

# Civil Service Commission

1055 MONTEREY STREET, SUITE D250 • SAN LUIS OBISPO, CALIFORNIA 93408 • 805.781.5959

**The San Luis Obispo County Civil Service Commission  
Regular Session Meeting  
Wednesday, December 16, 2009 @ 9:00 A.M.  
1055 Monterey Street, Suite D-271, San Luis Obispo, CA**



MEMBERS OF THE COMMISSION  
Robert Bergman, President  
Arthur Chapman, Vice President  
Patricia Gomez  
Jay Salter  
Bill Tappan

## MINUTES

Present: President Robert Bergman, Vice President Art Chapman, Commissioner Patricia Gomez, Commissioner Jay Salter, Commissioner Bill Tappan

Staff: Commission Secretary Tami Douglas-Schatz, Commission Clerk Carol Hill

Counsel: Deputy County Counsel Shannon Matuszewicz

### 1. Call to Order

President Bergman called the meeting to order at 9:00 A.M. and led the flag salute.

### 2. Public Comment Period

President Bergman addressed the audience asking for anyone wishing to speak to the Commission during the Public Comment Period on any matter that is not listed on today's agenda. Kimm Daniels, SLOCEA General Manger informed the Commission that SLOCEA has requested that the County freeze contributions to the VEBA program for six months which will result in enough savings to avoid layoffs of any SLOCEA employees until June 30, 2010.

### 3. Approval of Minutes

A motion to approve the regular meeting minutes as presented was made by Commissioner Chapman and seconded by Commissioner Salter. The motion carried 5-0-0.

### 4. Reports

#### a. Commission President

No report.

#### b. Commission Subcommittees

No report.

#### c. Commission Counsel

No report.

#### d. Commission Secretary

##### Commission Calendar Updates

January 15, 2010 - Probation Department appeal hearing

January 27, 2010 - Mental Health Department appeal hearing

### 5. Job Classification Specifications

Principal Accountant-Auditor (new title: Principal Auditor-Analyst); Division Manager-Auditor Controller; Assistant Auditor-Controller (Revised)

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Ken Tasseff, Personnel Analyst and Jim Erb, Assistant Auditor Controller presented the revised specifications for the Auditor-Controller's Office. After staff responded to Commission questions the Commission recommended minor changes in addition to those made by staff. A motion to approve the three specifications as amended was made by Commissioner Chapman and seconded by Commissioner Tappan. The motion carried 5-0-0.

Air Pollution Control District Division Manager; Division Manager Mental Health Services; Custodian; Supervising Custodial Leadworker (new title: Supervising Custodian); Park Ranger Aide, I, II, III (Previously Approved)

President Bergman noted that there were several formatting issues that still needed to be corrected. Clerk will review the specifications and correct any formatting issues. The Commission had no further comments on the previously approved specifications.

**6. Closed Session (per Gov. Code, section 54957): Deliberation regarding Findings and Decision for Appeal #A09-05 dated September 2, 2009**

The Commission adjourned into closed session to discuss this item. Upon reconvening into open session President Bergman announced that no reportable action was taken and that direction was given to Commission Counsel.

**7. Closed Session (per Gov. Code, section 54957): Discussion / Deliberation regarding Peace Officers Bill of Rights procedural issue for Appeal #A08-122 dated February 10, 2009**

The Commission adjourned into closed session to discuss this item. Upon reconvening into open session President Bergman announced that no reportable action was taken. Ms. Matuszewicz added that both parties are to submit briefs on the POBOR matter to her by January 6, 2010. Oral arguments and testimony will be heard on January 15, 2010 at 9:30 A.M.

**8. Closed Session (per Gov. Code, section 54957.6): Conference with Commission Labor Negotiator - 2009 Civil Service Commission Rule Changes**

President Bergman deferred this item to the next regular session Commission meeting.

**9. Adjournment**

The meeting was adjourned at 10:19 A.M.

*\* Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.*