

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Emergency Services	(2) MEETING DATE June 13, 2006	(3) CONTACT/PHONE Ron Alsop 781-5011	
(4) SUBJECT: Request to approve an extension of the 2003 State Homeland Security Part II grant to October 31, 2006 and related adjustments to Information Technology Department projects and Office of Emergency Services budget (Fund Center 138); approve related purchases of grant funded equipment, and amend fixed asset list of the Information Technology Department.			
(5) SUMMARY OF REQUEST: On October 7, 2003 your Board accepted \$624,303 in State Department of Homeland Security (DHS) grant funds. After completion of the approved projects a grant authority balance of \$89,216 remains. This request reallocates the remaining grant authority balance to new qualifying projects and equipment purchases.			
(6) RECOMMENDED ACTION: It is recommended the County Board of Supervisors: 1) approve the extension of the 2003-Part II State Homeland Security grant to October 31, 2006 and, 2) approve Information Technology Department use of \$69,688 unused 2003 State Homeland Security Part II (SHSGP) Grant funds from the Plowshare Repeater project to purchase equipment necessary to further enhance radio coverage including enhancement of the current local government radio channel referred to as "Brown Net", and 3) approve related budget adjustments by allocating \$ 8,917 of unallocated 2003 SHSGP grant fund reimbursement authority to the Office of Emergency Services budget (Fund Center 138) for the purchase of related equipment, and 4) amend the fixed asset list for Information Technology by adding two (2) radio repeaters and two (2) simulcast controller cards. (4/5 vote required).			
(7) FUNDING SOURCE(S) Reimbursement from federal grants	(8) CURRENT YEAR COST \$89,216	(9) ANNUAL COST \$ 500	(10) BUDGETED? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> N/A
(11) OTHER AGENCY/ADVISORY GROUP INVOLVEMENT (LIST): Information Technology			
(12) WILL REQUEST REQUIRE ADDITIONAL STAFF? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, How Many? _____ <input type="checkbox"/> Permanent _____ <input type="checkbox"/> Limited Term _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Temporary Help _____			
(13) SUPERVISOR DISTRICT(S) <input type="checkbox"/> 1st, <input type="checkbox"/> 2nd, <input type="checkbox"/> 3rd, <input type="checkbox"/> 4th, <input type="checkbox"/> 5th, <input checked="" type="checkbox"/> All	(14) LOCATION MAP <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A	(15) Maddy Act Appointments Signed-off by Clerk of the Board <input checked="" type="checkbox"/> N/A	
(16) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Presentation <input type="checkbox"/> Board Business (Time Est. _____)	(17) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions (Orig + 4 copies) <input type="checkbox"/> Contracts (Orig + 4 copies) <input type="checkbox"/> Ordinances (Orig + 4 copies) <input checked="" type="checkbox"/> N/A		
(18) NEED EXTRA EXECUTED COPIES? <input type="checkbox"/> Number: _____ <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A	(19) BUDGET ADJUSTMENT REQUIRED? <input type="checkbox"/> Submitted <input checked="" type="checkbox"/> 4/5th's Vote Required <input type="checkbox"/> N/A		
(20) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) _____	(21) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	(22) Agenda Item History <input type="checkbox"/> N/A    Date: October 7, 2003	
(23) ADMINISTRATIVE OFFICE REVIEW <i>OK - Jim Grant</i>			

*BZL  
6-13-06*

# County of San Luis Obispo

COUNTY GOVERNMENT CENTER, RM. 370 • SAN LUIS OBISPO, CALIFORNIA 93408 • (805) 781-5011



**DAVID EDGE**  
COUNTY ADMINISTRATOR

TO: Board of Supervisors

FROM: Ron Alsop, Office of Emergency Services

A handwritten signature in black ink that reads "Ron Alsop".

DATE: June 13, 2006

SUBJECT: **Request to approve an extension of the 2003 State Homeland Security Part II grant to October 31, 2006 and related adjustments to Information Technology Department budget (Fund Center 114) and Office of Emergency Services budget (Fund Center 138); approve related purchases of grant funded equipment, and amend fixed asset list of the Information Technology Department.**

## RECOMMENDATION:

It is recommended the County Board of Supervisors: 1) approve the extension of the 2003-Part II State Homeland Security grant to October 31, 2006 and, 2) approve Information Technology Department use of \$69,688 unused 2003 State Homeland Security Part II (SHSGP) Grant funds from the Plowshare Repeater project to purchase equipment necessary to further enhance radio coverage for local response agencies, which may include County Environmental Health, County OES, County Fire, the Sheriff's Department, and ambulances or related emergency medical services. This project would include enhancement of the current local government radio channel referred to as "Brown Net" or for final costs related to the "Plowshare Radio Repeater" project, and 3) approve related budget adjustments by allocating \$ 8,917 of unallocated 2003 SHSGP grant fund reimbursement authority to the Office of Emergency Services budget (Fund Center 138) for the purchase of secure employee photo identification equipment and portable computer based training equipment, and 4) amend the fixed asset list for Information Technology by adding two (2) radio repeaters and two (2) simulcast controller cards. (4/5 vote required).

## DISCUSSION:

On October 7, 2003 your Board approved a County Office of Emergency Services (OES) request to apply for \$624,303 in State Department of Homeland Security (DHS) grant funds on behalf of the San Luis Obispo County Operational Area. The grant was to provide equipment to enhance emergency first responder's ability to respond to terrorism incidents, to fund emergency planning efforts, and to fund terrorism related emergency exercises/drills. Subsequently, your Board accepted the grant award. County OES is tasked with coordinating the receipt and distribution of these funds to appropriate local government agencies within the San Luis Obispo County Operational

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Area.

After completion of the approved projects a grant authority balance of \$89,216 remains. This remaining balance is due to the actual projects costs being less than estimated and budgeted. The \$89,216 excess grant authority was to be released back to DHS. During a close out performance audit of this grant by Department of Homeland Security staff in spring of 2006, they determined that rule changes would allow (and they would approve) a request by San Luis Obispo County for reallocation of the remaining grant authority to equipment purchases and extend the grant performance period until October 31, 2006. Equipment purchases must be within the criteria previously approved for this grant to qualify for reimbursement.

This request recommends that the County Board of Supervisors:

1) Approve the extension of the 2003-Part II State Homeland Security grant to October 31, 2006 and,

2) approve Information Technology Department utilizing unused 2003 State Homeland Security Part II (SHSGP) Grant funds from the Plowshare Repeater project to purchase equipment necessary to complete installation of two additional repeater sites for the countywide "Brown Net" local government radio system, and

3) approve budget adjustments by allocating \$8,917 of unallocated 2003 SHSGP grant funds to the Office of Emergency Services budget (Fund Center 138) to purchase secure employee photo identification equipment and portable computer based training equipment, and

4) amend the fixed asset list for Information Technology by adding two (2) radio repeaters and two (2) simulcast controller cards

(4/5 vote required).

A summary of the original 2003 Part II Grant funds equipment purchased is listed below.

- **Plowshare Peak Radio Repeater:** To provide a new mountaintop radio repeater system on Plowshare Peak to correct a serious radio communications safety issue along Highway 166. This was an area not served by the existing radio communication system for ambulance, law enforcement, fire, and other related county functions.
- **Hazardous Materials Response Team Equipment:** To purchase an Infrared Detector device for use by the Regional Hazardous Materials Response Team.
- **Public Health Biological Detector:** To purchase a Light Cycler Biological organism detector for use by the County Health Department.

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- **Office of Emergency Services Grant Administration:** An allocation to offset actual expenses incurred by County Office of Emergency Services in administering this grant program.

#### Other Agency Involvement

Other agencies involved with this grant process include the Sheriff's Department, CDF/County Fire, Bomb Task Force, Regional Hazardous Materials Team, and Public Health Department. In order to determine which resources should be purchased with these funds, a group consisting of the following representatives met to prioritize the requests: Sheriff's Department, Criminal Justice Administrators, CDF/County Fire, Fire Chief's Association of San Luis Obispo County, Bomb Task Force, Regional Hazardous Materials Response Team, Public Health Department, and OES.

#### Financial Considerations

This grant is a 100% federally funded reimbursement program. As a reimbursement grant program, the County is required to purchase the equipment up front prior to receiving the grant funds. The original grant close out period was October 31, 2004, a multi-fiscal year program. There were no matching cost requirements.

Due to rule changes by Department of Homeland Security, the \$89,216 remaining reimbursable eligible balance from the grant can be reallocated and utilized by San Luis Obispo County rather than releasing the grant authority. Therefore approval of this item will allow for the extension of the grant performance period to October 31, 2006, approve funding to complete the Local Government Radio Repeater Project (Brown Net), Personnel Secure Photo Identification System, and Satellite Internet and Interoperable Communications equipment for mobile communications trailers currently being built, purchase equipment for the CERT program, purchase computer based training equipment, and allow for reimbursement of those allowable expenses up to \$89,216.

#### Results

Obtaining this equipment and related resources will allow for increased levels of support and preparedness for homeland security, and will increase readiness for response to other emergencies. This will in turn provide a higher level of protection for the public and visitors to San Luis Obispo County.

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Budget Detail Worksheet - Equipment

2003-033 extension request  
2003 Part II Grant

County: San Luis Obispo

Purchasing Jurisdiction	Receiving Jurisdiction	Discipline	M=Maint./ P=Equipment Purchase	Item #	Category	Equipment Description	Item Cost								
							Unit Cost	Qty	Unit Cost Total*	Tax	Shipping, Handling	Item Total Cost	Total Cost to be Charged to Grant	Cost to be Paid by County	
County of San Luis Obispo	County	ITD-Communications	P	86	Interop. Comm	Brown Net Radio Repeater system- Davis Peak	\$36,530	1	\$36,530	\$2,648	\$0	\$39,178	\$39,178		
County of San Luis Obispo	County	ITD-Communications	P	86	Interop. Comm	Brown Net Radio Repeater system- Lopez Hill	\$36,530	1	\$36,530	\$2,648	\$0	\$39,178	\$39,178		
County of San Luis Obispo	County	OES	P	156	Security Equip	Identification System for EOC	\$6,000	1	\$6,000	\$435	\$75	\$6,510	\$6,510		
County of San Luis Obispo	County	OES	P	241	Interop. Comm	Mobile Display Terminal-video	\$1,525	1	\$1,525	\$111	\$41	\$1,677	\$1,677		
County of San Luis Obispo	County	OES	P	254	Interop. Comm	Handheld computers for Emerg. Response	\$2,450	1	\$2,450	\$178	\$35	\$2,663	\$2,663		
<b>Totals - This Page</b>							\$83,035		\$83,035	\$6,020	\$151	\$89,206	\$89,206		
<b>Total Grant Funds Available:</b>							\$89,216		\$89,216				\$89,216.00	\$89,216	

\*Unit Cost x Qty

(Over) - Under For requests

\$9.61

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