

Meeting Minutes

Committee Name: Vulnerable Families

Meeting Purpose(s): Cover agenda items below	
Leader: Star Graber	Meeting Called
Facilitator: Laurie Morgan	
Recorder: Jaci DiCarlo	
Time: From: 9:00 am To: 10:30 am	
Date: April 3, 2007	
Location: DSS Higuera Street, Room 358	
Members Present:	
1. Jaci DiCarlo	9. Phyllis Braiotta
2. Paula Tripp	10. Laurie Morgan
3. Sandi Brownell	11. Linda Baker
4. Carol Jones	12. Jan Campbell
5. Dodie Dunton	13. Tracy Lang Wood
6. Brenda Harker	14. Linda Gendron
7. Julia Miller	15.
Agenda Items	Comments/Conclusions/ Actions (If Any)
Agenda Adjustments Laurie	Laurie opened the meeting with introductions. The group reviewed the March 6 th minutes. There were no changes or corrections. Two agenda item additions: <ul style="list-style-type: none"> • SIP and Vulnerable Families Committee Universal Release Discussion
Debrief on March VF Trainings Group	Phyllis reported that the March 13 th training at CCRC went very well. It was a good crowd, and Dr. Holifield came and introduced himself. The child care workers expressed concern about the cost of purchasing the ASQ and ASQ-SE materials. They would like CCRC to purchase a set and share them if they can. Laurie reported that the South County training went really well, and it was very full. Dr. Holifield was unable to attend, however, he will be speaking at the SLO CAP Public Forum on April 12 th . Probation has requested Vulnerable Families do a special training for their staff. Phyllis reported that the four ASQ trainings she did for DSS went well. She suggested that the newborn sheet be added to the packets for future trainings. Jaci passed out a summary of all agencies and their staff that have attended the Vulnerable Families trainings from March of 2006 to the present to give us an idea of agencies that still need to be trained.

Training in Spanish	<p>At the South County training there was a request that Vulnerable Families do a training in Spanish for the child care providers.</p> <p>The group agreed it would be best to have a Spanish speaking trainer, rather than an interpreter, to do the training. Laurie suggested this would be a good project for VF to work on this Summer. We need to look into ASQ videos in Spanish.</p>
SDQ Pilot	<p>Linda Gendron reported that the SLO Child Development Center would begin piloting the SDQ this month. They will use the ASQ-SE for their 2 to 5 age population, and the SDQ for their 6 to 10 year population. They have about 70 total children, 25 of which are in the 6 to 10 year old range. They expect to administer the SDQ to at least 80% of those children, and will base it on Case Management and their evaluation periods (which are currently 6 months). The parents will be given the opportunity to administer the tool, however, if they do not complete it within one week, the family advocate will assist them.</p> <p>The Vulnerable Families Committee agreed that SLO CDC would be our pilot for the SDQ, and we will evaluate how it's working in the Fall. Linda will provide monthly updates.</p>
Universal Referral	<p>Brenda from Public Health reported that the PHNs are having difficulty using the Universal Referral. The doctors offices do not have enough room to write their concerns, and more prompts are needed to assist in completing the form correctly. When Public Health does not receive enough information on a referral, they do not know how to triage it.</p> <p>DSS is also in discussion with County Counsel regarding the use of the Universal Referral.</p> <p>The group decided to revisit the Universal Referral at the May 1st meeting, taking into consideration the concerns of PH and DSS. Committee members were asked to consider ways to streamline the form and bring those ideas back to the next meeting.</p>
Parent Leadership	<p>Laurie Morgan reported there was a smaller group at the second Parent Leadership meeting. The next meeting will be on May 18th at the SAFE site in Arroyo Grande. They will discuss strategies for training. Ruta Casabianca will facilitate the group and take it forward. The Parent Leadership group encourages parents to be involved on the boards/steering committees of our various agencies. Parents who participate receive a stipend. Interested parents should call Lisa Fraser at SLO CAP for more information.</p>
Parenting Clearinghouse	<p>Julia stated that she would be putting together a list of parenting resources that are available in San Luis Obispo County. She has been out of the office for a couple of weeks, but intends to begin work on the project soon.</p>
ASQ Registry	<p>Star was not at the meeting, so the registry discussion will be put on the May 1st agenda.</p>
Homeless Response	<p>Phyllis reported that a meeting has been set for April 12th between DSS and EOC Homeless to discuss the CWS response to the homeless shelters when a 0 to 5 population is involved. She will update the group at the May meeting.</p>
SIP Update	<p>Sandi reported that the SIP goals of the Vulnerable Families Committee have been met, and asked if the committee wants to disband or continue. The group agreed it is important for the VF Committee to continue to meet and be a part of the new SIP strategies.</p>
Next Meeting	<p>The next meeting will be May 1st in Room 356 at DSS on Higuera Street. Some of the topics on the agenda include:</p> <ul style="list-style-type: none"> • Universal Referral and Release of Information • SDQ Pilot Update (Linda) • Parent Leadership Update (Lisa) • Parenting Clearinghouse Update (Julia) • ASQ Registry (Star) <p>Homeless Response Update (Phyllis)</p>