

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

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| (1) DEPARTMENT General Services | (2) MEETING DATE July 18, 2006 | (3) CONTACT/PHONE Duane P. Leib, General Services Director (805) 781-5200 mm | |
| (4) SUBJECT Request to approve a contract for architectural/engineering services for the expansion of the County Main Jail at the County Operations Center along Highway 1, outside of San Luis Obispo and approval of a related Budget Adjustment. | | | |
| (5) SUMMARY OF REQUEST General Services requests your Board approve a professional services contract for architectural/engineering services to expand the Women's Jail facility, at the County's Main Jail and provide additional funding by approving a Budget Adjustment to fully fund the contract. | | | |
| (6) RECOMMENDED ACTION General Services recommends your Board approve a contract (Clerk's File) with DMJM H+N in the amount of \$1,290,000 for architectural/engineering services and instruct the Chair of the Board to sign the agreement for "Sheriff – Expand Women's Jail, Phase I", #300034 and approve a Budget Adjustment to the project in the amount of \$1,290,000 from Facilities Planning Reserve, by four-fifths vote. | | | |
| (7) FUNDING SOURCE(S) General Fund: 694,000 Facility Planning Reserve: \$1,290,000 | (8) CURRENT YEAR COST Total Budget \$1,984,000 Current Expenditures: \$237,328 Design Contract: \$1,290,000 | (9) ANNUAL COST | (10) BUDGETED? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A |
| (11) OTHER AGENCY/ADVISORY GROUP INVOLVEMENT (LIST): Environmental Division of Planning and Building, County Administrative Office, County Counsel, Sheriff's Department, State Corrections Standards Authority (formerly Board of Corrections), California Department of Forestry (CDF)/County Fire | | | |
| (12) WILL REQUEST REQUIRE ADDITIONAL STAFF? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, How Many? _____ <input type="checkbox"/> Permanent _____ <input type="checkbox"/> Limited Term _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Temporary Help _____ | | | |
| (13) SUPERVISOR DISTRICT(S) <input type="checkbox"/> 1st, <input type="checkbox"/> 2nd, <input type="checkbox"/> 3rd, <input type="checkbox"/> 4th, <input type="checkbox"/> 5th, <input checked="" type="checkbox"/> All | (14) LOCATION MAP <input checked="" type="checkbox"/> Attached <input type="checkbox"/> N/A | (15) Maddy Act Appointments Signed-off by Clerk of the Board <input type="checkbox"/> N/A | |
| (16) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Presentation <input type="checkbox"/> Board Business (Time Est. _____) | (17) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions (Orig + 4 copies) <input checked="" type="checkbox"/> Contracts (Orig + 4 copies) <input type="checkbox"/> Ordinances (Orig + 4 copies) <input type="checkbox"/> N/A | | |
| (18) NEED EXTRA EXECUTED COPIES? <input type="checkbox"/> Number: _____ <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A | (19) BUDGET ADJUSTMENT REQUIRED? <input checked="" type="checkbox"/> Submitted <input checked="" type="checkbox"/> 4/5th's Vote Required <input type="checkbox"/> N/A | | |
| (20) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) <u>19000248</u> | (21) W-9 <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes | (22) Agenda Item History <input type="checkbox"/> N/A Date _____ | |
| (23) ADMINISTRATIVE OFFICE REVIEW <div style="text-align: right; font-size: 2em; font-family: cursive;"> [Signature] 7-18-06 B-18 </div> | | | |



COUNTY OF SAN LUIS OBISPO

Department of general services

COUNTY GOVERNMENT CENTER • SAN LUIS OBISPO, CALIFORNIA 93408 • (805) 781-5200

DUANE P. LEIB, DIRECTOR

TO: BOARD OF SUPERVISORS

**FROM: *D. Leib*
DUANE P. LEIB, GENERAL SERVICES DIRECTOR**

DATE: JULY 18, 2006

SUBJECT: REQUEST TO APPROVE A CONTRACT (CLERKS FILE) FOR ARCHITECTURAL/ENGINEERING SERVICES FOR "SHERIFF – EXPAND WOMEN'S JAIL, PHASE I", #300034 AND APPROVAL OF A RELATED BUDGET ADJUSTMENT, BY FOUR-FIFTHS VOTE

RECOMMENDATION

General Services recommends your Board approve a contract with DMJM H+N, of Orange, California, in the amount of \$1,290,000 for architectural/engineering services for the capital project entitled, "Sheriff - Expand Women's Jail, Phase I", #300034, instruct the Chair of the Board to sign the agreement and approve a Budget Adjustment in the amount of \$1,290,000 from Facilities Planning Reserves to fund the design portion of the project, by four-fifths vote.

DISCUSSION

This project was created by your Board during the fiscal year 1999-2000 budget process to address overcrowding and increasing inmate population issues at the existing female jail facility at the County's Operations Center. Over the years, contracts were issued to provide extensive master planning for the entire Operations Center and specific programming for the Sheriff's functions, including the women's jail.

In November 2005, General Services issued a Request for Qualifications (RFQ) seeking providers of architectural/engineering services to design the Women's Jail expansion. Six proposals were received and a formal Selection Committee, consisting of representatives of General Services, the Administrative Office, the Sheriff's Department and an outside construction manager with extensive secure facilities experience, was assembled to evaluate the firms. After reviewing the initial submittals, which included extensive qualifications, references and sample work products, the Committee chose four firms to interview. Three of the four firms were then selected to participate in an extended interview process requiring conceptual floor and site plans. The Committee unanimously selected DMJM H+N as the firm most suited to work with the County to develop the expansion of the Women's Jail.

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The scope of work includes all necessary consulting for full architectural/ engineering services from conceptual design through construction administration for expansion of the Women's Jail and is expected to be complete by summer of 2007. A budget adjustment of \$1,290,000 from Facilities Planning Reserve will be necessary to fully fund the design work.

OTHER AGENCY INVOLVEMENT/IMPACT

The Environmental Division of Planning and Building reviewed the overall master plan and is in the process of making an environmental determination for this specific portion of work. The County Administrative Office and Sheriff's Department participated in the selection of DMJM H+N and County Counsel reviewed the agreement for form and legal effect. As the project progresses the State Corrections Standards Authority and CDF/County Fire will each approve the design for conformance to regulations and codes under their jurisdiction.

FINANCIAL CONSIDERATIONS

The project was created during the fiscal year 1999-2000 budget process in the amount of \$150,000 from the General Fund. In 2003 your Board augmented the project budget by another \$544,000 from the General Fund for a total of \$694,000. Master planning, programming, design interview fees and administrative costs over seven years has amounted to approximately \$238,000 leaving a balance available of around \$456,000 for administrative costs and other expenses during the design phase.

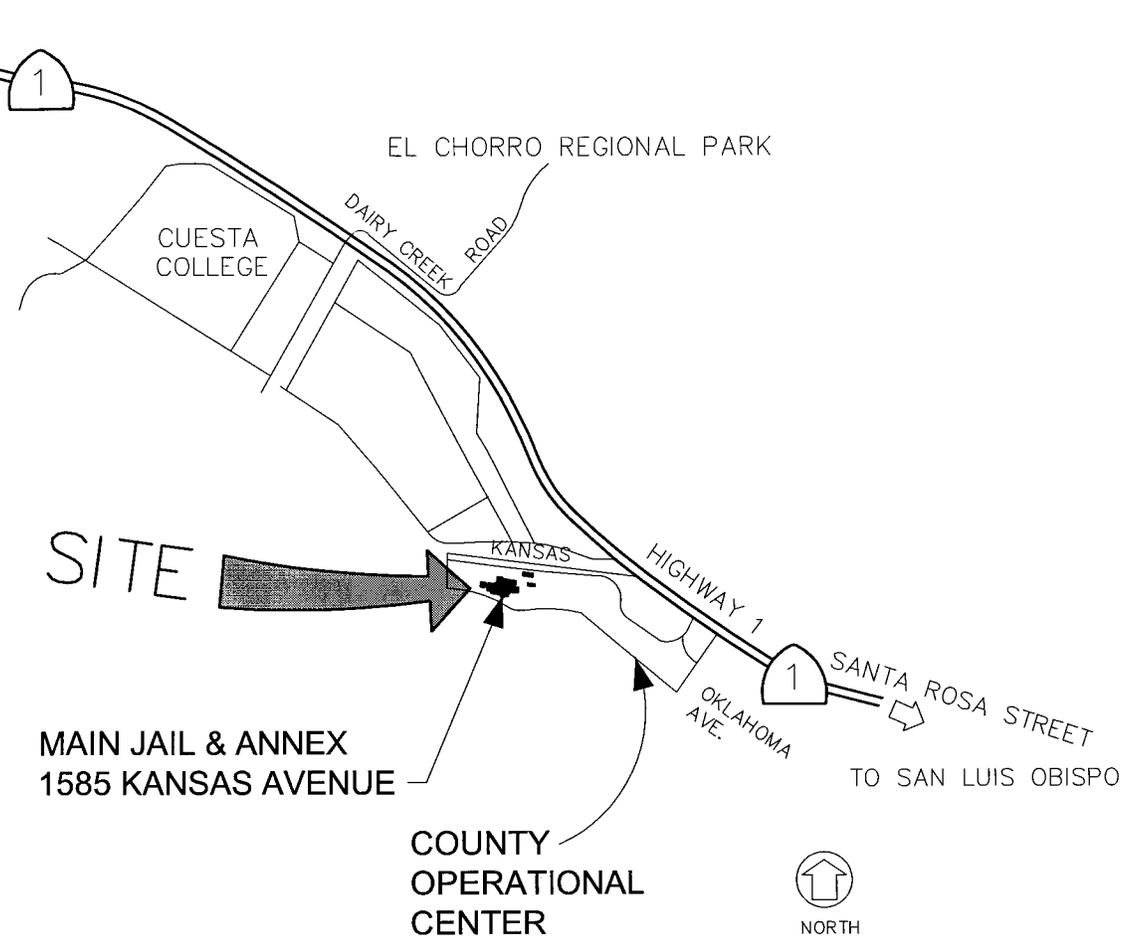
A budget adjustment of \$1,290,000 from Facilities Planning Reserve will be necessary to fully fund the DMJM H+N design contract. As the design develops and a cost estimate is prepared, your Board will be asked to augment the project to support the construction phase.

RESULTS

The approval of a design contract to expand the Women's Jail is an intermediate step in ultimately completing a major construction project that will allow approximately 173 more inmates to be housed at the facility and will include areas for special programs to occupy. This step acknowledges the County's commitment to mitigate overcrowded conditions at the Women's Jail and to provide a safe environment for both inmates and the staff that oversees them. It also encourages effective rehabilitation through the implementation of special programs, which may result in savings due to a decrease in returnees. Finally, this project will result in a safer community.

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TO MORRO BAY



VICINITY MAP

NOT TO SCALE

SHERIFF - EXPAND WOMEN'S JAIL, PHASE I,
#300034

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