

PRECINCT WORKERS' CHECKLIST

Important Contact Information: 781-5236, 466-1262 x5236, 1-800-834-4636 x5236
Email: precinctworker@co.slo.ca.us

BEFORE ELECTION DAY

Everyone

- Look over this checklist & glossary
- Attend at least one training class
- Call Inspector or Pam with questions

Inspector

- Pick up & check precinct supplies
- Put roster together, update it, mark vote by mail voters
- Report anything missing
- Update Ballot Statement
- Plan Election Day schedule
- Check in with Precinct Assistant
- Call Pam or Precinct Assistant with any questions

Lead Inspector (in addition to the above Inspector list)

- Check with polling place; know how to get in & where to put everything
- Check over AccuVote information
- Check with other Inspectors, if there are any; arrange to set up the day before, if possible

ELECTION MORNING

Setting Up

- Everyone there by 6:00 am.
 - If there is a problem, call numbers listed above IMMEDIATELY.
 - EVERYONE sign inside front cover of roster, set it on the table, print name & precinct number on name tags, put them on.
 - Two workers follow AccuVote procedure. ALL workers sign the beginning tape.
 - The provisional specialist follows the beginning provisional procedure, keeps one Provisional Voter Information Sheet & puts the rest on the table for the Roster Clerk.
 - One AutoMARK procedure run per polling place..
 - If not already set up, other workers set up voting booths.
 - Other workers hang inside and outside information, including outside indexes, post all signs, hang the flag, set up table (see diagram in manual), lay out ballots by party, secrecy sleeves & the rest of the supplies.
 - Make sure everyone knows what to do when the polls open.
- Announce at 7:00 am (no sooner) "The Polls Are Open!"

ELECTION DAY

Reminders

1. Breaks & Meals
 - a. are at the discretion of the Inspector
 - b. members should have 45 minutes each, but all should be back by 5:00 pm
 - c. Elections Code requires a majority of the board be present at all times.
2. ALL split shift workers & Adopt-A-Poll workers who start work or leave during the day
 - a. must sign the inside cover of the roster when they arrive
 - b. must sign the payroll before they leave
3. Rotate jobs periodically so no one gets bored.
4. Check voting booths after each voter
 - a. To remove extra items left by the voter
 - b. To make sure pens were left for the next voter

Regular Voting Procedure

1. Ask voter's name & address
2. If address is correct, put check in the far right column by voter's name;
3. Voter signs roster (may also use signature stamp)
4. Indicate which party ballot voter receives (to ballot clerk) & roster line number (to tally clerk)
5. Tear off ballot stub, issue correct party ballot in a secrecy sleeve; ask voter if they are familiar with procedure
6. Voter may use voting booth, a table or wherever they choose
7. Voter or AccuVote Clerk may put ballot into AccuVote unit.
8. Give voter "I Voted" Sticker (also give to children who come into precinct Election Day)
9. At the top of each hour (until 6:00 pm) line out (in red) on one outside index voters who have voted that hour

Situations That May Come Up

- 1. Voter's name can't be found in the first roster listing**
 - a. Check the late registrant & inactive listings (colored pages at the end of the roster)
 - b. If voter is there, follow the procedure
 - i. For late registrants, voter just signs.
 - ii. For inactive voters, they must read the oath before they sign.
- 2. Voter's address shows that they should be voting in a different precinct**
 - a. Inform voter this & give him/her the correct polling place
 - b. Voter may also choose to voter a provisional ballot at your precinct
- 3. Voter has "ID required" in the signature space**
 - a. The list of required identification is on the pink Provisional Voter Information sheet
 - b. If the voter shows that, they vote regularly
 - c. If they have no ID, they vote provisionally; mark that information on the pink sheet & send voter to Provisional Specialist.
- 4. Voter has "Vote by Mail Voter" or red information (A or VBM) in the signature space**
 - a. Voter must surrender (or give up) Vote by Mail ballot in order to vote.
 - b. If they give you the ballot, mark it surrendered & follow regular voting procedure.
 - c. If they do not have the ballot to surrender, they vote provisionally; send to Provisional Specialist
- 5. Voter spoils ballot (or two)**
 - a. Re-issue a second – or third – correct party ballot.
 - b. Voter must be from your precinct
 - c. Voter may have no more than three ballots TOTAL
- 6. Voter has VOTED VOTE BY MAIL BALLOT to turn in**
 - a. Send to Provisional Specialist to put ballot in Blue Bag No.1
 - b. Voted Returned VOTE BY MAIL Ballots must be from San Luis Obispo County.
- 7. Voter has VOTE BY MAIL BALLOT to surrender so they can vote election day**
 - a. Voter must surrender (or give up) his/her vote by mail ballot in order to vote.
 - b. Mark it surrendered & follow regular voting procedure.
- 8. Provisional Ballots**
 - a. These ballots are for voters whose eligibility to vote cannot be determined
 - b. As a last resort voters should be given a provisional ballot
 - c. Do not turn a voter away
- 9. Voters with Special Needs/Voters Needing Assistance**
 - a. Voter has several options
 - i. They may use the AutoMARK unit; complete an AutoMARK sleeve with the necessary information & send voter to the Voting System Specialist
 - ii. They may request assistance from up to 2 people of their choice, including precinct workers (not employer or union agent)
 - iii. If they are in the car, take roster, ballot, secrecy sleeve, pen to voter who signs roster. Bring roster back inside & give voter time to vote; go back & pick up ballot in secrecy sleeve & run it through the AccuVote unit.
- 10. Pollwatchers**
 - a. Pollwatchers Guide in your supplies; look at this for more information
 - b. May observe the process, including before & after the polls are open; may NOT interfere with voters or voting
 - c. Use of outside index
 - i. If more than one group is using the outside index, they must cooperate
 - ii. The precinct workers need it at the top of each hour to mark it according to state law.

- iii. If there is a problem, the Inspector will sort it out, or call the Elections Office or Precinct Assistant for help

11. Electioneering

- a. No campaigning within 100' of the polling place door
- b. On Election Day no matter what political opinions are held, all workers need to be "Joe & Josephine Bland"; our job is to administer the election for the public.
- c. Workers only wear the pin given by the Elections Office. If you have political bumper stickers on your car, remove them or park 100' away.
- d. This rule applies to pollwatchers who are there most of the day but does not apply to voters.
- e. NO ONE, including voters, may talk politics or campaign verbally at the precinct.
- f. Exit polling
 - i. conducted AFTER the voter has voted
 - ii. by news media
 - iii. can be done 25' from the polling place

Closing the Polls

1. Announce at 8:00 pm (no sooner) "The Polls are Closed!"
2. A precinct worker stands in line; everyone ahead of that person can vote.
3. Begin the closing process once all eligible voters have voted
4. **No one except a precinct worker or a precinct assistant handles ballots!**
5. Two workers follow the AccuVote closing process EVERYONE signs the closing tape & audit report.
6. Hang closing tape outside the polling place.
7. The Provisional Specialist completes the provisional closing process
 - a. Brings Blue Bag No 1 to main table
 - b. Brings Envelope No 2 to place in black/canvas ballot bag
8. The Voting System Specialist completes the AutoMARK process
9. EVERYONE signs the necessary forms (if not already done)
10. Clear the table & lay out the necessary closing items
 - a. Give Envelope No 3 & Container(s) for Voted Ballots - and seal(s) - to AccuVote team.
 - b. Put out on the table
 - i. Envelope No 4
 - ii. Envelope No 5 & its seal
 - iii. Signed Ballot Statement & its envelope
 - iv. Black/canvas ballot bag
11. Clean up the area
 - a. Put both outside indexes in Envelope No 4; other supplies listed on the envelope in that envelope
 - b. Put all other inside & outside information neatly away in the precinct supply tub
 - c. Leave booths set up
12. Complete & sign (if not already signed) Ballot Statement; put white copy in self-addressed stamped envelope to mail
13. Put in Envelope No 5
 - a. Spoiled ballots -- poll, provisional & AutoMark
 - b. Unused stubs -- poll, provisional & AutoMark
 - c. Opened pads of unused ballots -- poll, provisional & AutoMark
 - d. Once everything is in Envelope No. 5, seal it so that it cannot be opened
14. Check to make sure everything is finished
15. Take the following supplies to the Regional/Central Collection Center
 - a. Receipt for Precinct Supplies (have in your hand)
 - b. Blue Bag No. 1 with appropriate contents
 - c. Envelope No. 2 with appropriate contents
 - d. Envelope No. 3 with appropriate contents
 - e. Envelope No. 4 with appropriate contents
 - f. **Lead Inspector - AccuVote unit** with appropriate contents
16. Leave everything not listed at the polling place.

GLOSSARY

The following terms are commonly used throughout this manual and in the instructional classes you attend. Knowing these terms will help you understand Election Day procedures more easily and make you more comfortable working with the voters.

Capitalized words are other terms defined in this glossary.

ABSENTEE BALLOT:	See Vote by Mail Ballot
ABSENTEE VOTER:	See Vote by Mail Voter
ACCUVOTE TAPE:	The tape on which reports are printed at the opening of polls and the closing of polls. The printer is located in the ACCUVOTE UNIT.
ACCUVOTE UNIT:	The optical scan unit used by San Luis Obispo County to count BALLOTS at the PRECINCT.
ADOPT-A-POLL:	Program where community groups are staffing various PRECINCTS on Election Day.
AFFIDAVIT:	See VOTER REGISTRATION CARD.
AUTOMARK VOTER ASSIST TERMINAL:	Allows disabled voters and those with special needs to mark their ballot unassisted. The unit neither tallies or stores votes. The marked ballots are placed in the Auxiliary Bin of the ACCUVOTE UNIT during the day for safekeeping.
AV BALLOT:	See VBM Ballot.
BAG #1 (BLUE):	The bag for returning VOTED VOTE BY MAIL and PROVISIONAL BALLOTS to the REGIONAL COLLECTION CENTER election night. (Replaces Envelope No. 1.)
BALLOT:	The actual card on which each VOTER makes his/her choice on the issues to be decided at the current election. San Luis Obispo County prints three general types of ballots: Regular, Provisional and AutoMARK.
BALLOT BOX	The black box on which the ACCUVOTE UNIT is seated. The box consists of three separate compartments. One compartment stores the WRITE-IN BALLOTS, which are separated from other VOTED BALLOTS after they are fed through the ACCUVOTE UNIT. One compartment stores the VOTED BALLOTS and an auxiliary compartment, located on the side of the box, houses voted AutoMARK ballots and NON-PROCESSED BALLOTS (ballots that would NOT feed through the ACCUVOTE UNIT.)

BALLOT SERIAL NUMBER:	The identifying number on the stubs of each BALLOT. On the AccuVote ballots , the stubs are at the top of the ballot. The AutoMARK ballots have the stubs on the bottom . The VOTER STUB must be removed before the BALLOT is inserted into either the ACCUVOTE UNIT or the AutoMARK.
BALLOT STATEMENT/ CERTIFICATE OF PACKAGING AND SEALING (or BALLOT STATEMENT):	Form used by the PRECINCT BOARD election night to track number of BALLOTS and VOTERS. There are separate ballot statements for POLL BALLOTS, PROVISIONAL BALLOTS (located on the Provisional Roster) and AutoMARK BALLOTS.
BALLOT TYPE:	The unique combination of contests listed on a ballot card constitutes a ballot type. The BALLOT TYPE is indicated in the COMBINED ROSTER-INDEX for each voter.
BOOTH:	See VOTING BOOTH.
CHALLENGED VOTER:	A VOTER whose ELIGIBILITY TO VOTE is orally challenged by the PRECINCT BOARD for specific reasons.
COMBINED ROSTER-INDEX (or ROSTER):	The book where the VOTERS sign. The roster contains an alphabetical listing of active voters, followed by an alphabetical listing of INACTIVE VOTERS. Some precincts will also have a colored page of LATE REGISTRANTS.
CONSOLIDATED (CON) PRECINCT:	Individual PRECINCTS are combined (or consolidated) into CONSOLIDATED PRECINCTS for voting purposes. General usage also shortens this to PRECINCT.
CONTAINER FOR VOTED BALLOTS:	The box in which your BALLOTS were delivered becomes the box to return the VOTED BALLOTS to the REGIONAL or CENTRAL COLLECTION CENTER on ELECTION night.
COUNTY STUB:	The stub portion of the BALLOT that is stapled to the pad. AccuVote ballots have the COUNTY STUBS on the upper left side. On the AutoMARK ballots the COUNTY STUB is on the bottom . These stubs are retained and placed in ENVELOPE #5 after the close of the polls.
CROSSOVER VOTER: (PRIMARY ONLY)	A NON-PARTISAN or NON-DECLARED voter who wishes to vote for candidates in one of the POLITICAL PARTIES participating in the SEMI-OPEN PRIMARY.
DECLARATION OF ELECTION OFFICERS:	The statement located on the inside front cover of the COMBINED ROSTER-INDEX (ROSTER). Each PRECINCT WORKER must sign this declaration and have it witnessed before beginning his/her assigned duties.
DEFLECTOR ARM:	The mechanism inside the BALLOT BOX which directs the BALLOTS with votes for WRITE-IN CANDIDATES into the appropriate bin.

ELECTION BOARD:	See PRECINCT BOARD.
ELECTION OFFICERS:	See PRECINCT WORKERS.
ELECTIONEERING:	Any activity which tries to influence VOTERS about an issue or candidate being voted on for the current election or the collection of signatures for initiative/recall/referendum petitions. This activity is prohibited within 100' of the building in which voting is taking place.
ELIGIBILITY TO VOTE:	Anything relating to whether or not a specific VOTER can vote on Election Day at your precinct
ENVELOPE #2:	The envelope for returning NON-PROCESSED BALLOTS, AutoMARK Ballots, the PROVISIONAL ROSTER and completed VOTER REGISTRATION CARDS to the REGIONAL CENTRAL COLLECTION CENTER election night.
ENVELOPE #3:	The envelope for returning WRITE-IN BALLOTS to the REGIONAL COLLECTION CENTER election night.
ENVELOPE #4:	The envelope for returning the COMBINED ROSTER-INDEX, POLL BALLOT STATEMENT, ACCUVOTE TAPE and other items to the REGIONAL COLLECTION CENTER Election night.
ENVELOPE #5:	The envelope for packaging all SPOILED BALLOTS, UNVOTED BALLOTS removed from the shrink wrap, COUNTY STUBS from all Issued Ballots, the AutoMARK BALLOT STATEMENT and SURRENDERED Vote by Mail BALLOTS. This envelope is sealed and left at the POLLING PLACE.
EXIT POLLING:	Surveys taken by the news media and others as VOTERS leave selected POLLING PLACES to predict the outcome of specific contests. The people taking an exit poll must be at least 25' from the polling place.
FIRST TIME VOTERS:	A voter who registered by mail after January 1, 2006, has not provided ID and has not previously voted in San Luis Obispo County. The HELP AMERICA VOTE ACT (HAVA) requires first time voters to show identification when voting at the polls. All FIRST TIME VOTERS are indicated with the words "ID REQUIRED" on their signature space in the COMBINED ROSTER-INDEX. If the voter does not have identification, he/she must vote a PROVISIONAL BALLOT.
HELP AMERICA VOTE ACT (HAVA):	Federal legislation that requires uniform procedures at the polls for federal elections.

INACTIVE VOTER:	A VOTER who is listed in the second alphabetical listing in the COMBINED ROSTER-INDEX. These voters have been placed on the inactive list due to mail that was returned to the elections office indicating the voter had moved.
INACTIVE ROSTER:	The listing of INACTIVE VOTERS located at the back of the COMBINED ROSTER-INDEX. This alphabetical listing is printed on colored paper.
I.D. ENVELOPE:	The IDENTIFICATION ENVELOPE for an absentee ballot. The voter must sign this envelope and the signature must match the signature on the voter registration card for the envelope to be opened & the ballot counted.
IDENTIFICATION ENVELOPE:	See I.D. ENVELOPE.
INSPECTOR:	The PRECINCT WORKER in charge of the PRECINCT BOARD at each PRECINCT.
LEAD INSPECTOR:	The inspector assigned as the lead for each polling place. Their duties include responsibility for the AccuVote unit and contacting the polling place prior to election day.
MAIL BALLOT PRECINCT:	See Vote by Mail Precinct: A PRECINCT with less than 250 voters that has not been assigned to a polling location. Voters living in these PRECINCTS are automatically sent Vote by Mail BALLOTS.
MULTIPLE BALLOT PRECINCT:	Voters who reside in a precinct containing multiple jurisdictions will vote on different issues. This means that more than one kind of ballot type is sent to the precinct. Precinct workers must be careful to issue the correct ballot to each voter. See also BALLOT TYPE.
NON-PROCESSED BALLOT:	A ballot that was not accepted for reading by the ACCUVOTE UNIT. All NON-PROCESSED BALLOTS are placed in ENVELOPE #2 during the closing procedures.
OATH OF CONTINUOUS RESIDENCY:	The oath signed by INACTIVE VOTERS declaring that they live at the address shown on the INACTIVE ROSTER. This oath is located at the top of each page of the INACTIVE ROSTER in the COMBINED ROSTER INDEX.
OUTSIDE INDEX:	A listing of VOTERS' names without addresses that hangs outside the POLLING PLACE. Two copies of this index are required to be placed at each polling place. VOTERS use this list to verify that they are at the correct PRECINCT. PRECINCT WORKERS line off who has voted each hour on one of these INDEXES and POLL WATCHERS use this list to track who has already voted.
PAV:	See PVBM
PERMANENT ABSENT VOTER:	See Permanent Vote By Mail Voter

PERMANENT VOTE BY MAIL VOTER:	A VOTER who has requested that a VOTE BY MAIL BALLOT be automatically mailed to him/her for every election.
POLLING PLACE or POLL:	The actual location where voters will vote on Election Day. A POLLING PLACE may contain more than one PRECINCT.
POLL WATCHERS:	One or more people from a specific organization who will check the OUTSIDE INDEX to track who has voted each hour.
POLL WORKER(S):	Another name for PRECINCT WORKER(S).
POLITICAL PARTIES: (PRIMARY ONLY)	<p>There are currently six qualified political parties in California: American Independent, Democratic, Green, Libertarian,, Peace & Freedom and Republican. Voters who register with any other party are given NON-PARTISAN ballots</p> <p>In Primary Elections, NON-PARTISAN and NON-DECLARED voters have the option of selecting a party specific ballot for any political party whose party rules allow CROSSOVER VOTING.</p>
PRECINCT:	A specific geographical area. VOTERS within this area vote on a unique combination of contests.
PRECINCT ASSISTANT:	Former INSPECTORS who serve as a resource for a number of CONSOLIDATED PRECINCTS.
PRECINCT BOARD:	The title for the group of PRECINCT WORKERS assigned to work at a CONSOLIDATED PRECINCT.
PRECINCT OFFICERS:	Another name for PRECINCT WORKERS.
PRECINCT WORKER(S):	The people assigned to a PRECINCT BOARD on Election Day.
PRECINCT NUMBER:	A specific number assigned to each CONSOLIDATED PRECINCT for identification purposes. The first number of the three digit designation indicates the supervisorial district in which the CONSOLIDATED PRECINCT is located, i.e. 301 is in the Third Supervisorial District.
PRECINCT SUPPLY TUB:	The large plastic tub delivered to the INSPECTOR containing the BALLOTS, the COMBINED ROSTER-INDEX, the OUTSIDE INDEXES and the other supplies needed to conduct the work of the PRECINCT on election day.
PROVISIONAL BALLOT:	A BALLOT issued to a voter whose ELIGIBILITY TO VOTE cannot be determined. There are various reasons for this. (See also PROVISIONAL BALLOT ENVELOPE and PROVISIONAL VOTER). After voting, the BALLOT is folded and sealed in a PROVISIONAL BALLOT ENVELOPE, then placed in BAG #1.

PROVISIONAL BALLOT ENVELOPE:	A pink envelope used to contain a voted PROVISIONAL BALLOT. It must be completed legibly by both the PRECINCT WORKER and the VOTER. After the PROVISIONAL BALLOT has been placed inside, the PROVISIONAL BALLOT ENVELOPE, it is sealed and deposited in BAG #1.
PROVISIONAL ROSTER:	Roster for provisional specialist to enter PROVISIONAL VOTERS' names and addresses and for PROVISIONAL VOTERS to sign. It is placed in Envelope No. 2 for return to the REGIONAL COLLECTION CENTER election night.
PROVISIONAL VOTER:	A VOTER whose ELIGIBILITY TO VOTE cannot be determined by the PRECINCT BOARD on election day. This VOTER must vote a PROVISIONAL BALLOT. It is always preferable that voters vote in the correct precinct to ensure they vote for every contest to which they are entitled. If the voter insists on voting, make a notation on the PROVISIONAL BALLOT ENVELOPE. See the top of page 72 for details.
PVBM	An abbreviation for PERMANENT Vote by Mail VOTER.
REGIONAL/CENTRAL COLLECTION CENTER	The locations throughout the county where BALLOTS and other supplies will be returned ELECTION night. These locations are listed in the Precinct Worker Manual.
ROSTER:	See COMBINED ROSTER-INDEX.
ROSTER LINE NUMBER:	The pre-printed number next to the voter's name in the COMBINED ROSTER-INDEX. This number is used as an aid in marking the OUTSIDE INDEXES.
SECRECY SLEEVES (AccuVote):	Sleeves used to allow the VOTER to feed his/her BALLOT through the ACCUVOTE UNIT with complete privacy. All voters, except those receiving PROVISIONAL BALLOTS must receive a SECRECY SLEEVE with their AccuVote ballot.
SECRECY ENVELOPES (AutoMARK):	SECRECY ENVELOPES are used to maintain the secrecy of the AUTOMARK BALLOTS. The VOTER places the envelope around the Ballot Feed Tray and "catches" the BALLOT as it is ejected from the AutoMARK.
SEMI-OPEN PRIMARY: (PRIMARY ONLY)	Allows voters who are registered NON-PARTISAN or are NON-DECLARED to select one of the party ballots from those parties whose party rules allow it.
SPOILED BALLOT:	A BALLOT on which a VOTER makes an error. The voter returns the SPOILED BALLOT to the PRECINCT BOARD to obtain a new one. A VOTER may receive no more than three BALLOTS.
STREET GUIDE:	The alphabetical listing of all street addresses within each city or town that indicates the assigned PRECINCT and POLLING PLACE. Used to assist VOTERS in locating their correct PRECINCT.

SURRENDERED VOTE BY MAIL BALLOT:	An unvoted or spoiled VOTE BY MAIL BALLOT, enclosed in the IDENTIFICATION ENVELOPE, which is given to the PRECINCT BOARD on election day so the VOTER can vote a BALLOT at the PRECINCT.
TALLY SHEET:	The sheet at the back of the COMBINED ROSTER-INDEX which is used to keep track of the number of VOTERS who have signed the ROSTER and BALLOTS which have been issued.
UNUSED BALLOTS	The ballots that have not been voted on election day. UNUSED BALLOTS which have been removed from their shrink wrap packaging are sealed in ENVELOPE #5. UNUSED BALLOTS still in the shrink wrap are placed in the PRECINCT SUPPLY TUB.
VBM	An abbreviation of VOTE BY MAIL BALLOT
VOTED VOTE BY MAIL BALLOTS:	VOTE BY MAIL BALLOTS that are voted and returned to the POLLING PLACE on election day. VOTED VOTE BY MAIL BALLOTS must be in an IDENTIFICATION ENVELOPE. They must be tallied on the PROVISIONAL ROSTER before being placed in BAG #1.
VOTE BY MAIL BALLOTS	A ballot requested by a VOTER so that he/she does not have to come to a polling place to vote OR a ballot sent to a VOTER living in a VOTE BY MAIL PRECINCT.
VOTE BY MAIL VOTER	Someone who has requested a VOTE BY MAIL BALLOT or who lives in a VOTE BY MAIL PRECINCT.
VOTED BALLOTS:	All ballots that have been cast by the voters at the polling place. They will be placed in the CONTAINER FOR VOTED BALLOTS (ACCUVOTE BALLOTS), BAG #1 (PROVISIONAL and ABSENTEE BALLOTS) or ENVELOPE #3 (WRITE-IN BALLOTS) and returned to the REGIONAL/CENTRAL COLLECTION CENTER election night. See page 24 in the manual for the disposition of voted ballots election night.
VOTER:	A person who is a citizen of the United States, a resident of California, is 18 years old on election day, is not in prison or on parole for having committed a felony and has completed a VOTER REGISTRATION CARD. A VOTER must have registered in his/her county of residence at least 15 days before the election to be eligible to vote.
VOTER ASSISTANCE CLERK (formerly MasterRoster Clerk)	The worker assigned to those polling places that have a large number of voters and multiple precincts. This person is located near the entrance of the polling place and assists voters by directing them to the proper precinct by looking up their address in the STREET GUIDE.
VOTER REGISTRATION CARD (or AFFIDAVIT):	The form completed under penalty of perjury by a VOTER to certify his/her eligibility to VOTE.

VOTER STUB:	The part of the stub retained by the VOTER as proof that he/she has voted. The VOTER STUB is at the top right corner of the ACCUVOTE BALLOT and at the bottom of the AutoMARK BALLOT.
VOTING BOOTH:	The privacy booths where VOTERS mark their BALLOTS.
WRITE-IN BALLOT:	A BALLOT that has at least one WRITE-IN CANDIDATE written in the write-in space(s) provided for each contest. WRITE-IN BALLOTS are sorted in a separate compartment in the BALLOT BOX and placed in ENVELOPE #3 after the polls close for return to the REGIONAL COLLECTION CENTER election night.
WRITE-IN CANDIDATE:	A candidate who has completed the requirements to be a qualified write-in and whose name is not listed on the BALLOT. The list of qualified write-in candidates for each election must be placed on the PRECINCT BOARD table.

