

# Civil Service Commission

1055 MONTEREY STREET, SUITE D250 ♦ SAN LUIS OBISPO, CALIFORNIA 93408 ♦ (805) 781-5959



MEMBERS OF THE COMMISSION  
Robert Bergman, President  
Arthur Chapman, Vice President  
Jeannie Nix  
Jay Salter  
Bill Tappan

## The San Luis Obispo County **Civil Service Commission** **Special Meeting Action<sup>1</sup> Minutes**

**Wednesday, August 30, 2006, 9:00 a.m.**

County Government Center, 1055 Monterey Street, Suite D271, San Luis Obispo, CA

### MINUTES

Present: Commissioner Arthur Chapman, Commissioner Jeannie Nix, Commissioner Jay Salter, Commissioner Bill Tappan and President Robert Bergman

Staff present: Commission Secretary Richard Greek and Clerk Susan Carvalho

Counsel: Acting Commission Attorney Deputy County Counsel Warren Jensen

#### **1. Call To Order:**

President Bergman called the meeting to order at 1:00 p.m. and led the flag salute.

#### **2. Public Comment Period:**

President Bergman addressed the audience asking for anyone wishing to speak to the Commission during the Public Comment Period on any matter that is listed on today's agenda for this special meeting.

Being no public comment, President Bergman closed the Public Comment Period.

#### **3. Commission Calendar Update:** Commission Secretary Richard Greek

Richard Greek reported that the hearing, originally set as an agenda item at the Wednesday, September 27, 2006 regular meeting, has been removed. Staff is very confident that the issue will be resolved and a need for a hearing before the Commission will be eliminated. However, Mr. Greek added that the Commission will be asked to consider some pre-hearing motions for appeals A05-42 and A05-43 at the September 27, 2006 meeting.

Mr. Greek requested a Special Session before Monday, September 25, 2006 to open the hearing of a Notice and Order of Termination appeal matter identified as A06-80. Commissioners agreed to meet Thursday, September 14, 2006 at 1:00 p.m. At least three (3) Commissioners will attend.

#### **4. Hearing - Open Session (continued from August 23, 2006):** Appeal A06-70, dated April 6, 2006 (*Action*)

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President Bergman announced the hearing of appeal A06-70, dated April 6, 2006 by Leland Collins, County Social Services Director, Department of Social Services versus the Personnel Department.

Antonia Marshall served as the respondent, representing the Personnel Department.

Leland Collins served as the appellant in this matter.

In addition to the pre-distributed exhibit packet, the following exhibits were introduced during today's meeting:

- R23 Email to Sharon Simmons from Lee Collins dated 1/17/06
- R24 Informational Definitions, Personnel Department (no date)
- R25 Methodology Utilized in Creating the Ewing Job Specifications (no date)
- R26 Example of Possible Applicants Countywide Classifications, August 06
- R27 Email to T. Marshall from Audrey Hopper dated 8/22/06
- C1 (pages 1-4) Department of Social Services Organizational Chart 8/14/06
- C2 (pages 1-2) Dept. of Social Services – County of San Luis Obispo Organizational Chart (Updated 9/19/05)

*Note: A complete record of the hearing packet is on file with the Human Resources Department.*

Let the record show President Bergman excused himself at 4:00 p.m. and Vice President Chapman is presiding. The clerk of the Commission was instructed to make a copy of the testimony following President Bergman's absence and send the cassette tape to President Bergman in tomorrow's mail.

## **5. Adjournment**

Being no further business the meeting was adjourned at approximately 6:03 p.m.

<sup>1</sup> *Note: These minutes reflect official action of the Civil Service Commission in open session. A taped record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.*

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