



Vulnerable Families Meeting Notes

Meeting Objective(s): Cover items below.

Leader: Star Graber

Time: 9:00 am to 10:30 am

Recorder: Jaci DiCarlo

Date: September 5, 2006

Attendees: Phyllis Braiotta, Jan Campbell, Jaci DiCarlo, Dodie Dunton, Star Graber, Carol Jones, Nancy Sugerman, Dee Torres

Agenda Items	Comments/Recommendations/Action Items
Additions or Adjustments to Agenda	<p>No changes to the minutes dated August 8, 2006.</p> <p>No additions to the agenda.</p>
Update on Redesign, MST & Adult Services Meetings Star	<p>Star reported that all five protocols and the Universal Referral and Release were accepted at Redesign. Jaci will send all 5 protocols and the release to all 5 Regional Managers for their review.</p> <p>Star made another presentation at MST. They approved of all protocols and the release with a couple of minor revisions. Jaci will make the changes today and forward them to Star so she can take them to the CSN Executive Committee on 9/21. This is the venue where she will be asking for signatures from all the department heads.</p> <p>Star will make an announcement and pass out packets of the protocols and the release at the Adult Services Policy Council this week.</p>
ASQ and ASQ-SE Materials Star	<p>Star announced that she has authorized (through Dependency Drug Court funding) the purchase of the all the ASQ and ASQ-SE materials for Martha's Place, DSS, Public Health and Drug and Alcohol. She will be purchasing these materials this week and handing them over to the contact person at each of these departments – Nancy Sugerman at DSS, Jan Campbell at PH, and Joe Holifield at Martha's Place.</p>
Inter-Agency Training Update Star	<p>The Vets Hall side wing has been reserved for the Inter-Agency training on November 9th. There will be two sessions on that date – Session A from 8:30 am to 12:00 noon, and Session B from 1:00 pm to 4:30 pm.</p> <p>The group reviewed the list of invitees and attendees from the previous VF Inter-Agency Workshop, and made some suggestions for additional people to invite. DSS will invite all SW, SWS, ERS, ESS, RM's, Debby Jeter and the Staff Development Team. There will be a max of about 50 to 60 per session. Jaci will send out a save the date flyer.</p> <p>We decided on a draft agenda for the workshop, as well as the equipment and materials that will be needed. Jan requested that the agencies tally up the "I Am Concerned" books that they have in their offices, write their department names on them, and bring them to the workshop on the 9th for others to reference.</p>
Fax Cover Sheet Star & Dee	<p>Dee put together a list of fax numbers that will be used on the cover sheet for the Universal Referral and Release. Jaci will work on a draft to present at the October 3rd meeting.</p>
Training Opportunities Group	<p>Jan announced the upcoming Conference on Substance Abuse and Child Welfare and the Courts: "Putting the Pieces Together," will be from January 30th through February 2nd at the Disneyland Hotel. Dr. Chasnoff and Dr. Perry are two of the speakers for the conference. Registration will be coming out soon. For more information go to www.cffutures.org.</p> <p>Phyllis announced that the theme for the next CSN Conference will be the Effects of Homelessness on Children.</p> <p>Carol reminded the group that there will be a conference on Post Partum Depression on May 4th</p>
Next Meeting Group	<p>The SIP review was postponed until the next meeting because Sandi was not present.</p>