

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Health Agency – Behavioral Health/Mental Health	(2) MEETING DATE July 18, 2006	(3) CONTACT/PHONE Karen Baylor, Ph.D., Behavioral Health Administrator	
(4) SUBJECT Request to approve a FY 2006-07 contract (Clerk's File) with Kinship Center, a non-profit community benefit corporation, to provide specialty outpatient mental health services to full-scope Medi-Cal children meeting medical necessity criteria and being raised by a relative caregiver or in foster care.			
(5) SUMMARY OF REQUEST The Kinship Center's evidence-based program will offer comprehensive, specialty mental health services and focus on permanency in adoption or relative care giving, and the impact this has on a child and his/her family. Services will be provided based on the medical and psychiatric needs of the referred child. Objectives of the program include improving the child's functioning within the family, school, peer group and community. The clinic will be based in Templeton and operate a minimum of five days per week			
(6) RECOMMENDED ACTION Request to approve the FY 2006-07 contract (Clerk's File) with Kinship Center, to provide specialty mental health services to full-scope Medi-Cal children meeting medical necessity and being raised by a relative caregiver or in foster care.			
(7) FUNDING SOURCE(S) Medi-Cal/EPSDT Realignment DSS Intrafund Transfer	(8) CURRENT YEAR COST \$598,200	(9) ANNUAL COST \$598,200	(10) BUDGETED? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
(11) OTHER AGENCY/ADVISORY GROUP INVOLVEMENT (LIST): The County Administrative Office and the Department of Social Services have been consulted. County Counsel has reviewed the contract as to form and legal effect.			
(12) WILL REQUEST REQUIRE ADDITIONAL STAFF? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, How Many? _____ <input type="checkbox"/> Permanent _____ <input type="checkbox"/> Limited Term _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Temporary Help _____			
(13) SUPERVISOR DISTRICT(S) <input type="checkbox"/> 1st, <input type="checkbox"/> 2nd, <input type="checkbox"/> 3rd, <input type="checkbox"/> 4th, <input type="checkbox"/> 5th, <input checked="" type="checkbox"/> All	(14) LOCATION MAP <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A	(15) Maddy Act Appointments Signed-off by Clerk of the Board <input checked="" type="checkbox"/> N/A	
(16) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Presentation <input type="checkbox"/> Board Business (Time Est. _____)	(17) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions (Orig + 4 copies) <input checked="" type="checkbox"/> Contracts (Orig + 4 copies) <input type="checkbox"/> Ordinances (Orig + 4 copies) <input type="checkbox"/> N/A		
(18) NEED EXTRA EXECUTED COPIES? <input type="checkbox"/> Number: _____ <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A	(19) BUDGET ADJUSTMENT REQUIRED? <input type="checkbox"/> Submitted <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A		
(20) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) _____19000242_____	(21) W-9 <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	(22) Agenda Item History <input checked="" type="checkbox"/> N/A Date _____	
(23) ADMINISTRATIVE OFFICE REVIEW <p align="center" style="font-size: 1.2em;"><i>OK Dan Fuschelli</i></p> <p align="right" style="font-size: 1.5em; font-family: cursive;">7-18-06 B-23</p>			

BEHAVIORAL HEALTH SERVICES

COUNTY OF SAN LUIS OBISPO



Reply to:

MENTAL HEALTH SERVICES

2178 JOHNSON AVENUE
SAN LUIS OBISPO, CALIFORNIA 93401-4535
(805) 781-4700
(805) 781-1273 FAX

TO: Board of Supervisors

FROM: *K Baylor*
Karen Baylor, Ph.D., MFT, Behavioral Health Administrator
Lee Collins, Director, Social Services

DATE: July 18, 2006

SUBJECT: Request to approve a contract (Clerk's File) with Kinship Center to provide specialty outpatient mental health services to eligible children in FY 2006-07

RECOMMENDATION

It is recommended that the Board approve a contract (Clerk's File) with Kinship Center to provide specialty outpatient mental health services to eligible children during FY 2006-07.

DISCUSSION

The Health Agency's Behavioral Health Services Department is proposing to enter into a contract with Kinship Center as an organizational provider for a Child Mental Health Outpatient Clinic in Templeton. Kinship Center currently operates successful programs in Monterey and Orange Counties. Kinship Center was founded in Monterey in 1984 and specializes in services for families who are caring for children who have been adopted by relatives or are being cared for by relatives. Kinship's model programs are nationally recognized for meeting the needs of children living with relatives or foster families. The Center has received national awards from the US Department of Health and Human Services for Excellence in Adoption and a 2005 Congressional "Angels in Adoption" Award.

While located in Templeton, the Kinship Center will be available to serve youth and families throughout the County. The Templeton location is desirable in that 49% of all children in community placements (not including group home placement) reside in the North County. The evidence-based program will offer comprehensive, specialty mental health services and focus on permanency in adoption or relative care giving, and the impact this has on a child and his/her family. Services will be provided based on the medical and psychiatric needs of the referred child. Referrals will come primarily from County Behavioral Health Services, County Department of Social Services, and community-based providers to serve children with full scope Medi-Cal coverage in San Luis Obispo County.

Objectives of the program include improving the child's functioning within the family, school, peer group and community; supporting and empowering the child's

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caregivers/foster parents by providing skills and strategies to maintain the child in their family culture; and addressing issues specific to adoption, foster care, relative families, and permanence for both the child and the family.

The clinic will operate a minimum of five days per week and offer after-school and evening hours to accommodate, whenever possible, the convenience of the child and his/her family. Saturday hours may be added according to demand. Services will be based at the clinic site to be leased by Kinship Center in San Luis Obispo County, but may also be available at additional community sites, including the child's school or daycare, and the family home.

OTHER AGENCY INVOLVEMENT/IMPACT

The County Administrative Office and the Department of Social Services have been very involved in the development of this program. County Counsel has reviewed and approved the contract as to form and legal effect.

FINANCIAL CONSIDERATIONS

While Kinship Center was founded in Monterey in 1984, their new center in Templeton is expected to commence operations September 1, 2006. The total amount of the contract for FY 2006-07 is \$598,200. Of that amount, \$531,939 is expected to be reimbursed from Medi-Cal/EPSDT. The Department of Social Services will contribute the remaining \$66,261--\$50,000 of DSS Realignment revenue and \$16,261 intra-fund transfer to the Mental Health budget. Additionally, the Kinship Center has obtained a significant grant from the California Endowment, contributing \$40,000 to first year operating expenses and over \$330,000 to one-time start up costs.

RESULTS

The proposed contract with Kinship Center is consistent with Mental Health's Strategic Plan in that it will help to prevent children who are placed in out-of-home care from entering a higher level of care. It is the goal of the program to provide outpatient mental health services to eligible children and their relative caregivers to improve the child's overall functioning, support the child's caregiver/foster parent, improve the family's well-being, and address specific permanency issues that impact the life of the child and his/her family.

Currently, San Luis Obispo County has over 60% of DSS children in foster care placed with relatives, therefore:

- 66% of all siblings are placed together
- 85% of all children placed have fewer than two placement moves and
- 61% of all children placed are placed in the community where they lived prior to the placement.

Measurable outcomes chosen for this new program reflect the department's overall goals and performance measures to help vulnerable children be as functional and productive as possible in the least restrictive and least costly environments. Performance measures set for the Kinship Center are as follows:

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1. 90% of youth/children receiving services will remain in relative caregiver home or achieve a permanency placement.
2. Children/youth receiving services will have a truancy rate of less than 5% of the total number of school days.
3. 90% of children/youth receiving services will be successfully stabilized and diverted from placement to a higher level of care.
4. Annual Client Satisfaction Survey will show 85% of clients as satisfied or above satisfied with services.

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County of San Luis Obispo
Office of the Auditor-Controller
Room 300 County Government Center
San Luis Obispo, California 93408
(805) 781-5040 FAX (805) 781-1220



GERE W. SIBBACH, CPA
Auditor-Controller

BILL ESTRADA
Assistant

INDEPENDENT CONTRACTOR SUMMARY INFORMATION FORM

Contractor/Company Name and address:

Kinship Center
124 River Road
Salinas, CA 93908

PO #: _____

Board Order #: _____

Purchase Claim #: _____

Individual taxpayer's name as it appears on W-9 form (attach completed W-9):

Kinship Center, a California Public Benefit Corporation

Individual taxpayer's SSN as it appears on W-9 form:

77-0037578

Start date of contract: July 1, 2006

Contract term: Ongoing Fixed Term

Expiration date of contract: June 30, 2007

Dollar value of contract: \$598,200.

BACKGROUND

Senate Bill 542, chaptered in 1999, requires additional reporting requirements for businesses beginning January 1, 2001. In order to comply with these reporting requirements, County policies and procedures have changed and now mandate the following, effective as of January 1, 2001:

1) ALL SERVICE AGREEMENTS – W-9 FORM REQUIRED

All service agreements entered into, whether they are contracts, purchase orders, or purchase claims, require **IRS form W-9 information** (Request for Taxpayer Identification Number) as part of the County's acceptance of that agreement.

Each Board contract for service needs a separate W-9, even if a completed form is on file from a prior agreement. **Departments are responsible for obtaining this information from their vendors during the negotiation of contracts.**

Purchase orders and purchase claims for services also require W-9 information to be on file with the Auditor-Controller. Departments are responsible for obtaining W-9 information from the vendor or for verifying that the Auditor's information requirements have already been satisfied. Purchasing can assist in this process when departments are not involved with the vendor contact.

Forms completed at the departmental level should be forwarded with the purchase requisition to Purchasing, with the purchase claim to the Auditor's office, or with the contract to the Administrative Office. Purchase Orders will **NOT** be cut, purchase claims will **NOT** be processed immediately, and contracts will **NOT** be placed on the Board agenda if this information is missing.

2) AGREEMENTS WITH INDEPENDENT CONTRACTORS – SUMMARY INFORMATION REQUIRED

In addition to the W-9 requirement, the form above must be completed for service agreements with independent contractors. The form is intended to summarize the terms of the agreement. Please refer to the instructions on page two for item-specific guidance.

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