

County of San Luis Obispo  
 DRUG AND ALCOHOL ADVISORY BOARD  
 July 17, 2008; 12:00 p.m. to 1:30 p.m.

Board Members Present: Carol Allen, Charlie Archibald, Lanny Erickson, John Lovern, Dennis Palm, Jason Reed, Aurora William

Board Members Excused: Ken Conway, Priscilla Mikesell, Dannie Rodgers-Tope, Harry Sharp

Board Members Absent: Gayne Crossland

DAS Staff Present: Star Graber, Wayne Hansen, Karen Baylor

Guests: Susan Warren, Lu Ann Smith

Agenda Item	Discussion	Action
Welcome & Introductions	Carol Allen, Chair called the meeting to order at 12:05 p.m.	
Public Comment/ Announcements	John Lovern announced that Allan Hancock College is offering a new course on substance abuse prevention this fall, details as follows: Title – Human Services 124, Start Date/Duration: August 28, 2008/Semester, Units: 3-units, Day/Time: Thursdays/6:30 to 9:35 PM, Instructor: Frank Warren, Program Supervisor for substance abuse prevention programs for SLO County Drug and Alcohol Services, CEU: meets CAADE and CADAC CEU requirements for Certified Addiction Counselors, Registration: online at <a href="http://www.hancockcollege.edu">http://www.hancockcollege.edu</a> or on campus, Cost: \$20 per unit. For more information, send an e-mail to the Human Services Program Coordinator, Dr. John Lovern at <a href="mailto:jlovern@hancockcollege.edu">jlovern@hancockcollege.edu</a> .	
Review of Minutes	Minutes are approved as written with reading into the record waived.	1 – Lanny Erickson 2 – Dennis Palm Unanimous approval.
DAAB Membership/ Recruitment	At the end of the meeting today, the DAAB will vote on whether Lu Ann Smith, interviewed on June 19, 2008, will be approved as a DAAB member. Lu Ann Smith was invited to introduce herself and announced that she was presently in school for Drug and Alcohol counseling and has worked in the County Jail for the past 6 years with the Captive Hearts organization.	
State (NNA) and County Budget	Star Graber indicated that Kerry Bailey was presently working on the year-end figures and they are looking good.	
Administrator's Report	Star Graber provided the Administrator's Report as follows: <ul style="list-style-type: none"> <li>- The RFP deadline to replace the perinatal transitional SLE services previously provided by Mill Street House/LifeSteps House, has been extended by 2 weeks until July 31, 2008. A couple of service providers have expressed serious interest in submitting</li> </ul>	

	<p>proposals to take over these critical services.</p> <ul style="list-style-type: none"> <li>- A pending \$200,000 grant from the Bureau of Justice to expand Prop 36 services to dually diagnosed populations looks promising. DAS is currently in the process of responding to requests for additional information from the Bureau.</li> <li>- Dr. Karen Baylor has appointed Dr. Star Graber and Dr. Azarm Ghareman of Mental Health Services to work on a Behavioral Health Department Co-Occurring Disorders Plan.</li> <li>- DAS is also working with Mental Health on a computerized client database/tracking system which will be the first step in creating an electronic health record. Star introduced Ben Farrington, from the County Information Technology Department who explained the process and timeline:</li> <li>- Ben Farrington gave a presentation on the County’s progress in creating a HIPAA compliant system that centralizes billing, client registration, reporting, clinical documentation, and appointment scheduling functions for the Behavioral Health Department (including Mental Health and DAS). The Behavioral Health System Requirements and Selection Project is the first step in reaching this goal. MHSA funding is available to support this system via an application/proposal process. Specific project tasks include: <ul style="list-style-type: none"> <li>- Hiring a consultant – Fox Systems Inc. has been contracted with.</li> <li>- Document Behavioral Health system requirements – Behavioral Health staff from Mental Health and DAS has been in ongoing/intensive 3-day sessions/meetings to establish system requirements and criteria. The ultimate goal will be to create an electronic health record.</li> <li>- Select a Behavioral Health system from State identified options – TBD</li> <li>- Submit MHSA funding request for system acquisition and implementation – Anticipated for March 2009. It is anticipated that the request/allocation will be for over \$2 million which is sufficient to support the system.</li> </ul> </li> </ul>	
<p>Discussion Items:</p>	<p><u>Bylaws Proposed Revisions:</u> Jason Reed presented proposed revisions to the DAAB Bylaws as follows:</p> <ol style="list-style-type: none"> <li>1. That Article III (“Membership”) be revised to read, “There shall be a <b>maximum of sixteen (16)</b> members and a <b>minimum of twelve (12)</b> members on the Board”. This is a reduction from the 19 maximum and 15 minimum previously listed.</li> <li>2. That a “Liaison” or “Committee Chair” ex-officio position be created to accommodate those individuals who might otherwise be serving on another related Board or advisory group and would normally be excluded from being members (see Article II, Section 1 and Article VI, “Special Committees” or Item #1 above). These individuals would be valuable contributors to the Board, but would not have “voting rights” (which is exclusive to individuals defined as “Members” in Article III). This will allow the Board to continue utilizing the valuable contributions of individuals who are already active in other related advocacy endeavors. Any</li> </ol>	<p>Jason Reed will re-draft the proposed Bylaw revisions for the September 2008 meeting.</p>

	<p>individual who is an “<i>employee</i> of any county operated or county contract provider of County Drug and Alcohol Program” (in Article III, Section 1, will remain ineligible as was the case before. Current DAAB Board Members who are serving on another Board or advisory group will be “grandfathered in” and their membership status will be changed when their term of office runs out.</p> <p>3. That the words “or his/her spouse,” be stricken from Article III (“The Board shall not include any person, or <b>his/her spouse</b>, who is any of the following:”). This is seen as an overly restrictive condition that would prohibit advocates who happen to be married to someone employed or associated with any county-related activities, contracts or programs from participating. Also, this exclusion criteria is possibly discriminatory due to “family status” (e.g., a “domestic partner” or “significant other” would not fall under this exclusion criteria, all other things being equal).</p> <p>There was discussion related to the above-mentioned proposed revisions as follows:</p> <ul style="list-style-type: none"> <li>- Star will get legal counsel opinion regarding the exclusion of contractors from being DAAB board members since that would exclude groups with critical expertise, including school teachers and nurse/public health nurses.</li> <li>- The DAAB might consider creating a conflict of interest disclosure statement for members to sign.</li> <li>- The bylaws should replace DAS references to “Health Agency,” however this would exclude other Health Agency staff, outside of DAS from becoming DAAB members.</li> </ul> <p>Jason was asked to re-draft the proposed revisions based on the discussion and additional legal counsel to be obtained and present at the next DAAB meeting in September 2008.</p>	
Prison Re-entry Facility	<p>Chief Rob Reid of the Sheriff’s Office presented on the County’s proposed Prison Re-entry Facility as follows:</p> <ul style="list-style-type: none"> <li>- AB900 had established a nexus between siting a re-entry facility and receiving preference for local jail construction lease revenue bonds.</li> <li>- Under current law, prisoners are paroled to their county of last legal residence. Currently, prisoners receive \$200 and a bus ticket back to their County of last legal residence. The current recidivism rate for California (which only has 1 re-entry facility) is 70% of prisoners will be re-incarcerated within a year of release. In Maryland, where re-entry facilities are well established, the recidivism rate is 35%.</li> <li>- Re-entry facilities are a rehabilitative alternative to the current release process in California and will house and rehabilitate prisoners during their last year of incarceration, who will parole out to the area where the facility is located.</li> <li>- SLO County has submitted an application for a re-entry facility to the State. Twenty-four (24) applications were received, the top 8 of which will be funded. SLO County’s was ranked number 9, however there were a number of the top 8 which are not viable proposals as written and therefore, SLO County’s application is likely to be funded.</li> </ul>	

	<p>The State will notify SLO County by September 18, 2008.</p> <ul style="list-style-type: none"> <li>- Details regarding SLO County’s proposed re-entry facility site are as follows: <ul style="list-style-type: none"> <li>✓ Location is planned for the prior El Paso de Robles Youth Correctional Facility (now the Estrella Correctional Facility) located in Paso Robles, CA.</li> <li>✓ Capacity will be 500-bed facility for Level 1 and 2 prisoners.</li> <li>✓ Participation will be voluntary and will target prisoners who are likely to return to prison (e.g., prisoners who do not have strong support systems in place upon release and/or have no job skills).</li> <li>✓ Facility will provide programs to assist with reintegration into community (i.e., how to get CA identification, obtain housing, how to fill out an employment application, vocational training, drug and alcohol services, etc.)</li> <li>✓ SLO County has established a Re-entry Facility Planning Team which is a State requirement to determine what groups need to be brought together to plan and implement the re-entry facility (Star and Karen Baylor sit on this Team).</li> <li>✓ There are State financial incentives for local businesses (e.g., wineries) to train prisoners and provide employment upon release.</li> </ul> </li> </ul>	
Announcements	<p>Mental Health Advisory Board Meeting Report – Postponed until next meeting.</p> <p>Juvenile Justice Commission – Postponed until next meeting.</p> <p>Adult Services Policy Council – The meeting did not meet due to the 4<sup>th</sup> of July Holiday. The next meeting is August 1, 2008.</p> <p>Fair Board Meeting – ABC training for Fair vendors will be conducted Wednesday, August 23, 2008 at 9:00 AM.</p>	
Next Meeting Agenda Items	<p>The next meeting will be held on September 18, 2008. There is <u>NO</u> August 2008 meeting. At the September 18<sup>th</sup> meeting, there will be presentations on 1) 10-Year Plan to End Homelessness, and 2) Social Host Ordinance.</p>	

The meeting adjourned at 1:30 p.m. The next meeting is scheduled for September 18, 2008, at 12:00 in the Annex at the Health Campus, 2180 Johnson Avenue, SAN LUIS OBISPO.