



# Vulnerable Families Meeting Notes

**Meeting Objective(s):** Review recommendations and determine how to implement and monitor recommendations.

**Leader:** Star Graber

**Time:** 9:00 am to 10:30 am

**Recorder:** Jaci DiCarlo

**Date:** October 4, 2005

**Attendees:** Vicki Book, Phyllis Braiotta, Sandi Brownell, Jan Campbell, Jaci DiCarlo, Dodie Dunton, Star Graber, Leona Gray-Cornwall, Dee Torres

Agenda Items	Comments/Recommendations/Action Items	Responsible Person/Date Due
<p><b>Discuss recommendations from the Chasnoff and VSP process</b> (Group)</p>	<p>One of the recommendations was to support education and billboards to help raise community consciousness about pregnancy and the need to not use drugs or alcohol. Jan said the key to implementing this recommendation is to make sure we educate the community and our staff. All staff should receive training that is consistent and ongoing to assure the message is the same between all our agencies. That message must be that no substance use whatsoever is acceptable during pregnancy,</p> <p>While discussing the VSP Process, it was brought up that there is a gap in the VSP Process for teens. More agencies need to receive copies of the VSP. The PHN, as the case coordinator, should send copies of the VSP not only to DSS and Drug and Alcohol, but also to other agencies that might be involved with the client, such as the Prado Day Center and CAL SAFE. Prado Day Center sees many of these homeless clients for up to 8 hours per day, and CAL SAFE is directly involved with pregnant teens. Jan suggested Dodie and Dee attend the PHN Meetings to express their specific concerns.</p> <p>It was agreed that staff from the agencies that touch these Vulnerable Families should be trained and cross-trained together. The goal is to connect with these families wherever they enter the system and create a safety net so they do not slip through the cracks. We all have our specific jobs and areas of expertise, but we need to learn how to work more efficiently together toward this one goal.</p> <p>The following suggestions were made for an integrated training:</p> <ul style="list-style-type: none"> <li>• Write up the policy/protocol prior to the training</li> <li>• Full-day training.</li> <li>• Find location (Grace Church/Madonna?).</li> <li>• Find a facilitator that is focused and upbeat – someone from outside the system. Two names that were suggested were Dale McGee and Leonard Manzella.</li> <li>• Heads of agencies must get together and agree.</li> <li>• Mandatory attendance that includes representatives from the following agencies: Public Health, TAPP, CWS, EOC Homeless, Drug &amp; Alcohol, Mental Health, Probation, SAFE, CAL SAFE, Transitions, Women's Shelter, Other?</li> <li>• Assigned seating with integrated groups – round tables with 8 to 10 key people from each agency who can take the information back and train the staff in their agency.</li> <li>• Each agency could bring a case scenario to work through.</li> </ul>	

	A subcommittee meeting will be held on October 17 <sup>th</sup> to begin to put together protocols and flowcharts.	Jaci will find a location for the meeting from 9:30 am to 11:30 am, and sent out invitations.
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