

# CCPPA Central Coast Public Purchasing Alliance



## MEMORANDUM OF UNDERSTANDING



This Memorandum of Understanding (MOU) establishes a partnership hereinafter referred to as “the Central Coast Public Purchasing Alliance” (CCPPA) between the County of San Luis Obispo, a political subdivision of the State of California (SLOCO), California Polytechnic State University, a campus of the California State University System (Cal Poly), and participating Central Coast region state and local public entities (Participating Public Entities or PPEs).

### I. MISSION

CCPPA participants are committed to ensuring that each tax dollar is spent wisely and in the most fiscally responsible manner under principles of fairness and open competition. To that end, CCPPA participants seek to maximize their purchasing power by increasing economies of scale, creating opportunities to coordinate purchases for commonly purchased items and receive the lowest possible price from the general market.

Together, the Participating Public Entities enter into this MOU to mutually promote opportunity and understanding of available cooperative agreements; including processes and procedures for conducting the procurement process under this MOU and agree as follows:

### II. PURPOSE AND SCOPE

CCPPA organizations will collaborate and strive to coordinate purchases and promote cooperation between public sector agencies within San Luis Obispo County and Santa Barbara County in order to obtain lower costs for all participants by increasing purchasing power and administrative efficiency. Participants will also strive to create cooperative purchasing arrangements, both new and existing, that may be used by all participants and communicate these opportunities regularly.

### III. RESPONSIBILITIES

Each Participating Public Entity will appoint a person to serve as the official contact and coordinate the activities of each organization in carrying out this MOU. Responsibilities include, but are not limited to:

1. Meet regularly to discuss purchasing opportunities
2. Share information on a regular basis that may reduce costs or create efficiencies
3. Participate in vendor fairs and conferences on an ad-hoc basis, as appropriate

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4. Encourage the procurement of “environmentally preferable” products in all bids and solicitations, where practical
5. All participants will strive to meet the objectives of this MOU.

SLOCO and Cal Poly will serve as the lead agencies with the objective of furthering and promoting the above stated mission, purpose and responsibilities.

CCPPA PPE Contact Person

Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Work Phone \_\_\_\_\_