



COUNTY OF SAN LUIS OBISPO
Department of Agriculture/Weights and Measures

2156 SIERRA WAY, SUITE A • SAN LUIS OBISPO, CALIFORNIA 93401-4556
MARTIN SETTEVENDEMIE (805) 781-5910
AGRICULTURAL COMMISSIONER/SEALER FAX: (805) 781-1035
www.slocounty.ca.gov/agcomm AgCommSLO@co.slo.ca.us

DATE: December 31, 2015
TO: Phytosanitary & Quarantine Compliance Certificate Customers
FROM: Marc Lea, Deputy Agricultural Commissioner
SUBJECT: **2016 San Luis Obispo County Holidays**

The County of San Luis Obispo will observe twelve holidays in 2016. On the major holidays, indicated below by the starred (***) dates, we will not have any staff available for inspection or phytosanitary certificate issuance. On the other holidays listed below, our offices will be closed but the voicemail in the San Luis Obispo Office (781-5910) will be monitored from 10 a.m. to 2 p.m., and we will have a limited number of staff available for inspection of incoming shipments and/or phyto issuance **as long as phyto requests are submitted into PCIT by noon on the previous workday**. These phytos will be issued at the Holiday rate indicated on the following page.

Please note our offices will be closed on the following days:

| | | |
|-----|-----------------------|-----------------------------|
| *** | Friday, January 1 | New Year's Day |
| | Monday, January 18 | Martin Luther King, Jr. Day |
| | Friday, February 12 | Lincoln's Birthday |
| | Monday, February 15 | Presidents' Day |
| *** | Monday, May 30 | Memorial Day |
| *** | Monday, July 4 | Independence Day |
| *** | Monday, September 5 | Labor Day |
| | Monday, October 10 | Columbus Day |
| | Friday, November 11 | Veterans Day |
| *** | Thursday, November 24 | Thanksgiving |
| *** | Friday, November 25 | Thanksgiving Friday Holiday |
| *** | Monday, December 26 | Christmas |



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DATE: December 31, 2015
TO: San Luis Obispo County Phytosanitary & Quarantine Compliance Certificate Customers
FROM: Marc Lea, Deputy Agricultural Commissioner
SUBJECT: San Luis Obispo County Plant Certification Fees for Fiscal Year 2016 - 2017 (July 1, 2016 – June 30, 2017)

This letter is to inform you that all fees for Phytosanitary Certificate issuance adopted by the San Luis Obispo County Board of Supervisors for fiscal year 2016-2017 **will remain the same** as the current fee schedule. All fees related to phytosanitary certificate issuance will remain the same as the current rate through at least June 2017.

| | <u>Current Fees*</u> | <u>Fees for FY2016-2017</u> |
|---|----------------------|-----------------------------|
| Field Certificates issued during business hours: | \$75/document | unchanged |
| Office Certificates issued during business hours: | \$35/document | unchanged |
| Certificates issued Sundays and Holidays: | \$100/document | unchanged |
| **1st Modification (additional charge): | \$35/document | unchanged |
| **2nd Modification (additional charge): | \$35/document | unchanged |

*The fees listed above are the phyto charges adopted by the SLO County Board of Supervisors and do not include the California Administrative fee and the USDA Administrative Fee charges that occur for each phyto within PCIT.

**If we have already printed your Phytosanitary Certificate and you request modifications to the certificate, there will be an additional modification charge as indicated above.

Certificates that require multiple site visits or inspections will be charged by time and mileage in addition to the standard certificate fee. This includes services such as product sampling and witnessing of required treatments. Certificates requiring more than two hours of staff time to research and issue may also be charged additional time. The Inspector rate for these instances will remain the same in FY2016-2017 at \$80/hour; the mileage rate is anticipated to increase to \$.575/mile depending on the standard Federal mileage rate.

REQUEST GUIDELINES:

- Requests **must be received by no later than noon** to be considered for same day inspection/delivery.
- To request a specific delivery time; submit your request to Phytosanitary Certificate Issuance and Tracking (PCIT) by 2:00 p.m. the previous working day.
- Requests for weekend certification must be received by noon on Friday.
- Requests for holiday certification must be received by noon the previous work day (e.g. requests must be received by Friday at noon for a phyto to be issued on the following Monday holiday).
- Certificates may be delayed if the specific request is incomplete, if there are insufficient funds in PCIT, or if additional research is required.

If you have questions please contact the office nearest you and ask for the Pest Exclusion Inspector:

San Luis Obispo (805) 781-5910
Arroyo Grande (805) 473-7090
Templeton (805) 434-5950