

# Meeting Minutes

## Committee Name: Vulnerable Families

<b>Meeting Purpose(s):</b> Cover agenda items below	
<b>Leader:</b>	Star Graber
<b>Facilitator:</b>	Star Graber
<b>Recorder:</b>	Jaci DiCarlo
<b>Meeting Called</b>	
<b>Time: From:</b>	9:00 am
<b>To:</b>	10:30 am
<b>Date:</b>	February 5, 2008
<b>Location:</b> DSS Higuera Street, Room 358	
<b>Members Present:</b>	
1.	Jaci DiCarlo
2.	Michele Gordon
3.	Linda Gendron
4.	Gary Joralemon
5.	Sandi Brownell
6.	Tracy Lang Wood
7.	Linda Baker
8.	Jason Wells
9.	Star Graber
10.	Lisa Fraser
11.	Phyllis Braiotta
12.	
<b>Agenda Items</b>	<b>Comments/Conclusions/ Actions (If Any)</b>
<b>Agenda Adjustments &amp; Announcements</b>	<p>Star Graber opened the meeting with introductions. There were no corrections to the notes dated December 4, 2007, and no additions to the agenda.</p> <p>Sandi Brownell was present from DSS to take Nancy Sugerman's place. Nancy retired from DSS in December.</p>
<b>Meeting schedule</b>	Star made the suggestion that the Vulnerable Families Committee move to a bi-monthly or quarterly meeting. The group agreed the next meeting would be May 6 <sup>th</sup> .
<b>SDQ Protocol</b>	<p>Linda Gendron reported that the CDC is in the process of collecting the SDQ follow-ups from parents, so the data on the follow-ups is not in yet.</p> <p>Linda gave copies of the SDQ to Gary Joralemon so he can pilot them at Juvenile Hall. Gary stated it will be difficult to get the parents to complete the SDQ for these youths, but since they are older the youths will be able to complete them themselves, along with their teachers.</p> <p>The committee reviewed the draft SDQ protocol. Several changes were suggested, which Jaci DiCarlo will make and bring to the May meeting.</p> <p>Phyllis Braiotta reported that Laurie was not able to present the suggestion that the youths identified by the SDQ be referred first to S.A.F.E. at the MST Meeting because the agenda was very full.</p>

<b>Agenda Items</b>	<b>Comments/Conclusions/ Actions (If Any)</b>
<b>Multi-Service Referral and Client Release of Information</b>	Star handed out the latest draft of the renamed Multi-Service Referral and Client Release of Information. She reported that all the changes the committee suggested in December have been incorporated. Just a couple of suggestions were made that Star will address with County Counsel, along with some fine tuning before the pilot can begin with PH and DSS.
<b>Parenting Clearinghouse</b>	<p>Lisa Fraser came to the Vulnerable Families Committee to discuss ideas on how our agencies can come together and coordinate the Parenting Clearinghouse for parent education resources. It was agreed that 211 is a resource, but they will not have the capacity to coordinate the Parenting Clearinghouse.</p> <p>Right now there are parenting education resources out there, but they are happening independently of each other. Julia Miller's list is a good start, but the committee agreed that one person/agency needs to be assigned as the contact who keeps all the information updated, and takes the leadership and promotional role. A website where agencies can print out a list of the most current resources was suggested. Lisa said SLOCAP received about \$1700 from DSS that can be used to advance the project.</p> <p>The consensus of the group was that the Child Abuse Prevention Council should take the lead on the Parenting Clearinghouse. Lisa agreed to try, but emphasized that this is a shared challenge and responsibility. She will research some models from other counties and report back on the progress in May.</p> <p>Lisa reminded the committee that on February 25<sup>th</sup> CSN will have another needs assessment. The meeting is from 9:00 am to 12:00 noon at the County Office of Education. The purpose of the needs assessment is to identify needs and gaps in services in SLO County, and the CSN Council will prioritize needs based on the input received. Lisa stressed that the Policy Council needs to hear other voices in the field.</p>
<b>Next Meeting</b>	<p>The next meeting will be May 6, 2008 in Room 356 at the DSS office on S. Higuera Street.</p> <p>In May we will discuss the training schedule for Summer and Fall – focusing on the Multi-Service Referral and Client Release of Information, the SDQ, and a retraining on the ASQ/ASQSE.</p>