



C o u n t y o f S a n L u i s O b i s p o

GENERAL SERVICES AGENCY

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REQUEST FOR PROPOSAL PS-#1137 IMPLEMENTATION OF SAP BUSINESS WAREHOUSE/BUSINESS OBJECTS

QUESTIONS & ANSWERS

July 25, 2011

Q1 – Is remote work originating outside of the US acceptable?

The County prefers on-site (defined as work conducted in person at the County's place of business) where appropriate for knowledge transfer, however remote work from any location including outside of the US will be considered as long as the consultants are available during County business hours.

Q2 – What is the anticipated County project team headcount?

The County intends to use a dedicated project team of 1 project manager, 2 functional and 2 technical staff for the project with use of additional part-time subject matter experts as needed.

Q3 – What is the scope of staff training expected from the implementer?

The implementer is expected to train County technical and functional support staff working directly on the project with knowledge necessary to support the BW/BOBJ system and further develop reports. County staff will be solely responsible for training of end-users outside of the project team.

Q4 – What is the County's strategy with the BW/BOBJ project related to the future implementation of PBF?

One perceived benefit of this BW project is to have BW already in place should the County decide to implement PBF at a future date, avoiding simultaneous implementation of BW and PBF. The County wants to consider PBF requirements during their BW implementation, however since implementation of PBF may not take place in the future, this BW implementation should not be considered strictly as "part one" of a larger PBF project.

Q5 – Has the County considered what possible non-SAP sources might be brought into BW?

The County intends to explore potential non-SAP data sources during the blueprint phase, however likely sources include data from the County's in-house budget preparation system (such as position allocations) and Health & Human Services systems (such as employee license and certification data). The County will attempt to avoid including complex non-SAP data.

Q6 – Which SAP modules does the County expect to include in BW?

The County will determine specific SAP modules during blueprint, likely modules are FI/SPL, FM, CO, PS, HR, PY.

Q7 – How does the County assess the level of data quality in its SAP system?

The County believes their data quality is generally good. Data cleansing efforts took place during the SAP implementation in 2005/06 and data quality has remained good since.

Q8 – Which reporting tools is the County planning to use with BOBJ?

The County will consider different tools available during blueprint but is specifically interested in graphical dashboard-type reporting.

Q9 – Has the County arranged for necessary licensing?

The County has investigated licensing requirements and will have licensing in place in time for project start.

Q10 – Does the County have any specific areas in mind for BOBJ reporting?

The county will consider possible BOBJ reports during blueprint but anticipates reports in the area of capital project monitoring and budget status by department.

Q11 – The RFP states an expected 4-6 month project duration, has the County developed their own project plan or would the County want a plan developed by the implementer?

The County has not developed a project plan; proposers should provide project plans for both a BW-only and BW/BOBJ project.

Q12 – What firm implemented the County on SAP?

Ea Inc. Consulting with SAP project management.

Q13 – What firm, if any, provides the County's SAP support services?

The County contracts with Inlink Consulting for HR/PY support.

Q14 – Has the County considered how much historical data to bring into BW?

The County will explore what types and amounts of data to bring into BW during blueprint but expects a minimum of current and prior year data at the transaction level of detail. The County may elect to bring in all SAP data to date (either at detail or summary level), since the implementation of SAP was only 6 years ago.