Health. An aspect of this reorganization is to create a supervisor position to oversee the WIC program. The classification for this position currently does not exist. The Civil Service Commission will be considering the new specification for the Nutrition Services Program Manager on May 24, 2011. This classification was not included on the position allocation list (PAL) in the Proposed budget because a study had not yet been completed by Human Resources. The requested technical adjustment converts the existing Public Health Nutritionist II position to a Nutrition Services Program Manager position. (This was anticipated and noted in the Proposed Budget under the County Administrator's comments.)

Meaningful, Measurable Results:

As noted in the proposed budget, the reorganization of the Women, Infants and Children (WIC) program unit will improve oversight and coaching of WIC staff.

Position Request

Position Title	Requested Action	FTE	New/Filled/ Vacant
Public Health Nutritionist II	Delete	1.00	Filled
Nutrition Services Program Manager	Add	1.00	New

County Administrator's Recommendation:

Approve the technical change as requested. Amend the PAL for Fund Center 160 - Public Health to replace one Public Health Nutritionist II position with a Nutrition Services Program Manager. No changes to revenue or expenditures associated with this change are required.

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D - 111

Department: Behavioral Health, Mental Health Services Act Division

Affected Fund Center #: 166

Issue Title: MHSA Innovation Component Increases

Summary of issue:

The Behavioral Health Department is requesting the addition of 3.5 FTE and various expenditure increases for the MHSA Innovation component. The Innovation Plan was approved by the State on February 24, 2011, and is the final component of the Mental Health Services Act (MHSA) to be implemented. Innovation programs are funded by MHSA state revenue.

The Innovation component of MHSA is the most unique. As defined by the State Department of Mental Health (DMH), an Innovation project is one that contributes to learning, rather than providing a service. Innovation projects must be novel, new, and creative, and not duplicated in another community. Projects and practices that have previously demonstrated their effectiveness in other mental health settings, do not add to the learning process, and are not eligible for funding under Innovation. Innovation funding was created for the purposes of developing a new mental health practice, testing the model, evaluating the model, and sharing the results with the statewide mental health system. Innovation projects are similar to pilot or demonstration projects and are subject to time limitations to assess and evaluate their efficacy. As required by the Department of Mental Health, the development of the Innovation plan was overseen by the local MHSA Community Planning Team, which was responsible for guiding the planning process, analyzing community input, and selecting projects in accordance with community priorities.

Below are summaries of the eight Innovation work plans:

System Empowerment for Consumers, Families, and Providers (Work Plan #1) creates an approach to mutual learning and enhanced collaboration among consumers, family members and mental health providers. Key elements of this program include a trust building retreat followed by mutual development of a core training program and curriculum for participants within the public mental health system. Behavioral Health also expects the pilot to initiate policies that enhance the training and education of mental health providers.

Atascadero Student Wellness Career Project (Work Plan #2) was initiated by San Luis Obispo County high-school students, and intends to engage high school youths' interest, capacity, and skills to provide mental health supports to peers. The Atascadero Student Wellness Career Project will create a peer counseling model with a public health emphasis that includes a youth-directed stigma reduction campaign and exposes students to behavioral health education and careers. By placing a public mental health system provider on the Atascadero High School campus and training peer counselors to use the Screening and Brief Interventions tool, this wellness project is unique to other known models.

Older Adult Family Facilitation (Work Plan #3) aims to create forward-looking solutions that enhance choice, safety, comfort, support, and well-being for older adults. The Older Adult Family Facilitation model will combine elements from Child Welfare Services' Family Group Decision Making (FGDM) and Elder Mediation, with emphasis on creating meaningful connections to a broad range of community resources and supports for older adults and their families. This Innovation project intends to fill service gaps between existing MHSA Older Adult programs.

2011-12 Supplemental Budget Document

Department: Behavioral Health, Mental Health Services Act Division

Affected Fund Center #: 166

Issue Title: MHSA Innovation Component Increases

Non-Violent Communication SM (NVC) Education Trial (Work Plan #4) adapts a communication method, now used in business, education, juvenile justice, and mediation settings, as an early intervention practice for transition-age youth with serious mental illness and their families. The model will include education and support groups which focus on youth identified as not amenable to treatment and challenged in recovery because of aggression, conflict, and/or difficulties communicating.

Wellness Arts 101 (Work Plan #5) was developed by and created for college students with mental illness. This program is a for-credit community college course on expressive art for students who have been engaged in or referred for mental health services. The course, to be offered in partnership with Cuesta College, combines academics with the opportunity to develop social and life skills while participating in a therapeutic activity.

Warm Reception and Family Guidance (Work Plan #6) will adapt Stanford's "Cancer Concierge Services" model to serve Behavioral Health clients. The intention is for clients newly referred to the mental health system and supporting family members, to feel safe, secure, informed, and supported so that they may focus on treatment and recovery. The model uses elements of peer-based system navigation, and blends new intake procedures with supportive activities. The goal of this innovation is to create a coordinated "any door" policy among key mental health ports of entry and staff; to offer warm guidance to help link clients to the appropriate provider.

Operation Coastal Care (Work Plan #7) leverages resources by embedding a licensed mental health therapist within an existing local rehabilitation program for veterans and other high-risk individuals. The Operation Coastal Care mental health therapist will assess and respond to participants' mental health issues such as depression, anxiety, addiction, and Post-traumatic stress disorder (PTSD), both on-site during program events and through follow-up assessment and treatment in comfortable, confidential environments. MHSA funds only support mental health aspects of the program which will also be made available to participant's family members.

Multi-Modal Play Therapy Outreach Trial (Work Plan #8) pilots an innovative approach to a parent-led, multi-modal, attachment-focused play therapy delivered in home and community settings. The proposed program is designed for children and their parents currently not engaged by the public mental health system, with emphasis on providing services for families in rural and remote areas of the county. As parent and caregiver input and feedback is at the core of this approach, therapists will not identify the first modality or its progression until parents have had the opportunity to experience all three therapy models and provide input to their child's treatment plan. Parents participating in the trial will have an opportunity to learn about and be referred to resources and supports throughout the community.

Below are the proposed positions for the MHSA Innovation component:

0.50 FTE Administrative Services Officer I/II for coordinator of all eight Innovation programs including performance outcome tracking, contract administration, and program facilitation (this half-time position will be added to the vacant 0.50 FTE Administrative Services Officer position included on Resolution No. 2011-60, March 8, 2011 to create a full-time 1.00 FTE position),

1.00 FTE Administrative Services Officer I/II to lead the Warm Reception and Family Guidance program including implementation, monitoring, drafting policies and procedures, supportive care coordination, and project evaluation,

1.00 FTE Drug and Alcohol Services Specialist I-IV for Atascadero Student Wellness Career Project to provide outreach and engagement, establish wellness center, implement stigma prevention campaign, and coordinate campus activities to support project and for Operation Coastal Care to provide program family support services, coordinate peer activities, and provide health education for recreation/rehabilitation programs,

2011-12 Supplemental Budget Document

Department: Behavioral Health, Mental Health Services Act Division

Affected Fund Center #: 166

Issue Title: MHSa Innovation Component Increases

0.50 FTE Mental Health Therapist I-IV for Atascadero Student Wellness Career Project to direct project activities, develop screening and brief intervention training, and outreach and engagement services,

and 0.50 FTE Mental Health Therapist I-IV for Operation Coastal Care to direct project activities and provide on-site services such as initial briefings/interventions, assessments, and address depression, addiction, and cognitive therapy for recreation/rehabilitation programs.

Meaningful, Measurable Results:

A primary goal of Innovation funding is learning, the intended outcomes and outputs may evolve as the pilot programs are tested. Evaluation is the core of Innovation, and project success will be measured by a variety of methods including: surveys of program participants and providers, focus groups, and interviews. The primary goals and estimated outcomes and outputs by program are:

System Empowerment for Consumers, Families, and Providers (Work Plan #1) challenges the current communication barriers that hinder many providers, consumers, and families from working as a team to promote recovery and resilience. Behavioral Health expects to learn if testing this Innovation model builds trust and communication, diminishes disparities, and promotes collaboration.

Outputs: • 40 retreat participants will be assembled to create an innovative training curriculum; • 100 participants comprised of Behavioral Health staff and contracted community providers, will be trained on the new curriculum annually

Outcomes: Participants are expected to report, increased understanding and collaboration between family members and providers, and improved client satisfaction.

Atascadero Student Wellness Career Project (Work Plan #2) will learn if combining youth designed prevention and stigma reduction strategies, peer counseling with a public health focus, and behavioral health career development will have a greater impact on improving high school student's mental health outcomes, decrease stigma, and increase pursuit of college behavioral health education.

Outputs: • 25 students will receive prevention and early intervention counseling; • 50 students will access services through the Wellness Center; • 200 students will be provided training and education regarding stigma around mental health issues; • 100 students will be exposed to college behavioral health programs available at Cal Poly and Cuesta College

Outcomes: Participants are expected to report: increased knowledge of mental health resources, reduced stigma, and an increased interest in pursuing education and careers in behavioral health fields.

Older Adult Family Facilitation (Work Plan #3) will provide an opportunity to learn how a Family Facilitation model, incorporating elements from Elder Mediation and Child Welfare services' Family Group Decision Making, will increase family and community collaboration and improve mental health outcomes for seniors with mental health issues beyond the scope of other services currently available.

Outputs: • 20 Older Adults and families will participate in the program per pilot year

Outcomes: Participants are expected to report increased satisfaction with services, increased overall wellness, increased autonomy (such as remaining independent and in their own homes), and decreased depression.

2011-12 Supplemental Budget Document

Department: Behavioral Health, Mental Health Services Act Division

Affected Fund Center #: 166

Issue Title: MHS Innovation Component Increases

Non-Violent Communication SM (NVC) Education Trail (Work Plan #4) will assess whether NVC training as an early intervention strategy for transition-age youth with serious mental illness reduces the escalation of problems, improves pathways to treatment, and ultimately improves communication and relationships with providers and family members.

Outputs: • 360 individuals will participate in outreach presentations; • 96 individuals will participate in a six week NVC workshop

Outcomes: Participants are expected to report reduced feelings of anxiety, hostility, and violence; increased communication skills, improved family and social relationships, and reduced negative behaviors.

Wellness Arts 101 (Work Plan #5) will allow Behavioral Health to learn how a new approach benefits mentally ill college age students who struggle with navigating the campus culture, academic pressures, and socialization issues while dealing with treatment, recovery, and the lack of supports. Evaluation of this project will assess wellness, communication, stigma reduction, and academic outcomes.

Outputs: • Two (2) Wellness Arts courses will be held each project year for a minimum of 20 participants engaged per session

Outcomes: Participants are expected to report increased self esteem, happiness, and academic performance, and decreased depression, anxiety, and school-related stress.

Warm Reception and Family Guidance (Work Plan #6) innovation trial will seek to determine if improving the reception and guidance practices of County Mental Health result in better rates of follow through amongst new clients, if a model of services meant to reduce anxiety and improve comprehension in a medical setting work in an outpatient mental health setting.

Outputs: • Approximately 50 new clients, and 100 family members and/or caregivers will be served

Outcomes: Providers are expected to report: increased retention of clients and decreased “no shows”. Consumer and family member participants are expected to report improved access to services, and increased satisfaction with County Behavioral Health Services.

Operation Coastal Care (Work Plan #7) tests an adaptation of a relatively new rehabilitation practice for veterans and other high-risk individuals. The learning goal of Operation Coastal Care is to determine if the addition of an embedded therapist to physical rehabilitative programs will reduce stigma and increase access and engagement to mental health services for veterans and other high-risk individuals. The county will measure the program's contribution to improving participants' mental health outcomes.

Outputs: • 70 individuals will be engaged in services annually

Outcomes: Participants are expected to report: an increased rate of accessing mental health services, and decreased levels of anxiety, depression and PTSD symptoms.

2011-12 Supplemental Budget Document

Department: Behavioral Health, Mental Health Services Act Division

Affected Fund Center #: 166

Issue Title: MHSa Innovation Component Increases

Multi-Modal Play Therapy Outreach Trail (Work Plan #8) will provide Behavioral Health with important information regarding how to best engage and serve children with attachment disorders outside of a clinic setting, as well as how better to involve parents. The county will learn if, and how, an emphasis on parental choice in treatment planning that combines three distinct therapies (Theraplay, Filial Therapy, and Non-Directive Play Therapy) conducted in homes and neighborhood centers will increase parents' acceptance of and engagement in services.

Outputs: • An estimated 24 new clients will be served per year during the duration of the pilot

Outcomes: Parent participants are expected to report: reduced resistance to mental health services for their child, and improved satisfaction with services. Child participants are expected to demonstrate decreased symptoms of attachment disorders, and increased wellness.

The primary learning priorities for all Innovation projects are to increase access to underserved groups, increase the quality of services, including better outcomes, promote interagency collaboration, and increase access to services. By seeking to discover new ways of achieving these goals, the San Luis Obispo County Behavioral Health Innovation Plan contributes to the desired outcomes of a "Healthy Community."

Position Request

Position Title	Requested Action	FTE	New/Filled/ Vacant
Administrative Services Officer I/II	add	1.00	filled (restored)*
Administrative Services Officer I/II	add	0.50	new
Drug and Alcohol Services Specialist I-IV	add	1.00	new
Mental Health Therapist I-IV	add	0.50	vacant (restored)*
Mental Health Therapist I-IV	add	0.50	vacant (restored)*

* See the explanation in the County Administrator's Recommendation below.

County Administrator's Recommendation:

Approve the requested technical adjustment to bring in the MHSa revenue and increase appropriations for associated expenditures. Increase revenues and expenditures to add \$918,161. Salary and benefit accounts will increase \$329,983. Services and supplies accounts will increase \$588,178. In addition, amend the Position Allocation List to restore a full time Administrative Services Officer I/II (which will prevent a lay off) and two 0.5 FTE Mental Health Therapist I-IV, and add one 0.5 FTE Administrative Services Officer I/II and 1.0 FTE Drug and Alcohol Services Specialist I-IV .

2011-12 Supplemental Budget Document

Department: Behavioral Health, Mental Health Services Act Division

Affected Fund Center #: 166

Issue Title: MHSA Innovation Component Increases

Fiscal Information

	Proposed Budget	Additional Department Request	New Total
Revenues			
Taxes	\$0		\$0
Licenses and Permits	\$0		\$0
Fines, Forfeitures and Penalties	\$161,000		\$161,000
Intergovernmental Revenue	\$34,610,675	\$918,161	\$35,528,836
Charges for Current Services	\$803,548		\$803,548
Other Revenues	\$988,864		\$988,864
Interfund	\$565,248		\$565,248
Total Revenue	\$37,129,335	\$918,161	\$38,047,496
Expenditures			
Salaries & Benefits	\$23,507,205	\$329,983	\$23,837,188
Services & Supplies	\$23,526,881	\$588,178	\$24,115,059
Other Charges	\$38,400		\$38,400
Capital Outlay Equip	\$0		\$0
Intrafund Transfers	-\$1,605,016		-\$1,605,016
Total Expenditures	\$45,467,470	\$918,161	\$46,385,631
General Fund Support	\$8,338,135	\$0	\$8,338,135

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-111

Department: Behavioral Health - Drug and Alcohol Division

Affected Fund Center #: 166

Issue Title: CalEMA grant award for \$170,000.

Summary of issue:

A grant from the California Emergency Management Administration (CalEMAA) was awarded February 2011 for \$170,000. Because of the timing of the grant, it was decided to include the item in the Supplemental Budget Document for approval in the FY 2011-12 Budget.

Meaningful, Measurable Results:

The grant is to bridge the gap in drug treatment services for Comprehensive Drug Court Implementation (CDCI) criminal justice felons, previously supported through State funds in the Prop 36 program. The grant will focus on providing enhanced drug treatment services to improve the quality and/or intensity of drug treatment for drug court participants by increasing the proportion of offenders who enter, remain in, and complete treatment, and reduce delays in the availability of appropriate treatment.

Position Request

Position Title	Requested Action	FTE	New/Filled/ Vacant
Limited Term Drug & Alcohol Specialist	Add	1.00	New
Limited Term Drug & Alcohol Specialist	Add	0.50	New

County Administrator's Recommendation:

Increase revenues and expenditures by \$170,000 to reflect this new grant. Salary and benefit accounts will be increased by \$149,471 to reflect the increase in staffing, and services and supplies accounts will be increased by \$20,529. In addition, amend the Position Allocation List to add 1.5 FTE Limited Term Drug and Alcohol Specialists who will be assigned to implement this grant.

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-111

Department: Behavioral Health - Drug and Alcohol Division

Affected Fund Center #: 166

Issue Title: CalEMA grant award for \$170,000.

Fiscal Information

	Proposed Budget	Additional Department Request	New Total
Revenues			
Fines, Forfeitures and Penalties	\$161,000	\$0	\$161,000
Intergovernmental Revenue	\$34,508,657	\$170,000	\$34,678,657
Charges for Current Services	\$714,363	\$0	\$714,363
Other Revenues	\$928,049	\$0	\$928,049
Interfund	\$565,248	\$0	\$565,248
Total Revenue	\$36,877,317	\$170,000	\$37,047,317
Expenditures			
Salaries & Benefits	\$22,740,230	\$149,471	\$22,889,701
Services & Supplies	\$23,240,368	\$20,529	\$23,260,897
Other Charges	\$38,400	\$0	\$38,400
Gross Expenditures	\$46,018,998	\$170,000	\$46,188,998
Less Intrafund Transfers	(\$1,705,016)	\$0	(\$1,705,016)
Net Expenditures	\$44,313,982	\$170,000	\$44,483,982
General Fund Support	\$7,436,665	\$170,000	\$7,436,665

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-111

Department: Health Agency - Behavioral Health

Affected Fund Center #: 166

Issue Title: Technical adjustment for to correct account information related to the Children's Assessment Center.

Summary of issue:

A technical adjustment is needed to correct the account which is to be reduced related to the Children's Assessment Center. The reduction should have been made to the intrafund transfer account between Public Health and Behavioral Health to reflect the elimination of 0.25 FTE Public Health Nurse.

Meaningful, Measurable Results:

This correction will ensure there is sufficient funding in the salary and benefits accounts to support recommended staffing levels, and will reduce the amount of funding transferred to Public Health to reflect the correct amount.

Position Request: N/A

Position Title	Requested Action	FTE	New/Filled/ Vacant
N/A	N/A	N/A	N/A

County Administrator's Recommendation:

Approve the technical adjustment as requested. Services and supplies accounts will decrease \$38,000 while salaries and benefit accounts will increase by the same amount. There is no impact to the General Fund support for this fund center.

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-111

Department: Health Agency - Behavioral Health

Affected Fund Center #: 166

Issue Title: Technical adjustment for to correct account information related to the Children's Assessment Center.

Fiscal Information

	Proposed Budget	Additional Department Request	New Total
Revenues			
Fines, Forfeitures and Penalties	\$161,000	\$0	\$161,000
Intergovernmental Revenue	\$34,508,657	\$0	\$34,508,657
Charges for Current Services	\$714,363	\$0	\$714,363
Other Revenues	\$928,049	\$0	\$928,049
Interfund	\$565,248	\$0	\$565,248
Total Revenue	\$36,877,317	\$0	\$36,877,317
Expenditures			
Salaries & Benefits	\$22,740,230	\$38,000	\$22,778,230
Services & Supplies	\$23,240,368	(\$38,000)	\$23,202,368
Other Charges	\$38,400	\$0	\$38,400
Gross Expenditures	\$46,018,998	\$0	\$46,018,998
Less Intrafund Transfers	(\$1,705,016)	\$0	(\$1,705,016)
Net Expenditures	\$44,313,982	\$0	\$44,313,982
General Fund Support	\$7,436,665	\$0	\$7,436,665

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-111

Department: Health Agency - Behavioral Health

Affected Fund Center #: 166

Issue Title: Correct a typographical error to properly portray the total expenditures and staffing levels for the Mental Health Services Act (MHSA) and the Drug and Alcohol services programs.

Summary of issue:

The numbers for total expenditures and total staffing identified in the service programs for Behavioral Health were inadvertently transposed so that the expenditures and staffing for MHSA were identified under the Drug and Alcohol service program, and the expenditures and staffing for Drug and Alcohol Services were identified under the MHSA service program.

Meaningful, Measurable Results:

Correcting this error will ensure the Board of Supervisors and the public have accurate information on the funding and staffing levels for the various service programs under the Behavioral Health budget.

Position Request: N/A

Position Title	Requested Action	FTE	New/Filled/ Vacant
N/A	N/A	N/A	N/A

County Administrator's Recommendation:

Correct the total expenditures for MHSA to indicate \$11,629,939 and the total staffing to indicate 42.0 FTE. Correct the total expenditures for Drug and Alcohol Services to indicate \$5,479,670 and the total staffing to indicate 39.25 FTE. These changes will have no impact on the proposed budget appropriation or revenue. This change will simply correct a clerical error to accurately reflect the funding and staffing allocated to these two divisions within Behavioral Health.

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-305

Department: Countywide Automation

Affected Fund Center #: 266

Issue Title: Technical Correction of the fixed asset list for Fund Center 266-Countywide Automation.

Summary of issue (insert additional rows as necessary):

This technical correction amends the fixed asset list for the Countywide Automation budget to include equipment needed in support of the Property Tax System at the cost of \$77,000. This fixed asset and the amount was not included in the fixed asset list for the fund center. The funding for the Property Tax System is included in the recommended amount so there is no change to the revenue or expenditure amounts in this budget. The adjustment amends the fixed asset list to appropriately reflect the intended use of the funding in the recommended budget.

Meaningful, Measurable Results:

This action will add a fixed asset in the amount of \$77,000 to the Countywide Automation's Fixed Asset list.

Position Request

Position Title	Requested Action	FTE	New/Filled/ Vacant
N/A	N/A	N/A	N/A

County Administrator's Recommendation:

This technical correction amends the fixed asset list to include equipment needed in support of the Property Tax System at a total cost of \$77,000. This entry was inadvertently omitted from the fixed asset list, although the funding for the system is shown in the capital equipment account.

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-19

Department: Community Development

Affected Fund Center #: 290

Issue Title: Technical Correction - to adjust to actual Housing and Urban Development (HUD) 2011 Allocation

Summary of issue:

It is necessary to update the proposed budget to reflect actual Housing and Urban Development (HUD) 2011 Grant allocations published as of April 22, 2011. Overall, available Federal grant funds declined by \$264,347 (15.7%) including a \$269,734 reduction in the Community Development Block Grant (CDBG), a \$30,161 reduction in the Home Investment Partnership Act (HOME) grant and a slight increase of \$35,549 in the Federal Emergency Shelter Grant (ESG) for 2011. The 2011 proposed budget for all funding sources was based on 2010 numbers. These changes in grant funding will result in slight decreases in results spread over five cities and the unincorporated County in terms of physical projects and public services supported.

As a result of the reduction in funding, a delay may occur in completion of the Oceano drainage improvement projects until more funding is procured, fewer business loans may be granted by the Economic Vitality Corporation possibly resulting in fewer jobs being created, Grid Alternatives, Inc. may retrofit one or two fewer homes with solar power cells, and there could be a reduction of paid staff/volunteer staff ratio at the homeless shelters, which may impact the quality of services provided to clients.

Meaningful, Measurable Results:

The amounts in the budget will reflect the final allocation of funding from HUD.

Position Request - N/A

Position Title	Requested Action	FTE	New/Filled/ Vacant
N/A	N/A	N/A	N/A

County Administrator's Recommendation:

Amend Fund Center 290 to decrease revenue and expenditures by \$264,347. Services and supplies accounts will decrease by \$25,660, reducing the amount of funds transferred to FC 142- Planning and Building to cover staffing costs for administration of these grants, and a total of \$238,687 will be reduced from the accounts transferring grant funds to the cities and outside agencies.

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-19

Department: Community Development

Affected Fund Center #: 290

Issue Title: Technical Correction - to adjust to actual Housing and Urban Development (HUD) 2011 Allocation

Fiscal Information

	Proposed Budget	Additional Department Request	New Total
Revenues			
Intergovernmental Revenues	\$4,422,613	(\$264,347)	\$4,158,266
Other Financing Sources	\$300,936	\$0	\$300,936
Total Revenue	\$4,723,549	(\$264,347)	\$4,459,202
Expenditures			
Salaries & Benefits			\$0
Services & Supplies	\$633,644	(\$25,660)	\$607,984
Other Charges	\$4,089,905	(\$238,687)	\$3,851,218
Total Expenditures	\$4,723,549	(\$264,347)	\$4,459,202
General Fund Support	\$0	\$0	\$0

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-23

Department: Public Works Internal Service Fund

Affected Fund Center #: 405

Issue Title: List of Public Works' major projects for FY 2011-12

Summary of issue:

This is the list of major projects budgeted for FY 2011-12 in Fund Center 405 - Public Works Internal Service Fund. Projects on this list include those for Roads (including new construction/reconstruction, repair, pavement management, and traffic light upgrades), drainage improvement projects, bridge upgrades, pedestrian ways and bike path improvements as well as various Special Districts projects.

Meaningful, Measurable Results:

This technical request will identify and approve new funding for the major projects included in the FY 2011-12 budget.

Position Request

Position Title	Requested Action	FTE	New/Filled/ Vacant
N/A	N/A	N/A	N/A

County Administrator's Recommendation:

This request is recommended for approval. The project listing identifies FY 2011-12 funding requirements for the major projects to be carried out by Public Works.

Public Works – ISF

Fund Center 405

Project No.	Project Description	Phase Completion at 6/30/12	Funding Requirements for 11/12	Previous Years Balance to be Encumbered	New Funding to be Appropriated 11/12
ROADS					
New Road Construction					
300129	Willow Rd Extension	PARTIAL CONST	13,153,871	13,153,871	0
300140	Southland On-Ramp	ON HOLD	175,000	175,000	0
300142	Willow Road Interchange	AD-15	17,477,759	17,477,759	0
300147	Tefft Street & Hwy 101 Ramp Relocation	ON HOLD	0	0	0
300348	LTL on Nacimiento Lake Dr @ Adelaide Rd	ON HOLD	82,750	82,750	0
300353	Harmony Valley Rd LT Channel Improvemnt	PARTIAL ENV MIT	349,549	349,549	0
300372	Halcyon/Rt 1 Realignment Phase 1	PARTIAL DESIGN	425,362	25,362	400,000
Total New Road Construction			31,664,291	31,264,291	400,000
Road Reconstruction					
300136	Price Canyon Road Widening	PARTIAL DESIGN	3,683,719	3,683,719	0
300150	Main Street Hwy 101 PSR/PDS	PARTIAL DESIGN	534,436	534,436	0
300223	Buckley Rd TWLTL Santa Fe Rd to Thread Lane	ON HOLD	0	0	0
300289	South Frontage Road Construction	ON HOLD	0	0	0
300321	Channel & LT Lane Los Berros/Thompson	ON HOLD	154,824	154,824	0
300352	Orcutt Rd Widen & Vert. Curve Corr.	ON HOLD	0	0	0
300364	San Luis Bay Dr. Interchange Improvement	ON HOLD	199,533	199,533	0
300380	Orchard Ave Two Way LTL s/o Southland	ON HOLD	0	0	0
300384	Los Berros at Dale Left Turn Lane	ON HOLD	0	0	0
300386	Templeton Rd Safety Imp SR 41 to S El Pomar	PARTIAL PERMIT	1,375,797	1,375,797	0
300388	Mission St Enhancement Phase III	CONST	400,000	400,000	0
300397	La Panza Road Widening	DESIGN	1,515,671	1,515,671	0
300415	Pomeroy Rd & Augusta	DESIGN	204,769	204,769	0
Total Road Reconstruction			8,068,749	8,068,749	0
New Road Lights, Traffic Signals					
300349	Avila Beach Dr/1st St Traffic Signal	CONST	243,459	243,459	0
Total New Road Lights, Traffic Signals			243,459	243,459	0
Drainage Improvements					
300393	Main Street Storm Drain	ON HOLD	178,202	178,202	0
New	Oceano Drainage	PE	248,995	0	248,995
Total Drainage Improvements			427,197	178,202	248,995

Public Works – ISF

Fund Center 405

Project No.	Project Description	Phase Completion at 6/30/12	Funding Requirements for 11/12	Previous Years Balance to be Encumbered	New Funding to be Appropriated 11/12
Pedestrian Ways & Bike Paths					
300359	14th RR Ped Xing, San Miguel	CONST	81,415	81,415	0
300404	16th St Ped RR Xing San Miguel	PARTIAL DESIGN	379,182	379,182	0
300419	Main St Templeton Bike Lane	CONST	225,958	225,958	0
300425	ADA Ramp Construction 2011	CONST	0	0	0
300437	Vineyard Drive Bike Lanes	PARTIAL DESIGN	633,000	0	633,000
New	ADA Ramp Construction 2012	PARTIAL CONST	60,000	0	60,000
Total Pedestrian Ways & Bike Paths			1,379,555	686,555	693,000
Pavement Management System					
300417	A/C Overlay Willow	CONST	1,000,000	1,000,000	0
300422	A/C Overlay 10-11	PARTIAL CONST	2,521,166	2,521,166	0
New	A/C Overlay 11-12	PARTIAL CONST	2,306,852	0	2,306,852
Total Pavement Management System			5,828,018	3,521,166	2,306,852
Bridges					
300153	San Simeon Ck Br, 3.6 Mi E of Hwy	CONST	3,219,060	3,219,060	0
300154	San Simeon Ck Br, 2.6 Mi E of Hwy	CONST	2,796,686	2,796,686	0
300180	Main Street Br @ Santa Rosa Ck	PARTIAL ROW	4,544,957	680,191	3,864,766
300360	Price Cyn Rd Br-Edna (UPRR) Overhd	PARTIAL CONST	2,803,395	2,603,395	200,000
300361	Price Cyn Rd Br-West Corral de Piedra	PARTIAL CONST	2,466,553	2,466,553	0
300382	River Grove Drive Bridge	PARTIAL DESIGN	719,953	719,953	0
300385	Branch Mill Road Bridge	PARTIAL DESIGN	766,025	766,025	0
300387	Geneseo Road Low Water Crossing	PARTIAL DESIGN	982,123	982,123	0
300430	Air Park Drive Br @ Ocean Beach Lagoon	PARTIAL PE	50,000	0	50,000
300432	Cypress Mountain Rd Br @ Klau Creek	PARTIAL DESIGN	137,500	0	137,500
300434	Huasna River Bridge Replacement	PARTIAL PE	25,000	0	25,000
Total Bridges			18,511,252	14,233,986	4,277,266
TOTAL ROADS			66,122,521	58,196,408	7,926,113
OTHER					
County Operations Center					
320026	Ops Center-Waterline to New Women's Jail	CONST	817,613	817,613	0
Total County Operations Center			817,613	817,613	0
Development Services					

Public Works – ISF

Fund Center 405

Project No.	Project Description	Phase Completion at 6/30/12	Funding Requirements for 11/12	Previous Years Balance to be Encumbered	New Funding to be Appropriated 11/12
300435	Maria Vista Estates Onsite Improvements	PARTIAL CONST	1,346,781	1,346,781	0
Total Development Services			1,346,781	1,346,781	0
Los Osos Wastewater Project					
300448	Los Osos Wastewater Project	PARTIAL CONST	173,398,416	0	173,398,416
Total Los Osos Wastewater Project			173,398,416	0	173,398,416
TOTAL OTHER			175,562,810	2,164,394	173,398,416
SPECIAL DISTRICTS					
Nacimiento Water Project					
New	Modification of Fiber Optic Pullboxes	CONST	183,018	0	183,018
New	Control Power Transformer for A-SG-1	DESIGN	19,646	0	19,646
Total Nacimiento Water Project			202,664	0	202,664
State Water Project					
300411	CVP-SCADA System Renovation	CONST	108,960	108,960	0
Total State Water Project			108,960	108,960	0
Flood Control Zone 3					
300369	Waterline Crossing-Rodriguez Bridge	PARTIAL AD-15	611,859	496,859	115,000
New	Sample Station Relocation Avila Beach	CONST	15,000	0	15,000
New	WTP Chemical Containment Improvements	PARTIAL CONST	65,000	0	65,000
New	Access Road to WTP Domestic Tank	PE	125,000	0	125,000
New	33" Pigging Project	PE	30,000	0	30,000
Total Flood Control Zone 3			846,859	496,859	350,000
Salinas Dam					
535R155711	Salinas Dam Booster Pump Station Upgrade	CONST	1,251,875	1,251,875	0
New	Booster Office Remodel/Repair	PARTIAL DESIGN	54,802	0	54,802
Total Salinas Dam			1,306,677	1,251,875	54,802
County Service Area 1					
575R600102	Replace Pump/Rail System	PARTIAL CONST	25,000	12,000	13,000
Total County Service Area 1			25,000	12,000	13,000
County Service Area 7-A					
300201	Interceptor Sewer Risk Assessment	PE	30,000	30,000	0
Total County Service Area 7-A			30,000	30,000	0
County Service Area 10-A					

Public Works – ISF

Fund Center 405

Project No.	Project Description	Phase Completion at 6/30/12	Funding Requirements for 11/12	Previous Years Balance to be Encumbered	New Funding to be Appropriated 11/12
300279	New Storage Tank	ON HOLD	113,679	113,679	0
300383	CSA 10A Waterline Improvements	PARTIAL DESIGN	59,054	59,054	0
Total County Service Area 10-A			172,733	172,733	0
County Service Area 16 - Water					
300368	Replace Water Main on Center	ON HOLD	22,492	22,492	0
New	State Water Turnout	PARTIAL AD-15	379,078	0	379,078
Total County Service Area 16 - Water			401,570	22,492	379,078
County Service Area 18					
589R880127	Map to Digitize and Consolidate Tract Maps	DESIGN	20,544	0	20,544
Total County Service Area 23			20,544	0	20,544
TOTAL SPECIAL DISTRICTS			3,115,007	2,094,919	1,020,088
TOTAL ROADS, OTHER AND SPECIAL DISTRICTS			244,800,338	62,455,721	182,344,617

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-177

Department: Airports

Affected Fund Center #: 425

Issue Title: Correction to the recommended figures for the beginning and ending Net Assets in the Airport budget Schedule 11.

Summary of issue:

This technical correction includes the amounts for the beginning and ending Net Assets entries in the Recommended Estimates in the Airport's Schedule 11 document. These figures were not shown in the recommended budget and reflect the change in equity in the Airport Fund. This correction accurately reflects the Airport's Net Asset figures in the recommended budget. Correcting this entry does not effect the recommended revenue or expenditure allocations for this budget.

Meaningful, Measurable Results:

This correction will appropriately reflect the net asset value of the Airport funding and capital assets in the budget.

Position Request

Position Title	Requested Action	FTE	New/Filled/ Vacant
N/A	N/A	N/A	N/A

County Administrator's Recommendation:

This corrects a technical error in the Airport budget by adding in the appropriate Net Asset figures in the Airport Schedule 11 document. The net Assets beginning amount is \$86,097,004 and the Net Assets ending amount is \$84,353,708. The correction will not have an impact on the recommended revenues or expenditures for the Airport's FY 2011-12 budget.

2011-12 Supplemental Budget Document

Corresponding pages in Proposed Budget: D-177

Department: Airports

Affected Fund Center #: 425

Issue Title: Correction to the recommended figures for the beginning and ending Net Assets in the Airport budget Schedule 11.

Fiscal Information

	2011-12 Proposed Estimates	Additional Department Request	2011-12 Recommended Estimates
Operating Revenues			
Charges for Services	\$3,454,527		\$3,454,527
Total Operating Revenues	\$3,454,527		\$3,454,527
Operating Expenses			
Salaries and Benefits	\$1,372,362		\$1,372,362
Services and Supplies	\$1,821,043		\$1,821,043
Countywide Overhead	\$45,171		\$45,171
Taxes and Assessments	\$26,500		\$26,500
Depreciation	\$2,001,758		\$2,001,758
Total Operating Expenses	\$5,266,834		\$5,266,834
Operating Income (Loss)	(\$1,812,307)		(\$1,812,307)
Non-Operating Revenues (Expenses)			
Federal Aid Security	\$166,875		\$166,875
Other Revenues	\$0		\$0
Grants-Federal/State	\$0		\$0
PFC	\$195,822		\$80,822
CFC	\$247,979		\$247,979
Other	\$0		\$0
Interest	\$1,500		\$1,500
Caltrans loan payment	(\$180,186)		(\$180,186)
General Fund Loan Payment	(\$247,979)		(\$247,979)
Operating Transfers In/Out	\$0		\$0
Prior Year Adjustment	\$0		\$0
Total Non-Operating Revenues (Expenses)	\$184,011		\$69,011
Income Bef. Capital Contrbs. & Transfers	(\$1,628,296)		(\$1,743,296)
Capital Contributions	\$0		\$0
Change in Net Assets	(\$1,628,296)		(\$1,743,296)
Net Assets - beginning	\$86,097,004	\$86,097,004	\$86,097,004
Net Assets - ending	\$84,468,708	\$84,353,708	\$84,353,708
Fixed Asset Expenditures			
Capital Projects	\$0		\$0
Fixed Assets	\$115,000		\$115,000
Land	\$0		\$0
Total Fixed Asset Expenditures	\$115,000		\$115,000