

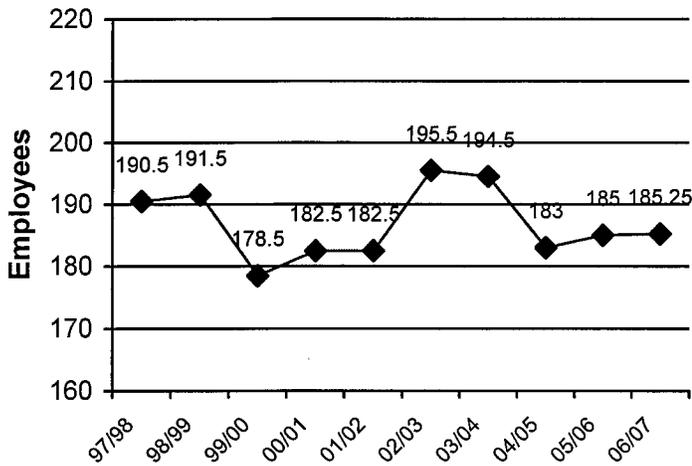
MISSION STATEMENT

Provide public facilities and services that ensure the health and safety and enhance the quality of life for the community public.

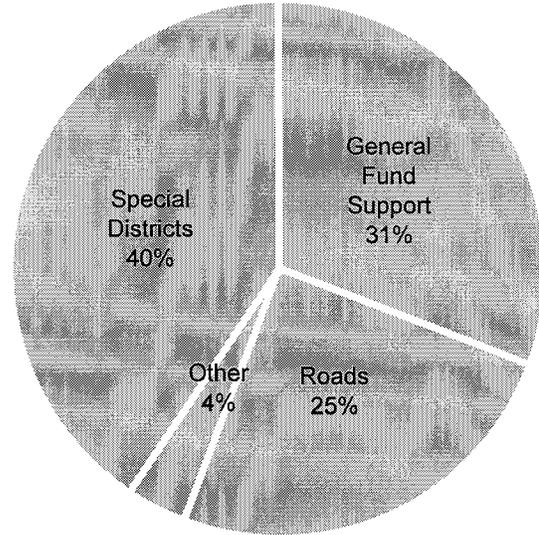
SCHEDULE 10

OPERATING DETAIL	ACTUAL 2004-05	ACTUAL 2005-06	RECOMMENDED ESTIMATES 2006-07	ADOPTED ESTIMATES 2006-07
(1)	(2)	(3)	(4)	(5)
REVENUES:				
OPERATING REVENUES				
Special District	15,342,916	19,993,555	12,736,681	12,736,681
Roads	20,180,913	5,235,313	7,830,808	7,830,808
Waste Management	334,025	331,932	314,194	314,194
PW Special Services	<u>1,841,081</u>	<u>1,701,707</u>	<u>1,647,650</u>	<u>1,647,650</u>
TOTAL OPERATING REVENUES	37,698,935	27,262,507	22,529,333	22,529,333
NONOPERATING REVENUES				
Interest	102,806	168,260	150,000	150,000
Gain on Sale of Asset	66,305	25,196	0	0
Other	<u>51,819</u>	<u>79,055</u>	<u>0</u>	<u>0</u>
TOTAL NONOPERATING REVENUES	<u>220,930</u>	<u>272,511</u>	<u>150,000</u>	<u>150,000</u>
TOTAL REVENUES	37,919,865	27,535,018	22,679,333	22,679,333
EXPENSES:				
OPERATING EXPENSES				
Salaries and Benefits	15,454,537	16,747,669	17,245,038	17,245,038
Services and Supplies	21,395,678	9,612,530	2,252,483	2,252,483
Insurance Benefit Payment	615,201	298,478	1,287,900	1,287,900
Depreciation	634,846	611,156	731,300	731,300
Countywide Overhead Allocation	<u>815,212</u>	<u>118,765</u>	<u>1,012,612</u>	<u>1,012,612</u>
TOTAL OPERATING EXPENSES	38,915,474	27,388,598	22,529,333	22,529,333
NONOPERATING EXPENSES				
Loss on Sale of Assets	0	0	0	0
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL NONOPERATING EXPENSES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENSES	38,915,474	27,388,598	22,529,333	22,529,333
NET INCOME (LOSS)	(995,609)	146,420	150,000	150,000
OTHER FINANCING SOURCES (USES):				
Contributions in (Out)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	0	0	0	0
FIXED ASSET EXPENDITURES				
Equipment	<u>361,377</u>	<u>538,679</u>	<u>1,050,000</u>	<u>1,050,000</u>
TOTAL FIXED ASSET EXPENDITURES	<u>361,377</u>	<u>538,679</u>	<u>1,050,000</u>	<u>1,050,000</u>

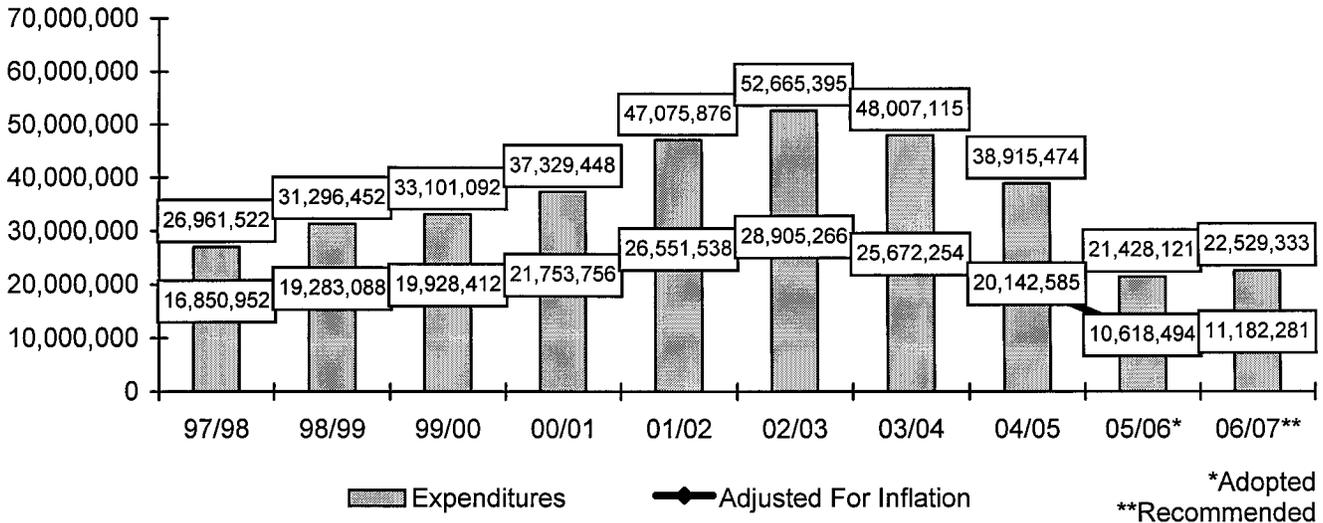
Number of Employees
(Full Time Equivalent)



Source of Funds



10 Year Expenditures Adjusted For Inflation



SERVICE PROGRAMS

The total expenditures listed for each program below reflect the full appropriation recommended for the program. However, costs for services and supplies are not collected by this internal service fund and are therefore not included in the \$22.5 million estimated total operating expense for this fund center.

Development Services

To provide engineering and surveying review of land development as mandated by State law and County ordinance and as required for the orderly implementation of land development within the county.

Total Expenditures: \$1,690,376 Total Staffing (FTE): 10.21

Operations Center - Water and Sewer

To provide water and sewer service to various county departments and other governmental agencies in and around the Kansas Avenue area.

Total Expenditures: \$723,045 Total Staffing (FTE): 0.49

Roads

To administer roads programs in compliance with the Streets and Highways Code, the Motor Vehicle Code and County Ordinances, and to keep in good and safe repair the county's roads, culverts, bridges and traffic signs. Also, to increase traffic safety and control right-of-way encroachments.

Total Expenditures: \$24,919,292 Total Staffing (FTE): 94

Services to Special Districts

To provide fiscal, legal and engineering support to districts in the formation process; to perform general utility district planning, assessment apportionments, special studies and projects as directed by the Board of Supervisors; to acquire supplemental road-purpose equipment which is not fundable through Internal Service Fund financing methods; to provide administration of the County's cooperative road improvement program; to provide cable TV regulation and access activities; and to provide gas and electric franchise administration.

Total Expenditures: \$537,595 Total Staffing (FTE): 2.35

Special Districts

Operations, maintenance, capital projects and debt service of all public works related Board-governed special districts in the county.

Total Expenditures: \$12,773,462 Total Staffing (FTE): 74.4

Waste Management Programs

To perform the administration and implementation of certain unincorporated area solid waste management activities, including compliance with state mandates such as the Integrated Waste Management Plan, post-closure compliance orders regarding the Los Osos landfill, and Board of Supervisors policies regarding County solid waste issues.

Total Expenditures: \$605,779 Total Staffing (FTE): 2.8

Work for Outside Departments

To provide water and sewer system maintenance at the San Luis Obispo County Airport for the Department of General Services; and provide various other engineering services to other county departments and governmental agencies.

Total Expenditures: \$132,454 Total Staffing (FTE): 1

DEPARTMENT COMMENTS

The primary function of the Public Works Internal Service Fund (ISF) is overall accounting and reporting for the Department as a whole. The ISF includes the Position Allocation List and funding for all of the employees in the Department, it accounts for the Department's equipment and other reserves, and it incurs the indirect cost of operations that are then recovered from programs, projects and services through departmental overhead allocations.

Examples of key accomplishments in the past year FY 05/06

Customer Service – Initial implementation of the County Enterprise Financial System (EFS) for the Department, which resulted in meeting the scheduled milestones for the County.

Internal Business Improvements – Coordination of Capital Projects management within the Department which resulted in improved inter-divisional efforts that brought the department closer to the goal for delivering projects on time, and identification of new areas for improvement.

Finance – Obtained policy support for the Department’s labor rate methodology under the EFS system which resulted in implementation of equitable charges consistent with the previous FMS system. This also provides a true cost of service so that a comparison can be made with contracting out services ensuring the most cost effective approach is identified.

Learning and Growth – Participation and support for the Employee University which has resulted in new approaches to training for staff. The general skills training provided through the Employee University has eliminated the need to contract for this training as a department. This resource sharing with other departments ensures training is provided in a cost effective manner.

Examples of objectives for the next year FY 06/07

Customer Service – Improved reporting from County EFS for program managers to track and manage their detailed budgets.

Internal Business Improvements – Implementation of Division and Department overhead allocations and reporting under EFS to assure cost effectiveness.

Finance – Prepare an updated long-term equipment reserve analysis to assure long-term viability of the equipment pool. This will include a lease or purchase analysis to determine the most cost effective means of managing the Public Works fleet.

Learning and Growth – Further development of training programs and budgets for the Department’s operating divisions and staff to maximize the Department’s investment in EFS.

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit Amount	Description	Results
Gross: \$76,870 General Fund Support: \$ 0	One Water Systems Worker III (Instrumentation Technician) to work with consultants and other staff to select and operate new automated control system at the Lopez Water Treatment Plant (currently being upgraded).	<ul style="list-style-type: none"> ▪ Bringing this capability in-house as the plant is being upgraded will result in a cost avoidance of approximately \$160,000 (assuming this work would have to be accomplished by a consulting firm). ▪ With in-house instrumentation capability, response to problems with the new Plant Control System would be approximately 5 times faster than if an outside firm were hired to respond to such incidents (primarily due to the location of qualified outside companies).
Gross: \$58,352 General Fund Support: \$ 0	One Water Systems Worker II to meet recommended staffing requirements and ensure adequate weekend coverage for the Lopez Water Treatment Plant (currently being upgraded).	<ul style="list-style-type: none"> ▪ Reduce overtime costs of approximately \$14,000. ▪ Improve response time to disruptions in operations and improve the safety of weekend operators (with 2 operators on site, one operator could call for immediate medical care if the other operator is injured on the job.)

COUNTY ADMINISTRATOR’S COMMENTS AND RECOMMENDATIONS

As the Internal Service Fund (ISF), this budget reflects appropriation amounts included in other budget units, including Fund Center 245 – Roads, Fund Center 210 – Public Works Special Services, Fund Center 130 – Waste Management, and several Special Districts budgets. Charges for services represent sources of revenue for the ISF. Recommended appropriations for those budgets, along with summaries for each program that purchases services from the ISF are indicated in the Service Program Summary.

The recommendation includes the addition of two Water Systems Workers to work at the Lopez Water Treatment Plant, currently being upgraded. An audit conducted of this facility in June 2002 by Black and Veatch indicated

that up to 10 people would be required for operation of the upgraded facility. At the time the audit was conducted, only 4 operators were assigned to the facility. In FY 2005-06, one Water Systems Worker III was relocated from the North County to fill one of the needed additional positions. The two new positions requested in FY 2006-07 will bring the total number of operators to seven. Public Works plans to operate the upgraded plant at this staffing level for the next few years to determine if this staffing level will be adequate to ensure safe and effective operations.

In addition, the following changes to the Public Works Position Allocation List are recommended:

- Delete one vacant Bus Driver and one vacant Transit Systems Supervisor – these two positions worked exclusively at the Los Osos Dial-A-Ride. Administration of this Dial-A-Ride service was contracted out to a private transit company in 2005, thus eliminating the need for County staff. This results in a salary savings of approximately \$88,000.
- One Public Works Supervisor – in 2005 the Atascadero and Paso Robles road yard were consolidated into one North County road yard, thus eliminating the need for this position.
- One Public Worker I, II, III is added, replacing the Public Works Section Supervisor position being deleted – this swap will result in a salary savings of approximately \$36,000.
- One Account Clerk position is deleted and replaced with one Administrative Assistant I, II, III, based on the results of a classification study.

The recommendation also includes the replacement of various pieces of equipment, at a total estimated replacement cost of \$1,050,000. Funding for this equipment will come from the ISF equipment replacement reserves. Two new pieces of equipment at a cost of \$29,500 are also included: a hydro seeder for the Roads Division (and funded from the Roads Fund using Gas Tax money) and a steam pressure sterilizer for the Water Quality Lab, the cost of which will be shared by six special districts based on their expected use of this sterilizer. No General Fund support is required for the purchase of this equipment, however a small amount may be used in future years in the Roads Fund to pay the depreciation costs of the hydro seeder.

BOARD ADOPTED CHANGES.

None.

GOALS/PERFORMANCE MEASURES

Additional Goals and Performance Measures for 2006-2007 can be found in the following Budget Units: Roads (Budget Unit 245), Public Works Special Services (Budget Unit 201), and Waste Management (Budget Unit 130).

Department Goal: Deliver Capital Projects on time and on budget.						
Community-wide Result Link: A safe community, A well-governed community.						
1. Performance Measure: Percentage of Capital Projects that are completed on time.						
01-02 Actual Results	02-03 Actual Results	03-04 Actual Results	04-05 Actual Results	05-06 Adopted	05-06 Actual Results	06-07 Target
New Measure	New Measure	58%	50%	75%	66%	75%
What: This measures the percentage of Public Works Capital Project phases actually completed compared to the phase estimated to be complete as stated in each year's budget.						
Why: To determine the timeliness of capital project completion which enhances public health and safety by correcting potentially dangerous problems identified in the need for each project.						
How are we doing? The Department is trending in a favorable direction with a 05-06 actual result of 66% vs. 04-05 actual of 50%. Overall, 35 projects completed the identified phase on-schedule. Projects with incomplete phases were delayed due to environmental issues, funding delays or regulatory agency delays. In addition, some projects were assigned a lower priority as new projects arose during the year.						

2. Performance Measure: Percentage of Capital Projects that are completed at or under budget.						
01-02 Actual Results	02-03 Actual Results	03-04 Actual Results	04-05 Actual Results	05-06 Adopted	05-06 Actual Results	06-07 Target
New Measure	New Measure	89%	96%	90%	94%	90%
<p>What: This measures the percentage of Public Works Capital Projects where actual costs are at or under the budget for the particular project phase approved by the Board of Supervisors in a given fiscal year.</p> <p>Why: To determine how accurately project costs are estimated so that funds are allocated and projects are prioritized properly.</p> <p>How are we doing? For those project phases completed, we have exceeded our target this year. Of the projects that completed the identified phase on time, 33 out of 35 were completed within the allocated budget. Project managers received additional training last year on the new financial system. This training has given project managers the ability to closely monitor project costs.</p>						

Public Works Department All Major Projects FY 06-07 Budget Requests General Fund Support

WBS No.	Project Description	Est Phase Completed at 6/30/07	Funding Requirements for 06/07	Previous Years Balance to be Encumbered	New Funding to be Appropriated 06/07
ROADS					
New Road Construction					
300129	Willow Rd Extension	PARTIAL RW	526,916	291,916	235,000
300140	Southland On-Ramp	PARTIAL PE	210,325	210,325	0
300142	Willow Road Interchange	PARTIAL RW	214,673	79,673	135,000
300145	Mary Ave. Extension	PE	26,874	26,874	0
300147	Tefft Street & Hwy 101 Ramp Relocation	PARTIAL ENV	644,090	238,090	406,000
300231	Buckley Road Extension	PARTIAL ENV	320,652	320,652	0
Total New Road Construction			1,943,530	1,167,530	776,000
Road Reconstruction					
300132	Halcyon Rd Phase 1	RW	1,492,396	472,396	1,020,000
300134	Vineyard Dr from Bennet Way to Main St	RW	1,400,714	776,714	624,000
300135	Santa Ysabel Ave., So. Bay 2o 2nd, LO	CONST	239,861	239,861	0
300136	Price Canyon Road Widening	RW	1,210,433	1,059,570	150,863
300143	Los Berros - Stanton to Pomeroy	CONST	689,000	312,262	376,738
300146	Halcyon/Rte 1 Climbing Lane Phase II	DES	674,341	494,341	180,000
300150	Main Street Hwy 101 PSR/PDS	PARTIAL ENV	276,663	146,663	130,000
300151	Tank Farm - Santa Fe LTL	CONST	1,092,422	1,092,422	0
300152	Bennett Way / Boneso	CONST	750,096	750,096	0
300155	Pomeroy at Camino Caballo	AD-15	681,431	200,431	481,000
300157	LOVR 3-Laning Ravenna to Doris	PARTIAL ENV	144,323	69,323	75,000
300160	Main St-Burton to Cambria Dr	CONST	1,104,996	1,104,996	0
300162	Vachell Lane Widening	PARTIAL RW	83,000	0	83,000
300277	River Road Curve San Miguel	DES	73,972	23,972	50,000
300286	Mallagh Speed Bumps	CONST	10,000	10,000	0
300288	Hill Street Construction	COMPLETE	10,000	10,000	0
300289	South Frontage Road Construction	PE	9,079	9,079	0
300287	Nacimiento Lake Dr. at Chimney Rock Rd	PARTIAL ENV	68,427	18,427	50,000
300321	Channelization & Left Turn Lns Los Berros/Thompson	DES	76,000	0	76,000
300322	Mission Street Enhancement	CONST	483,235	483,235	0
Total Road Reconstruction			10,570,389	7,273,788	3,296,601
New Road Lights, Traffic Signals					
300167	Cambria Drive/Route 1 Signal	CONST	308,662	308,662	0
300169	LOVR/Palisades Signal	CONST	248,143	248,143	0
300274	LOVR / Foothill	ENV	64,320	24,320	40,000
300315	Orchard at Division Signal Improvement	CONST	35,000	0	35,000
300316	Main at Vineyard Signal Improvements	CONST	40,000	0	40,000
300317	LOVR at 9th & 10th Signal Improvements	PE	20,000	0	20,000
Total New Road Lights, Traffic Signals			716,125	581,125	135,000

WBS No.	Project Description	Est Phase Completed at 6/30/07	Funding Requirements for 06/07	Previous Years Balance to be Encumbered	New Funding to be Appropriated 06/07
Drainage Improvements					
300200	Oceano Drainage La Verne and Holden Natural Sump	CONST	287,884	187,884	100,000
300272	Mission St Drain San Miguel-River Rd Storm Drain	CONST	327,453	77,453	250,000
300299	Cambria-Avon Creek-Castle Creek Storm Drain	CONST	115,332	(184,668)	300,000
300300	Nipomo-Tributary 1-Sea @ Mallagh & Burton St Culverts	PARTIAL ENV	91,080	(1,920)	93,000
300301	Nipomo-Hermrick Ck-Burton St Culvert	PARTIAL ENV	397,750	(2,250)	400,000
300302	Nipomo-Hermrick Ck-Mallagh St Culvert	PARTIAL ENV	149,123	(877)	150,000
300303	Nipomo-Haystack Ck-Tefft at Avocado Culvert	PARTIAL ENV	448,471	(1,529)	450,000
300304	Nipomo-Haystack Ck-Thompson Ave Culvert	PARTIAL ENV	498,173	(1,827)	500,000
300305	Nipomo-Haystack Ck-Mallagh St Culvert	PARTIAL ENV	274,336	(664)	275,000
300306	Cayucos Creek Road Diversion Pipe	PARTIAL ENV	475,792	(6,208)	482,000
Total Drainage Improvements			3,065,394	65,394	3,000,000
Pedestrian Ways & Bike Paths					
300229	16th Street Safe Route to School	CONST	185,495	185,495	0
300276	Florence Street Ped Imps	DES	138,636	22,136	116,500
300308	Cambria Cross Town Trail Bike Path	CONST	28,617	(11,383)	40,000
300318	ADA Compliance	CONST	140,000	0	140,000
300319	Thompson Ave Bike Lanes	CONST	113,000	0	113,000
300320	Division St Class II Bike Lanes	CONST	40,000	0	40,000
Total Pedestrian Ways & Bike Paths			645,748	196,248	449,500
Pavement Management System					
300327	2006-07 Pavement Management Program	CONST	5,500,000	0	5,500,000
Total Pavement Management System			5,500,000	0	5,500,000
Bridges					
300153	San Simeon Ck Br, 3.6 Mi E of Hwy	PARTIAL CONST	266,158	266,158	0
300154	San Simeon Ck Br, 2.6 Mi E of Hwy	PARTIAL CONST	269,912	269,912	0
300165	Moonstone Beach Dr Bridge	PARTIAL DES	582,680	582,680	0
300166	Picachio Rd Bridge	PARTIAL CONST	912,796	912,796	0
300180	Main Street Br @ Santa Rosa Ck	PARTIAL DES	474,973	474,973	0
300181	San Luis Bay Dr. Br Widening	CONST	3,926,077	3,926,077	0
300182	Turri Road Bridge	CONST	568,686	568,686	0
300292	Santa Fe Road Realignment	PARTIAL ENV	517,139	7,139	510,000
Total Bridges			7,518,421	7,008,421	510,000
TOTAL ROADS			29,959,607	16,292,506	13,667,101
SPECIAL DISTRICTS					
Nacimiento Water Project					
300187	Water Project	DES	13,303,824	13,303,824	0

WBS No.	Project Description	Est Phase Completed at 6/30/07	Funding Requirements for 06/07	Previous Years Balance to be Encumbered	New Funding to be Appropriated 06/07
Total Nacimiento Water Project			13,303,824	13,303,824	0
Flood Control Zone 3					
300188	WTP Domes Tank Ext Coating	COMPLETE	99,662	99,662	0
552R235 687	Pigging	PARTIAL CONST	306,566	166,566	140,000
Total Flood Control Zone 3			406,228	266,228	140,000
Water Treatment Plant Upgrade					
300189	WTP Upgrade	PARTIAL CONST	16,112,705	10,112,705	6,000,000
Total Water Treatment Plant Upgrade			16,112,705	10,112,705	6,000,000
Cambria Flood Control Area					
300184	Cambria Flood Control Project	CONST	2,087,480	1,513,275	574,205
Total Cambria Flood Control Area			2,087,480	1,513,275	574,205
County Service Area 7-A					
300199	Upgrade Lift Station #3	CONST	245,819	231,069	14,750
Total County Service Area 7-A			245,819	231,069	14,750
County Service Area 10-A					
300265	Waterline Upgrades	PARTIAL DES	6,200	6,200	0
300278	Tank Exterior Repair & Recoat	DES	237,882	237,882	0
300279	New Storage Tank	PARTIAL DES	17,058	17,058	0
Total County Service Area 10-A			261,140	261,140	0
County Service Area 12					
300205	San Luis Drive Bridge - Water Line R & R	PARTIAL CONST	187,171	150,837	36,334
Total County Service Area 12			187,171	150,837	36,334
County Service Area 16 - Water					
300209	Loop Water Main	COMPLETE	192,076	192,076	0
Total County Service Area 16 - Water			192,076	192,076	0
TOTAL SPECIAL DISTRICTS			32,796,443	26,031,154	6,765,289
TOTAL ROADS AND SPECIAL DISTRICTS			62,756,050	42,323,660	20,432,390