

PUBLIC HEALTH NURSE (PHN) REFERRAL PROTOCOL

<p>County Policy:</p> <p><u>11/9/06</u> Date</p> <p><u>Original signatures on file</u> CSN Executive Committee</p>	<p>Source: Public Health Department and Vulnerable Families Committee</p> <p>Background and Purpose: To identify and provide a referral to the Family and Community Health Services Division of Public Health Department, including the Nurse Family Partnership: First Time Mothers Program (NFP: FTMP), and the Early Support Program (ESP).</p> <p>Who: To be utilized by referring agencies such as Private Hospitals, Child Welfare Services, Drug and Alcohol Services, Probation, Educators, and any concerned agencies and individuals.</p> <p>When: To refer adult or adolescent clients who have risk factors associated with pregnancy or parenting; and children aged 0-3 who have health issues, or are at risk for development delay.</p>
<p>Referral Procedure:</p>	<ol style="list-style-type: none"> 1. Use the <u>Multi-Service Referral and Client Release of Information Form</u>. 2. The person completing the referral is to fill in the following information: <ol style="list-style-type: none"> a. Referring agency, date, worker's name, and agency phone number. b. Person referred (client) name, address, telephone number, date of birth (DOB), parent/caretaker's name and contact person at the client's location. Gender of the referred person and language spoken. c. If the person referred is pregnant, need to know number of pregnancies, due date, number of live births, number and ages of current children. d. In the Referred Agency's comments section, fill out the purpose of this referral, concerns and any other pertinent information. 3. Have the referred client sign and date the Client Release of Information. Write in the purpose for the referral and the expiration date of the release. 4. Forward a copy to SLO Public Health Department via Inter-county mail or regular mail at 2191 Johnson Avenue, San Luis Obispo, CA 93401. Attn: Case Management Services or fax to 781-1372. 5. A letter of disposition is sent to the referral source as soon as final disposition is determined, but no later than 30 days of referral receipt.
<p>Contacts:</p>	<p>Irene Vega, Field Services Program Manager, at 781-5535</p> <p>Brenda Harker, NFP: FTMP at 788-2063</p> <p>Carol Martin at 788-2069</p>