



**Minutes**  
**April 4, 2013**

<b>Present:</b>	Kayla Plourde, JJDP (Chair)	Jim Roberts, FCNI
	Jill Bolster-White, TMHA	Jim Salio, Probation
	Lee Collins, DSS	Tracy Schiro, DSS
	Julian Crocker, COE	Biz Steinberg, CAPSLO
	Don Dennison, First 5 Commission	Sue Warren- No. County Connection
	Lisa Fraser, SLO-CAP	
	Jeff Hamm, Co. Health Agency	
<b>Staff:</b>	Marcie Goodale, DSS, CSN Clerk	
<b>Guests:</b>	Karen Baylor, Co. Health Agency	Brad Sunseri, Co. Health Agency
	Misty Livengood, First 5	Wendy Wendt, First 5
	Jon Nibbio, FCNI	

**Introductions, Announcements, Critical Issues and Additions to the Agenda**

Chair Kayla Plourde called the meeting to order at 1:20 PM. Introductions were made around the room.

**Public Comment** – None

**Action Item:**

Approval of CSN January 09, 2013 minutes.

**Motion:** J. Roberts

**Second:** J. Crocker

**Motion Passed Unanimously**

**Information/Discussion Item:**

**DISCUSSION: CSN Representative for First 5 Commission-** Chair, Kayla Plourde addressed the need for a CSN member representative to the First 5 Commission. This empty seat is a result of Don Dennison's stepping down, effective June 30, 2013. Tracy Schiro volunteered to represent CSN in this role. Dr. Crocker asked for a delay of decision on this item. He further asked the group to consider a representative that has service exclusively with the 0 to 5 age group, outside of our Council and from a region of the County that is underrepresented. A nomination was given and later withdrawn. The Council agreed to table this discussion and vote at the July CSN meeting. (Attachments A1-A7.)

**Action Item:**

**INFORMATION: The Children's Bill of Rights for San Luis Obispo County-** Wendy Wendt and Misty Livengood of the First 5 Commission gave a presentation of the finalized Children's Bill of Rights for San Luis Obispo County. Each of the twelve points highlighted in the Bill were presented via Power Point. Brief historical information was also given. The youth of our community had a great deal of input and many members of the CSN have been involved throughout the process. Most CSN members were familiar with the resulting document. The First 5 Commission is asking various organizations and leaders of our County to officially endorse the final product. The Commission respectfully requested that the Children's Services Network be one of those organizations to formally endorse the Children's Bill of Rights for San Luis Obispo County. (Attachments B1-B2.)

Endorsement of The Children's Bill of Rights and respond to the written endorsement.

**Motion:** J. Bolster-White

**Second:** J. Roberts

**Motion Passed Unanimously**

**INFORMATION: Katie A Presentation-** Jim Roberts presented information on the Katie A Settlement and what it means for Children's programs. In brief, Katie A is the result of a Lawsuit settlement involving a Foster Youth who was denied access to Mental Health care for which she was entitled under Federal statutes. The State has now implemented specific measures to ensure that Foster Youth have access to extended Medical Services (including, but not limited to Mental Health). The measures of Katie A are very similar to the Wraparound Services currently put in place by SLO County and various partner agencies (including Public Health, DSS, Family Care Network, etc...) Although our therapeutic foster care program has been held as a model for the State, our County has a great deal planning and collaborating that must be done.

**INFORMATION: Retirement of Don Dennison-** Julian Crocker recognized the many years and dedicated contribution that Don Dennison has given toward the Children's Services Network. Mr. Dennison is retiring and stepping down from his position on the CSN. His presence will be missed.

**INFORMATION: Priorities Survey-** Chair, Kayla Plourde tabled this discussion until the next meeting due to the limited time remaining.

**Next Meeting:** July 31, 2013  
Department of Social Services  
3433 S. Higuera, Room 115  
1:15 – 3:00 p.m.

**Adjournment:** 2:56 PM

**Commissioners:**

**Julian Crocker**  
*Chairperson*  
Designated Representative,  
San Luis Obispo County  
Office of Education

**Don Dennison**  
*Vice-Chairperson*  
Designated Representative,  
Children's Services Network

**Penny Borenstein, M.D.**  
Designated Representative,  
San Luis Obispo County  
Health Agency

**Lee Collins**  
Designated Representative,  
San Luis Obispo County  
Department of Social Services

**Bruce Gibson**  
Designated Representative,  
San Luis Obispo County  
Board of Supervisors

**Mary Kern**  
Representative at Large,  
Child Advocate

**Michael McNerney, M.D.**  
Designated Representative,  
San Luis Obispo County  
Medical Association

**Janet Murphy**  
Representative at Large,  
Cal Poly Child Development  
Department

**Melinda Sokolowski**  
Designated Representative,  
Child Care Planning Council

Executive Director  
Susan K. Hughes

February 27, 2013

To: Children's Services Network

From: First 5 San Luis Obispo County

Re: Membership on the Children and Families Commission of San Luis Obispo County

The Children's Services Network (CSN) is a designated member of the Children and Families Commission of San Luis Obispo County (First 5 San Luis Obispo County). Since 2002 Don Dennison has served as the designated representative from CSN.

Commissioner Dennison tendered his resignation from the Commission effective June 30, 2013. For many years he has provided valuable expertise and insight to the Commission. I know all members of the Commission join me in thanking him for his service. He has always gone beyond expectations in his support of the Commission's mission and vision.

I am writing to request CSN nominate a new representative for the remainder of the current term. The term begins on July 1, 2013 and ends in July 2015.

Please submit your nominee's name to me no later than April 10, 2013 so the Commission can approve it at the May 22, 2013 Commission meeting. Following Commission approval, your nomination will be submitted to the County Board of Supervisors for final approval and appointment.

**Please attach a current résumé of your nominee to the notification letter you send to me.**

Give me a call if you have any questions or comments. I look forward to receiving the name of your new representative.

Sincerely,



Susan K. Hughes  
Executive Director

# San Luis Obispo County Code

## Title 8 HEALTH AND SANITATION

### Chapter 8.70 CHILDREN AND FAMILIES COMMISSION

---

#### **8.70.010 Recognition.**

There is in the county a children and families commission which shall be referred to as the commission in this chapter. (Ord. 2886 § 1 (part), 1999; Ord. 2846 § 1 (part), 1998)

#### **8.70.020 Number of members--How selected--Qualifications--Compensation and expenses.**

The commission shall consist of nine members appointed by the board of supervisors. The persons appointed by the board of supervisors shall meet the following requirements:

(a) Two members of the commission shall be appointed from the class of persons that consists of the following individuals:

- (1) The county health officer;
- (2) Managers of county children's services programs;
- (3) Managers of county public health services;
- (4) Managers of county behavioral health services;
- (5) Managers of county social services; and
- (6) Managers of county tobacco and other substance abuse prevention and treatment services.

(b) One member of the commission shall be a member of the board of supervisors.

(c) The remaining members of the commission shall be appointed from the class of persons that consists of the following individuals:

- (1) Persons described in subsection (a) of this section;
- (2) Recipients of project services included in the county strategic plan;
- (3) Educators specializing in early childhood development;
- (4) Representatives of local child care resource or referral agencies;
- (5) Representatives of local child care coordinating groups;
- (6) Representatives of local organizations for prevention or early intervention for families at risk;
- (7) Representatives of community-based organizations that have the goal of promoting nurturing and early childhood development;
- (8) Representatives of local school districts; and
- (9) Representatives of local medical, pediatric or obstetric associations or societies.

Members shall serve without compensation and shall be reimbursed the actual amounts of their reasonable and necessary expenses incurred in attending meetings and in performing the duties of their offices, in accordance with the provisions of the county's travel policy. (Ord. 2868 § 1 (part), 1999; Ord. 2846 § 1 (part), 1998)

#### **8.70.030 Members' terms--Vacancies.**

Each commission member shall hold office at the will and pleasure of the board of supervisors for a term of four years with the following exceptions:

- (a) If no successor has been appointed at the expiration of the term, the commissioner shall serve until the appointment and qualification of the member's successor;
- (b) If any commissioner has three consecutive unexcused absences from regularly scheduled meetings, the board of supervisors shall appoint a new commissioner to serve the unexpired term;
- (c) Of the initial appointees, four shall be appointed for a two-year term and three shall be appointed for a four-year term;

(d) Any vacancies shall be filled by the board of supervisors for the unexpired term. (Ord. 2868 § 1 (part), 1999; Ord. 2846 § 1 (part), 1998)

#### **8.70.040 Chairperson.**

The commission shall annually select one of its members to serve as chairperson who shall preside at meetings of the commission, and one of its members as vice-chairperson who shall preside in the absence of the chairperson. (Ord. 2846 § 1 (part), 1998)

#### **8.70.050 Meetings.**

The commission shall meet at least six times per year. (Ord. 2846 § 1 (part), 1998)

#### **8.70.060 Quorum.**

A quorum of the commission shall consist of a simple majority of the number of members appointed. (Ord. 2846 § 1 (part), 1998)

#### **8.70.070 Duties and powers of the commission.**

The duty of the commission is to implement the provisions of the California Children and Families First Act of 1998 (Proposition 10, effective January 1, 1999) now codified as Section 7 to Article XIII A and Section 13, Article XIII B of the California Constitution, Division 108 of the Health and Safety Code, Article 3 of Chapter 2 of Part 13 of Division 2 of the Revenue and Taxation Code. To this end the commission shall among other things:

- (1) Create and adopt an adequate strategic plan for early childhood development within the county that is consistent with, and in furtherance of the purposes of the California Children and Families First Act of 1998 and any guidelines adopted by the state Children and Families First Commission that are in effect at the time the plan is adopted, said strategic plan to include at least the following:
  - (A) A description of the goals and objectives proposed to be attained,
  - (B) A description of the services and projects proposed to be provided,
  - (C) A description of how measurable outcomes will be determined,
  - (D) A description of how programs, services and projects relating to early childhood development will be integrated into a consumer oriented and easily accessible system;
- (2) Review at least annually the county strategic plan and revise the plan as may be necessary or appropriate;
- (3) Conduct at least one public hearing on the proposed plan before the plan is adopted;
- (4) Submit the adopted strategic plan to the state commission;
- (5) Submit the adopted strategic plan to the board of supervisors and report back annually to the board of supervisors; and
- (6) Adopt an annual audit and report in conformity with Health and Safety Code Section 1030150 and conduct at least one public hearing prior to its adoption. (Ord. 2886 § 1 (part), 1999; Ord. 2846 § 1 (part), 1998)

#### **.70.080 Operating requirements.**

The board of supervisors shall direct appropriate county departments to cooperate with the commission and to provide staff necessary to assist the commission in the performance of its duties. (Ord. 2846 § 1 (part), 1998)

#### **8.70.090 Commission funding.**

All money received from the state commission to carry out the provisions of the California Children and Families First Act of 1998 will be placed in the children and families first trust fund, held by the county, for exclusive use by the commission. Additionally, all interest gained from the trust fund will be credited to the trust fund for use by the commission. (Ord. 2886 § 1 (part), 1999)

**San Luis Obispo County  
Children and Families Commission**

**BYLAWS**

The following are the bylaws under which the San Luis Obispo County Children and Families Commission shall function:

**Article I – Purpose**

The Children and Families Commission (hereafter “Commission”) was created by County Ordinance No. 2846 and amended by Ordinance No. 2886, which is codified in Section 8.70 of the San Luis Obispo County Code.

**Section 8.70.070** of the County Code specifies the duties and powers of the commission, as follows:

The duty of the commission is to implement the provisions of the California Children and Families First Act of 1998 (Proposition 10, effective January 1, 1999) now codified as Section 7 to Article XIII A and Section 13, Article XIII B of the California Constitution, Division 108 of the Health and Safety Code, Article 3 of Chapter 2 of Part 13 of Division 2 of the Revenue and Taxation Code. To this end the commission shall among other things:

- A. Create and adopt an adequate strategic plan for early childhood development within the county that is consistent with, and in furtherance of the purposes of the California Children and Families First Act of 1998 and any guidelines adopted by the State Children and Families First Commission that are in effect at the time the plan is adopted, said strategic plan to include at least the following:
  1. A description of the goals and objectives proposed to be attained,
  2. A description of the desired outcomes,
  3. A description of how measurable outcomes will be determined,
  4. A description of how programs, services and projects relating to early childhood development will be integrated into a consumer oriented and easily accessible system;
- B. Review at least annually the county strategic plan and revise the plan as may be necessary or appropriate;
- C. Conduct at least one public hearing on the proposed plan before the plan is adopted;
- D. Submit the adopted strategic plan to the state commission,
- E. Provide a copy of the adopted strategic plan to the board of supervisors, and
- F. Adopt an annual audit and report in conformity with Health and Safety Code section 1030150 and conduct at least one public hearing prior to its adoption.

**Article II – MEMBERSHIP**

**Section 8.70.020** of the County Code specifies the membership requirements of the commission, as follows:

Adopted: July 1999  
Amended: December 1999  
Amended: March 2011

The commission shall consist of nine members appointed by the board of supervisors. Proposition 10 specifies that the persons appointed by the board of supervisors shall meet the following requirements.

- (a) Two members of the commission shall be appointed from the class of persons that consists of the following individuals:
  - (1) The county health officer;
  - (2) Managers of county children's services programs;
  - (3) Managers of county public health services;
  - (4) Managers of county behavioral health services
  - (5) Managers of county social services; and
  - (6) Managers of county tobacco and other substance abuse prevention and treatment services.
- (b) One member of the commission shall be a member of the board of supervisors.
- (c) The remaining members of the commission shall be appointed from the class of persons that consists of the following individuals:
  - (1) Persons described above in subsection (a);
  - (2) Recipients of project services included in the county strategic plan;
  - (3) Educators specializing in early childhood development;
  - (4) Representatives of local child care resource or referral agencies;
  - (5) Representatives of local child care coordinating groups;
  - (6) Representatives of local organizations for prevention of early intervention for families at risk;
  - (7) Representatives of community-based organizations that have the goal of promoting nurturing and early childhood development;
  - (8) Representatives of local school districts; and
  - (9) Representatives of local medical, pediatric, or obstetric associations or societies.

Adopted: July 1999  
Amended: December 1999  
Amended: March 2011

Members shall serve without compensation and shall be reimbursed the actual amounts of their reasonable and necessary expenses incurred in attending meeting and in performing the duties of their offices, in accordance with the provisions of the commission's travel policy.

Consistent with the membership requirements prescribed by Proposition 10, the commission's membership shall be comprised as follows: One member of the Board of Supervisors; the Director of the County Health Agency, or his/her appointee who shall be from the class of persons identified in Section 8.70.020(1)(3)(4)(6); the Director of the County Department of Social Services, or his/her appointee who shall be from the class of persons identified in Section 8.70.020(5); a representative of the County Children Services Network Council; a representative of the local Child Care Planning Council; a representative of the County Medical Association; a representative of the Office of the County Superintendent of Schools; and two representatives at large, selected by the commission and appointed by the board of supervisors consistent with the requirements of Prop 10 and Section 8.70.020 of the County Code.

All voting members of the commission shall comply with the federal and state conflict of interest laws, including but not limited to the following, to the extent they are applicable:

- a) The California Political Reform Act of 1974, California Government Code Section 87100 et seq.;
- b) The prohibition of contractual conflicts of interest set forth in California Government Code Section 1090 et seq.;
- c) The prohibition of incompatible employment, activity or enterprise for compensation set forth in California Government Code Section 1126 et seq.;
- d) The common law rules against conflicts of interest.

### **Article III – TERMS OF APPOINTMENT**

**Section 8.70.030** of the County code specifies the terms of the members of the commission, as follows:

Each commission member shall hold office at the will and pleasure of the board of supervisors for one or more four-year terms, with the following exceptions:

- A. If no successor has been appointed at the expiration of the term, the commissioner shall serve until the appointment and qualifications of the member's successor;
- B. If any commissioner has three consecutive unexcused absences from regularly scheduled meetings, the board of supervisors shall appoint a new commissioner to serve the unexpired term;
- C. Of the initial appointees, four shall be appointed for a two-year term and five shall be appointed for a four-year term;

Adopted: July 1999  
Amended: December 1999  
Amended: March 2011

- D. Any vacancies shall be filled by the board of supervisors for the unexpired term;

#### **ARTICLE IV – OFFICERS**

**Section 8.70.040** of the County Code requires that a chairperson and vice-chairperson be selected from among commission members.

Officers will serve one-year terms. An election of officers will take place at the first meeting of each calendar year.

#### **ARTICLE V – MEETINGS**

**Section 8.70.050** of the County code requires that the commission shall meet at least six times per year.

The commission may elect to meet more frequently. All meetings shall be open to the public, and be held at a specified time and place with public notice provided as required by California Law (Brown Act).

- a) The commission can take no actions, unless a quorum is present. Section 8.70.060 of the County code specifies that a quorum shall consist of a simple majority of the number of members appointed;
- b) Minutes of each commission meeting will be recorded and distributed for review by each voting member. The commission shall approve the minutes of prior meetings and make them available for public review;
- c) Commission members are responsible for notifying the chairperson so that meetings will not be held when a quorum will not be present.

#### **ARTICLE VI – SUBCOMMITTEES**

Subcommittees shall be appointed, as needed, by the chairperson.

#### **ARTICLE VII – BYLAWS**

The commission shall adopt a set of bylaws. These bylaws may be amended or revised by a majority of the commissioners present provided that notice of the amendment or revision is given in writing to each member of the commission at least one (1) week prior to the meeting.

#### **ARTICLE VIII – COMMISSION FUNDING**

**Section 8.70.090** of the County Code requires that all money received from the state commission to carry out the provisions of the California Children and Families First Act of 1998 will be placed in the Children and Families First Trust Fund, held by the county, for exclusive use by the commission. Additionally, all interest gained from the Trust Fund will be credited to the Trust Fund for use by the commission.

Adopted: July 1999  
Amended: December 1999  
Amended: March 2011



## The Children's Bill of Rights for San Luis Obispo County

---

### As the adults of San Luis Obispo County....

One of our greatest hopes as a community is that our children grow up with healthy minds, bodies and spirits that enable them to maximize their potential. As endorsers of the Children's Bill of Rights, we collectively pledge to work together toward this vision. May we, together, demonstrate daily that **our youth are our highest priority**, as evidenced by collective commitment of time, money, sustained effort and unified support. May we cultivate our understanding of child development and use it to nurture, guide, challenge, and encourage them along their many paths.

### As the children and youth of San Luis Obispo County, may we each....

1. Live in a stable, comfortable home surrounded by parents, family and other caring adults who nurture us throughout childhood.
2. Eat healthy and plentiful meals every day.
3. Have the basics for our daily life - clothing, transportation, and supplies for school, outside interests, and activities.
4. Be and feel safe everywhere we go.
5. Enjoy daily physical activity and time outdoors.
6. Visit a doctor, dentist or counselor when needed to help us stay physically and mentally healthy.
7. Learn and master ideas and skills in and out of school that inspire us, help us understand and be ready for our place in the world.
8. Explore a variety of experiences that illuminate the world's natural beauty, richness and human creativity – arts, nature, culture, music.
9. Make and keep healthy relationships with friends.
10. Know that adults and peers listen, respect and support us as individuals while we grow – our diverse cultures, backgrounds, circumstances, talents, sparks, and passions.
11. Have opportunities to contribute in meaningful ways to our community by voicing our ideas, sharing in decisions and offering service to others.
12. Be encouraged to dream big, to grow through challenge and mistakes, and to always live with hope and aspiration.

Mailed 4/4/13.



AS ENDORSERS OF THE CHILDREN'S BILL OF RIGHTS FOR SAN LUIS OBISPO COUNTY, WE COLLECTIVELY PLEDGE TO WORK TOGETHER TO HELP ASSURE THAT OUR CHILDREN GROW UP WITH HEALTHY MINDS, BODIES AND SPIRITS THAT ENABLE THEM TO MAXIMIZE THEIR POTENTIAL. IN MAKING THIS COMMITMENT, WE DEDICATE OURSELVES TO RAISING AWARENESS OF THE FUNDAMENTAL IMPORTANCE OF CHILDREN IN OUR COMMUNITY- STRESSING THE IMPORTANCE OF ALL ASPECTS OF DEVELOPMENT: PHYSICAL, COGNITIVE, BEHAVIORAL, SOCIAL AND EMOTIONAL.

WE RESOLVE TO SUPPORT ALL CHILDREN AND YOUTH BY HELPING TO POSITION THEM SO THAT THEY MAY EACH:

- 1) LIVE IN A STABLE, COMFORTABLE HOME SURROUNDED BY PARENTS, FAMILY AND OTHER CARING ADULTS WHO NURTURE THEM THROUGHOUT CHILDHOOD.
- 2) EAT HEALTHY AND PLENTIFUL MEALS EVERY DAY.
- 3) HAVE THE BASICS FOR DAILY LIFE—CLOTHING, TRANSPORTATION, AND SUPPLIES FOR SCHOOL, OUTSIDE INTERESTS, AND ACTIVITIES.
- 4) BE AND FEEL SAFE EVERYWHERE THEY GO.
- 5) ENJOY DAILY PHYSICAL ACTIVITY AND TIME OUTDOORS.
- 6) VISIT A DOCTOR, DENTIST, OR COUNSELOR WHEN NEEDED TO HELP THEM STAY PHYSICALLY AND MENTALLY HEALTHY.
- 7) LEARN AND MASTER IDEAS AND SKILLS IN AND OUT OF SCHOOL THAT INSPIRE THEM, HELP THEM UNDERSTAND AND BE READY FOR THEIR PLACE IN THE WORLD.
- 8) EXPLORE A VARIETY OF EXPERIENCES THAT ILLUMINATE THE WORLD'S NATURAL BEAUTY, RICHNESS AND HUMAN CREATIVITY—ARTS, NATURE, CULTURE, MUSIC
- 9) MAKE AND KEEP HEALTHY RELATIONSHIPS WITH FRIENDS.
- 10) KNOW THAT ADULTS AND PEERS LISTEN, RESPECT AND SUPPORT THEM AS INDIVIDUALS WHILE THEY GROW THEIR DIVERSE CULTURES, BACKGROUNDS, CIRCUMSTANCES, TALENTS, SPARKS AND PASSIONS.
- 11) HAVE OPPORTUNITIES TO CONTRIBUTE IN MEANINGFUL WAYS TO THEIR COMMUNITY BY VOICING THEIR IDEAS, SHARING IN DECISIONS AND OFFERING SERVICE TO OTHERS.
- 12) BE ENCOURAGED TO DREAM BIG, TO GROW THROUGH CHALLENGE AND MISTAKES, AND TO ALWAYS LIVE WITH HOPE AND ASPIRATION.

WITH THIS PLEDGE, MAY WE MOVE FORWARD, UNIFIED IN OUR EFFORTS TO PROVIDE A STRONG FOUNDATION FOR COMMUNITY-WIDE ADVOCACY FOR OUR CHILDREN.

NAME/ORGANIZATION: Children's Services Network  
(PLEASE PRINT & COMPLETE EXACTLY AS YOU WANT YOUR NAME/ORGANIZATION LISTED.)

AUTHORIZED SIGNATURE: [Handwritten Signature]

DATED THIS 3 DAY OF April, 2013.

Please provide a contact name and email address here: \_\_\_\_\_  
Kayla@schoolyard.us