

Civil Service Commission

1055 MONTEREY STREET, SUITE D250 • SAN LUIS OBISPO, CALIFORNIA 93408 • 805.781.5959

The San Luis Obispo County Civil Service Commission
Regular Session Meeting
Wednesday, November 18, 2009 @ 9:00 A.M.
1055 Monterey Street, Suite D-271, San Luis Obispo, CA



MEMBERS OF THE COMMISSION
Robert Bergman, President
Arthur Chapman, Vice President
Patricia Gomez
Jay Salter
Bill Tappan

MINUTES

Present: President Robert Bergman, Vice President Art Chapman, Commissioner Patricia Gomez, Commissioner Jay Salter, Commissioner Bill Tappan

Staff: Commission Secretary Tami Douglas-Schatz, Commission Clerk Carol Hill

Counsel: Deputy County Counsel Rita Neal

1. Call to Order

President Bergman called the meeting to order at 9:00 A.M. and led the flag salute.

2. Public Comment Period

President Bergman addressed the audience asking for anyone wishing to speak to the Commission during the Public Comment Period on any matter that is not listed on today's agenda. Kimm Daniels, SLOCEA General Manger introduced their new field representative Loralie Zeiders. Being no further comments President Bergman closed the Public Comment Period.

3. Approval of Minutes

A motion to approve the October 28, 2009 regular meeting minutes as presented was made by Commissioner Gomez and seconded by Commissioner Tappan. The motion carried 5-0-0.

Vote:

Commissioner Gomez	Yes
Commissioner Salter	Yes
Commissioner Tappan	Yes
Commissioner Chapman	Yes
President Bergman	Yes

4. Reports

a. Commission President

No report.

b. Commission Subcommittees

Rule Update Committee

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Commissioner Salter reported that the Rule Update Committee implemented the new guidelines at their October meeting which resulted in a very productive session. He also noted that the November and December meetings have been canceled and effective January 2010, the Committee will begin meeting every other month to allow the Human Resources staff adequate time to prepare rule language. Commissioner Chapman and Ms. Douglas-Schatz concurred with Commissioner Salter's comments.

c. Commission Counsel

No report.

d. Commission Secretary

Commission Calendar Updates

December 16, 2009 - appeal hearing has been delayed (employee not at work)

January 8 and 22, 2010 - appeal hearing is canceled (appeal withdrawn)

January 15, 2010 - Probation Department appeal hearing tentatively set pending approval by Commission Counsel.

Status of Labor Relations

Ms. Douglas-Schatz informed the Commission that the Human Resources Department is now responsible for all aspects of countywide Labor Relations.

5. Job Classification Specifications

Air Pollution Control District Division Manager (New)

Maricela Havard, Personnel Analyst and Larry Allen, Air Pollution Control Executive Director presented the new APCD Division Manager specification and responded to questions from the Commission. The Commission then recommended minor changes to the specification. A motion to approve the APCD Division Manager specification as amended was made by Commissioner Tappan and seconded by Commissioner Chapman. The motion carried 5-0-0.

Vote:

Commissioner Gomez	Yes
Commissioner Salter	Yes
Commissioner Tappan	Yes
Commissioner Chapman	Yes
President Bergman	Yes

Supervising Custodial Leadworker (new title: Supervising Custodian), Custodian and Park Ranger Aide, I, II, III (Revised)

Mark McKibben, Personnel Analyst and Janette Pell, General Services Agency Director presented the three revised specifications and responded to questions from the Commission. The Commission then recommended additional changes to those already made by staff. A motion to approve the Supervising Custodial Leadworker (new title: Supervising Custodian), Custodian and Park Ranger Aide, I, II, III as amended was made by Commissioner Salter and seconded by Commissioner Chapman. The motion carried 5-0-0.

Vote:

Commissioner Gomez	Yes
Commissioner Salter	Yes
Commissioner Tappan	Yes
Commissioner Chapman	Yes
President Bergman	Yes

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Division Manager – Mental Health Services (Revised)

Ken Tasseff, Personnel Analyst presented the revised Division Manager – Mental Health Services specification and responded to Commission questions. A motion to approve the Division Manager – Mental Health Services as presented was made by Commissioner Salter and seconded by Commissioner Chapman. The motion carried 5-0-0.

Vote:

Commissioner Gomez	Yes
Commissioner Salter	Yes
Commissioner Tappan	Yes
Commissioner Chapman	Yes
President Bergman	Yes

6. Closed Session (per Gov. Code, section 54957.6): Conference with Commission Labor Negotiator - 2009 Civil Service Commission Rule Changes

President Bergman deferred this item to the next regular session Commission meeting.

7. Adjournment

Being no further business, the meeting was adjourned at 9:52 A.M.

** Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.*