

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Planning and Building		(2) MEETING DATE June 13, 2006		(3) CONTACT/PHONE Ted Bench, Planner III, (805) 781-5701	
(4) SUBJECT Approval of a budget adjustment to transfer funds from various funding sources totalling \$483,712 to the Roads budget to cover the construction costs for the Mission Street enhancement project in the community of San Miguel.					
(5) SUMMARY OF REQUEST The San Miguel Community Design Plan contains programs and standards for enhancing the business corridor along Mission Street. Funding is available from two sources to pay for streetscape enhancement of a two block section along this part of Mission Street. The funding sources include: \$280,000 in federal Transportation Enhancement Act (TEA) funds, \$32,116 in match funds from the County, and \$171,596 in Workforce Housing Reward (WFHR) Program funds from the state Department of Housing and Community Development. This budget adjustment will allow the County to transfer the funds to Public Works Fund Center 24503, Roads.					
(6) RECOMMENDED ACTION That your Board: (1) approve a transfer of \$312,116 from Fund Center 142, Planning and Building, to Fund Center 24503, Roads, and the associated revenue of \$280,000 and budgeted county match of \$32,116; (2) approve an increase in the appropriation of Fund Center 102 Non-Departmental-Financing Uses by \$32,116 so that Fund Center 102 may be used as a conduit to transfer funds from the General Fund to Roads; (3) approve a budget adjustment to increase the appropriation and budgeted revenues of Fund Center 290, Community Development, by the amount of \$171,596, which represents a grant from the 2004 State Workforce Housing Reward Program; and (4) correspondingly increase the appropriation and budgeted revenue in Fund Center 24503, Roads, to reflect the transfer of the \$171,596 to Roads. A total of \$483,712 will be transferred to Roads to pay for a road enhancement project in San Miguel.					
(7) FUNDING SOURCE(S) TEA grant, WFHR Program grant, General Fund		(8) CURRENT YEAR COST \$483,712		(9) ANNUAL COST N/A	
(10) BUDGETED? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A					
(11) OTHER AGENCY/ADVISORY GROUP INVOLVEMENT (LIST): County Public Works Dept.					
(12) WILL REQUEST REQUIRE ADDITIONAL STAFF? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, How Many? _____ <input type="checkbox"/> Permanent _____ <input type="checkbox"/> Limited Term _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Temporary Help _____					
(13) SUPERVISOR DISTRICT(S) <input checked="" type="checkbox"/> 1st, <input type="checkbox"/> 2nd, <input type="checkbox"/> 3rd, <input type="checkbox"/> 4th, <input type="checkbox"/> 5th, <input type="checkbox"/> All		(14) LOCATION MAP <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A		(15) Maddy Act Appointments Signed-off by Clerk of the Board N/A	
(16) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Presentation <input type="checkbox"/> Board Business (Time Est. _____)		(17) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions (Orig + 4 copies) <input type="checkbox"/> Contracts (Orig + 4 copies) <input type="checkbox"/> Ordinances (Orig + 4 copies) <input checked="" type="checkbox"/> N/A			
(18) NEED EXTRA EXECUTED COPIES? <input type="checkbox"/> Number: _____ <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A		(19) APPROPRIATION TRANSFER REQUIRED? <input type="checkbox"/> Submitted <input checked="" type="checkbox"/> 4/5th's Vote Required <input type="checkbox"/> N/A			
(20) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(21) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		(22) Agenda Item History <input checked="" type="checkbox"/> N/A Date _____	
(23) ADMINISTRATIVE OFFICE REVIEW					

*B.12
6-13-06*



SAN LUIS OBISPO COUNTY
DEPARTMENT OF PLANNING AND BUILDING

VICTOR HOLANDA
DIRECTOR

TO: BOARD OF SUPERVISORS

FROM: TED BENCH, AICP, PLANNER III

VIA: JOHN EUPHRAT, AICP, DIVISION MANAGER, LONG RANGE PLANNING

DATE: JUNE 13, 2006

SUBJECT: APPROVAL OF A BUDGET ADJUSTMENT TO TRANSFER FUNDS FROM VARIOUS FUNDING SOURCES TOTALLING \$483,712 TO THE ROADS BUDGET TO COVER THE CONSTRUCTION COSTS FOR THE MISSION STREET ENHANCEMENT PROJECT IN THE COMMUNITY OF SAN MIGUEL.

RECOMMENDATION

That your Board: (1) approve a transfer of \$312,116 from Fund Center 142, Planning and Building, to Fund Center 24503, Roads, and the associated revenue of \$280,000 and budgeted county match of \$32,116; (2) approve an increase in the appropriation of Fund Center 102 Non-Departmental-Financing Uses by \$32,116 so that Fund Center 102 may be used as a conduit to transfer funds from the General Fund to Roads; (3) approve a budget adjustment to increase the appropriation and budgeted revenues of Fund Center 290, Community Development, by the amount of \$171,596, which represents a grant from the 2004 State Workforce Housing Reward Program; and (4) correspondingly increase the appropriation and budgeted revenue in Fund Center 24503, Roads, to reflect the transfer of the \$171,596 to Roads.

DISCUSSION

The San Miguel Community Design Plan, adopted by your Board on April 8, 2003, contains programs and standards for enhancing the business corridor along Mission Street. The Plan calls for installing street improvements such as textured paving and sidewalks, striped parking stalls, ornamental street lighting, benches and landscape. The Planning and Building Department has appropriated \$312,116 funded by a federal Transportation Enhancement Act (TEA) grant of \$280,000 and local match funds of \$32,116. Since the Public Works Department will be managing all of the project construction activities, it is more efficient to consolidate all of the project funds into the Roads' budget. Transfer of the local match funds of \$32,116 from the General Fund to the Roads Fund is done via Fund Center 102, Non-Departmental-Financing Uses. A total of \$483,712 will be transferred to Roads to pay for a road enhancement project in San Miguel.

The Transportation Enhancement Act (TEA) funds were distributed by Federal Highway Administration and Caltrans to SLOCOG. The TEA funds must be used on capital improvement projects that enhance the community and encourage multi-modal transportation travel. In 2005

SLOCOG obligated \$280,000 in TEA funds for the Mission Street enhancement project. The obligated TEA funds are now available to the County.

On November 18, 2005, the state Department of Housing and Community Development (HCD) awarded a grant of \$171,596 to the County. HCD administers the 2004 Workforce Housing Reward Program, and the grant amount is based on the number of low income housing units that were permitted during the program period. In 2004 the County issued permits for 37 affordable houses, and 36 of the houses are located in San Miguel in a “sweat-equity” subdivision built by People’s Self-Help Housing Corporation. The Workforce Housing Reward Program grant must be spent on capital improvement projects, and the County’s grant application indicated that grant funds would go to the Mission Street enhancement project.

The total amount of \$483,712 that is being transferred to the Roads Fund will be used for street enhancement along two blocks in the business district on Mission Street. At this time the Public Works Department anticipates that the work will start in October, 2006. The project may be completed by January, 2007.

OTHER AGENCY INVOLVEMENT/IMPACTS

Public Works will manage the construction work for the Mission Street enhancement project.

FINANCIAL CONSIDERATIONS

As discussed above, Fund Center 142, Planning and Building, will have a reduced appropriation. There will be increases in Fund Center 290, Community Development, and Fund Center 102, Non-Departmental-Financing Uses. These budget adjustments will allow a total amount of \$483,712 in project funds will be transferred to Fund Center 24503, Roads.

RESULTS

This project will improve San Miguel’s commercial district with roadway features such as textured paving and sidewalks, new street lighting, and marked parking spaces.

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