

**County of San Luis Obispo
DRUG AND ALCOHOL ADVISORY BOARD
November 15, 2007, 12:00 p.m. to 1:30 p.m.**

Board Members Present: Carol Allen, Ken Conway, Gayne Crossland, Lanny Erickson, John Gannon, Joyce Heddleson, John Lovern, Priscilla Mikesell, Dennis Palm, Jason Reed, Dannie Rodger-Tope

Board Members Excused: None

Board Members Absent: Patrick Germany, David Giggy*****, Susan Opava**, Harry Sharp

DAS Staff Present: Star Graber, Karen Baylor, Kerry Bailey, Wayne Hansen, Kimberly Kurtzman

Guests: Aurora William

Agenda Item	Discussion	Action
Welcome & Introductions	Chairperson Carol Allen called the meeting to order at 12:05 p.m.	
Public Comment	Dannie Rodger-Tope indicated that a bar in Morro Bay was cited during a sting operation for serving alcohol to a minor at 2:30 a.m. She indicated that this demonstrated the importance of making Responsible Beverage Service training mandatory.	
Review of Minutes	Minutes for October 25, 2007 approved with the following modification: John Gannon's name was replaced with Lanny Erickson's name as the 1 st motion to approve the September 2007 minutes. Reading into minutes waived.	1 st L. Erickson 2 nd J. Reed Approved unanimously
Membership Discussion	Carol Allen noted that Aurora William and Reverend Charlie Archibald had both been interviewed but had not been voted on for appointment. At an Executive Session at the end of the meeting, both individuals were unanimously approved for appointment. It was also noted that the Board of Supervisors had approved the appointment of Ken Conway to the DAAB.	
NNA and County Budget Report	Kerry Bailey provided a budget report indicating that the County is projected to have a \$16 to \$23 million deficit for FY 2008-09. In response, the County has instituted a "hiring process" (hiring freeze) and no current vacancies will be filled. The Health Agency portion of the budget shortfall is approximately \$3 million (13 to 19% of total budget shortfall) and DAS portion is \$420,000 (14% of the Health Agency deficit) out of a total budget of approximately \$6 million. This will leave DAS with approximately \$700,000 of general fund support instead of the over \$1 million that is projected to be needed. Layoffs are not projected at this time. Additionally, the shift of 2.5 staff into a new grants (equaling approximately \$300,000) and the normal attrition rate will help to alleviate layoffs. A full budget report will be provided at the December meeting.	

<p>Administrator's Report</p>	<p>Star Graber indicated that the immediate budget deficit impact for DAS will result in a decrease in a) adult treatment (½ North County FTE), b) youth treatment (½ vacant North County FTE), c) perinatal services (½ Worker FTE), and d) associated administrative costs. Initially, the North County services will be impacted and a wait list will be implemented.</p> <p>The services that will be most impacted by these changes are:</p> <p style="padding-left: 40px;"><i>For Adults:</i> Deferred Entry of Judgment, PC 1000 and Walk-In</p> <p style="padding-left: 40px;"><i>For Youth:</i> School and Community Referrals</p> <p>DAS has been awarded a 5-year grant from the State to support the Strengthening Families Program – a structured curriculum program for youth (ages 6 to 11 who are children of parents in treatment of seeking treatment) and their parents. Rodger Anderson and Jolene Holman are the designated program staff.</p> <p>DAS is currently in the process of working on the FY 2008-09 budget and the impact of possible service reductions. Next month this information will be presented. Since the hiring freeze precludes DAS from filling vacancies, DAS is presently utilizing temporary workers for essential functions such as drug testing.</p> <p>Joyce Heddleson made a motion as follows:</p> <p style="padding-left: 40px;"><i>Motion: Move that at the December 2007 meeting, the DAAB develop a strategy for how to approach the FY 2008-09 budget and how to influence the Board of Supervisors accordingly.</i></p>	<p>1st J. Heddleson 2nd L. Erickson Approved unanimously</p>
<p>Action Item: Discussion & Strategic Plan Steps Recommended from Retreat</p>	<p>Proposals for How DAAB Could Function in 2007-08 were presented at the October 2007 DAAB meeting/planning session as follows:</p> <ul style="list-style-type: none"> - <u>Program Advocates:</u> <i>Purpose: Drug and Alcohol Advisory Board members will become familiar with all of the substance abuse programs offered by San Luis Obispo County Behavioral Health Services, Division of Drug and Alcohol Services, or contracting agencies. The Drug and Alcohol Advisory Board members will become advocates for services, funding impacts, and continuous improvements in order to maintain high quality substance abuse services for the citizens of the County of San Luis Obispo.</i> - <u>Program Review:</u> <i>A list is circulated with all DAS programs. Annually, each Board member (two to a team) selects a few programs to visit, review and report back to the full Board. This would be similar to the program review process for CBO/PHG.</i> - <u>Position Papers:</u> <i>The DAAB will continue to write position statements on issues of concern and finish the position paper on Co-occurring Disorders. Suggested that the Co-occurring Disorders position paper could be a joint project between the</i> 	

	<p><i>Mental Health Advisory Board and the Drug and Alcohol Advisory Board.</i></p> <p>These proposals were discussed at the November 2007 meeting. Main points of discussion about the proposals were as follows:</p> <ul style="list-style-type: none"> - The proposals are not mutually exclusive. - The Program Advocates and Program Review purposes/functions are in essence the same and entail: program review/learning about the programs that exist, identifying gaps in service and/or duplication of service, assessing program effectiveness, and making programmatic recommendations as appropriate. It was noted that the function will NOT include program audits. - Position Statements will be done on an as-needed basis (maybe 1 to 2 per year), rather than monthly. The Position Statement for Co-Occurring Disorders will be completed. <p>After discussion the following was decided:</p> <ul style="list-style-type: none"> - Jason Reed agreed to chair a committee to draft a Co-Occurring Disorders position paper. - Joyce Heddleson made a motion as follows: <ul style="list-style-type: none"> <i>Motion: Move that in FY 2008-09, Board members will be expected to take an assignment as an advocate for a programmatic area(s) which will include program visits. The Board will write a position paper on Co-Occurring Disorders and will consider writing position papers on other topics of concern. The Board will strive to remain flexible in how meeting time is used.</i> 	<p>1st J. Lovern 2nd P. Mikesell Approved unanimously</p>
Announcements	Were postponed until the December 2007 meeting.	
Next Meeting Agenda Items	<ul style="list-style-type: none"> - Program Advocate Sign-Up Sheet passed out for Board members to select a programmatic area(s). - Jason Reed will provide an update on the status of the Co-Occurring Disorders position paper. 	

The meeting was adjourned at 1:30 p.m. The next meeting was set for December 20, 2007 in the Red Room at the Health Campus 2180 Johnson Avenue , San Luis Obispo.