

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT General Services		(2) MEETING DATE May 23, 2006		(3) CONTACT/PHONE Duane P. Leib, General Services Director (805) 781-5200 SN/HR	
(4) SUBJECT Creation of a new Maintenance Project to install security measures at the entries to the Courthouse in San Luis Obispo & approval of a related Budget Adjustment to fund the work.					
(5) SUMMARY OF REQUEST General Services requests your Board approve the creation of a new Maintenance Project to install entrance security at the Courthouse & provide funding by approval a Budget Adjustment from unanticipated revenues.					
(6) RECOMMENDED ACTION General Services recommends your Board create the Project entitled, Courts - San Luis Obispo – Courthouse Security, #350044, and approve a Budget Adjustment in the amount of \$186,700 to fund the work, by four-fifths vote.					
(7) FUNDING SOURCE(S) Unanticipated Revenue: \$186,700		(8) CURRENT YEAR COST Estimated Project Cost: \$186,700		(9) ANNUAL COST	
(10) BUDGETED? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> N/A					
(11) OTHER AGENCY/ADVISORY GROUP INVOLVEMENT (LIST): County Administrative Office, Superior Court of San Luis Obispo, Courthouse Annex Entrance Screening Committee, Environmental Division of Planning and Building, County Counsel					
(12) WILL REQUEST REQUIRE ADDITIONAL STAFF? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, How Many? _____ <input type="checkbox"/> Permanent _____ <input type="checkbox"/> Limited Term _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Temporary Help _____					
(13) SUPERVISOR DISTRICT(S) <input type="checkbox"/> 1st, <input type="checkbox"/> 2nd, <input type="checkbox"/> 3rd, <input type="checkbox"/> 4th, <input type="checkbox"/> 5th, <input checked="" type="checkbox"/> All			(14) LOCATION MAP <input checked="" type="checkbox"/> Attached <input type="checkbox"/> N/A		(15) Maddy Act Appointments Signed-off by Clerk of the Board <input checked="" type="checkbox"/> N/A
(16) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Presentation <input type="checkbox"/> Board Business (Time Est. _____)			(17) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions (Orig + 4 copies) <input type="checkbox"/> Contracts (Orig + 4 copies) <input type="checkbox"/> Ordinances (Orig + 4 copies) <input checked="" type="checkbox"/> N/A		
(18) NEED EXTRA EXECUTED COPIES? <input type="checkbox"/> Number: _____ <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A			(19) BUDGET ADJUSTMENT REQUIRED? <input type="checkbox"/> Submitted <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A		
(20) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) _____			(21) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		(22) Agenda Item History <input checked="" type="checkbox"/> N/A    Date _____
(23) ADMINISTRATIVE OFFICE REVIEW <i>OK - Jim Grant</i>  After this project is complete the Superior Court will add staff to monitor the screening areas. Superior Court is responsible for the additional staffing and therefore no County funds will be used.					

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5-23-06*



COUNTY OF SAN LUIS OBISPO

## department of general services

COUNTY GOVERNMENT CENTER • SAN LUIS OBISPO, CALIFORNIA 93408 • (805) 781-5200

DUANE P. LEIB, DIRECTOR

**TO: BOARD OF SUPERVISORS**

**FROM: *D. Leib* DUANE P. LEIB, GENERAL SERVICES DIRECTOR**

**DATE: MAY 23, 2006**

**SUBJECT: CREATION OF A NEW MAINTENANCE PROJECT, COURTS - SAN LUIS OBISPO - COURTHOUSE SECURITY, #350044 AND APPROVAL OF A BUDGET ADJUSTMENT IN THE AMOUNT OF \$186,700, BY FOUR-FIFTHS VOTE.**

### RECOMMENDATION

General Services recommends your Board create a new Maintenance Project entitled, Courts – San Luis Obispo – Courthouse Security, #350044 and approve a Budget Adjustment in the amount of \$186,700 from unanticipated revenue, by four-fifths vote.

### DISCUSSION

This project provides the necessary remodeling and utility modifications to accommodate security screening equipment and locks scheduled for installation at entry points to the Courthouse in downtown San Luis Obispo. All persons entering the facility, excluding a few exceptions such as bailiffs and law enforcement, will be required to pass through the screening, similar to airport operations. The entries to the Old Courthouse, which no longer contains courtrooms, will not be affected.

The project cost estimate, prepared by General Services, is \$186,700. The construction is expected to be performed by the County's current Job Order Contracting (JOC) firm in order to most efficiently complete the work within six months.

### OTHER AGENCY INVOLVEMENT/ IMPACT

The Superior Court of San Luis Obispo as tenant within the Government Center Complex requested the remodeling to accommodate the screening equipment and locks to prevent unauthorized firearms from entering the facility. The County Administrative Office organized the Courthouse Annex Entrance Screening Committee, comprised of members from the Administrative Office, Superior Court, General Services, Sheriff, Probation, District Attorney, Planning and Building, Public Defender & the Bar Association, who will be affected by the

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proposed arrangements in order to provide input and avoid significant impacts to operations. The Court has requested that General Services manage the project.

The Environmental Division of the Planning and Building Department previously determined this type of interior maintenance/remodeling project as categorically exempt from CEQA review. County Counsel will review any required Agreements for form and legal effect.

### **FINANCIAL CONSIDERATIONS**

This maintenance project is estimated to cost \$186,700 and will be funded entirely by the Superior Court. General Services will submit invoices for all expenses to the Courts, who will reimburse the County directly.

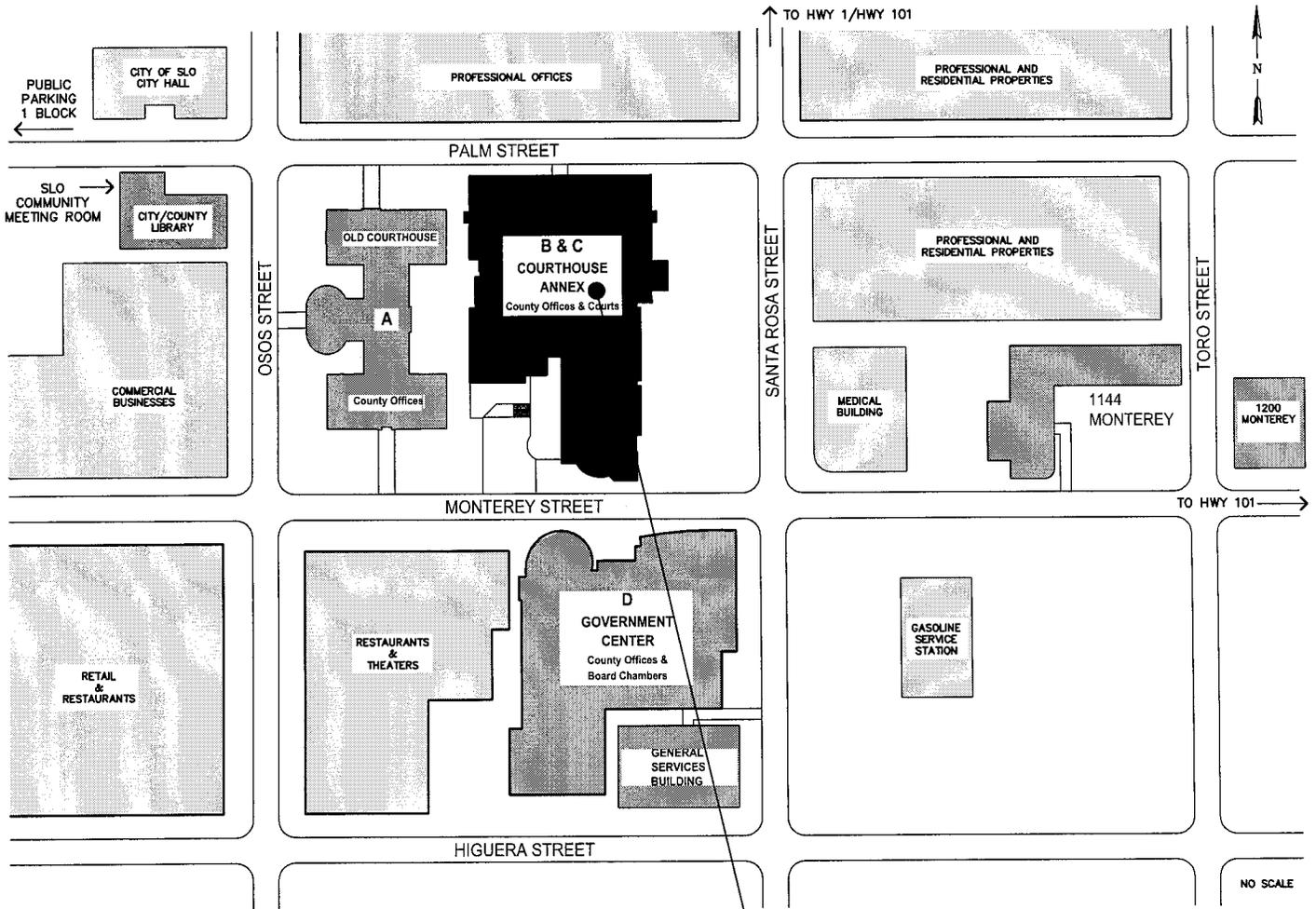
### **RESULTS**

The creation of a project to accommodate screening equipment at the Courthouse entrances will ensure the absence of unauthorized firearms within the facility, thereby maintaining a safe venue for staff, juries and the public attending court proceedings.

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PARTIAL DOWNTOWN MAP OF  
**SAN LUIS OBISPO COUNTY GOVERNMENT CENTER COMPLEX**  
SAN LUIS OBISPO, CALIFORNIA



PROJECT LOCATION

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