

Civil Service Commission

1055 MONTEREY STREET, SUITE D250 ♦ SAN LUIS OBISPO, CALIFORNIA 93408 ♦ (805)

MEMBERS OF THE COMMISSION

Robert Bergman, President
Jeannie Nix, Vice President
Arthur Chapman
Jay Salter
Bill Tappan



**The San Luis Obispo County Civil Service Commission
Regular Session Meeting Action Minutes
Wednesday, September 26, 2007, 9:00 a.m.
County Government Center, 1055 Monterey Street, Suite D271, San Luis Obispo, CA**

MINUTES

Present: Vice President Jeannie Nix, Commissioner William Tappan, Commissioner Jay Salter, Commissioner Arthur Chapman

Absent: President Robert Bergman, Commissioner Tappan (half of morning session)

Staff present: Deb Hossli, Deana Smith

Counsel: Shannon Matuszewicz, Warren Jensen

1. Call To Order:

Vice President Nix called the meeting to order at 9:03 a.m.

2. Public Comment Period:

Vice President Nix addressed the audience asking for anyone wishing to speak to the Commission during the Public Comment Period on any matter that is not listed on today's agenda. Being none, she closed the Public Comment Period.

3. Minutes:

A motion to approve the regular meeting minutes from June 27, 2007 was made by Commissioner Chapman, and seconded by Commissioner Salter. Vice President Nix asked for a roll call vote. All Commissioners approved the minutes; the motion passed 3-0-2. President Bergman and Commissioner Tappan were absent.

A motion to approve the special meeting minutes from August 21, 2007 as amended was made by Commissioner Chapman, and seconded by Commissioner Salter. Vice President Nix asked for a roll call vote. All Commissioners approved the minutes; the motion passed 3-0-2. President Bergman and Commissioner Tappan were absent.

Approval of June 28, 2007 special meeting minutes was deferred to the October regular meeting due to an insufficient quorum (only two Commissioners from special meeting were present).

Civil Service Commission

4. Reports

A. Commission President:

Discussion of preparation for the October 16, 2007 Board of Supervisors' meeting to consider the Commission's request for a rules negotiator

Ms. Hossli provided the Commission with an overview of the report she intended to place on the Board of Supervisors' October 16, 2007 agenda on the above noted matter. She explained that she intended to ask the Board to approve hiring an outside professional to facilitate a comprehensive update of the Civil Service Rules and a professional negotiator to represent the Commission's interests in this process. Mr. Krause, SLOCEA expressed concern with Ms. Hossli's proposal; he had a variety of questions over how the rule update process would be implemented. Ms. Hossli attempted to respond to Mr. Krause's questions. The Commissioners indicated that they were comfortable with pursuing a rule update process as outlined by Ms. Hossli. Ms. Hossli asked the Commission to confirm via a motion that they supported the comprehensive rule update. A motion to that effect was made by Commissioner Salter and seconded by Commissioner Chapman. Vice President Nix asked for a roll call vote. The motion passed 3-0-2. President Bergman and Commissioner Tappan were absent.

B. Commission Subcommittees:

Ms. Daniels, of SLOCEA addressed the Commission regarding the potential for layoffs due to the County's deteriorating financial condition. She explained that she would like to work cooperatively with the Commission to proactively develop strategies to lessen the impact of any coming layoffs. Ms. Hossli indicated that she would work with Ms. Daniels to see what strategies could be developed.

C. Commission Counsel:

No report.

D. Commission Secretary:

Ms. Hossli advised the Commission the "Reclassification Window Period" process was being modified and that HR would establish two window periods; one in fall and one in spring of each year.

5. Specification Changes:

A. Grounds Restoration Specialist Specification (new specification) / Public Works

The Commissioners considered the above noted specification. Mr. Silvas from HR and Mr. Hutchinson, Environmental Program Manager, explained the purpose of the new specification. The Commission queried both Mr. Silvas and Mr. Hutchinson on the new specification. A motion to approve the job specification as presented was made by Commissioner Salter, and seconded by Commissioner Chapman. The motion was approved 3-0-2. President Bergman and Commissioner Tappan were absent.

B. Chief Water Treatment Plant Operator – Level 3 (revised specification) / Public Works

The Commissioners considered the above noted specification. Ms. Duke from HR and Mr. Edwards, Public Works, explained the rationale behind the need for the revised specifications. The Commissioners made minor editorial changes to the specification. A motion to approve the specification as amended was subsequently made by Commissioner Chapman and seconded by Commissioner Salter. The motion was approved 4-0-1. Mr. Tappan was now present at meeting. President Bergman was absent. The specification will be presented to the Commission as amended at the next regular meeting.

Civil Service Commission

2. Chief Water Treatment Plant Operator – Level 4 (revised specification) / Public Works

The Commissioners considered the above noted specification. The Commissioners suggested minor editorial changes. A motion to approve the specification as amended was subsequently made by Commissioner Tappan and seconded by Commissioner Salter. The motion was approved 4-0-1. President Bergman was absent. The specification will be presented to the Commission as amended at the next regular meeting.

3. Assistant Water Systems Superintendent (revised specification) / Public Works

The Commissioners considered the above noted specification. The Commissioners suggested minor editorial changes. A motion to approve the specification as amended was subsequently made by Commissioner Salter and seconded by Commissioner Chapman. The motion was approved 4-0-1. President Bergman was absent. The specification will be presented to the Commission as amended at the next regular meeting.

4. Water Systems Superintendent

The Commissioners considered the above noted specification. A motion to approve the job specification as presented was made by Commissioner Chapman, and seconded by Commissioner Salter. The motion was approved 4-0-1. President Bergman was absent.

6. Findings & Decisions

A. Closed session per Government Code 54957 discuss of draft Findings & Decisions for Appeal A07-97 (Sam Aiello), dated June 27, 2007

The Commission deferred this item to the October 24, 2007 Regular Meeting.

7. Adjournment

Being no further business the meeting was adjourned at 11:15 a.m.

Note: These minutes reflect official action of the Civil Service Commission in open session. A taped record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.

P:\CSC\MINUTES\2007\September 26, 2007 Regular Meeting.doc