

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

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|--|---|--|--|
| (1) DEPARTMENT General Services | (2) MEETING DATE May 23, 2006 | (3) CONTACT/PHONE Duane P. Leib (805) 781-5200 | SPN |
| (4) SUBJECT Submittal of a Resolution authorizing execution of a Notice of Completion and Acceptance for the construction contract to build a new restroom/shower facility at Santa Margarita Lake Park. | | | |
| (5) SUMMARY OF REQUEST General Services requests your Board approve Resolution documents and a Notice of Completion and Acceptance for the Capital Project to construct a new restroom and shower facility at the pool area in Santa Margarita Lake Park. | | | |
| (6) RECOMMENDED ACTION General Services recommends your Board approve Resolution documents and a Notice of Completion and Acceptance for Santa Margarita Lake – Construct Restrooms and Showers, #300036. | | | |
| (7) FUNDING SOURCE(S) Proposition 12 Funds: \$137,339 Proposition 40 Funds: \$435,661 | (8) CURRENT YEAR COST Budget: \$573,000 Total Project Cost: \$549,850 Construction Contract: \$414,107 | (9) ANNUAL COST \$24,000 | (10) BUDGETED? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A |
| (11) OTHER AGENCY/ADVISORY GROUP INVOLVEMENT (LIST): Environmental Division of Planning and Building, County Counsel, US Army Corps of Engineers, Water Division of the City of San Luis Obispo, Regional Water Quality Control Board, Environmental Division of Public Health | | | |
| (12) WILL REQUEST REQUIRE ADDITIONAL STAFF? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, How Many? _____ <input type="checkbox"/> Permanent _____ <input type="checkbox"/> Limited Term _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Temporary Help _____ | | | |
| (13) SUPERVISOR DISTRICT(S) <input type="checkbox"/> 1st, <input type="checkbox"/> 2nd, <input type="checkbox"/> 3rd, <input type="checkbox"/> 4th, <input type="checkbox"/> 5th, <input checked="" type="checkbox"/> All | (14) LOCATION MAP <input checked="" type="checkbox"/> Attached <input type="checkbox"/> N/A | (15) Maddy Act Appointments Signed-off by Clerk of the Board <input checked="" type="checkbox"/> N/A | |
| (16) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Presentation <input type="checkbox"/> Board Business (Time Est. _____) | (17) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions (Orig + 4 copies) <input type="checkbox"/> Contracts (Orig + 4 copies) <input type="checkbox"/> Ordinances (Orig + 4 copies) <input type="checkbox"/> N/A | | |
| (18) NEED EXTRA EXECUTED COPIES? <input type="checkbox"/> Number: _____ <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A | (19) BUDGET ADJUSTMENT REQUIRED? <input type="checkbox"/> Submitted <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A | | |
| (20) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) _____ | (21) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes | (22) Agenda Item History <input type="checkbox"/> N/A Date _____ | |
| (23) ADMINISTRATIVE OFFICE REVIEW <p align="center">6/1</p> | | | |

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5-23-06



COUNTY OF SAN LUIS OBISPO

Department of general services

COUNTY GOVERNMENT CENTER • SAN LUIS OBISPO, CALIFORNIA 93408 • (805) 781-5200

DUANE P. LEIB, DIRECTOR

TO: BOARD OF SUPERVISORS

FROM: *D. Leib* DUANE P. LEIB, GENERAL SERVICES DIRECTOR

DATE: MAY 23, 2006

SUBJECT: SUBMITTAL OF A RESOLUTION AUTHORIZING EXECUTION OF A NOTICE OF COMPLETION AND ACCEPTANCE FOR SANTA MARGARITA LAKE – CONSTRUCT RESTROOMS AND SHOWERS, #300036

RECOMMENDATION

General Services recommends your Board approve the attached Resolution documents and Notice of Completion and Acceptance for Santa Margarita Lake – Construct Restrooms and Showers, #300036.

DISCUSSION

Attached are the following documents that comprise completion notices for Santa Margarita Lake – Construct Restrooms and Showers, #300036.

- Document 1 - Owner's Final Certificate of Completion**
- Document 2 - Notice of Completion and Acceptance**
- Document 3 - Resolution Authorizing Execution of Notice of Completion and Acceptance**

The purpose of documents 1, 2, and 3 is to officially complete the project and verify that all required submittals have been received by the County from the Contractor as listed. The documents are also required prior to payment of the 10% withheld as security during execution of the contract. The Contractor will be entitled to payment of the aforementioned 10% security withholdings thirty-five days after the Board of Supervisors approves the Notice of Completion and Acceptance, and files the Resolution with the Clerk.

BS

OTHER AGENCY INVOLVEMENT/IMPACT

The Environmental Division of the Planning and Building Department issued a Categorical Exemption for the project (ED03-310). County Counsel reviewed the contract for form and legal effect. General Services coordinated with the US Army Corps of Engineers, City of San Luis Obispo Water Division, and the California Regional Water Quality Control Board regarding future phased water treatment systems and their proximity to the Lake, as a potable water source for the City. The Environmental Division of Public Health reviewed onsite greywater treatment systems. The current project allows for periodic pumping of the septic holding tank with future phases of the proposed wastewater treatment systems permitted under the required State and Federal agency's approval.

FINANCIAL CONSIDERATIONS

This project was funded as a Capital Project from Proposition 12 Funds in the amount of \$137,339 and Proposition 40 Funds in the amount of \$435,661, which was adequate to fully fund the project.

| ITEM | \$ AMOUNT |
|---|-----------|
| Project Administration | \$54,478 |
| Construction Contract | \$414,107 |
| Change Orders | \$10,272 |
| (Future) Wastewater Treatment Systems Design, Environmental and Constraints Studies | \$46,300 |
| Soils & Construction Testing | \$12,693 |
| Miscellaneous Expenses | \$12,000 |
| TOTAL | \$549,850 |
| BUDGET BALANCE AVAILABLE | \$23,150 |

RESULTS

Approval of this Resolution officially completes the construction contract by recording the Notice of Completion and Acceptance, thereby providing a safer, more efficient and fully accessible restroom and showering facility at Santa Margarita Lake Park. The upgraded utilities, lighting and low-flow fixtures will reduce future operating costs and, along with ADA improvements, will significantly improve the service levels of the Park to benefit all park and pool users, including those with physical disabilities.

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OWNER'S FINAL CERTIFICATE OF COMPLETION

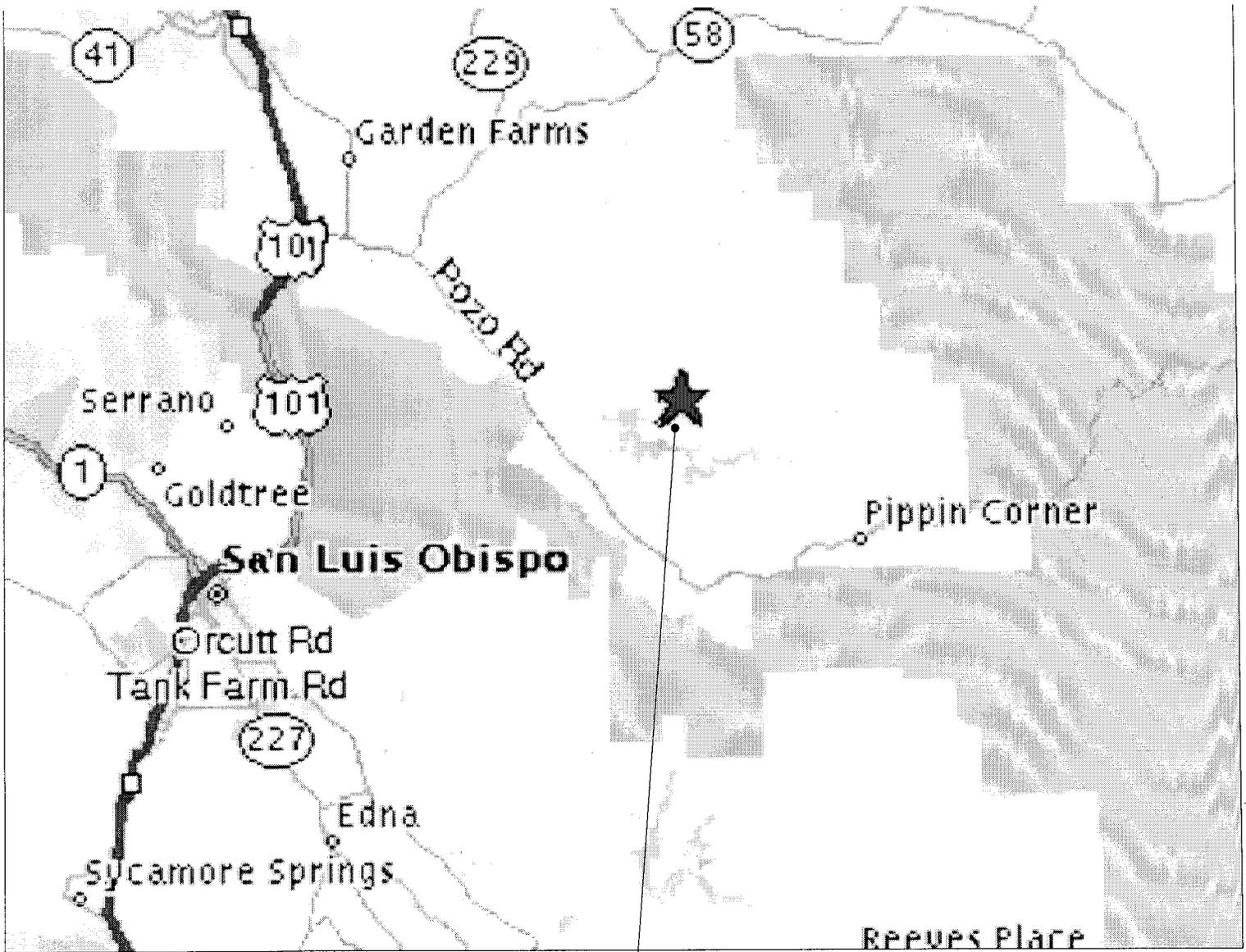
I, Duane P. Leib, General Services Director for the County of San Luis Obispo, hereby certify as follows:

1. That the Work **Santa Margarita Lake – Construct Restrooms and Showers, #300036** by **Voss Construction Corporation**, of Atascadero, Contractor, in accordance with Agreement dated June 28th, 2005, has been given a final inspection and approval.
2. That said Contractor submitted all required documents in accordance with Division 00700 - General Conditions, Article 8.2, C. Final Completion and Acceptance of the Work:
 - (a) **Affidavit for Final Payment:** the Contractor submitted the required Affidavit of Final Payment.
 - (b) **Guarantees:** the Contractor submitted the Guarantee in accordance with Division 00600 Bond Requirements and Forms, Insurance and Guarantees, Article 3.1 Guarantee for the Total Work.
 - (c) **"As-Built" Drawings and Specifications:** Contractor submitted As-Built Drawings and Specifications in accordance with Article 3.15 As-Built Drawings and Specifications of Division 00700 General Conditions.
 - (d) **Surety Company Bond:** Contractor has submitted surety company bond in accordance with Divisions 00100 Instructions to Bidders and 00600 Bond Requirements and Forms, Insurance and Guarantees.
3. That said work is hereby accepted under the terms and conditions of the Contract Documents.


STEVE NEER
Capital Projects Coordinator

APPROVED: 
DUANE P. LEIB, General Services Director

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SANTA MARGARITA LAKE

SANTA MARGARITA LAKE RECREATION AREA

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IN THE BOARD OF SUPERVISORS
COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA

.....day, 200....

PRESENT: Supervisors

ABSENT:

RESOLUTION NO.
RESOLUTION AUTHORIZING EXECUTION OF NOTICE OF
COMPLETION AND ACCEPTANCE FOR CONSTRUCTION OF
SANTA MARGARITA LAKE – CONSTRUCT RESTROOMS AND SHOWERS, #300036

The following Resolution is hereby offered and read:

WHEREAS, Voss Construction Corporation has fully completed the project SANTA MARGARITA LAKE – CONSTRUCT RESTROOMS AND SHOWERS, #300036; and

WHEREAS, it is necessary and desirable that the Notice of Completion and Acceptance be recorded.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, by the Board of Supervisors of the County of San Luis Obispo, State of California, as follows:

1. That said work is hereby accepted.
2. That the Chair of the Board be and hereby is instructed to execute said Notice of Completion and Acceptance.
3. That the Clerk of this Board be and is hereby authorized and directed to record the same.

Upon Motion of Supervisor _____, seconded by Supervisor _____, and on the following roll call vote, to-wit:

AYES:

NOES:

ABSENT:

the foregoing Resolution is hereby adopted.

Chair of the Board of Supervisors

ATTEST:

Clerk of the Board of Supervisors

By: _____
Deputy Clerk

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