

MEETING MINUTES

COMMITTEE NAME: VULNERABLE FAMILIES

Meeting Purpose(s):	Cover agenda items below		
Leader:	Star Graber	Meeting Called By:	
Facilitator:	Star Graber	Time: From:	8:30 am To: 10:00 am
Recorder:	Jaci DiCarlo	Date:	December 5, 2006
Location: Apple Farm Restaurant			
Members Present:			
1.	Star Graber	7.	Peggy Fowler
2.	Phyllis Braiotta	8.	Sandi Brownell
3.	Laurie Morgan	9.	Jaci DiCarlo
4.	Ed Liebscher	10.	
5.	Jan Campbell	11.	
6.	Carol Jones	12.	
AGENDA ITEMS	COMMENTS/CONCLUSIONS/ ACTIONS (IF ANY)	PERSON(S) RESPONSIBLE	BY WHEN
Debrief November 9 th Inter-Agency Training	<p>The general consensus was that the overall training went well, and the timeframe was good. T</p> <p>The group agreed that the ASQ training was a good general overview, but a more in depth training should be done with smaller groups, and will need to be targeted towards specific agencies that will be administering it.</p> <p>Jaci will send out an email to the VF group letting them know to contact Jan Campbell if they would like to purchase some "I Am Concerned" books for their agencies.</p>	Jaci DiCarlo	12/6/06

Looking Ahead	<p>Three regional trainings will be set for February and March. These follow-up trainings will be general overviews, as the November 9th training was. Each agency will most likely require an in-depth training as it relates to their own department.</p> <p>Carol will contact Twin Cities Hospital to try and arrange a date sometime during the week of February 13th for the North Region.</p> <p>Phyllis will contact CCRC to try and arrange a date sometime during the early part of March for the Central Region. This training will be in the evening targeting preschool workers.</p> <p>Laurie will reserve Room 128 at the AG DSS/S.A.F.E. Office for training sometime during the 3rd week of March.</p> <p>Carol, Phyllis and Laurie will contact Jaci with the dates. She will put together a draft flyer for the group to review at the January 2nd VF Meeting.</p> <p>Star suggested that Drug and Alcohol & DSS SW's work together with the Dependency Drug Court children on their referrals to Martha's Place. It would be a good opportunity for both agencies to learn together.</p> <p>The suggestion was followed with a decision to meet regarding the implementation and training of the ASQ at DSS. The meeting will focus on clarifying the roles and responsibilities of each agency. Jaci will send out the invitations to Nancy, Jan, Star, Phyllis, Laurie, Ed, Sandi and Mari for a meeting some time during the week of December 18th.</p> <p>Star informed the group that Drug and Alcohol will be making the ASQ available on their website this week.</p> <p>Star announced that she would be doing a 1-hour scaled-down version of the Inter-Agency training for CSN on December 7th.</p>	<p>Carol Jones</p> <p>Phyllis Braiotta</p> <p>Laurie Morgan</p> <p>Jaci DiCarlo</p> <p>Jaci DiCarlo</p>	
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The next meeting is: January 2, 2007 **Time:** 9:00 am to 10:30 am **Location:** Room 358, DSS