

Civil Service Commission

1055 MONTEREY STREET, SUITE D250 ♦ SAN LUIS OBISPO, CALIFORNIA 93408 ♦ 805.781.5959

The San Luis Obispo County Civil Service Commission
Regular Session Meeting
Wednesday, May 28, 2008 @ 9:00 A.M.
1055 Monterey Street, Suite D-271, San Luis Obispo, CA



MEMBERS OF THE COMMISSION
Robert Bergman, President
Jeannie Nix, Vice President
Arthur Chapman
Jay Salter
Bill Tappan

MINUTES

Present: President Robert Bergman, Vice President Jeannie Nix, Commissioner Art Chapman, Commissioner Jay Salter, Commissioner Bill Tappan

Staff: Deb Hossli, Carol Hill

Counsel: Larry Frierson, Warren Jensen, Shannon Matuszewicz

1. Call to Order

President Bergman called the meeting to order at 9:00 A.M. and led the flag salute.

2. Public Comment Period

President Bergman addressed the audience asking for anyone wishing to speak to the Commission during the Public Comment Period on any matter that is not listed on today's agenda. Being none, he closed the Public Comment Period.

3. Minutes

a. April 23, 2008 – Regular Meeting

A motion to approve the regular meeting minutes from April 23, 2008 was made by Vice President Nix and seconded by Commissioner Tappan. The motion passed 5-0-0.

Roll call vote:

Vice President Nix	Yes
Commissioner Salter	Yes
Commissioner Chapman	Yes
President Bergman	Yes
Commissioner Tappan	Yes

4. Reports

a. Commission President

No report.

b. Commission Subcommittees

Commissioner Chapman reported that the Rule Update Committee held their kick-off meeting on April 23, 2008. The Committee will meet again on June 2, 2008 to start discussion of Rule 4. Commissioner Chapman responded to questions from President Bergman regarding who participated in the kick-off meeting. He explained that the

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Commission subcommittee, the employee associations, the County and Human Resources were participating in the rule update. Commissioner Chapman also indicated that he and Commissioner Salter had met with Gene Bell, the Commission's labor negotiator to discuss strategy regarding the rule update.

c. Commission Counsel

Mr. Jensen reported that Ms. Matuszewicz will begin her leave tomorrow and will return in January. He will be responsible for her duties while she is out.

d. Commission Secretary

No report.

5. Specifications

a. Administrative Analyst I, II, III - Revised

Mark McKibben, Personnel Analyst, presented the revised specification. He explained that the changes were minimal and limited to the addition of employee relation duties and updated supervisory, drivers' license, and subclassification recruitment language. Mr. McKibben responded to the Commission's inquiries.

The Commission made minor additional changes beyond those recommended by staff. A motion to approve the revised Administrative Analyst I, II, III specification as amended was made by Vice President Nix and seconded by Commissioner Salter. The motion passed 5-0-0.

Roll call vote:

Vice President Nix	Yes
Commissioner Salter	Yes
Commissioner Chapman	Yes
President Bergman	Yes
Commissioner Tappan	Yes

b. Medical Records Technician/Sr Medical Records Technician - Information only

President Bergman stated that this specification was previously approved at the April 23, 2008 meeting and is brought before the Commission today for informational purposes only.

6. Hearing - Consideration of an appeal from Jay Donovan (A07-99) dated July 17, 2007 over the Sheriff's Commander recruitment

President Bergman called the hearing to order at 9:14 A.M. A motion was made by Respondent's counsel, Christine Maloney, to limit the scope of the hearing to those allegations raised against Human Resources and the examination process. Ms. Maloney explained that issues related to allegations of improprieties on the part of the Sheriff's departmental interviews should not be heard by the Commission at this time. The Commission heard arguments from both counsels and then adjourned into closed session. Following closed session, Larry Frierson, Commission Counsel, reported that the Respondent's motion to limit the scope of the proceedings was granted. Ms. Wilkinson requested a brief recess.

Following the recess, Ms. Wilkinson made a motion to consolidate the commander recruitment allegations against Human Resources and the Sheriff into one hearing and to schedule it within the next 60 days. The Commission heard arguments from both counsels and adjourned into closed session. Following closed session, Mr. Frierson reported that the Commission denied Ms. Wilkinson's motion and stated that Commission would proceed forward with the allegations

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against Human Resources only. The Commission would, however, hear any matters arising out of allegations against the Sheriff over the commander recruitment within the next 60 days. Further, the Commission asked Ms. Wilkinson to coordinate a date with the Sheriff for the Commission hearing.

Ms. Wilkinson presented her opening statement and called Sergeant Jay Donovan as her first witness. At the conclusion of Ms. Wilkinson's questioning, Ms. Maloney cross examined Sergeant Donovan. He then responded to questions from the Commission. After responding to additional questions from both counsels and the Commission, Sergeant Donovan was excused as a witness.

Ms. Wilkinson called her second witness Anthony Perry, Sergeant with the Sheriff's Department and the Executive Director of the San Luis Obispo County Deputy Sheriff's Association. Upon completion of Ms. Wilkinson's questioning, Ms. Maloney cross examined Sergeant Perry. He then responded to questions from the Commission. After responding to additional questions from both counsels and the Commission, Sergeant Perry was excused as a witness.

Ms. Wilkinson called Dale Strobridge, Sergeant with the Sheriff's Department and President of the San Luis Obispo County Deputy Sheriff's Association as her final witness. At the conclusion of Ms. Wilkinson's questioning, Ms. Maloney cross examined Sergeant Strobridge. He then responded to questions from the Commission. After responding to additional questions from both counsels and the Commission, Sergeant Strobridge was excused as a witness.

Ms. Wilkinson concluded the Appellant's case.

President Bergman continued the hearing to Monday, June 2, 2008 at 8:30 A.M.

7. Adjournment

The meeting was adjourned at 4:42 P.M.

Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.