



GENERAL SERVICES AGENCY

Janette D. Pell, Director

Cody VanDorn, Department Administrator

REQUEST FOR RFQ/SOQ PS- # 1185 ADDENDUM NO. 1 MASTER CONSULTANT LIST

June 18, 2012

1. Please note the following changes to Request for Qualification (RFQ) PS-# 1185. All changes shall be incorporated in and become part of the respective RFQ.

Deletions:

- **Page 9, under Pre-Qualifications, strike the following as shown below.**
 2. Identify which Service Group Categories your company will be seeking to apply for. You may apply to as many categories as desired. ~~Your company MUST be the prime consultant in each of the categories.~~
- **Page 10, under Pre-Qualifications, strike the following in its entirety.**
 7. ~~Complete the "Statement of Certifying Insurance Coverage" certifying that the required insurance coverage will be obtained by your company and that this coverage is required prior to signing the Service Agreement. If you fail to provide this statement, you will not make it past the first round.~~

Additions:

- **Service Group Category (SGC) 7, 12 and 13 have been ADDED to page 19-20 SGC / Point of Contact List. See change below. Table of Contents on page 3 and 4 should also include SGC 7, 12 and 13.**
- **See SGC7: Surveying Services, SCG12: Construction Services, and SGC13: Material Testing attached.**

Service Group Category

(Revised June 14, 2012 – additional categories shown in **bold**)

Point of Contact

SGC1: Roadway Engineering

Frank Honeycutt
805-781-5269

Subcategory 1.1 – Pavement Engineering

SGC2: Structures Engineering

Frank Honeycutt
805-781-5269

SGC3: Transportation Planning and Traffic Engineering

Frank Honeycutt
805-781-5269

SGC4: Water Resource Engineering

Dean Benedix
805-781-5267

SGC5: Flood Control Engineering

Dean Benedix

	805-781-5267
SGC6: Right of Way Services	Phil Acosta 805-781-5290
Subcategory 6.1 Right of Way Appraisal Services Subcategory 6.2 Right of way Acquisition Services	
SGC7: Surveying Services	Joe Morris 805-781-4246
SGC8: Hazardous Material Assessments	Mark Hutchinson 805-781-5458
SGC9a: Environmental Services	Mark Hutchinson 805-781-5458
Subcategory 9.1 Environmental Document Prep Subcategory 9.2 Environmental Permitting Subcategory 9.3 Biological Services Subcategory 9.4 Archeological Services	
SGC9b: Environmental Services Minor (up to 25K)	Mark Hutchinson 805-781-5458
SGC10: Geotechnical Engineering	Dave Flynn 805-781-4463
SGC11: Media Services	Dave Flynn 805-781-4463
SCG12: Construction Services	Dave O'Halloran 805-781-4387
SCG13: Material Testing	Dave O'Halloran 805-781-4387

- In order that all interested proposers may consider these changes, Request for Qualification PS-# 1185 originally scheduled to be submitted on July 10, 2012 is now amended to be submitted no later than **3:00 p.m. on July 19, 2012**. Any proposer who has already forwarded the Statement of Qualification (SOQ) and desires to make corrections or changes may request the SOQ be returned. If corrections are made, a new or revised SOQ must be received at the Office of the General Services Agency, 1087 Santa Rosa Street, San Luis Obispo, California, 93408, by the TIME AND HOUR STATED IN THIS PARAGRAPH.
- All other specifications, provisions, and conditions remain unchanged.

DEBBIE BELT - BUYER

ACKNOWLEDGMENT

_____ Dated

The foregoing addendum is hereby acknowledged and was considered in final submission of SOQ for Request for Qualification PS-# 1185, to be opened on July 19, 2012.

_____ Proposer

_____ Authorized Signature

PLEASE SIGN ACKNOWLEDGEMENT AND RETURN WITH SOQ

SGC7: Surveying Services

General

The Department has needs for various types of survey work to be conducted which include topographic surveys, level circuits, and construction staking surveys. Work to be done is focused on supplementing staff resources for the County's Capital Project Program through the Design Division. Work done through outside firms would be based on timing of work request and a firm should be able to demonstrate its availability to undertake timely response to surveying needs as they arise. A selected firm should demonstrate that they have expertise in the following areas:

Topographical Surveying

This type of surveying entails locating objects and measuring the relief, three-dimensional variations of the earth's surface and /or other topographical features. Detailed information is obtained pertaining to elevations as well as to the locations of man-made features or improvements and natural features. Topographical maps are prepared and checked to document the surveys.

Control Surveying

Control surveys are those made to establish the horizontal and vertical positions of various points. The points are selected so that they form a net over the project site under consideration so as to provide a convenient method to tie planned improvement placement to these points. Methods used will involve GPS and differing datum's.

Construction Staking

Construction surveying will require translation of construction plans, done by others, into a physical representation on the project site. Work includes locating and setting physical markers, usually a lathe, pin, or survey stake in a horizontal position, but also communication to the contractor as to the actual elevation and the required cut or fill necessary to obtain the design elevation. It also includes the checking of improvements and temporary construction items placed to construct those improvements to verify the horizontal and vertical location to the construction plans. Recording of as-built conditions may be part of the work task.

Aerial Surveying

Aerial surveying is used in conjunction with limited land surveying efforts. Products may require a digital compilation of contours and physical features, digital terrain models and other new technologies such as LIDAR or other reflective or absorption technology. Firms should indicate both preference and expertise with various systems.

SGC12: Construction Services

An overview of the requirements and tasks included in the scope of work for Construction Services is provided below. Your statement of qualifications should indicate your firm's experience and breadth of knowledge in these disciplines.

Construction Management Services

General

The consultant shall provide Construction Management Services for a variety of Public Works Construction Projects in accordance with the Caltrans Construction and local Procedure Manuals as well as County Procedures. The scope of work may include managing the construction phase of the project from the preconstruction conference through construction to final reports and asbuilt drawings. The scope of work may include providing assistance to County Staff on a Project as a Resident Engineer, Inspector, Office Engineer as a team member with County Staff. The scope of work may include constructability review and submittal review.

1. Selected firm should have demonstrated knowledge and experience providing construction management services as outlined in the Caltrans Construction and Local Procedures Manuals to a variety of Public Works projects.
2. Selected firm shall demonstrate experience complying with permit and SWPPP requirements.
3. Selected firm shall demonstrate experience with inspection of various types of Public Works Projects.

Reports

4. Selected firm will produce daily diaries and weekly working days statements.
5. Selected firms will produce pay estimates monthly and change orders as needed.
6. Selected firms will produce final reports and record drawings.
7. Selected firms will manage the contract document and record keeping within the guidelines of Local Procedures Manual.
8. Selected firm will review and approve contractor submittals.

Typical Tasks

Construction Management will include inspections, contract administration, material testing, claims resolution, final reports, record drawings, permit compliance, public relations and safety. The following is a list but not limited to the following.

- Pre- Construction Conferences
- Inspection and Contract Administration
- Material Testing
- Submittal Review
- OSHA compliance
- SWPPP compliance
- Asbuilt Drawings
- Surveying/construction staking
- Utility Coordination
- Prepare pay estimates and change orders.
- Claim resolution

SGC13: Material Testing Services

General

The selected firm will provide as needed materials sampling and testing for a variety of Public Works projects. The testing services shall include, but not limited to, the following: sampling and testing concrete, asphalt, soils, reinforcing steel, welding, paint and coatings, pile installations, fabrics and other materials. Service shall also include compaction testing and soil contamination testing.

Consultant teams must demonstrate knowledge and experience in performing all soils and material testing work required for compliance with the construction documents for each project.

Reporting

The selected firm will produce a monthly project status report to the Contract Oversight personnel which outlines the following information

- Project Description and Charge Code information.
- Updated list of deliverable milestones and schedule to deliver.
- Update of expended funds and remaining budget.
- Percentage of work complete

Typical Tasks

- Consultant may be required to attend a preconstruction conference
- Perform material tests in accordance with County Quality Assurance Program (QAP) and Caltrans/ASTM methods.
- Provide reports on test methods and sampling.
- Provide testing within 24 hours after notification.

The QAP is available through the Construction Manager.