

# Meeting Minutes

## Committee Name: Vulnerable Families

<b>Meeting Purpose(s):</b> Cover agenda items below	
<b>Leader:</b> Star Graber	<b>Meeting Called</b>
<b>Facilitator:</b> Star Graber	
<b>Recorder:</b> Jaci DiCarlo	
<b>Time: From:</b> 9:00 am <b>To:</b> 10:30 am	
<b>Date:</b> September 4, 2007	
<b>Location:</b> DSS Higuera Street, Room 358	
<b>Members Present:</b>	
1. Star Graber	3. Linda Gendron
2. Jaci DiCarlo	4. Gary Joralemon
5. Phyllis Braiotta	6. Laurie Morgan
7. Leona Cornwall Gray	8. Dee Torres
9. Dodie Dunton	10.
<b>Agenda Items</b>	<b>Comments/Conclusions/ Actions (If Any)</b>
<b>Agenda Adjustments</b>	Star opened the meeting with introductions. There were no corrections to the notes dated June 5, 2007, and no additions to the agenda.
<b>Universal Referral and Release of Information</b>	<p>Star, Mark Haas, and Nancy Sugerman have met with Patricia Gomes and Susan Hopkins (the attorneys), and several changes have been suggested for the Universal Referral and Release. As of now, they changed the name to Universal Referral and Limited Consent. It will serve as an acknowledgement of client and program, but will not go to the level of providing the results of tests and assessments. Star added that in later conversations with Patricia Gomes, she seems to be more optimistic about broadening the referral, even more open to the possibility of combining it with the DSS 815. More updates and changes to come.</p> <p>Star suggested changing the font of the Universal Referral to 14-point, because medical forms require 14-point font, and D&amp;A has to revise their release to accommodate this requirement. Jaci will revise the Universal Referral to reflect all the suggested changes, as well as the converting the form to 14-point font.</p> <p>Nancy reported that the attorney also recommended the Universal Referral include a statement that informs the client that consent can be waived for agencies that have MDT status in the case of the prevention, identification and treatment of child abuse.</p>
<b>SDQ Pilot Update</b>	<p>Linda Gendron reported that 100% of the SDQ's have been received back from the teachers, and 70% back from the parents. There are about 30 kids in the sample, all between the ages of 5 and 10 years old. It is interesting to note that the parents did not see as many strengths in their children as the teacher did. It is hoped that the SDQ can help parents recognize their child's strengths.</p> <p>Vulnerable Families has already agreed that we would use the SDQ. The next steps are the development of a protocol. The problem we have in this area is with the children who fall below the scoring cut-off on the SDQ, there is no place to refer. Most areas of concern in children of this age seem to be more psychotherapeutic, and most of them are already in therapy.</p> <p>The development of the SDQ Protocol will be on the October 2<sup>nd</sup> agenda.</p>

<b>Agenda Items</b>	<b>Comments/Conclusions/ Actions (If Any)</b>
<b>ASQ Registry</b>	Star reported that she met with Dr. Holifield of Martha's Place. Martha's Place will be responsible for tracking the ASQ process. We may want to draft a card that parents could carry with them. It was suggested that the ASQ information could be included on a child's immunization card. Since Public Health issues these cards, Star said she would check with them and see who does them.
<b>Prado Breakfast Program</b>	<p>Laurie reported that the Prado Breakfast Program (which began in June) is now serving 40 to 60 people per day, with most of the food being donated. Dee stated that she has seen problems at the center decrease and the overall mood of the clients improve since the program began. Laurie is encouraging her staff to participate, and hopes that other agencies will encourage their staff to do the same.</p> <p>Dee said she has enough money to last until the end of October, and they have a commitment from the People's Kitchen to provide paper goods after that date. Donations by check can be made out to "Prado Breakfast." Gift cards from grocery stores or direct donations of food can be given directly to Dee.</p>
<b>Next Meeting</b>	The next meeting is on October 2 <sup>nd</sup> from 9:00 am to 10:30 am in Room 358 at the DSS Office on Higuera Street.