

ORDINANCE NO. 3268

**AN ORDINANCE ADDING SECTIONS 2.09.010, 2.09.020 and
2.09.030 TO THE COUNTY CODE**

The Board of Supervisors of the County of San Luis Obispo, State of California, does ordain as follows:

SECTION 1: Section 2.09.010 **Office and department created** shall be added as follows:

2.09.010 – Office and department created.

The San Luis Obispo County information technology department and the office of the director of information technology are hereby established. The department shall be administered by the director of information technology who shall perform the duties required by Section 2.09.030 and shall possess the qualifications and experience required by Section 2.09.020. The director of information technology shall be appointed by, and serve at the will and pleasure of the county administrator at a salary to be set by the board.

SECTION 2: Section 2.09.020 **Qualifications for director of information technology** shall be added as follows:

2.09.020 – Qualifications for director of information technology.

The director of information technology shall possess a combination of training, education, and experience that provides the knowledge, skills, abilities and competencies necessary for the successful management of the information technology department. Typically s/he shall have graduated from an accredited four-year college or university with a bachelor's degree in computer science, information systems management, business administration, public administration or a related field and have five years of management experience providing multi-platform information systems services in a multi-departmental organization.

SECTION 3: Section 2.09.030 **Duties of director of information technology** shall be added as follows:

2.09.030 – Duties of director of information technology.

The director of information technology shall generally advise, assist, and be responsible to the county administrator for the proper and efficient management of the county information technology department and shall:

- a) Plan, organize and direct the activities of the information technology department;

- b) Represent the county before public and private groups, professional associations and public agencies in matters related to the information technology department;
- c) Oversee the preparation and administration of the information technology department budget;
- d) Supervise and evaluate the performance of assigned staff and oversee all personnel matters, including hiring, reassignments, discipline and separation of employees as appropriate.

SECTION 4: This ordinance shall take effect and be in full force and effect thirty (30) days after its passage; and before the expiration of fifteen (15) days after passage of this ordinance, it shall be published once with the names of the members of the Board of Supervisors voting for and against the ordinance in The Tribune, a newspaper of general circulation published in the County of San Luis Obispo, State of California.

INTRODUCED at a regular meeting of the Board of Supervisors held on the 23rd day of September, 2014, and PASSED and ADOPTED by the Board of Supervisors of the County of San Luis Obispo, State of California on the 7th day of October, 2014, by the following roll call vote, to wit:

AYES: Frank R. Mecham, Caren Ray, Adam Hill, Debbie Arnold, and Chairperson
Bruce S. Gibson

NOES: None

ABSENT: None

ABSTAINING: None

Bruce S. Gibson
Chairperson of the Board of Supervisors
County of San Luis Obispo, State of California

ATTEST:

JULIE L. RODEWALD
County Clerk and Ex-Officio Clerk
Of the Board of Supervisors, County
Of San Luis Obispo, State of California

By: Annette Ramirez
Deputy Clerk