

# ADULT SERVICES POLICY COUNCIL

Working together to meet the health and human service needs of adults and seniors. Our vision is safe and supported adults & seniors with access to a full continuum of resources & independence wherever they reside.

## Boards, Commissions and Community Representatives/Volunteers

Adult Abuse Prevention Council  
Behavioral Health Board  
Commission on Aging  
County Board of Supervisors  
Health Commission  
SLO Supportive Housing Consortium  
Martin L. Meltz, PhD

## Elected Officials

CA Assemblyman Katcho Achadjian, 35<sup>th</sup> District  
CA Senator Bill Monning, 17th District

## Non-Profit Agencies

211 Hotline  
AIDS Support Network  
Alzheimer's Association  
Area Agency on Aging  
CenCal Health  
Central Coast Hospice  
Community Action Partnership of SLO (CAPSLO)  
Community Health Centers (CHC)  
Dignity Health-French Hospital Medical Center  
Hospice of SLO County  
Independent Living Resource Center  
Lifesteps Foundation  
LTC Ombudsman Services of SLO County  
North County Connection  
Peoples' Self Help Housing  
Retired Senior Volunteer Program (RSVP)  
Ride-On Transportation  
Senior Legal Services Project  
Senior Nutrition Program  
SLO Hep C Project  
SLO Regional Rideshare  
Transitions-Mental Health Association  
Tri-Counties Regional Center  
United Cerebral Palsy  
United Way of SLO County  
Wilshire Community Services

## Private Organizations

Bates Care Management  
Bella Vista Transitional Care  
Home Instead Senior Care  
Mariposa Music Therapy/Arts for Living  
Maxim Healthcare Services  
Ridership Development Consultants  
Senior Living Consultants

## Public Agencies

San Luis Costal Adult School

## San Luis Obispo County Departments of:

Behavioral Health /Mental Health Services  
District Attorney / Victim Witness Assistance  
Public Health  
Probation Department  
Sheriff Department  
Social Services/Adult Services

**Chair:** Laura DeLoye (805) 225-6101 [mariposamusictherapy@gmail.com](mailto:mariposamusictherapy@gmail.com)  
**Immediate Past Chair:** Marie Brinkmeyer (805) 544-8740 [rsvpslo@srvolunteer.org](mailto:rsvpslo@srvolunteer.org)  
**First Vice Chair:** Sara Sanders (805) 781-1385 [ssanders@rideshare.org](mailto:ssanders@rideshare.org)  
**Second Vice Chair:** Barry Johnson (805) 540-6540 [bjohnson@t-mha.org](mailto:bjohnson@t-mha.org)

## AGENDA

12/04/2015

9:00 a.m. - 11:00 a.m.

### INTRODUCTIONS and ANNOUNCEMENTS:

(New developments for the population, agency or program changes that affect other agencies or programs)

### PUBLIC COMMENT: (5 minutes or less)

### GUEST SPEAKER:

- Andrew Jackson-Amdal In-Home Care
- Deanne Martin-Soars – Amdal In-Home Care

### MEMBER COMMENT:

### CORRECTIONS / ADDITIONS TO THE SYNOPSIS:

### ACTION ITEMS:

- Board of Supervisors Annual Report

### COMMITTEE UPDATES AS NEEDED: (10 minutes or less)

- IHSS
- POLST
- Transportation

### MEETING LOCATION:

CAPSLO

1030 Southwood Drive, San Luis Obispo

### NEXT MEETING:

1/08/2016

## Adult Services Policy Council

12/04/2015

9:00 a.m.-11:00 a.m.

### ATTENDEES:

Sonya Laputz, Alzheimer's Association  
Laura DeLoye, Arts of Living/Mariposa Music Therapy  
Sara Bartlett, Central Coast Home Health & Hospice  
Yudilla Tomsen, Independent Living Resource Center  
Karen Jones, LTC Ombudsman Services of SLO County  
Marie Brinkmeyer, RSVP-Senior Volunteer services  
Suzanne Garcia, SLO County Social Services/AS  
Jamie Dietze, Wilshire Community Services  
Carol Rose, Homestead Senior Care  
Barry Johnson, Transitions-Mental Health

Andrew Jackson, Amdal In-Home Care  
Tony Huffaker, Hospice of SLO County  
Brittany Carraway, Peoples' Self help housing  
Fred Munroe, Rideship Development  
Jason Potugal, Ride-on Transportation/UCP  
Elias Nemeth, Senior Nutrition Program of SLO  
Sara Sanders, SLO Regional Rideshare  
Tina McEvoy, Dignity Health  
Shonntae Cross, JODI House/ ICRC

### INTRODUCTIONS AND ANNOUNCEMENTS:

Chairwoman Laura DeLoye welcomed group - 1<sup>st</sup> SOLO fundraiser was a success. Thank you all for being part of the group and for doing what you do. No meeting the first Friday in January, next ASPC meeting will be January 8<sup>th</sup>.

Marie Brinkmeyer – Senior Volunteer Services, see flyer for bus trip to Solvang or Chumash Casino on December 9<sup>th</sup>.

Suzanne Garcia - FSLA to begin February 1<sup>st</sup> 2016, the state will send notices next week. Training to assist providers and recipients will also be available soon.

Jamie Deeds - Volunteer training coming up, see Wilshire flyer for information.

Sara Bartlett - Central Coast Home Health & Hospice is hiring an MSW for North and South County. Reminder about the grief support group that meets in Morro Bay on Wednesdays, see flyer.

Yudilla Tomsen - Very excited to be fully staffed!

Fred Munroe - Thursday December 10<sup>th</sup> SLO County planning Commission will meet about the psychiatric facility

Karen Jones - 2.1 million state funds for program available this year. Training available; free on a variety of subjects. A series of 4 different trainings on Alzheimer's and mental health will be available to assist caregivers.

joyce ellen lippman - Senior Information guide is at printer, they will be available early January 2016.

### PUBLIC COMMENT:

Jason Portugal- Asked if there is a committee for youth... First Five was recommended as a possible group.

### Guest Speakers:

Andrew Jackson- Amdal In-home care  
Deanne Martin- Amdal CEO

#### Home Care Organization Licensure:

- Assembly bill 1217 (HCSCPA) promotes consumer protection for elderly and disabled individuals who hire private aides to come into their homes and provide assistance with activities of daily living.
- January 1, 2016, CDSS will regulate HCO's and provide background checks of affiliated HCA's and independent Home care aides who wish to be listed on the Home care services registry.
- The HCA registry is an Internet Web site of registered HCA's and HCA applicants that is established and maintained by CDSS. The registry will include the individual's name, registration number, status, expiration date, and if applicable, the home care organization to which the affiliated home care aid or affiliated home care aide or affiliated home care aide applicant is associated with.
- The registration period is two years, HCA's are required to renew their registration only- a new fingerprint submission is not required.
- Privacy concerns: Information deemed "public" is available through the Public Records Act. Private information will be utilized for licensing and registry purposes.
- Transferring of HOA's - Once a HCA has received a criminal record clearance or a criminal record exemption from the CDSS for facilities licensed by the CCLD, TrustLine, or the Home Care Services Program, the HCO is eligible to transfer the HCA's clearance or exemption to its organization without the aide resubmitting fingerprints. A signed criminal record clearance transfer request or a criminal record exemption transfer request must be submitted to the CDSS and must include a copy of the aide's driver's license or valid identification card issued by the DMV, or a valid photo identification issued by another state or the US government if the person is not a California resident.
- When HCA's are placed on the HCA Registry, they are able to use that registration to be affiliated with a HCO and will also be able to work as an independent HCA.
- Independent Home Care Aides - There is no requirement to carry insurance, including worker's compensation and liability coverage. There are no training requirements and no TB requirements.
- HCO Licensure Application steps - Agency must file a letter of intent prior to 12/31/2015 or the completed application with fees. If an intent form is used an agency will have until 3/1/2016 to complete application process. Prior to 12/31/2015 Agency must submit a spreadsheet with all the caregivers that plan to move forward with. These individuals will have until 7/1/2016 to fulfill all of the new requirements. An Administrative review will be conducted on all applications for licensure.
- Agency and Caregiver fees - Individual office fee is \$5,165.00, the initial fee for a 2 year license. Individual caregiver registration fee is \$25.00, fingerprinting is approximately \$75. It is the HCA or the HCO who will pay the required application fee and fingerprinting.
- Fingerprint process - Fingerprints will be submitted for both the DOJ and the FBI. All criminal history will be received, including arrests. Individuals with misdemeanors or felonies will be required to go through the exemption process. If person is active in CCDL it will not need to be repeated, just transferred to the HCO. The exempt HCA's must self-disclose their convictions on the criminal record statement during the initial application process. Exempt affiliated HCA's will be required to provide their HCO with a criminal record statement.
- Fingerprinting ongoing requirements - the process is only completed once, during the initial application process. The CDSS receives subsequent reports of arrests and convictions in California from the DOJ. Individuals remain active in the CDSS database for 3 years, after 3 years of inactivity the individual would need to submit new fingerprints.

- Personal record requirements for Inspections - Employees that are required to be fingerprinted must have a signed statement regarding their criminal record history (LIC 508). Documentation of a criminal record clearance, exemption, or transfer received from the caregiver background check bureau. All communication received from the CBCB including denials, exemptions needed requests, renewal letters, closures, revocations, forfeitures and renewal letters. Personal record, TB clearance, verification of training hours and the signed statement of acknowledging requirement to report suspected elder abuse (SOC341A) must be located in the personal record.
- TB clearance - Affiliated HCA's will be required to show documentation that they are negative for TB and every two years thereafter. If documentation shows positive for TB they will be required to complete a chest x-ray indicating the HCA is free from TB. The HCO will keep the documentation on file.
- Training requirements - An HCO must ensure the HCA receives a minimum of 5 hours of entry level training prior to the client contact which must include but not limited to: 2 hours of orientation, 3 hours of training focused on basic precautions, emergency procedures and infection control. HCO's will be required to maintain a training verification log, which shall include the employee name, hire date, title, training title, date the training was completed, training hours received, instructors/trainers, organization providing training and location of training. Documentation of successful completion of training must be attached to log. The HCO is also required to maintain ongoing training; 5 hours annually.
- Administrative record requirements for inspections - Verification of valid workers compensation policy, Valid employee dishonesty bond with a minimum of \$10,000.00, General and professional liability Insurance policy of at least one million dollars per occurrence and three million in the aggregate, program description, if applicable documentation from the department of any waivers and exemptions, proof of completion of the department orientation, suspected abuse reports, application documents submitted to the department and the board of directors statement for all members of the board of directors.
- The Impact - Criminal safety control of the HCA, Higher cost of care to the consumer, creates a level playing field among competition and an oversight body that will create further requirements of the HCO's.
- Spread the word - Conference calls have been going on for the past year, estimated 3,000 agencies statewide, If a HCO does not have a license by July 1, 2016 their business must cease operation, HCO's that are affiliated with a skilled home health agency are exempt, HCO's that provide greater than 50% of their business to regional centers and domestic agencies are exempt.

**Member Comment:**

Fred Munroe - Encouraged all to be involved/informed of the SLO county commission meeting for the psychiatric facility discussion. About 400 people are speaking against facility that will be there at the meeting.

Laura Deloye - Suggested a letter of support from ASPC for the psychiatric hospital, but must get approval from the committee's Board of Directors.

Barry Johnson - suggested if we cannot attend the meeting to write a letter and to be prepared to hear opinions based on emotion.

Marie Brinkmeyer - Voice your opinion, write a letter to the SLO Commission planning as an individual.

Karen Jones - Commission on aging has a letter they wrote posted on the internet, it would be a good idea to get a sample letter.

**Action Items:**

Board of supervisor annual report, Sara is working on it and she will have the report next month by email.

**Committee updates as needed:**

IHSS - Suzanne Garcia- FSLA to begin February 1<sup>st</sup> 2016, the state will send notices next week. Training to assist providers will also be available soon.

POLST - none

Transportation - Next Tuesday starts the homeless population transportation program and will expand to South County.