

Civil Service Commission

1055 MONTEREY STREET, SUITE D250 ♦ SAN LUIS OBISPO, CALIFORNIA 93408 ♦ 805.781.5959

The San Luis Obispo County Civil Service Commission
Regular Session Meeting
Wednesday, August 26, 2009 @ 9:00 A.M.
1055 Monterey Street, Suite D-271, San Luis Obispo, CA



MINUTES

MEMBERS OF THE COMMISSION
Robert Bergman, President
Arthur Chapman, Vice President
Patricia Gomez
Jay Salter
Bill Tappan

Present: President Robert Bergman, Vice President Art Chapman, Commissioner Jay Salter, Commissioner Patricia Gomez

Staff: Commission Secretary Tami Douglas-Schatz, Commission Clerk Carol Hill

Counsel: Deputy County Counsel Shannon Matuszewicz

Absent: Commissioner Bill Tappan

1. Call to Order

President Bergman called the meeting to order at 9:00 A.M. and led the flag salute.

2. Public Comment Period

President Bergman addressed the audience asking for anyone wishing to speak to the Commission during the Public Comment Period on any matter that is not listed on today's agenda. Being none, he closed the Public Comment Period.

3. Minutes

a. July 22, 2009 – Regular Meeting

A motion to approve the July 22, 2009 regular session meeting minutes as presented was made by Commissioner Chapman and seconded by Commissioner Salter. The motion carried 4-0-1.

Roll Call Vote:

Commissioner Gomez	Yes
Commissioner Salter	Yes
Commissioner Tappan	Absent
Commissioner Chapman	Yes
President Bergman	Yes

4. Reports

a. Commission President

Review of BOS letter supporting reporting change for Commission Secretary

Commissioner Chapman reported that he has not yet completed the letter but will have it ready for the September 23, 2009 meeting.

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b. Commission Subcommittees

Rule Update Committee

Commissioner Salter reported that at the last rule update meeting the committee discussed alternative ideas to make the overall rule update process more productive and efficient. He deferred to Ms. Douglas-Schatz to present a summary of the recommendations that committee members agreed on. Ms. Douglas-Schatz summarized the recommendations which include a more holistic approach as opposed to the rule-by-rule approach, sharing other civil service counties rules with the committee, not updating language at the meetings, and adopting ground rules to include being prepared and succinct at all meetings. These changes will be implemented for the September 30, 2009 rule update committee meeting.

c. Commission Counsel

No report.

d. Commission Secretary

Update on additional meeting dates

Ms. Douglas-Schatz reiterated that the evidentiary portion of the demotion appeal hearing from Probation is scheduled for September 21, 2009. After a brief discussion it was agreed to tentatively set the actual hearing for October 21, 2009 with October 28, 2009 as a back up date. Additionally, Ms. Douglas-Schatz informed the Commission that staff is working with SLOCEA to resolve the previously discussed pending appeals.

Discussion of rule update process outline

Addressed above under Rule Update Committee

Update on status of placement alternatives for employees affected by layoffs

Ms. Douglas-Schatz reported that Human Resources staff will be revising the minimum qualifications for a specific single entry level job class specification to help broaden placement alternatives for entry level employees being laid off. This revised specification will be brought to the Commission for approval on September 23, 2009.

5. Closed Session: (per Gov. Code, section 54957.6) Conference with Commission Labor Negotiator - 2009 Civil Service Commission Rule Change, Rule 4

The Commission adjourned into closed session to discuss Rule 4 with their Labor Negotiator. Upon reconvening into open session President Bergman reported that no action was taken on the item.

6. Adjournment

There being no further business, the meeting was adjourned at 11:06 A.M.

** Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.*