

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Health Agency/Health Systems (CMSP) Division		(2) MEETING DATE April 25, 2006		(3) CONTACT/PHONE Greg Thomas (805) 781-5517	
(4) SUBJECT Request to adjust Health Agency's Health Systems (County Medical Services Program) Position Allocation List (PAL)					
(5) SUMMARY OF REQUEST The Health Agency is submitting a request to change the Position Allocation List eliminating one 0.25 Accountant III position and replacing it with one 0.50 Accountant III position.					
(6) RECOMMENDED ACTION The Health Agency recommends the Board approve the requested change in Health Systems (County Medical Services Program) Position Allocation List					
(7) FUNDING SOURCE(S) N/A		(8) CURRENT YEAR COST \$1,495		(9) ANNUAL COST N/A	
(10) BUDGETED? <input type="checkbox"/> YES <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NO					
(11) OTHER AGENCY/ADVISORY GROUP INVOLVEMENT (LIST): Personnel, County Administration					
(12) WILL REQUEST REQUIRE ADDITIONAL STAFF? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, How Many? _____ <input type="checkbox"/> Permanent _____ <input type="checkbox"/> Limited Term _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Temporary Help _____					
(13) SUPERVISOR DISTRICT(S) 1st, 2nd, 3rd, 4th, 5th, (A)			(14) LOCATION MAP <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A		
(15) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Presentation <input type="checkbox"/> Board Business (Time Est. _____)			(16) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions (Orig + 4 copies) <input type="checkbox"/> Contracts (Orig + 4 copies) <input type="checkbox"/> Ordinances (Orig + 4 copies) <input type="checkbox"/> N/A		
(17) NEED EXTRA EXECUTED COPIES? <input type="checkbox"/> Number: _____ <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A			(18) APPROPRIATION TRANSFER REQUIRED? <input type="checkbox"/> Submitted <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A		

(19) ADMINISTRATIVE OFFICE REVIEW	<i>OK Dan Bulsh</i>	<i>BTS 4-25-06</i>
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County of San Luis Obispo • Public Health Department

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TO: Board of Supervisors

FROM: Gregory W Thomas, M.D., M.P.H.
Public Health Administrator/Health Officer

Gregory Thomas, M.D., M.P.H.
County Health Officer
Public Health Director

DATE: April 25, 2006

SUBJECT: Request by the Health Agency To Amend The Health Systems (County Medical Services Program) Division Personnel Allocation List

RECOMMENDATION:

It is recommended that the Board amend the Health Agency's Health Systems (County Medical Services Program) Division current position allocation list (PAL) of Accountant III 0.25 FTE with an Accountant III 0.50 FTE.

DISCUSSION:

The Health Agency Administrator III position, who acts as manager of the division, was reassigned to duties in the Community Health Division of Public Health in January 2005.

On October 28, 2005, an existing 0.25 FTE Accountant III in Health Systems was assigned to perform the Health Agency Administrator III's former duties. This temporary arrangement has been necessary due to the pending reorganization of the Health Agency. Although this work assignment has been considered a temporary assignment, it has continued for longer than anticipated. According to the regulations of CalPERS, with whom the County contracts for insurance carriers, a 0.25 employee is not eligible for medical coverage through the County's insurance program. To correct this, we are proposing an increase of the 0.25 FTE Accountant III position to a 0.50 FTE, effective April 23, 2006, to bring it in closer alignment with the hours worked and to allow the incumbent to receive medical insurance benefits.

The FY 2006/07 proposed budget includes a full time position to manage the Health Systems Division of the Health Agency. This will rectify the problem of staff working over the budgeted allocations and align the appropriate benefits to the position.

OTHER AGENCY INVOLVEMENT/IMPACT:

The Health Agency has consulted both with the Personnel Department and County Administrative Office. All parties are in concurrence with this recommendation.

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FINANCIAL CONSIDERATIONS:

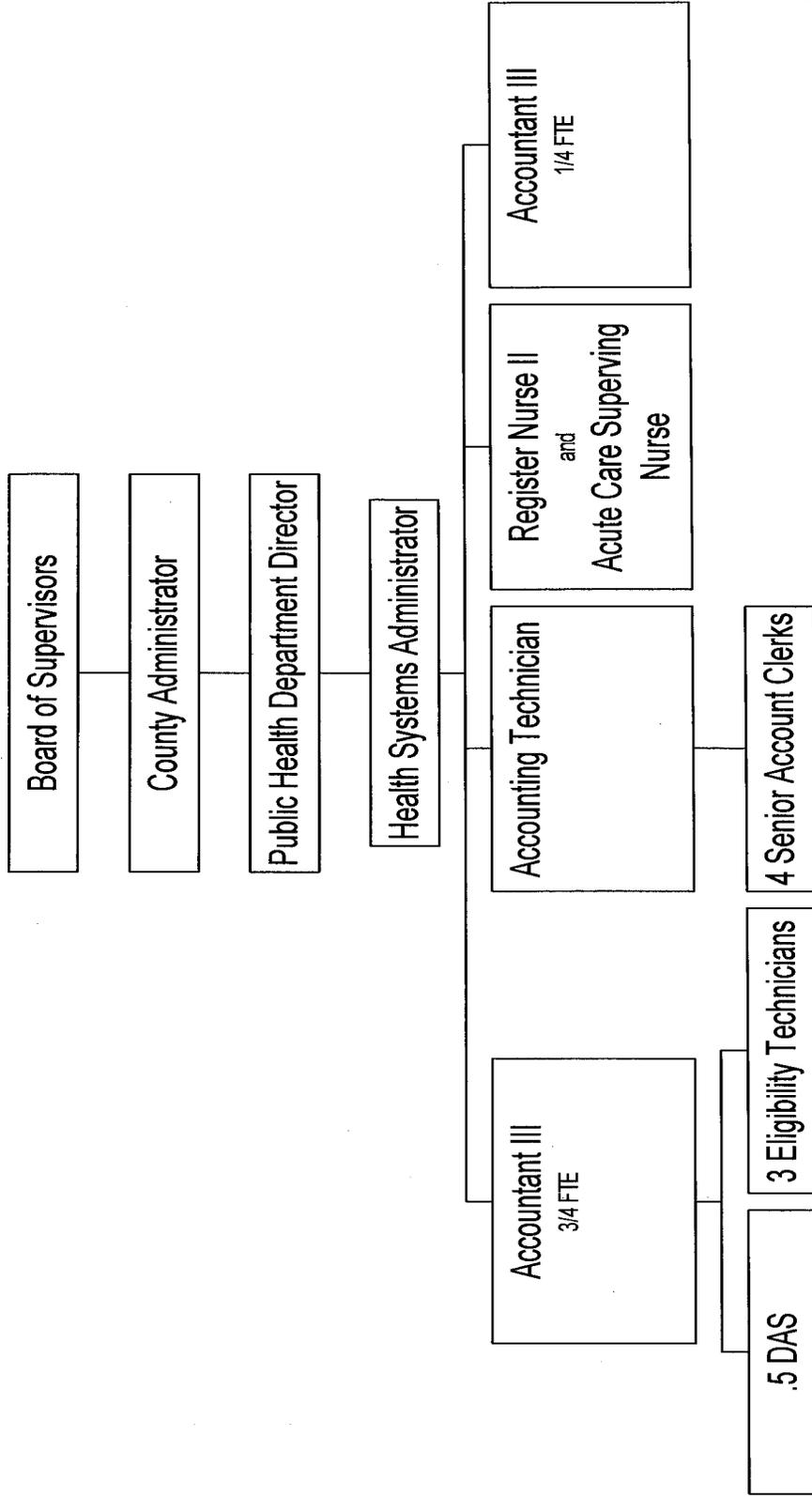
Reallocating the 0.25 FTE Accountant III to 0.50 FTE Accountant III would result in a cost of \$9,959 for the remaining fiscal year, of which \$1,495 is applicable to the benefit costs. The Health Systems budget is able to absorb the costs due to salary savings affiliated with a vacant Supervising Acute Care Nurse position.

RESULTS:

Adjusting the Health Agency's Health Systems (CMSP) Personnel Allocation List as recommended would result in proper alignment with the number of hours worked in the position since the employee has been working over allocation (0.25) since October 2005.

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Fiscal Year 2005-06 Health Systems Organizational Chart

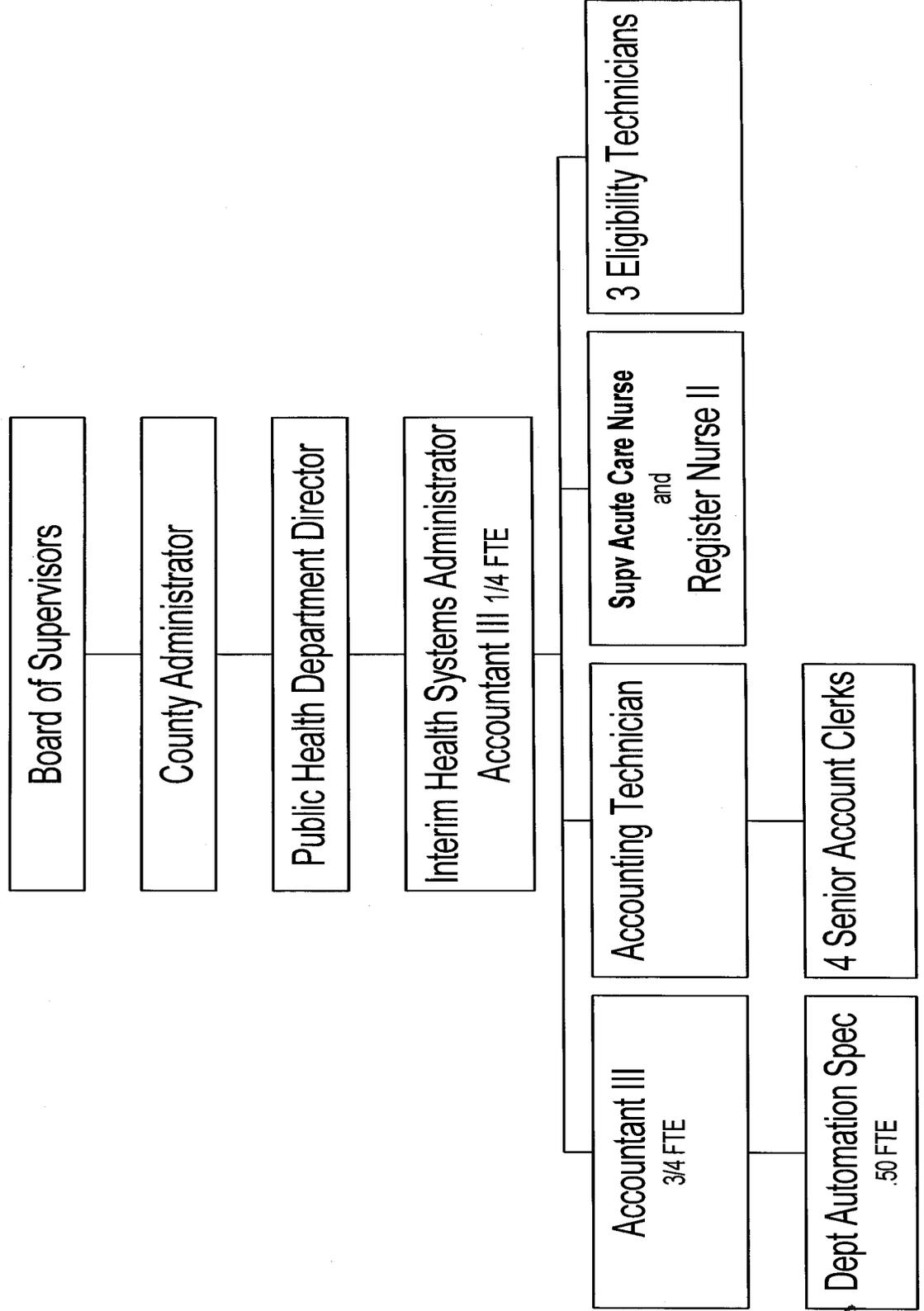


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**Fiscal Year 2005-06
Amended October 2005**

Health Systems Organizational Chart



B/S

IN THE BOARD OF SUPERVISORS
COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA

_____ day _____, 2006

PRESENT: Supervisors

ABSENT:

RESOLUTION NO. _____

RESOLUTION AMENDING THE POSITION ALLOCATION LIST
RESOLUTION FOR FISCAL YEAR 2005-06

The following resolution is hereby offered and read:

WHEREAS, Chapter 2.48, Section 160 of the San Luis Obispo County Code provides that the number of positions and the classifications of said positions allowed within each department shall be established by resolution of the Board of Supervisors; and

WHEREAS, the Board of Supervisors has allowed certain positions through adoption of the County budget for Fiscal Year 2005-06; and

WHEREAS, the position being allocated by this resolution has been reviewed by the Personnel Department and is consistent with job specifications and classifications as provided by the Civil Service Commission, and

WHEREAS, the County Administrator has met with the Personnel Department staff and concurs with the recommended changes.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of San Luis Obispo, State of California, the position allocation for Cost Center 350, Public Health, be amended as follows:

<u>Job</u>	<u>Class Title</u>	<u>From</u>	<u>To</u>
00907	Accountant III	.25	.50

Upon motion of Supervisor _____, seconded by Supervisor _____, and on the following roll call vote, to-wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

The foregoing resolution is hereby adopted:

Chairperson of the Board of Supervisors

ATTEST:

Clerk of the Board of Supervisors

BY: _____ Deputy Clerk

DATED: _____

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