



EMERGENCY SOLUTIONS GRANT (ESG) PROGRAM APPLICATION FOR THE 2013 PROGRAM YEAR

SAN LUIS OBISPO COUNTY DEPARTMENT OF PLANNING AND BUILDING
976 OSOS STREET • ROOM 200 • SAN LUIS OBISPO • CALIFORNIA 93408 • (805) 781-5600

Promoting the Wise Use of Land • Helping to Build Great Communities

Organization Name: _____
(Attach additional sheets if necessary)

Please review the ESG regulations, 24 CFR Part 576, before completing this proposal. The ESG regulations, under 24 CFR Part 576, are available at www.sloplanning.org under “Federal HUD Grants.” To be considered for ESG assistance, please submit this completed application with any exhibits, budgets or beneficiary data as needed.

Applications can be mailed to: Tony Navarro, Planner III, Department of Planning and Building, 976 Osos Street, Room 300, San Luis Obispo, CA 93408 or hand delivered to Tony Navarro at 1035 Palm Street, Room 370, San Luis Obispo, CA, faxed to (805) 781-5624 or e-mailed to tnavarro@co.slo.ca.us. **Applications will be accepted until close of business Friday, October 12, 2012. Hard copies of the original application must be PHYSICALLY received by 5:00 P.M. on Friday, October 12, 2012. POSTMARKED DATED MAIL RECEIVED AFTER THE DEADLINE WILL NOT BE ACCEPTED.**

HMIS Reporting for 2012 homeless services, housing and shelter - All homeless service providers applying for ESG funds to assist, house or shelter the homeless must identify and demonstrate its capacity to participate in the County of San Luis Obispo Homeless Management Information System (HMIS) to provide: personnel for data entry, user licensing, and hardware and software necessary for compatibility with HMIS. HMIS is an electronic data collection system that stores client level information about persons who access the homeless services system in a Continuum of Care, and reports aggregate data for the County as per the U.S. Department of Housing and Urban Development’s Data Standards found in http://www.hudhre.info/documents/FinalHMISDataStandards_March2010.pdf. **It is a requirement for organizations receiving ESG funds to participate in the HMIS program.**

Centralized or coordinated assessment - Once the Continuum of Care has developed a centralized assessment system or a coordinated assessment system, each ESG-funded program or project must use the assessment system per 24 CFR 576.400.

HUD has not notified the Urban County of the funding levels for the 2013 Program Year that begins July 1, 2013. HUD may adjust funding levels in mid-2013, which may require an adjustment in funding amounts. The 2013 planning estimate for the ESG program is \$163,420.

CONTACT INFORMATION

1. Name and mailing address of organization, with contact person, phone and fax numbers, and e-mail address:

Name:

Address (mailing and physical address requested if different):

Contact person/title

Phone:

Fax:

E-mail address:

Is the organization a Faith Based Organization? Yes No

Organization's DUNS number: _____

PROJECT DESCRIPTION

2. Type of organization - public agency or nonprofit:

3. Title/name/address of proposed project or activity:

4. Location of proposed project or activity (Check one or more the following areas)

- | | | | |
|-------|-----------------------------------|-------|---------------------|
| _____ | City of Arroyo Grande | _____ | City of Atascadero |
| _____ | City of Morro Bay | _____ | City of Paso Robles |
| _____ | City of San Luis Obispo | _____ | County-wide |
| _____ | Unincorporated community of _____ | | |

FINANCIAL INFORMATION

5. What is the total amount of ESG funds requested? \$ _____ (\$163,420 max request)

6. Proposed ESG budget: (Review ESG regulations, then list major categories of proposed expenditures by eligible cost category)

Activity	Amount Requested
a. Emergency Shelter*	
b. Street Outreach*	
c. Rapid Re-Housing – Rental Assistance	
d. Rapid Re-Housing – Housing Relocation and Stabilization Services	
e. Homelessness Prevention – Rental Assistance	
f. Homelessness Prevention – Housing Relocation and Stabilization Services	
g. HMIS	
<i>Subtotal (lines a through g)</i>	
h. Administration (not to exceed \$12,256)	
TOTAL	

*A maximum of 60% of the fiscal year grant, or an estimated \$98,052 may be allocated to Emergency Shelter and Street Outreach activities.

Emergency Shelter means any facility, the primary purpose of which is to provide a temporary shelter for the homeless in general or for specific populations of the homeless and which do not require occupants to sign leases or occupancy agreements.

7. Identify the source (both cash and non-cash match) and amount of any non-ESG funding committed to the project which may qualify as local match under the ESG regulations: (There is a local funding **match requirement of 100 percent** for the amount of ESG funds requested)

MATCHING FUNDS	
SOURCE OF FUNDING	AMOUNT OF MATCH
Cash Match**	
Local Match Funding (i.e. General Fund) _____	
State Government Match Funding	
Federal Government Match Funding	
Private source: _____	
Private source: _____	
Private source: _____	
Non-Cash Match	
Donated Material or Building _____	
Equipment _____	
Services* _____	
Services* _____	
TOTAL MATCH FUNDING	

*Services must be valued at rates consistent with those ordinarily paid for similar work in the subrecipient’s organization.

**Costs paid by program income shall count toward meeting the recipient’s matching requirements, provided the costs are eligible ESG costs that supplement the ESG program.

8. Please provide a brief description of each project for which you are requesting funds including the number of persons that will be served in each component, and mark “NA” for components that are not a part of this application. Please also include a schedule of milestones and description of how the project will benefit the target population. Additionally, please describe the eligible types of services proposed under each component listed in question #6. (i.e. Emergency Shelter cost component will include essential services, child care, employment assistance/job training, and outpatient health services as allowed in Part 576):

Emergency Shelter:

Street Outreach:

Rapid Re-Housing:

Homelessness Prevention:

HMIS:

9. Total number of homeless persons the proposed activity is targeted to serve:

a. Total number of persons to benefit: _____

b. Total number of households to benefit: _____

c. Of the total households listed in (b) above:

*How many are households with children (include all adults and children): _____

*How many are households without children (singles/couples without children): _____

*How many are households with only children (persons under 18 years of age): _____

10. Please provide quantified, projected accomplishments for the 12-month Contract period for the persons and households described in question #9 above:

Emergency Shelter:

- Projected persons to be served: _____
- Projected % of participants exiting the program that will move into permanent housing: _____
- Projected % of adult participants exiting the program that have more income at exit: _____
- Projected % of adult participants exiting the program that have employment income at exit: _____

Street Outreach:

- Projected persons to be served: _____
- Other (please describe): _____

Rapid Re-Housing:

- Projected persons to be served: _____
- Projected % of participants exiting the program that will remain in permanent housing: _____
- Projected % of adult participants exiting the program that have more income at exit: _____
- Projected % of adult participants exiting the program that have employment income at exit: _____

Homelessness Prevention:

- Projected persons to be served: _____
- Projected % of participants exiting the program that will remain in permanent housing: _____
- Projected % of adult participants exiting the program that have more income at exit: _____
- Projected % of adult participants exiting the program that have employment income at exit: _____

11. Is your agency currently participating in HMIS (or a fully compliant comparable database for Victim Service Providers): ___ yes ___ no

12. Please note that participation in HMIS is a requirement for receiving ESG funds. Please describe your agency's capacity to participate in HMIS, or a fully compliant database for Victim Service Providers.

13. Please describe how our program will support one or more national priorities established in "Opening Doors: Federal Strategic Plan to Prevent and End Homelessness" as described below:

- A. Finish the job of ending chronic homelessness in 5 years
- B. Prevent and end homelessness among Veterans in 5 years
- C. Prevent and end homelessness for families, youth, and children in 10 years
- D. Set a path to ending all types of homelessness

14. Provide the following information for the person(s) in your organization responsible for the preparation and submittal of the quarterly reports and for collecting and reporting the beneficiary data to the Urban County.

Contact person/title:

Phone number:

E-mail address:

I certify that the information in this application is true and accurate to the best of my ability and knowledge. I also certify that I have read the most recently approved Policies and Procedures for the ESG program, as provided in the 2012 Action Plan.

Signature

Date

Printed or typed name

Title

Note to applicant:

Reporting of beneficiary data on a quarterly and year-end basis is required for HUD purposes.

Prior to HUD's release of grant conditions and/or funds for the CDBG-funded project, a review of the project's potential impact on the environment must be conducted by the awarding jurisdictions and approved by the County of San Luis Obispo **prior to obligating or incurring project costs**. The County must certify to HUD that it has complied with all applicable environmental procedures and requirements. Should project costs be obligated or incurred prior to the completion of the necessary environmental review, the project **shall not** benefit from the federal funds. Environmental review requirements pursuant to 24 CFR Part 58 must be fully satisfied for any project selected for funding prior to the CDBG Program issuing a Notice to Proceed for the project. The level of environmental review required depends on the nature of the project. 24 CFR Part 58 is available at www.hud.gov/offices/cpd/environmental/lawsandregs/regs.

If you need assistance or have questions regarding this application, please contact Mr. Navarro.