

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Emergency Services		(2) MEETING DATE June 6, 2006		(3) CONTACT/PHONE Ron Alsop 781-5011	
(4) SUBJECT: Request to approve extension of 2003 Federal Homeland Security grant to September 30, 2006 and related \$45,739 adjustment to County Fire budget (Fund Center 140) to purchase grant funded emergency equipment.					
(5) SUMMARY OF REQUEST: In 2003 the Board of Supervisors accepted a \$249,858 Federal Homeland Security grant, \$45,739 of the grant was restricted by Department of Homeland Security (DHS) for use in exercises that were not funded by other sources. The \$45,739 exercise grant authority was to be released back to DHS, but a rule change by DHS now allows for the use of these funds for equipment purchases. This request: 1) extends the grant period to September 30, 2006 and 2) approves \$45,739 related budget adjustment to County Fire to purchase emergency breathing apparatus and scene lighting equipment and 3) authorizes County Fire to issue a change order to add the equipment to a purchase order for a mobile breathing support fixed asset unit.					
(6) RECOMMENDED ACTION: It is recommended the County Board of Supervisors: 1) approve the extension of the 2003-Part I Federal Homeland Security grant to September 30, 2006 and, 2) approve related budget adjustments allocating \$45,739 to the County Fire (Fund Center 140) for the purchase of breathing apparatus and scene lighting equipment and 3) approve a change order to add equipment to a purchase order for a mobile breathing support fixed asset unit. (4/5 vote required).					
(7) FUNDING SOURCE(S) Reimbursement from federal grants		(8) CURRENT YEAR COST \$45,739		(9) ANNUAL COST \$100	
(10) BUDGETED? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> N/A					
(11) OTHER AGENCY/ADVISORY GROUP INVOLVEMENT (LIST): CDF/County Fire					
(12) WILL REQUEST REQUIRE ADDITIONAL STAFF? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, How Many? _____ <input type="checkbox"/> Permanent _____ <input type="checkbox"/> Limited Term _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Temporary Help _____					
(13) SUPERVISOR DISTRICT(S) <input type="checkbox"/> 1st, <input type="checkbox"/> 2nd, <input type="checkbox"/> 3rd, <input type="checkbox"/> 4th, <input type="checkbox"/> 5th, <input checked="" type="checkbox"/> All		(14) LOCATION MAP <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A		(15) Maddy Act Appointments Signed-off by Clerk of the Board <input checked="" type="checkbox"/> N/A	
(16) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Presentation <input type="checkbox"/> Board Business (Time Est. _____)		(17) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions (Orig + 4 copies) <input type="checkbox"/> Contracts (Orig + 4 copies) <input type="checkbox"/> Ordinances (Orig + 4 copies) <input checked="" type="checkbox"/> N/A			
(18) NEED EXTRA EXECUTED COPIES? <input type="checkbox"/> Number: _____ <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A		(19) BUDGET ADJUSTMENT REQUIRED? <input type="checkbox"/> Submitted <input checked="" type="checkbox"/> 4/5th's Vote Required <input type="checkbox"/> N/A			
(20) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) _____		(21) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		(22) Agenda Item History <input type="checkbox"/> N/A Date: May 6, 2003	
(23) ADMINISTRATIVE OFFICE REVIEW <p align="center"><i>OK</i></p> <p align="right"><i>B-4 (6.6.06)</i></p>					

County of San Luis Obispo

COUNTY GOVERNMENT CENTER, RM. 370 • SAN LUIS OBISPO, CALIFORNIA 93408 • (805) 781-5011



DAVID EDGE
COUNTY ADMINISTRATOR

TO: Board of Supervisors

FROM: Ron Alsop, Office of Emergency Services

A handwritten signature in black ink, appearing to read "Ron Alsop", is written over the printed name.

DATE: June 6, 2006

SUBJECT: **Request to approve extension of 2003 Federal Homeland Security grant to September 30, 2006 and related \$45,739 adjustment to County Fire budget (Fund Center 140) to purchase the grant funded emergency equipment.**

RECOMMENDATION:

It is recommended the County Board of Supervisors: 1) approve the extension of the 2003-Part I Federal Homeland Security grant to September 30, 2006 and, 2) approve related budget adjustments allocating \$45,739 to the County Fire (Fund Center 140) for the purchase of breathing apparatus and scene lighting equipment and 3) approve a change order to add equipment to a purchase order for a mobile breathing support fixed asset unit that is currently being built. (4/5 vote required).

DISCUSSION:

On May 6, 2003 your Board approved a County Office of Emergency Services (OES) request to apply for \$249,858 in United States Department of Homeland Security grant funds on behalf of the San Luis Obispo County Operational Area. The grant was to provide equipment to enhance emergency first responder's ability to respond to terrorism incidents, to fund emergency planning efforts, and to fund terrorism related emergency exercises/drills. Subsequently, your Board accepted the grant award. County OES is tasked with coordinating the receipt and distribution of these funds to appropriate local government agencies within the San Luis Obispo County Operational Area.

\$45,739 of the grant was restricted by Department of Homeland Security (DHS) for use in exercises that were not funded by other sources; San Luis Obispo County was unable to use these funds for this restricted purpose. The exercises conducted within San Luis Obispo County during the grant performance period were funded by other sources and therefore the Homeland Security grant reimbursement funds could not be utilized. The \$45,739 exercise grant authority was to be released back to DHS. During a close out performance audit of this grant by Department of Homeland Security staff in spring of 2006, they determined that rule changes would allow (and they would approve) a request by San Luis Obispo County for reallocation of the exercise dollars to equipment purchases and extend the grant performance period until September 30, 2006. Equipment purchases must be within

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the criteria previously approved for this grant to qualify for reimbursement.

This request: 1) approve the extension of the 2003-Part I Federal Homeland Security grant to September 30, 2006 and, 2) approve related budget adjustments allocating \$45,739 to the County Fire (Fund Center 140) for the purchase of breathing apparatus and scene lighting equipment and 3) approve a change order to add equipment to a purchase order for a mobile breathing support fixed asset unit that is currently being built. (4/5 vote required).

Original Grant Total Amount:	\$249,858
Equipment Purchase:	\$185,829
Taxes and Shipping:	\$ 17,420
Planning:	\$ 12,045
Grant Administration:	\$ 6,245
Exercises:	\$ 45,739 (<u><i>this is amount recommended for redirection</i></u>)

A summary of the how the original 2003 Grant funds were used, including a summary of the equipment purchased, is listed below.

\$185,829 Equipment purchase of the following items:

- An emergency medical mass-casualty trailer, equipment and supplies for use during incidents with a large number of victims;
- Purchase of emergency breathing equipment and related systems intended primarily for use during extended rescue operations, such as from collapsed buildings, hazardous materials spills, or where other toxic atmospheres exist;
- Purchase communications equipment for the Regional Hazardous Materials Response Team; to provide for interoperable communications.
- Fire service radios; to provide for interoperable communications between fire agencies on mutual aid incidents.
- Hazardous materials/chemical monitoring device for use on hazardous materials incidents by the Regional Hazardous Materials Response Team.
- Chemical identification kit for use by the Regional Hazardous Materials Response Team.

\$17,420: Sales tax and shipping for the above items;

\$12,045: Planning efforts for Terrorist Preparedness (grant requirement)

\$6,245: To cover costs for administering the grant purchases.

\$45,739: For terrorist exercises (Grant requirement-Not used) *Recommended for redirection*

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Other Agency Involvement

Other agencies involved with this grant process include the Sheriff's Department, CDF/County Fire, Bomb Task Force, Regional Hazardous Materials Team, and Public Health Department. In order to determine which resources should be purchased with these funds, a group consisting of the following representatives met to prioritize the requests: Sheriff's Department, Criminal Justice Administrators, CDF/County Fire, Fire Chiefs Association of San Luis Obispo County, Bomb Task Force, Regional Hazardous Materials Response Team, Public Health Department, and OES.

Financial Considerations

This grant is a 100% federally funded reimbursement program.. As a reimbursement grant program, the County is required to purchase the equipment up front prior to receiving the grant funds. The original grant close out period was October 31, 2004, a multi-fiscal year program. There were no matching cost requirements. Administrative costs of the program were offset by a grant allowance of \$6,245 for such purposes, with any remaining administrative costs borne through existing budgeted funds in County Fire (Fund Center 140), and OES (Fund Center 138).

Due to rule changes by Department of Homeland Security, the \$45,739 remaining reimbursable eligible balance from the grant can be reallocated and utilized by San Luis Obispo County rather than releasing the grant authority. Therefore approval of this item will allow for the extension of the grant performance period to September 30, 2006, approve funding to complete the fire agency's mobile breathing support unit project, and allow for reimbursement of those allowable expenses up to \$45,739.

Results

Obtaining this equipment and related resources will allow for increased levels of support and preparedness in the event of certain terrorist attacks, and will increase readiness for response to other emergencies. This will in turn provide a higher level of protection for the public and visitors to San Luis Obispo County.

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