



COUNTY OF SAN LUIS OBISPO  
**DEPARTMENT OF GENERAL SERVICES**

COUNTY GOVERNMENT CENTER • SAN LUIS OBISPO, CALIFORNIA 93408 • (805) 781-5200

DUANE P LEIB, DIRECTOR

**INVITATION TO BID #3412-07  
ELECTRONIC ROADSIDE MESSAGE BOARDS**

February 6, 2007

The County of San Luis Obispo is currently soliciting bids for Electronic Roadside Message Boards as noted.

Each bid shall specify each and every item as set forth in the attached specifications. Any and all exceptions must be clearly stated in the bid. Failure to set forth any item in the specifications shall be grounds for rejection. The County of San Luis Obispo reserves the right to reject all bids and to waive any informalities.

Please submit your bids on the attached form. They must be received at the office of the General Services Department no later than 4:00 p.m., February 20, 2007.

Any and all comments and suggestions are sincerely encouraged prior to the bid opening.

MICHAEL CARLIN  
Buyer - Central Services Division  
mcarlin@co.slo.ca.us

**County of San Luis Obispo Invitation to Bid #3412-07 February 6, 2007 Page 2  
Electronic Roadside Message Boards**

**TO: ALL PROSPECTIVE BIDDERS**

**SUBJECT: LOCAL BIDDERS PREFERENCE**

The County of San Luis Obispo has established a local vendor preference. All informal and formal bids for contracts will be evaluated with a 5% preference for local vendors. Note the following exceptions:

1. Those contracts which State Law requires be awarded to the lowest responsible bidder.
2. Public works construction projects.

A "local" vendor will be approved as such when, 1) It conducts business in an office with a physical location within the County of San Luis Obispo; 2) It holds a valid business license issued by the County or a city within the County; and 3) Business has been conducted in such a manner for not less than six (6) months prior to being able to receive the preference.

As of March 3, 1994 individual County Buyers evaluate bids considering the local vendor preference described above. The burden of proof will lie with bidders relative to verification of "local" vendor preference. Should any questions arise, please contact a buyer at (805) 781-5200. All prospective bidders are encouraged to quote the lowest prices at which you can furnish the items or services listed in County bids.

	YES	NO
Do you claim local vendor preference?		
Do you conduct business in an office with a physical location within the County of San Luis Obispo?		
Business Address: _____ _____		
Years at this Address: _____		
Does your business hold a valid business license issued by the County or a City within the County?		
Name of Local Agency which issued license: _____		

Business Name: \_\_\_\_\_

Authorized Individual: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

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**Electronic Roadside Message Boards**

**TO: ALL PROSPECTIVE BIDDERS**

**SUBJECT: POLICY ON PURCHASING PRODUCTS MADE WITH OR CONTAINING CHLOROFLUOROCARBONS (CFC's)**

Summary

Many products contain chlorofluorocarbons (CFC's), a known depleter of ozone in the atmosphere. Under the U.S. Clean Air Act and the Montreal Protocol on Substances that Deplete the Ozone Layer, CFC production for use in industrialized nations is to be totally phased out by January 1, 1996. There are still many products on the market that contain CFC's or are made with CFC's. The Department of General Services, purchasing staff must identify products made with or containing CFC's and purchase alternative products whenever practical and possible.

Policy

To this end, it shall be the policy of the County of San Luis Obispo that all bidders, who wish to do business with the County are required to identify all products that contain CFC's or use CFC's in the manufacturing or shipping processes. Bidders are required to identify alternative products that do not use CFC's, for possible purchase by the County.

Bidder Response

	<b>YES</b>	<b>NO</b>
Do any products offered herein contain CFC's or use CFC's in the manufacturing or shipping process?		
If yes, please offer an alternative product by copying bid forms and submitting an alternate bid. Will you offer an alternate?		
Please provide any other information that may be helpful to the County. Attachments are acceptable.		

Bidder: \_\_\_\_\_

**GENERAL CONDITIONS AND INSTRUCTIONS**

1. All bids submitted by Seller to Purchaser should be submitted upon the attached bidder's form, completed and signed, (only typewritten or ink shall be accepted with no erasures or corrections unless properly authenticated by signature) in accordance with the instructions contained herein.
2. The issuance of this bid request creates no obligation on the part of the County and the County reserves the unconditional right at its option to either reject all bids or waive any irregularities or informalities therein. Each bid shall be in a separate sealed envelope with the bid number, name of bidder, title of the bid, date and time due showing on the outside of the envelope.
3. All prices must be firm for 45 days from the date of the bid opening and be inclusive. Upon award, prices will be in effect for the term of the contract.
4. Prompt payment discounts of 20 days or longer will only be considered when comparing bids, however, if you offer any prompt payment discounts, please indicate this on your bid.
5. Awards will be made to realize the greatest savings to the County.
6. Submission of a signed bid will be interpreted to mean that the bidder has thereby agreed to all conditions, instructions, descriptions and specifications contained herein.
7. All materials included in the contract shall be in compliance with all Federal and State OSHA laws.
8. All applicable City, State, and Federal taxes and fees are to be included in the proposal.
9. The only terms that will be honored are those terms included in general and special conditions and instructions, purchase order or other documents issued by the County.
10. In the event of any conflicts or ambiguities between these instructions and State or Federal laws, regulations or rules, then the latter shall prevail.
11. Only one bid will be accepted per vendor.
12. Bidders may withdraw their bid either personally, by written request, or by telegraphic request confirmed in the manner specified above at any time prior to the scheduled closing time for receipt of bids. No bidder may withdraw their bid after the time set for the opening.
13. All time limits stated are of the essence. Any bids received after closing time stipulated will be returned unopened.

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**Electronic Roadside Message Boards**

14. All bids must be submitted in a manner so they can be readily hole punched and placed in a standard legal size file folder.
15. The County may make partial payments after a substantial portion of the merchandise has been delivered. On all items, a 10% retention will be withheld until all merchandise has been accepted.
16. Brand names are used to establish a level of quality only. Any alternates must be approved five (5) days prior to the bid opening date, by the Buyer, who will have the sole right to make the determination. If an alternate is submitted without going through the above- described process, the County will have the sole right to decide whether or not an alternate is acceptable.
17. Vendor agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin and that it will comply with the "Contractor's Agreements" provisions of Presidential Executive Order No. 11246.
18. **NO FAXED** Bids will be accepted.
19. Return bid by February 20, 2007 at 4:00 p.m. to:

COUNTY OF SAN LUIS OBISPO  
DEPARTMENT OF GENERAL SERVICES  
MICHAEL CARLIN, BUYER  
1087 SANTA ROSA STREET  
SAN LUIS OBISPO, CALIFORNIA 93408

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Electronic Roadside Message Boards

The undersigned agrees to:

Deliver F.O.B. itemized below, and in accordance with Specifications attached. All equipment to be new and unused of the latest model year and all attachments shall be designated to be compatible with equipment proposed.

All equipment and accessories shall comply with the applicable State and Federal Codes, Regulations and Requirements.

Equipment shall be delivered serviced and ready to operate.

Description of proposed equipment:

Make \_\_\_\_\_ Model \_\_\_\_\_ Year of Mfg. \_\_\_\_\_

Warranty \_\_\_\_\_

DESCRIPTIVE LITERATURE WITH COMPLETE SPECIFICATIONS MUST ACCOMPANY ALL BIDS. DEVIATIONS TO ATTACHED SPECIFICATIONS MUST BE CLEARLY INDICATED. NO DEVIATIONS UNLESS SPECIFIED IN SPECIFICATION SHEET OR BELOW.

TERMS OF SALE \_\_\_\_\_

DATE OF DELIVERY \_\_\_\_\_ **GRAND TOTAL:** \_\_\_\_\_

Authorized Official Name (Print) \_\_\_\_\_

Authorized Official Title (Print) \_\_\_\_\_

Signature \_\_\_\_\_

Firm Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ FAX \_\_\_\_\_

Federal Taxpayer ID# \_\_\_\_\_

- Individual/Sole Proprietor       Corporation       Partnership       Other

BIDS MUST BE RECEIVED BY 4:00 P.M., February 20, 2007 AND  
WILL BE OPENED IN THE OFFICE OF GENERAL SERVICES  
Bid #3412-07

**SPECIFICATIONS FOR A NEW  
ELECTRONIC ROADSIDE MESSAGE BOARD**

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**REPLACING:** New  
**DEPARTMENT:** Public Works and Transportation  
**QUANTITY:** 2

It is the intent of these specifications to describe a Solar Powered Message Board suitable for informing the public of driving and road conditions, and meeting the service demands of the San Luis Obispo County Public Works and Transportation Department.

Minor deviations from these specifications may be acceptable provided that the operating capabilities or characteristics of the unit are not adversely affected. **Such deviations are to be noted under deviations column with the bid submission.**

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**1.0 MESSAGE BOARD:**

Panel Dimensions: **92" X 54"** – Minimum  
Display: 3 lines with 24 LED characters – Minimum  
Controller: Hand held, to interface with message board computer. To include a selection of pre-programmed text or graphic messages and allow custom messages to be programmed as needed.

**DEVIATIONS:**

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**2.0 POWER SUPPLY:**

Charging system: Solar panels, 20 amp – Minimum  
Batteries: Capable of powering unit continuously overnight and during cloudy days.  
AC Charger: Built in 115V battery charger

**DEVIATIONS:**

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**3.0 TRAILER and CONSTRUCTION:**

Trailer lights: California legal  
Trailer plug: Round, six pin  
Trailer hitch: To accept a 2" ball  
Trailer jacks: Screw type tongue jack and 4 leveling legs  
Tires: Suitable for towing at 55 MPH  
Color: National School Bus Yellow

**DEVIATIONS:**

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**4.0 PUBLICATIONS:**

One copy of the parts books or CD ROM (if available) for each unit, service manuals and other pertinent materials covering the entire unit and two copies of the operator's manuals.

**5.0 DELIVERY:**

The completed unit shall be delivered to the County Public Works Equipment Shop ready to operate. The machine shall be considered delivered at the time it arrives at the County Operation Center, 1395 Kansas Ave., San Luis Obispo, CA 93405 for inspection by the Equipment Manager and is found to comply with these written specifications. **Any questions regarding delivery or construction details shall be directed to the County Equipment Manager, Jim Berg, at 805-781-5112.**

All equipment cataloged as standard to be furnished and included in purchase price of unit, unless alternate item is specified.

Original "Dealer's Report of Sale" or "Certificate of Origin" shall be furnished promptly to consignee at time of delivery of unit covered by these specifications. Provided a "Certificate of Origin" is issued by the vendor and used for registration purposes, the document issued must be signed by a responsible officer of the vendor with the title of the signer also indicated. **The County will register the trailer.**

In terms of days based on straight calendar days, vendors are instructed to quote their best delivery time for the machine bid. The unit selected for purchase shall be delivered on or before the number of calendar days quoted by the successful vendor.

**UNIT COST**

1 Ea. Unit as Specified	\$ _____
7 1/4% Sales Tax:	\$ _____
<b>Total Bid Price for two units:</b>	<b>\$ _____</b>