

# Meeting Minutes

## Committee Name: Vulnerable Families

<b>Meeting Purpose(s):</b> Cover agenda items below	
<b>Leader:</b> Star Graber	<b>Meeting Called</b>
<b>Facilitator:</b> Star Graber	
<b>Recorder:</b> Jaci DiCarlo	
<b>Time: From:</b> 9:00 am <b>To:</b> 10:30 am	
<b>Date:</b> November 6, 2007	
<b>Location:</b> DSS Higuera Street, Room 358	
<b>Members Present:</b>	
1. Star Graber	3. Laurie Morgan
2. Jaci DiCarlo	4. Linda Baker
5. Dodie Dunton	6. Julia Miller
7. Amber Alewine	8. Brenda Harker
9. Debra Cunningham	10. Linda Gendron
11. Phyllis Braiotta	12. Gary Joralemon
<b>Agenda Items</b>	<b>Comments/Conclusions/ Actions (If Any)</b>
<b>Agenda Adjustments</b>	Star Graber opened the meeting with introductions. There were no corrections to the notes dated October 2, 2007, and no additions to the agenda.
<b>Parenting Clearinghouse and 211 Number</b>	Julia Miller reported that she will be moving into the position as Program Manager for Adult Services, and will no longer be as actively involved with the VF Committee. However, <b>she will email Jaci with an update regarding the Parenting Clearinghouse and possible 211 access.</b>
<b>Universal Referral and Limited Consent</b>	<p>Star met with County Counsel and has the draft of the Universal Referral almost finished. The name of the form will go back to the original Universal Referral and Release of Information, and they hope to be able to combine the DSS 815 with the Universal Referral. The 14-point font and additions will make it a 2-page form. The group agreed to incorporate the fax cover at the top of the Universal Referral to eliminate the need to fax 3 pages.</p> <p>Public Health requested that the 8 categories of the Vulnerable Families Committee be incorporated into the Universal Referral, along with an additional comments line to explain the reason for the referral. After these changes are made, Public Health has volunteered to pilot the form. It was suggested that DSS pilot it also. A 30-day trial period can begin at the first of the year, and VF will review this feedback at the February meeting before finalizing it.</p> <p>County Counsel would like to see the Vulnerable Families Committee go out again and provide additional training on the finalized form.</p>

<b>Agenda Items</b>	<b>Comments/Conclusions/ Actions (If Any)</b>
<b>SDQ Protocol</b>	<p>Phyllis, Star and Linda met with 2 school counselors who were interested in the SDQ, and are willing to pilot it if their administrators give them permission. If they are able to pilot the SDQ, it will have to be decided to whom it will be administered. Not everyone who takes the SDQ would need follow-up, but it would have to be decided where to refer those who do need intervention, and there would have to be a follow-up SDQ administered after 6 months. It is hoped that the results of the pilot will help our community build the services we need for this age group.</p> <p>Gary Joralemon volunteered to take the SDQ out to Juvenile Hall for self-assessment. He warned that the results would be skewed because these youths are some of the most extreme in the county. There are 45 currently in the system, with an average age of 15.5 years. The group agreed this would be a good baseline to use. Linda Gendron will get the SDQ to Gary. Gary added that Juvenile Hall has 2 therapists they use for interventions and assessments, but not much therapy is going on. Once the youths come into custody, county mental health services end.</p> <p>The group reviewed the SDQ Protocol and made some additional changes. Jaci will make the revisions and forward them to Star for review.</p>
<b>Next Meeting</b>	December 4, 2007 in Room 358 at the DSS Office on Higuera Street.