



C o u n t y o f S a n L u i s O b i s p o  
**GENERAL SERVICES AGENCY**

Janette D. Pell, Director

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Helen McCann, Department Administrator

**INVITATION TO BID #3544-11  
NEW AND UNUSED TRUCK**

September 29, 2011

The County of San Luis Obispo is currently soliciting bids for a New and Unused truck as noted.

Each bid shall specify each and every item as set forth in the attached specifications. Any and all exceptions must be clearly stated in the bid. Failure to set forth any item in the specifications shall be grounds for rejection. The County of San Luis Obispo reserves the right to reject all bids and to waive any informalities.

Please submit your bids on the attached form. They must be received at the office of the General Services Department **no later than 3:00 p.m. on October 13, 2011.**

All questions pertaining to the content of this Invitation to Bid must be made in writing via e-mail to Barbara Adams at: [beadams@co.slo.ca.us](mailto:beadams@co.slo.ca.us). All questions will receive a response within five (5) business days. The question and its response will be posted (anonymously) on the County's Purchasing web site located at: [http://www.slocounty.ca.gov/GSA/Purchasing/Current\\_Formal\\_Bids\\_and\\_Proposals.htm](http://www.slocounty.ca.gov/GSA/Purchasing/Current_Formal_Bids_and_Proposals.htm). The County reserves the right to determine the appropriateness of comments/questions that will be posted on the website.

Any and all comments and suggestions are sincerely encouraged prior to the bid opening.

Barbara Adams  
Buyer – GSA-Purchasing  
[beadams@co.slo.ca.us](mailto:beadams@co.slo.ca.us)

**County of San Luis Obispo Invitation to Bid #3544-11 September 29, 2011 Page 2  
NEW AND UNUSED TRUCK**

**TO: ALL PROSPECTIVE BIDDERS**  
**SUBJECT: LOCAL BIDDERS PREFERENCE**

The County of San Luis Obispo has established a local vendor preference. All informal and formal bids for contracts will be evaluated with a 5% preference for local vendors. Note the following exceptions:

1. Those contracts which State Law requires be awarded to the lowest responsible bidder.
2. Public works construction projects.

A "local" vendor will be approved as such when, 1) It conducts business in an office with a physical location within the County of San Luis Obispo; 2) It holds a valid business license issued by the County or a city within the County; and 3) Business has been conducted in such a manner for not less than six (6) months prior to being able to receive the preference.

As of March 3, 1994 individual County Buyers evaluate bids considering the local vendor preference described above. The burden of proof will lie with bidders relative to verification of "local" vendor preference. Should any questions arise, please contact a buyer at (805) 781-5200. All prospective bidders are encouraged to quote the lowest prices at which you can furnish the items or services listed in County bids.

	YES	NO
Do you claim local vendor preference?		
Do you conduct business in an office with a physical location within the County of San Luis Obispo?		
Business Address: _____ _____		
Years at this Address: _____		
Does your business hold a valid business license issued by the County or a City within the County?		
Name of Local Agency which issued license: _____		

Business Name: \_\_\_\_\_

Authorized Individual: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

**TO: ALL PROSPECTIVE BIDDERS**

**SUBJECT: POLICY ON PURCHASING PRODUCTS MADE WITH OR CONTAINING  
CHLOROFLUOROCARBONS (CFC's)**

Summary

Many products contain chlorofluorocarbons (CFC's), a known depleter of ozone in the atmosphere. Under the U.S. Clean Air Act and the Montreal Protocol on Substances That Deplete the Ozone Layer, CFC production for use in industrialized nations is to be totally phased out by January 1, 1996. There are still many products on the market that contain CFC's or are made with CFC's. The Department of General Services, purchasing staff must identify products made with or containing CFC's and purchase alternative products whenever practical and possible.

Policy

To this end, it shall be the policy of the County of San Luis Obispo that all bidders, who wish to do business with the County are required to identify all products that contain CFC's or use CFC's in the manufacturing or shipping processes. Bidders are required to identify alternative products that do not use CFC's, for possible purchase by the County.

Bidder Response

	YES	NO
Do any products offered herein contain CFC's or use CFC's in the manufacturing or shipping process?		
If yes, please offer an alternative product by copying bid forms and submitting an alternate bid. Will you offer an alternate?		
Please provide any other information that may be helpful to the County. Attachments are acceptable.		

Bidder: \_\_\_\_\_

**GENERAL CONDITIONS AND INSTRUCTIONS**

1. All bids submitted by Seller to Purchaser should be submitted upon the attached bidder's form, completed and signed, (only typewritten or ink shall be accepted with no erasures or corrections unless properly authenticated by signature) in accordance with the instructions contained herein.
2. The issuance of this bid request creates no obligation on the part of the County and the County reserves the unconditional right at its option to either reject all bids or waive any irregularities or informalities therein. Each bid shall be in a separate sealed envelope with the bid number, name of bidder, title of the bid, date and time due showing on the outside of the envelope.
3. All prices must be firm for 45 days from the date of the bid opening and be inclusive. Upon award, prices will be in effect for the term of the contract.
4. If you offer any prompt payment discounts, please indicate this on your bid.
5. Awards will be made to realize the greatest savings to the County and may not necessarily be the lowest bid especially where services are of the utmost importance.
6. Submission of a signed bid will be interpreted to mean that the bidder has thereby agreed to all conditions, instructions, descriptions and specifications contained herein.
7. All materials included in the contract shall be in compliance with all Federal and State OSHA laws.
8. All applicable City, State, and Federal taxes and fees are to be included in the proposal.
9. The only terms that will be honored are those terms included in general and special conditions and instructions, purchase order or other documents issued by the County.
10. In the event of any conflicts or ambiguities between these instructions and State or Federal laws, regulations or rules, then the latter shall prevail.
11. Only one bid will be accepted per vendor.
12. Bidders may withdraw their bid either personally, by written request, or by telegraphic request confirmed in the manner specified above at any time prior to the scheduled closing time for receipt of bids. No bidder may withdraw their bid after the time set for the opening.
13. All time limits stated are of the essence and must be complied with. Any bids received after closing time stipulated will be returned unopened.
14. All bids must be submitted in a manner so they can be readily hole-punched and placed in a standard legal size file folder.

15. The County may make partial payments after a substantial portion of the merchandise has been delivered. On all items, a 10% retention will be withheld until all merchandise has been accepted.
16. Brand names are used to establish a level of quality only. Any alternates must be approved five (5) days prior to the bid opening date, by the Central Services Manager, who will have the sole right to determine this. If an alternate is submitted without going through the above-described process, the County will have the sole right to decide whether or not an alternate is acceptable.
17. Vendor agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin and that it will comply with the "Contractor's Agreements" provisions of Presidential Executive Order No. 11246.
18. **NO FAXED** Bids will be accepted.
19. Return bid by **October 13, 2011 at 3:00 p.m.** to:

COUNTY OF SAN LUIS OBISPO  
GENERAL SERVICES AGENCY  
BARBARA ADAMS, BUYER  
1087 SANTA ROSA STREET  
SAN LUIS OBISPO, CALIFORNIA 93408

**SPECIFICATION A**

**DEPARTMENT:** Public Works & Transportation  
**REPLACING:** Vehicle Number: 1083  
**QUANTITY:** 1

It is the intent of this specification to describe a standard cab truck with a 14’ stake bed for use as a roadside sprayer platform.

Quality construction details, performance characteristics and price quotations will be analyzed and the truck which best serves the interest of the County, may be purchased. The County specifically reserves the right to reject any or all proposals.

Bids will be considered only on equipment represented by a reliable manufacturer with a California distributor capable of providing timely service and parts. Dealer shall stock or be able to provide at least 90% of original equipment parts within 48 hours of order.

All equipment and accessories shall meet OSHA, Department of Industrial Safety and California Highway Patrol regulations. All equipment and accessories are to be mounted or installed to Society of Automotive Engineers or American Trucking Association standards.

The truck is to be new, unused and the newest production year available. Leftover model year vehicles will not be considered.

**Minor deviations from these specifications may be acceptable provided the operating capabilities or characteristics of the unit are not adversely affected. Such deviations are to be noted under the “Deviations” column or submitted in writing with bid submission.**

Truck shall be heavy duty diesel powered and meet or exceed the specific requirements of these specifications.  
**Reference:** Ford-550; Dodge-5500 or equal.

**1.0 TRUCK CHASSIS:**

**DEVIATIONS**

**DIMENSIONS AND CAPACITY:**

Cab to Rear Axle:	108” - Approximate	_____
Drive System:	2 Wheel Drive, Dual Rear Wheel Traction Control	_____
Fuel Tank:	35+ Gallons – Minimum	_____
GVW Rating:	19,500# - Minimum	_____
Payload Rating:	11,000# – Payload Plus Upgrade Pkg	_____
Wheelbase:	188” - Approximate	_____

**2.0 DRIVE TRAIN:**

Engine:	Diesel, 6.7L V8 Turbo - Minimum	_____
Front Suspension:	Extra Heavy Service Package	_____
Rear Axle Ratio:	4.3:1 - Minimum	_____
Rear Suspension:	Extra Heavy Duty	_____
Shock Absorbers:	Heavy Duty Front & Rear	_____
Transmission:	Automatic, with Opening for PTO	_____

**3.0 OTHER STANDARD & OPTIONAL EQUIPMENT:**

Air Conditioning:	Factory Standard	_____
Alternator:	180 Amp - Minimum	_____
Battery:	Dual, 78 Amp Hr.	_____
Brakes:	Power, Heaviest Duty Available	_____
Cab Steps:	Standard Steps or Running Board	_____
Cooling System:	Heavy Duty Radiator	_____
Cruise Control:		_____
Engine Oil Cooler:	Yes	_____
Transmission Cooler:	Oil Auxiliary Heavy Duty External	_____
Front Bumper:	Standard	_____
Front Seat:	Vinyl, High Back Bucket, Center Counsel Cup Holder w/Compartment	_____
Rear Seat:	Bench	_____
Gauge Package:	Oil Pressure, Temp, Voltage	_____
Glass:	Tinted	_____
Mirrors:	Stainless Steel, Telescope Trailer Tow	_____
Radio:	AM/FM, Factory Standard	_____
Steering:	Power	_____
Spare Wheel & Tire:	Yes	_____
Steps:	6" Angular Molded-in Cab Steps	_____
Trailer Package:	Trailer Tow High-Capacity. Factory Wired Trailer Package with Auxiliary Electric Trailer Brake Control	_____
Transmission/Oil Cooler:	Hayden Style	_____

**4.0 FINISH AND COLORS:**

Exterior:	National School Bus Yellow with a Clear Coat Finish	_____
Interior:	Gray or Tan Vinyl, Trim Standard	_____
Bed and Frame:	Black	_____

This vehicle will be operated in coastal and high alkali areas which require a superior paint finish. **An inferior or incomplete paint job will not be accepted.**

**5.0 TIRES and WHEELS:**

Tires:Seven (7), Each Blackwall Tires, \_\_\_\_\_  
LT225/70R x 19.5F  
Tread: Rear Tires, w/ Traction Tread \_\_\_\_\_  
Front Tires & Spare, w/ Highway Tread \_\_\_\_\_  
Wheels: Standard, 17" Steel \_\_\_\_\_

**6.0 UTILITY BED:**

Truck is to come complete with a 95" x 14' Flat Bed \_\_\_\_\_

Construction: 1 1/8" hardwood flooring with steel channel sides and \_\_\_\_\_  
built-in stake pockets. A minimum of four tie-down  
hooks to attach under each side. Sides and end gates  
to be removable wood, approximately 30" tall. End  
gate to be a two piece wood design.

Headboard: Fixed metal full height of cab with expanded metal \_\_\_\_\_  
across cab window and 12 gauge metal on lower 24"  
high portion

Cab Protector: Front of bed shall be fitted with a cab height, expanded \_\_\_\_\_  
metal protector screen to shield the truck cab

Lights: The cab shield is to include 1) Two adjustable sealed \_\_\_\_\_  
beam work lights mounted on each side; 2) One 24"  
Light Bar mounted on top; 3) Two rear facing work  
lights. Lights on cab shield shall be wired to four fused  
switches mounted in dashboard. Each side work light  
shall have a separate switch, one switch for the Light Bar  
and one switch for the rear facing lights. All switches  
should be lighted or have separate indicator lights  
showing use.

Toolbox: A Knaack, Weather Guard, R-548-B or equal under bed \_\_\_\_\_  
toolbox shall be mounted to chassis under each side of  
bed in front of wheels. Tool boxes shall measure  
approximately: 18"H x 18"D x 36"L, with both keyed  
alike with fold down doors. Tool box to be black in  
color.

Rear Bumper: Bed to be fitted with a legal height bumper. Bumper to \_\_\_\_\_  
include a 2" x 2" receiver opening for 10,000# slide-in  
hitch. Rear bumper to be fitted with Factory Tow 7 wire

harness and a 6 Pole Round Trailer Plug, (Standard No. TCP61F or equal).

\_\_\_\_\_  
\_\_\_\_\_

Three sets of keys shall be furnished with each vehicle

**7.0 Delivery:**

Complete unit shall be delivered to the Fleet Services Shop at 1355A Kansas Avenue, San Luis Obispo. **Any questions regarding delivery or construction shall be directed to Scott Wetmore at (805) 781-5288.**

Original "Dealer's Report of Sale" shall be furnished promptly to consignee at time of delivery of units covered by these specifications. Documents issued by the vendor and used for registration purposes must be signed by a responsible officer of the vendor with the title of the signer also indicated.

**8.0 PUBLICATIONS:**

One copy of the parts book and catalogs, service manuals, installation manual, operator's manuals and any other pertinent materials covering the entire unit shall be furnished. A CD rom disk would be preferred over paper books if available.

**9.0 WARRANTY: (Minimum Requirement)**

36 Month/36,000 Miles Minimum "Bumper to Bumper"  
60 Month/100,000 Miles Power Train

TRUCK MAKE: \_\_\_\_\_ MODEL YEAR & NAME: \_\_\_\_\_

WARRANTY PERIOD: \_\_\_\_\_ MODEL NO. \_\_\_\_\_

	<u>UNIT COST</u>	<u>TOTAL PRICE</u>
Vehicle as Specified	\$ _____	\$ _____
	7.25% Sales:	\$ _____
	Total Bid Price:	\$ _____

County of San Luis Obispo Invitation to Bid #3544-11 September 29, 2011 Page 10  
NEW AND UNUSED TRUCK

The undersigned agrees to:

Deliver FOB San Luis Obispo to Fleet Services, 1355-A Kansas Avenue, San Luis Obispo, CA 93401, the vehicles itemized below and in accordance with the Specifications attached. All equipment to be new and unused of the latest model year and all attachments shall be compatible with the vehicles proposed.

All equipment and accessories shall comply with the applicable State and Federal Codes, Regulations and Requirements.

Equipment shall be delivered serviced and ready to operate and in accordance with the vehicle checklist.

PAYMENT TERMS: \_\_\_\_\_

DATE OF DELIVERY: \_\_\_\_\_

Authorized Official Name (Print) \_\_\_\_\_

Authorized Official Title (Print) \_\_\_\_\_

Signature \_\_\_\_\_

Firm Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ FAX \_\_\_\_\_

Federal Taxpayer ID# \_\_\_\_\_

BIDS **MUST** BE RECEIVED BY 3:00 P.M., **OCTOBER 13, 2011** AND  
WILL BE OPENED IN THE OFFICE OF THE GENERAL SERVICES AGENCY

**Bid #3544-11**

**GENERAL SERVICES AGENCY COUNTY GARAGE  
 VEHICLE INSPECTION CHECKLIST**

**NEW VEHICLES WILL NOT BE ACCEPTED UNTIL THE CONTRACT VENDOR HAS PERFORMED THE PRE-DELIVERY SERVICE ON THE VEHICLE IN ACCORDANCE WITH THIS LISTING OR OTHER INDUSTRY APPROVED CHECKLIST.**

<p><b><u>UNDER HOOD – ENGINE OFF</u></b></p> <p>Engine oil level;                  Steering gear housing fluid level;                  Brake master cylinder fluid level;                  Radiator coolant level;                  Battery fluid level;                  Drive belt tensions;                  Battery voltage &amp; load-voltage drop;                  Ignition system;                  Fuel injection system.</p>	<p><b><u>ON INSIDE</u></b></p> <p>Operation of lights, turn signals, stop signals, horn, courtesy lights, oil pressure &amp; alternator warning lights;                  Front seat control-Operation (manual or power);                  Station wagon rear seat &amp; floor - operation;                  Windows &amp; vents-operation &amp; fit;                  Glass condition;                  Cigarette lighter-install &amp; test.</p>
<p><b><u>UNDER HOOD – ENGINE OPERATING</u></b></p> <p>Automatic transmission fluid level.</p>	<p><b><u>ON HOIST – OR UNDERSIDE</u></b></p> <p>Axle fluid level;                  Hydraulic lines, fittings, connections &amp; components on underside for leaks;                  Tire pressure;                  Steering linkage &amp; connections.</p>
<p><b><u>UNDER HOOD – ENGINE OPERATING &amp; HOT</u></b></p> <p>Initial ignition timing;                  Alternator &amp; voltage regulator operation.</p>	<p><b><u>ALIGNMENT STALL</u></b></p> <p>Front wheel toe-in.</p>
<p><b><u>OTHER OPERATIONS</u></b></p> <p>Engine cold and hot idle speeds;                  Hydraulic lines, fittings, connections &amp; components for leaks;                  Fuel system for leaks.</p>	<p><b><u>ROAD TEST</u></b></p> <p>Neutral switch-operation (automatic transmission);                  Parking brake-operation;                  Horn, windshield wipers &amp; washers-operation;                  Heater &amp; air vents-operation;                  Brake-operation;                  Transmission shift level-operation;                  Automatic transmission shift timing &amp; quality;                  Accelerator pedal-operation;                  Engine performance;                  Drive belts;                  Steering control;                  Squeaks, rattles &amp; wind noise;                  Speedometer, odometer, fuel &amp; temperature gauge-operation;                  Other operational equipment-operation.</p>

**GENERAL SERVICES AGENCY COUNTY GARAGE  
VEHICLE INSPECTION CHECKLIST**

<u><b>ON OUTSIDE</b></u>	<u><b>AFTER ROAD TEST</b></u>
Latches, keys & locks-operation; Hand, deck & door panels for fit & alignment; Bumpers & moldings-alignment; Weather strips-adhesion & fit; Wheel nut torques; Five gallons of fuel in fuel tank.	Wash vehicle & check for leaks; Inspect for interior & exterior metal paint damage; Check soft trim for soilage & excess sealer.

Vehicle warranty shall be the standard warranty furnished by the manufacturer of the vehicle supplied. All vehicles covered by factory warranty shall be corrected by contractor, or any factory authorized dealer for that vehicle, at cost to the agency.

The checklist was completed by:

VENDOR NAME: \_\_\_\_\_

VENDOR EMPLOYEE NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

FOR VEHICLE MAKE & MODEL: \_\_\_\_\_