

Civil Service Commission

1055 MONTEREY STREET, SUITE D250 ♦ SAN LUIS OBISPO, CALIFORNIA 93408 ♦ (805)

MEMBERS OF THE COMMISSION

Robert Bergman, President
Jeannie Nix, Vice President
Arthur Chapman
Jay Salter
Bill Tappan



**The San Luis Obispo County Civil Service Commission
Regular Session Meeting Action Minutes
Wednesday, October 24, 2007, 9:00 a.m.
County Government Center, 1055 Monterey Street, Suite D271, San Luis Obispo, CA**

MINUTES

Present: Vice President Jeannie Nix, Commissioner Arthur Chapman, President Robert Bergman

Absent: Commissioner Jay Salter, Commissioner Tappan

Staff present: Dori Duke, Heather Gunderlock

Counsel: Shannon Matuszewicz, Warren Jensen

1. Call To Order:

President Bergman called the meeting to order at 9:03 a.m.

2. Public Comment Period:

President Bergman addressed the audience asking for anyone wishing to speak to the Commission during the Public Comment Period on any matter that is not listed on today's agenda. Deana Smith, former Commission Clerk, informed the Commission that she has transferred to Social Services and thanked them for the opportunity of working with them. The Commissioners thanked Ms. Smith for her hard work.

3. Minutes:

a. June 28, 2007 – Special Meeting

President Bergman deferred the June 28, 2007 minutes due to the fact that Mr. Tappan was absent from the October 24 meeting and both Mr. Chapman and Ms. Nix were absent from the June 28, 2007 meeting; therefore a quorum was not present to vote on the minutes. He asked that they be included on the next regular meeting agenda.

b. August 8, 2007 – Regular Meeting

President Bergman deferred the August 8, 2007 minutes due to the fact that Ms. Nix was absent for a portion of the meeting; therefore a quorum was not present to vote on the minutes. He asked that they be included on the next regular meeting agenda.

c. August 22, 2007 – Regular Meeting

A motion to approve the regular meeting minutes from August 22, 2007 was made by Vice President Nix and seconded by Commissioner Chapman. President Bergman asked for a roll call vote. The motion passed 3-0-2. Mr. Tappan and Mr. Salter were absent.

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c. September 11, 2007 – Special Meeting

President Bergman suggested two corrections for the September 11, 2007 minutes. Mr. Chapman's name should be added to the members who attended the meeting. Regarding page 2, item 5, Findings & Decisions, President Bergman asked that the Ms. Gunderlock list how each Commissioner voted re: the Hansen and Wells appeals. Ms. Gunderlock will make the corrections and the minutes will be brought back at the November 14, 2007 meeting.

d. September 26, 2007 – Regular Meeting

President Bergman deferred the September 26, 2007 minutes due to the fact that he was absent for that meeting; therefore a quorum was not present to vote on the minutes. He asked that they be included on the next regular meeting agenda.

4. Reports

a. Commission President:

No report.

b. Commission Subcommittees:

Mr. Chapman stated that he and Mr. Salter had attended the IPMA-HR Conference in Chicago, Illinois with Ms. Hossli and Ms. Duke. He stated that the training sessions were "useful" and he thanked them for the opportunity to attend.

c. Commission Counsel:

No report.

d. Commission Secretary:

1. Future Meetings

Ms. Duke requested two future meeting dates for a special hearing in November. The Commission offered November 28 and November 29, 2007. County Counsel recommended Ms. Duke contact Mr. Frierson to represent the Commission at that hearing; she agreed to do so.

2. Update on new recording equipment

Mr. Duane English, Human Resources, stated that the primary advantage of digital recording equipment will be access to the recordings. Mr. Jensen has accessed the digital recordings and reported that it's "excellent" and easy to use.

5. Specification Changes:

1. Chief Water Treatment Plant Operator – Level 3 (revised specification) / Public Works
2. Chief Water Treatment Plant Operator – Level 4 (revised specification) / Public Works
3. Assistant Water Systems Superintendent (revised specification) / Public Works

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The specifications were approved with revisions at the Commission's September 26, 2007 regular meeting. Final copies were provided for informational purposes. The specifications were received and filed.

6. Findings & Decisions

b. Closed session per Government Code 54957 discuss of draft Findings & Decisions for Appeal A07-97 (Sam Aiello), dated June 27, 2007

The Commission adjourned into Closed Session to discuss the agenda item. Upon reconvening into Open Session, President Bergman reported that the item was deferred to the November 14, 2007 regular meeting.

7. Adjournment

Being no further business the meeting was adjourned at 9:47 a.m.

Note: These minutes reflect official action of the Civil Service Commission in open session. A taped record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.

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