



# Vulnerable Families Meeting Notes

**Meeting Objective(s):** Debrief from Inter-Agency Workshop and discuss next steps.

**Leader:** Star Graber  
**Recorder:** Jaci DiCarlo

**Time:** 9:30 am to 10:30 am  
**Date:** April 11, 2006

**Attendees:** Phyllis Braiotta, Sandi Brownell, Jan Campbell, Armando Corella, Jaci DiCarlo, Dodie Dunton, Peggy Fowler, Star Graber, Leona Gray Cornwall, Tracy Lang Wood, Nancy Sugerman, Dee Torres

Agenda Items	Comments/Recommendations/Action Items
<p><b>Additions or Adjustments to Agenda</b></p>	<p>Nancy Sugerman opened the meeting for Star.</p> <p>No changes to the minutes dated March 7th, however, Armando stated that he believes the 4P's+ Protocol needs more changes than just a few words, as was reported in the minutes from the March meeting.</p> <p>Armando said that the Children's Assessment Center and EOC still have not signed a contract. He also expressed concern about Dr. Bravo being the pediatrician for the Children's Assessment Center since he is involved with First 5, and may have a conflict of interest.</p> <p>Sandi added a SIP Update to the Agenda.</p>
<p><b>SIP</b> Sandi</p>	<p>We reviewed the tasks on the SIP that VF is responsible for. Tasks 1.7.5 and 1.7.6 are yet to be completed, and 1.7.7 will be an ongoing process.</p> <p>The group agreed that the completion date for 1.7.5 should be pushed out to April, 2007.</p> <p>With regards to 1.7.6, Jan felt that the SW assigned the response in DR should be responsible for calling the PHN to request a joint visit, not the other way around. She also pointed out that criteria should be set to determine which calls require a home visit. Jan stated that there needs to be some type of MOU and a protocol in place between DSS and Public Health, and the group agreed that a sub workgroup should work on this. Fay Guerre, Sandy Davis, Irene Vega and Ginette Gallagher were the suggested members for the sub workgroup. Jan asked that the completion date on the SIP for 1.7.6 be moved out 6 months to October 2006, and then be revisited.</p> <p>With regards to 1.7.7, the group agreed that the VF Committee has been integrated into the DR and VSP Process, but clearer communication needs to be established, so the task is ongoing. Since Phyllis is a member of both committees, she will report back and forth between the two.</p>
<p><b>Update on Children's Assessment Center</b> Jan</p>	<p>Jan had several pointes regarding the Children's Assessment Center:</p> <ul style="list-style-type: none"> <li>• They are working through the language on the contract with EOC.</li> <li>• The greatest challenge, and the number one priority is finding a site.</li> <li>• A tentative date has been set for the team to go back to Chicago in August 2006.</li> <li>• The Center is included in the BOS budget for 06/07.</li> <li>• The Center has a contract with First Five.</li> </ul>
<p><b>Referral and Client Release of Information Form</b> Group</p>	<p>Star and Leona reviewed the SLO County Referral and Release of Information Form, and brought their suggestions to the VF Committee. After review and discussion, several more changes were suggested. Jaci will revise the form and bring it back to the May 2<sup>nd</sup> meeting for review.</p>
<p><b>Next Meeting</b></p>	<p>The next meeting will be on May 2<sup>nd</sup> in Room 358. Star asked that each person read through all the protocols, Empowerment Contract, and the Referral Form. Please give Jaci any comments prior to the next meeting.</p>