

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Social Services		(2) MEETING DATE January 10, 2006 <b>24</b>		(3) CONTACT/PHONE Julia Miller 781-1781 Carol Capito 782-7285	
(4) SUBJECT Request to appoint members of the Child Care Planning Council					
(5) SUMMARY OF REQUEST The Board of Supervisors designated the San Luis Obispo County Child Care Planning Council as the local State-mandated planning body in 1991. Pursuant to the language in Assembly Bill 1542, Chapter 270/97 (Education Code Sections 8499.3 and 8499.5) the Board of Supervisors and the County Superintendent of Schools are required to be involved in the local child care planning process. The Council members are jointly appointed by the County Board of Supervisors and the County Superintendent of Schools and recommendations may be submitted separately to the two entities.					
(6) RECOMMENDED ACTION It is recommended that your Board appoint or re-appoint the candidates certified within and direct the Chairperson to sign the State certification statement.					
(7) FUNDING SOURCE(S) State		(8) CURRENT YEAR COST None		(9) ANNUAL COST None	
(10) BUDGETED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A <input type="checkbox"/> NO					
(11) OTHER AGENCY/ADVISORY GROUP INVOLVEMENT (LIST): EOC, City of SLO, YMCA, private child care centers, County Office of Education, City of Morro Bay, Cuesta College, SLO-CAP, Public Health, SLO Housing Authority, DSS, Children's Services Network.					
(12) WILL REQUEST REQUIRE ADDITIONAL STAFF? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, How Many? _____ <input type="checkbox"/> Permanent _____ <input type="checkbox"/> Limited Term _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Temporary Help _____					
(13) SUPERVISOR DISTRICT(S) 1st, 2nd, 3rd, 4th, 5th <b>All</b>			(14) LOCATION MAP <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A		
(15) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Presentation <input type="checkbox"/> Board Business (Time Est. _____)			(16) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions (Orig + 4 copies) <input type="checkbox"/> Contracts (Orig + 4 copies) <input type="checkbox"/> Ordinances (Orig + 4 copies) <input checked="" type="checkbox"/> N/A		
(17) NEED EXTRA EXECUTED COPIES? <input type="checkbox"/> Number: _____ <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A			(18) APPROPRIATION TRANSFER REQUIRED? <input type="checkbox"/> Submitted <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A		

(19) ADMINISTRATIVE OFFICE REVIEW	<i>OK Dan Fulschi</i>	<b>B-21 (1-24-06)</b>
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**DEPARTMENT OF SOCIAL SERVICES**

3433 South Higuera, P.O. Box 8119, San Luis Obispo  
California 93403-8119 (805) 781-1825 www.slodss.org

Leland W. Collins, Director



community

TO: Board of Supervisors

FROM: Leland W. Collins, Social Services Director 

DATE: January <sup>24</sup>~~10~~, 2006

SUBJECT: Request to appointment members to the Child Care Planning Council

**Recommendation**

It is recommended that your Board appoint or re-appoint the candidates certified within and direct the Chairperson to sign the State certification statement.



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**Discussion**

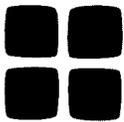
The Board of Supervisors designated the San Luis Obispo County Child Care Planning Council as the local State-mandated planning body in 1991. Pursuant to the language in Assembly Bill 1542, Chapter 270/97 (Education Code Sections 8499.3 and 8499.5) the Board of Supervisors and the County Superintendent of Schools are required to be involved in the local child care planning process by appointing Council members, establishing terms, designating two persons to assist California Department of Education with reviewing and scoring of child care services applications, and approving priorities.

The Council members are jointly appointed by the County Board of Supervisors and the County Superintendent of Schools and recommendations may be submitted separately to the two entities. Each entity sends a liaison to the Council meetings and the current liaisons are John Barnhart for the Superintendent of Schools and Julia Miller for the Board of Supervisors.



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Council membership is mandated to include 20% consumers, 20% child care providers, 20% public agency representatives, 20% community representatives and 20% discretionary appointees.



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The Council hereby presents the following recommendations:

<u>Category</u>	<u>Name</u>	<u>Affiliation</u> <u>Appointment Dates</u>
Consumers	Melinda Skolowski	EOC State Child Development Program January 9, 2006 - January 8, 2008
	Shannon Bates	SLO Parks & Recreation January 8, 2005 – January 8, 2007



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<b>Category</b>	<b>Name</b>	<b>Affiliation Appointment Dates</b>
Child Care Providers	Stephanie Wright	SLO County YMCA January 8, 2005 – January 8, 2007
	Vacant	
	Vacant	
Child Care Providers	Paula Tripp	EOC Head Start/Early Head Start January 9, 2006 – January 8, 2008
	Vicki Taylor	EOC - Child Care Resource Connection (CCRC) January 8, 2005 – January 8, 2007
	Sonya Lanzen-Castellanos	New Dawn Center January 9, 2006 – January 9, 2008
Public Agency Rep.	Martha Chivens	United Methodist Children's Center January 8, 2005 – January 8, 2007
	Vacant	
	Judy Berk	County Office of Education Early Childhood Development January 9, 2006 – January 9, 2008
Public Agency Rep.	Heather Salyer-Frith	City of Morro Bay Recreation & Parks January 9, 2006 – January 8, 2008
	Jayma Newland	County Office of Education, Program Director January 9, 2006 – January 9, 2008
	Don Norton	Cuesta College January 9, 2006 – January 9, 2008
Community Representatives	Vacant	
	Lisa Fraser	SLO Child Abuse Prevention Council January 8, 2005 – January 8, 2007
	Jan Campbell	SLO Public Health Department January 8, 2005 – January 8, 2007
Community Representatives	Sandra Bourbon	SLO Housing Authority January 8, 2005 – January 8, 2007
	Betsy Alloway	Dept. Social Services January 8, 2005 – January 8, 2007
	Vacant	
Discretionary	Biz Steinberg	EOC Executive Director January 9, 2006 - January 8, 2008
	Sheri Wilson	EOC Child Care Resource Center January 8, 2005 – January 8, 2007
	Vacant	
Discretionary	Vacant	
Discretionary	Vacant	

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## **Other Agency Involvement/Impact**

Council membership categories include consumers, child care providers, public agency representatives, community representatives and discretionary appointments. Every effort is made to include a wide range of county residents representing the ethnic, racial and geographic composition of the area. The following groups and entities will be represented by the incoming Council:

- Economic Opportunity Commission (Head Start, Migrant Head Start and Child Care Connection)
- City of San Luis Obispo- Parks and Recreation Department
- SLO County YMCA
- Private child care centers (Cambria and SLO)
- County Office of Education (State Preschool/Special Programs)
- City of Morro Bay- Parks and Recreation Department
- Cuesta College (Early Childhood Education)
- SLO Child Abuse Prevention Council
- County Public Health Department (Maternal and child health)
- Housing Authority (SLO)
- Community members (Arroyo Grande)

The Council links with many other child- and youth-focused groups in San Luis Obispo county and statewide and brings approximately \$85,000 into the county annually to address child care needs.

## **Financial Considerations**

No fiscal impact to County government. The County Office of Education serves as the Council's fiscal agent.

## **Results**

A State-mandated Council of appointed members who are focused on Early Care and Education issues in San Luis Obispo County, helping to develop a strong child care workforce and children who are ready for school.

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**SLOCo Child Care Planning Council  
Membership by Category**

**CERTIFICATION STATEMENT**  
**REGARDING COMPOSITION OF LPC MEMBERSHIP**

County Name: <b>San Luis Obispo</b>	County Coordinator Name and Telephone Number: <b>Carol L Capito (805) 782-7285</b>
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<b>Membership Categories</b>		
20% Consumers (Defined as a parent or person who receives, or who have received within the past 36 months, child care services.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Melinda Sokolowski	EOC-State Child Dev. Program 1030 Southwood Dr. SLO CA 93401 (805) 544-4355	1-09-2006 to 1-08-2008 2 yrs
Shannon Bates	SLO Parks and Recreation 1341 Nipomo SLO CA. 93401 (805) 781-7289	1-08-2005 to 1-08-2007 2 yrs
Stephanie Wright	SLO County YMCA 1020 Southwood Dr. San Luis Obispo, CA 93401 (805) 543-8235	1-08-2005 to 1-08-2007 2 yrs
Vacant		
Vacant		

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**SLOCo Child Care Planning Council  
Membership by Category**

<b>Membership Categories</b>		
20% Child Care providers (Defined as a person who provides child care services or represents persons who provide child care services.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Paula Tripp	EOC-Head Start/EHS 1030 Southwood Dr. SLO CA 93401 (805) 544-4355	1-09-2006 to 1-08-2008 2 yrs
Vicki Taylor	EOC-CCRC 805-A Fiero Ln. SLO CA 93401 (805) 541-2272	1-08-2005 to 1-08-2007 2 yrs
Sonya Lanzen-Castellanos	New Dawn Center 1735 Chester Ln. Cambria CA 93428 (805) 927-4958	1-09-2006 to 1-09-2008 2 yrs
Martha Chivens	United Methodist Children's Center 1515 Fredericks San Luis Obispo, CA 93405 (805) 549-0332	1-08-2005 to 1-08-2007 2 yrs
Vacant		

<b>Membership Categories</b>		
20% Public Agency Representative (Defined as a person who represents a city, county, or local education agency.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Judy Berk	SLOCOE-Early Childhood Dev. 3350 Education Dr. SLO CA 93405 (805) 782-7274	1-09-2006 to 1-09-2008 2 yrs
Heather Salyer-Frith	City of Morro Bay Rec. & Parks 1001 Kennedy Way Morro Bay CA 93442 (805) 772-6279	1-09-2006 to 1-08-2008 2 yrs
Jayma Newland	SLOCOE-Program Director 3350 Education Dr. SLO CA 93405 (805) 782-7271	1-09-2006 to 1-09-2008 2 yrs
Don Norton	Cuesta College PO Box 8106 San Luis Obispo, CA 93403 (805) 546-3100 ext. 2765	1-09-2006 to 1-09-2008 2 yrs
Vacant		

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**SLOCo Child Care Planning Council  
Membership by Category**

<b>Membership Categories</b>		
20% Community Representative (Defined as a person who represents an agency or business that provides private funding for child care services, or who advocates for child care services through participation in civic or community-based organizations but is not a child care provider or CDE funded agency representative.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Lisa Fraser	SLO Child Abuse Prevention 1540 Marsh St., Suite 118 SLO CA 93401 (805) 543-6216	1-08-2005 to 1-08-2007 2 yrs
Jan Campbell	SLO Public Health Dept. 2191 Johnson Ave. SLO CA 93401 (805) 781-5592	1-08-2005 to 1-08-2007 2 yrs
Sandra Bourbon	Housing Authority of the City of San Luis Obispo PO Box 1289 San Luis Obispo CA 93406 (805) 594-5315	1-08-2005 to 1-08-2007 2 yrs
Betsy Alloway	Department of Social Services 1086 Grand Ave. Arroyo Grande, CA 93420 (805) 474-2061	1-08-2005 to 1-08-2007 2 yrs
Vacant		

<b>Membership Categories</b>		
20% Discretionary Appointees (Appointed from any of the above categories or outside of these categories at the discretion of the appointing agencies.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Biz Steinberg	EOC – Executive Director 1030 Southwood Dr. SLO CA 93401 (805) 544-4355	1-09-2006 to 1-08-2008 2 yrs
Sheri Wilson	EOC-CCRC 805-A Fiero Ln. SLO CA 93401 (805) 541-2272	1-08-2005 to 1-08-2007 2 yrs
Vacant		
Vacant		
Vacant		

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**SLÓCo Child Care Planning Council  
Membership by Category**

**Authorized Signatures**

We hereby verify as the authorized representatives of the County Board of Supervisors (CBS), the County Superintendent of Schools (CSS), and the Local Child Care and Development Planning Council (LPC) chairperson, that as of December 4, 2003, the above identified individuals meet the council representation categories as mandated in AB 1542 (Chapter 270, Statutes 1997; California *Education Code* Section 8499.3). Further, the CBS, CSS, and LPC chairperson verify that a good faith effort has been made by the appointing agencies to ensure that the ethnic, racial, and geographic composition of the LPC is reflective of the population of the county.

Authorized Representative - County Board of Supervisors	Telephone Number	Date
Authorized Representative - County Superintendent of Schools	Telephone Number	Date
Local Child Care Planning Council Chairperson	Telephone Number	Date
<i>Melinda Sololowski</i>	<i>805-544-4355</i>	<i>10/13/05</i>

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## History

Since 1989, Community Partners in Child Care (CPCC) has worked to develop relationships with businesses, government, and the community to improve the quality of child care programs in San Luis Obispo County. In 1991 the Board of Supervisors and the Superintendent of Schools jointly designated Community Partners in Child Care as the San Luis Obispo Child Care Planning Council and the County Child Care Coordinator (child care related job duties eliminated 1998) as their designated liaison. In 1997, through the passage of Assembly Bill 1542, the Welfare Reform legislation in California, child care planning council's responsibilities were clarified and funds were dedicated. CPCC changed its name to the San Luis Obispo County Child Care Planning Council (SLOCoCCPC) to better reflect their newly defined role. Both appointing entities have a liaison to the Council.

## Program Requirements

### A. Responsibilities of the County Board of Supervisors (CBS) and County Superintendent of Schools (CSS)

Pursuant to statutes, Education Code, Sections 8499.3 and 8499.5 both county boards of supervisors (CBS) and county superintendents of schools (CSS) are mandated to be involved in the local child care planning process. Specifically the CBS and CSS are directed to:

- **appoint members** to the Local Child Care Planning Council (LPC) according to the guidelines prescribed in statute.
- **publicize their intention** and invite local organizations to submit nominations before selecting the members;
- **establish the term of appointments** for the members of the LPC;
- **approve the priorities** that are developed by the LPC for submission to the California Department of Education (CDE) for new state and federal child care funding for the county;
- **approve the results of the needs assessment** developed by the LPC prior to submission to the CDE;
- **identify members**, as prescribed in Education Code, Section 8499.5, to serve as a part of the team that reviews and scores contract child care service applications submitted to the CDE.

### B. Membership of the Local Planning Council

The statute provides guidelines for the composition of the LPC membership and how appointments are made. The statute specifically requires that every effort should be made by the appointing agencies to assure that the ethnic, racial, and geographic composition of the LPC is reflective of the population of the county.

- **20 percent consumers**; defined as a parent or person who receives, or who has received within the past 36 months, child care services.
- **20 percent children care providers**; defined as a person who provides child care services or represents persons who provide child care services.
- **20 percent public agency representatives**; defined as a person who represents a city, county, city and county, or local education agency.

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- **20 percent community representatives;** defined as a person who represents an agency or business that provides private funding for child care services, or who advocates for child care services through participation in civic or community-based organizations, but is not a child care provider and does not represent an agency that contracts with the CDE to provide child care and development services.
- **The remaining 20 percent** are to be appointed from any of the above categories or outside of these categories at the discretion of the appointing agencies.

The CBS and CSS are each to appoint half of the members from each of the five following categories of representation. In case of uneven membership, both appointing entities shall agree on the odd-numbered appointee.

No member of the LPC shall participate in a vote if he or she has a proprietary interest in the outcome of the matter.

The LPC is required to adhere to the requirements in the Ralph M. Brown Act; Government Code, Sections 54950-54963, in the conduct and public notification of LPC meetings scheduled.

**New member appointments:**

- ◆ Don Norton

**Reinstated members as of 01/06:**

- ◆ Paula Tripp
- ◆ Melinda Sokolowski
- ◆ Heather Salyer-Frith
- ◆ Biz Steinberg
- ◆ Sonya Lanzen-Castellanos
- ◆ Judy Berk
- ◆ Jayma Newland

**Continuing members:**

- ◆ Sandra Bourbon
- ◆ Betsy Alloway
- ◆ Jan Campbell
- ◆ Sheri Wilson
- ◆ Martha Chivens
- ◆ Stephanie Wright
- ◆ Shannon Bates
- ◆ Vicki Taylor
- ◆ Lisa Fraser

**Resignation:**

- ◆ Margaret Collier

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### C. LPC RESPONSIBILITIES

When legislation does not identify specific target populations or geographic areas to be served in allocating expansion funds, the CDD will use the LPC priorities for the purpose of allocating new state and federal funds within each county. Priorities shall be submitted in accordance with Education Code, Section 8499.5.

The priorities shall be identified in a manner that ensures that all child care needs in the county are met to the greatest extent possible. To accomplish this, the LPC shall do all of the following:

1. Elect a chair.
2. Employ, as an LPC Coordinator, staff person(s) equivalent to at least one full-time position. The LPC Coordinator shall assist the LPC in meeting the mandates set forth in Title 1, Division 1, Part 6, Chapter 2.3 of the Education Code. Additionally, the LPC shall employ support staff deemed necessary to meet LPC roles and responsibilities.
3. Conduct an assessment of child care needs at least once every 5 years. The needs assessment shall meet the requirements as specified in Education Code, Section 8499.5(b).
4. Document information gathered during the needs assessment which shall include, but not be limited to, data on supply, demand, cost and market rates for each category of child care in the county.
5. Submit the results of the needs assessment and the local priorities identified by the LCP to the CSB and CSS for approval before submitting them to CDE.
6. Prepare a comprehensive countywide child care plan designed to mobilize public and private resources to address identified needs.
7. Encourage public input in the development of the priorities. Opportunities for public input shall include at least one public hearing during which members of the public can comment on the proposed priorities.
8. Conduct a periodic review of child care programs funded by the State Department of Education and the State Department of Social Services to determine if identified priorities are being met.
9. Collaborate with all interested parties, including, but not limited to, subsidized and non-subsidized child care providers, county welfare departments, human service agencies, regional centers, job training programs, employers, integrated child and family service councils, local and state children and families commissions, parent organizations, early start family resource centers, family empowerment centers on disabilities, and local child care resource and referral programs to foster partnerships designed to meet local child care needs.
10. Facilitate community-based efforts to coordinate part-day programs, including State Preschool and Head Start with other child care and development services to provide full-day, full year child care and development services based on guidelines and funding models approved by state and federal agencies.
11. Develop and implement a training plan to provide increased efficiency, productivity, and facilitation of LPC meeting.

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