

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works		(2) MEETING DATE July 25, 2006		(3) CONTACT/PHONE Merilee Wilhelm Administrative Services Manager (805) 781-1595	
(4) SUBJECT Request to Approve a Budget Adjustment for Fiscal Year 2005/06 to Increase Appropriation to Roads Budget for Operations and Maintenance, Funded by Unanticipated FEMA and TDA revenues					
(5) SUMMARY OF REQUEST Due to an Accounting Change brought on by the increased capabilities of the new SAP Accounting System, the Road Fund incurred an additional 2 weeks of Payroll and Equipment postings that would otherwise have been charged to the new fiscal year. However, the Road Fund also received unanticipated revenue in the 4 th quarter from FEMA in payment of repairs to the 2003 Earthquake and 2006 Flood Damage, and from Transportation Development Act (TDA) disbursements. This revenue is expected to be adequate to cover the additional cost. It is now necessary for your Board to approve the attached Budget Adjustment to increase the appropriation and the associated revenue.					
(6) RECOMMENDED ACTION That your Honorable Board approve the attached budget adjustment by a 4/5 th 's vote to increase the 2005/06 appropriation to the Road Fund Operations and Maintenance Division and the unanticipated revenue to fund it in the amount of \$826,200.					
(7) FUNDING SOURCE(S) FEMA		(8) CURRENT YEAR COST \$826,200		(9) ANNUAL COST N/A	
(10) BUDGETED? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> N/A					
(11) OTHER AGENCY/ADVISORY GROUP INVOLVEMENT (LIST): N/A					
(12) WILL REQUEST REQUIRE ADDITIONAL STAFF? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, How Many? _____ <input type="checkbox"/> Permanent _____ <input type="checkbox"/> Limited Term _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Temporary Help _____					
(13) SUPERVISOR DISTRICT(S) <input type="checkbox"/> 1st, <input type="checkbox"/> 2nd, <input type="checkbox"/> 3rd, <input type="checkbox"/> 4th, <input type="checkbox"/> 5th, <input checked="" type="checkbox"/> All			(14) LOCATION MAP <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A		(15) Maddy Act Appointments Signed-off by Clerk of the Board <input checked="" type="checkbox"/> N/A
(16) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Presentation <input type="checkbox"/> Board Business (Time Est. _____)			(17) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions (Orig + 4 copies) <input type="checkbox"/> Contracts (Orig + 4 copies) <input type="checkbox"/> Ordinances (Orig + 4 copies) <input checked="" type="checkbox"/> N/A		
(18) NEED EXTRA EXECUTED COPIES? <input type="checkbox"/> Number: _____ <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A			(19) BUDGET ADJUSTMENT REQUIRED? <input type="checkbox"/> Submitted <input checked="" type="checkbox"/> 4/5th's Vote Required <input type="checkbox"/> N/A		
(20) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A			(21) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		(22) Agenda Item History <input checked="" type="checkbox"/> N/A Date
(23) ADMINISTRATIVE OFFICE REVIEW <p align="center"><i>OK Leslie Bm</i></p> <p align="right"><i>7-25-06</i> <i>B-14</i></p>					

Reference: 06JUL25-C-7



SAN LUIS OBISPO COUNTY DEPARTMENT OF PUBLIC WORKS

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TO: Board of Supervisors of San Luis Obispo County

FROM: Merilee Wilhelm, Administrative Services Manager

VIA: Will Clemens, Department Administrator

DATE: July 25, 2006

SUBJECT: Request to Approve a Budget Adjustment for Fiscal Year 2005/06 to Increase Appropriation to Roads Budget for Operations and Maintenance, Funded by Unanticipated FEMA and TDA revenues

Recommendation

That your Honorable Board approve the attached budget adjustment by 4/5th's vote to increase the 2005/06 appropriation to the Road Fund Operations and Maintenance Division and the unanticipated revenue to fund it in the amount of \$826,200.

Discussion

Due to a change in accounting procedure brought on by the increased capabilities of the new SAP Accounting System, the Road Fund incurred 54 weeks of payroll and equipment charges this year instead of the usual 52. This caused the Road Fund to go over budget in the area of Operations and Maintenance. However, the Road Fund also received unanticipated revenue from FEMA at the end of the 4th quarter in payment of the final 2003 earthquake repairs and the 2006 Storm emergency repairs and from additional Transportation Development Act (TDA) revenue. This request is to use the unanticipated revenue to fund the increase in appropriation necessary to cover the additional costs of that final payroll and equipment posting.

Other Agency Involvement/Impact

The Auditors and Administrators office have approved the budget adjustment.

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Financial Considerations

According to Government Code Section 29122, the 2005/06 Road Fund books cannot be closed without this budget adjustment.

This action should have no effect on the 2006/07 Road Budget as this budget was prepared with an estimated zero fund balance and this estimate still holds. The extra posting was a one time event, and will not occur in future years.

Result

Approval of the recommended action will result in sufficient appropriation to fund necessary 2005/06 expenditures in the Road Fund.

Attachment: Budget Adjustment to County Road Fund 245

File: County Road Fund 245

Reference: 06JUL25-C-7

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